



STE. ANNE MUNICIPALITY

Committee of the Whole Meeting Minutes August 9, 2022 - 09:00 AM

Meeting of the Committee of the Whole of the RM of Ste. Anne held at the Emergency Operations Centre in the Rural Municipality of Ste. Anne at 383 Traverse Road on August 9, 2022.

CALL TO ORDER

Deputy Reeve Randy Eros called the meeting to order at 9:01 am.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
PAUL SAINDON, REEVE		X
SARAH NORMANDEAU, WARD 1	X	
JAKE REIMER, WARD 2	X	
BRENT WERY, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

- Chief Administrative Officer, Mike McLennan
- Assistant CAO, Nadine Vielfaure
- Valorie Unrau, Way-to-Go Consulting Inc.
- Operations Manager, Kevin Medeiros

ADOPTION OF AGENDA

CotW-2022-49

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED THAT the agenda for the August 9, 2022 Committee of the Whole meeting be adopted as circulated and amended to add:

4.2 - Use of Municipal Buildings Policy Update

CARRIED

EXECUTIVE MATTERS

Council Orientation and Training

Tabled until after the Municipal Elections.

Reeve Paul Saindon arrived at 9:11 am.

Use of Municipal Buildings Policy Update

Administration to investigate and report to the LUD of Richer Committee with cost estimates.

ENVIRONMENT MATTERS

Compost

Received as information.

Round 5, 6, 7 and 8 Larviciding

Received as information.

TRANSPORTATION MATTERS

Ditch Mowing - Price Increase

Received as information.

Road Washout Locations

Received as information.

DELEGATIONS

At 9:30 am, Municipal Emergency Coordinator Chrissy Bohemier and Shelley Napier of Napier Emergency Consulting attended the meeting to discuss Emergency Planning concerns raised by the Paradise Village Resident's Association (PVRA).

Mark Hidlebaugh, President of the PVRA was in attendance and was permitted to dialogue with Council.

Mr. & Mrs Hidlebaugh left at 10:34 am.

Councillor Randy Eros left the meeting at 10:34 am.

IN CAMERA

CotW-2022-50

Councillor Wery

Councillor Ingles

BE IT RESOLVED THAT Council move In Camera to discuss Matters of Security and Legal Matters under Section 152(3) of *The Municipal Act*.

CARRIED

Councillor Randy Eros returned to the meeting at 10:37 am.

OUT OF CAMERA

CotW-2022-51

Councillor Ingles

Councillor Reimer

BE IT RESOLVED THAT this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

At 11:00 am, Darren Keam of WSP attended the meeting to make a presentation regarding their proposal for RM of Ste. Anne Biosolids Land Application Program.

TRANSPORTATION MATTERS (Continued)

Weed Control

Received as information.

LAND USE PLANNING AND DEVELOPMENT MATTERS

Reports

Received as information.

Building Permit Queue

Tabled.

Subdivision - CU - VO - Development Agreements Queue

Received as information.

Development Officer Irina Poplavski joined the meeting at 12:00 pm.

Zoning By-law Review - August 2, 2022 Steering Committee Meeting

Administration received further direction from Council on matters raised during the Zoning By-law Steering Committee meeting.

Development Officer Irina Poplavski left the meeting at 12:40 pm.

ECONOMIC DEVELOPMENT MATTERS – None.

RECREATION MATTERS

Thurston Park - Request for Children's Structure

Administration to respond.

PROTECTION MATTERS

Animal Control By-law Review

Received as information.

IN CAMERA

CotW-2022-52

Councillor Wery

Councillor Eros

BE IT RESOLVED THAT Council move In Camera to discuss Personnel and By-law Enforcement Matters under Section 152(3) of *The Municipal Act*.

CARRIED

Chief Administrative Officer Mike McLennan declared an interest and left the meeting during the In Camera discussions regarding proposed resolution #CotW-2022-55 below.

OUT OF CAMERA

CotW-2022-53

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Employee Manual - Update

CotW-2022-54

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED THAT Council be recommended to amend the Employee Handbook, Benefits, and Code of Conduct manual as follows:

- Sections 2.1 and 2.2 to add clarification to employee work days;
- Sections 2.5 and 2.5.1 to add clarification regarding banked time, and establish that all accumulated banked time will be paid out at December 31st annually;
- Section 4.6 to add clarification to the administration of weather related absences;
- Section 10.1 to add clarification to eligible benefit available to employees, and to change the mandatory requirement of participation in the Health and Dental Insurance Program.

CARRIED

Employee Membership and Certification

CotW-2022-55

Councillor Normandeau

Councillor Ingles

WHEREAS Membership to the Manitoba Municipal Administrators Association (MMAA) and enrollment into the Certificate of Manitoba Municipal Administration (CMMA) program usually occur after an employee has completed their probationary period;

AND WHEREAS it is in the Municipality's best interest to have CAO Mike McLennan enrolled in these programs immediately;

BE IT RESOLVED THAT Council be recommended to authorize CAO Mike McLennan to join the MMAA immediately with fees to be paid by the Municipality;

BE IT FURTHER RESOLVED THAT Council be recommended to authorize CAO Mike McLennan to enroll in the CMMA program immediately, with fees and expenses to be reimbursed upon the successful completion of each course taken in accordance with municipal policies.

CARRIED

NEW AND OTHER BUSINESS – None.

ADJOURNMENT

CotW-2022-56

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED THAT this meeting be adjourned at 12:50 pm.

CARRIED

NEXT MEETING(s)

Committee of the Whole

September 20, 2022



Paul Saindon
Reeve



Mike McLennan
Chief Administrative Officer