



STE. ANNE MUNICIPALITY

Committee of the Whole Meeting Minutes August 15, 2023 - 09:00 AM

Meeting of the Committee of the Whole of the RM of Ste. Anne held at the Municipal Council Chambers in the Rural Municipality of Ste. Anne at 395 Traverse Road on August 15, 2023.

CALL TO ORDER

Reeve Richard Pelletier called the meeting to order at 9:00 am, by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1		X
KYLE WACZKO, WARD 2	X	
PAT STOLWYK, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Mike McLennan
 Legislative Officer, Nadine Vielfaure
 Development Officer, Hadiseh Bajelan
 Local Urban District of Richer Committee Member Normand Bremaud

AGENDA

CotW-2023-36

Councillor Eros

Councillor Stolwyk

BE IT RESOLVED THAT the agenda for the August 15, 2023, Committee of the Whole meeting be adopted as circulated and amended to add:

- 5.7 Ste. Anne Hospital Golf Tournament
- 12.3 In Camera Personnel Matters

CARRIED

LAND USE PLANNING AND DEVELOPMENT MATTERS

Councillor Normandeau joined the meeting virtually at 9:40 am.

Subdivision File #4175-22-8609 - Tschritter - Request to Waive Requirements

CotW-2023-37

Councillor Ingles

Councillor Eros

WHEREAS Council granted conditional approval to Subdivision File #4175-22-8609 on July 13, 2022 by Resolution #2022-337;

AND WHEREAS Council's conditions for this subdivision in the LUD of Richer, creating 11 new residential lots, included requirements for infrastructure (roads, drainage, pathways, street lighting, utilities, etc.) to be installed in accordance with the updated Municipal Service Standards, including the extension of Dallas Drive connecting onto Marquee Lane;

AND WHEREAS the Developer is requesting that the RM of Ste. Anne:

- assume partial cost of building all roads
- waive the requirement to build the road northward to provide for future connectivity
- not require the public reserve lands for the creation of a new public park
- not require the swales identified in the drainage plan created by the Developer's Engineers
- not require the pathway to be built

AND WHEREAS the LUD of Richer Committee briefly discussed this matter during their July 5, 2023 meeting and through their resolution #LUD-2023-71 recommended that Council uphold the requirements, but recommend a certain amount of financial compensation be given to the Developer for costs incurred to build the portion of Dallas Drive, and associated drains, outside of the Developer's owned lands;

BE IT RESOLVED THAT Council be recommended to

1. Authorize the LUD to fund the costs of development of the portion of Dallas Drive which is outside the planned area.
2. Require the 2 acres of Public Reserve lands as originally approved OR require a 0.5 acre parcel of land for a public reserve (park) with the balance Cash to be paid in Lieu of the full 10%, as per Policy #03-ADMIN, on condition that the 0.5 acre public reserve abuts the proposed Bauman's Ridge roadway on lot 6.
3. Require the Developer to build the roads and pathways within the planned area at their cost and to Municipal Standards.
4. Require the portion of Bauman's Ridge going North to the adjacent property, to be developed.
5. Require an easement agreement on lots 5 and 6 to allow for a possible future turnaround at the northern end of this public road currently proposed to be named Bauman's Ridge.

- a. the construction of a turnaround will not be required on condition that the driveways of lots 5 and 6 be off of the southern property line.
6. Alternate drainage designs will be considered by Council provided they satisfy Municipal Standards.

CARRIED

At 10:00 am, Operations Manager Kevin Medeiros joined the meeting.

LUD of Richer Councillor Normand Bremaud left the meeting at 10:03 am.

EXECUTIVE MATTERS

At 10:00 am, Richer Fire Chief Chris Wilkins attended the meeting to discuss the revisions to the proposed Fire By-law #2023-16 with Council members.

By-law #2023-16 - Fire By-law - 1st Reading

CotW-2023-38

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT Council be recommended to give first reading to By-Law #2023-16, being a by-law to prevent and control fires within the Rural Municipality of Ste. Anne, as amended;

CARRIED

At 10:19 am, Operations Manager Kevin Medeiros left the meeting.

At 10:30 am, Development Officer Hadiseh Bajelan left the meeting.

IN CAMERA

CotW-2023-39

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 10:35 am, to discuss Matters of Security, By-law Enforcement Matters, Matters in Preliminary Stages of Discussion, and Personnel Matters, under Section 152(3) of *The Municipal Act*.

CARRIED

At 10:35 am, Michael Hepples of Bloom Software was invited to join Council In Camera virtually to make a presentation to Council regarding the Municipal Cyber Security Audit. The presentation concluded at 10:55 am, at which point the delegation left the meeting.

At 10:55 am, Legislative Officer Nadine Vielfaure left the meeting.

OUT OF CAMERA

CotW-2023-40

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT Council reconvene into regular session at noon and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Council recessed from 12:00 pm to 12:20 pm. Legislative Officer Nadine Vielfaure, Development Officer Hadiseh Bajelan, and Operations Manager Kevin Medeiros, were in attendance at this time.

LAND USE PLANNING AND DEVELOPMENT MATTERS (Continued)

Subdivision File #4175-19-8195 - Tilstone Road - Geotechnical Report

CotW-2023-41

Councillor Eros

Councillor Ingles

WHEREAS Council required a Geotechnical Report to determine basement suitability and establish minimum elevations for future homes as a condition of the Development Agreement, rather than a condition of subdivision approval, on File #4175-19-8195 creating Tilstone Road and Lots 1-10, Plan 69956, in SW 5-7-7E;

AND WHEREAS a Geotechnical Report was submitted to the Municipality and reviewed by the Municipal Engineer who recommends Council adopt the recommendations contained therein; BE IT RESOLVED THAT Council be recommended to adopt the recommendations included in this report, in keeping with the Municipal Engineer's recommendations, and:

- that only shallow foundations such as footings be allowed; and,
- that the foundation and weeping tiles (if applicable) of any structure shall be no lower than 0.8 m or 31" below grade,

CARRIED

Zoning By-law Public Hearing Tentative Date

Tabled.

Request for Legal Access over RM Land - Section 27-7-8E

CotW-2023-42

Councillor Stolwyk

Councillor Eros

WHEREAS the owner(s) of Lot 22 (Roll 133442.000), Lot 21 (Roll 133440), and Lot 20 (Roll 133438) all of Plan 13228 have requested the assistance of the RM of Ste. Anne to gain legal access to these properties;

AND WHEREAS concerns exist over the wet and swampy condition of all of these lands, as well

as Lot 5 Plan 13228 which is owned by the RM of Ste. Anne.

BE IT RESOLVED THAT Administration be authorized, in concert with legal counsel, to draft a Right-of-Way Consent and Maintenance Agreement to grant legal access over the RM of Ste. Anne owned Lot 5 Plan 13228 (Roll 133408.000), to the owners of Lot 22 (Roll 133442.000), Lot 21 (Roll 133440), and Lot 20 (Roll 133438) of the same Plan on the following conditions:

- That an engineered drainage plan be obtained to identify and ensure natural drainage patterns will not be negatively impacted by any development on the affected lands, to be reviewed and accepted by the Municipality.
- That the Owners agree to pay all legal and engineering costs pertaining to this agreement, including the fees relating to the registration of the Agreement on the affected Titles and the Municipal Engineers' review of the submitted drainage plans.
- That the Owners agree to cover all costs required with constructing the legal access and associated drainage over the subject lands identified in said Agreement.
- That the Owners agree to build this access to a standard deemed acceptable by the RM of Ste. Anne, to be outlined in said Agreement.
- That the Owners agree to maintain this access in perpetuity, at their own expense.

CARRIED

Building By-law #09-2017 - Fee Schedule Revision

CotW-2023-43

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council be recommended to adopt the revised Building By-law #2017-09 Fee Schedule "A" as presented and amended.

CARRIED

EXECUTIVE MATTERS (Continued)

At 12:58 pm, Development Officer Hadiseh Bajelan left the meeting.

Noise By-law #2023-02

Tabled.

By-law #2023-17 - Obstructions on Municipal Property By-law - amended after 1st Reading

CotW-2023-44

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT Council be recommended to give 2nd and 3rd Readings to By-law #2023-17, being the Obstructions on Municipal Property By-law as presented.

CARRIED

By-law #2023-18 - Speed and School Zone By-law - Proposed amendment to include Loewen Blvd.

CotW-2023-45

Councillor Ingles

Councillor Waczko

WHEREAS Council gave 1st Reading to By-law #2023-18, being the Speed Limit and School Zone By-law, on July 26, 2023;

AND WHEREAS it was noticed that Road 36N between Road 36E and 41E, commonly known as Loewen Boulevard, was not included in the originally approved Schedule "A" to By-law #2023-18, possibly due to the RM of La Broquerie being the authority assigned to maintain and enforce this segment of the intermunicipal road;

BE IT RESOLVED THAT Council be recommended to give 2nd and 3rd readings to By-law #2023-18, being the municipal Speed Limit and School Zone by-law, as presented with the inclusion of Road 36N (Loewen Boulevard) at 70 km/h, to reflect the currently posted and enforced speed limit.

CARRIED

Adoption of Strategic Plan 2023

Tabled.

Ste. Anne Hospital Golf Tournament

CotW-2023-46

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT Council be requested to authorize a donation out of available promotional items to the Ste. Anne Hospital Golf Tournament Fundraiser, up to an aggregate value of \$200.

CARRIED

Land Acquisition

CotW-2023-47

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT Council be recommended to authorize Administration to pursue the land purchase as discussed In Camera.

CARRIED

NEW AND OTHER BUSINESS – None.

ADJOURNMENT

CotW-2023-48

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT this Committee of the Whole meeting be adjourned at 1:20 pm.

CARRIED

NEXT MEETING(s)

Committee of the Whole Meeting

September 19, 2023 @ 9:00 am



Richard Pelletier
Reeve



Mike McLennan
Chief Administrative Officer

