



STE. ANNE MUNICIPALITY

Committee of the Whole Meeting Minutes March 19, 2024

Meeting of the Committee of the Whole of the RM of Ste. Anne held at the Municipal Council Chambers in the Rural Municipality of Ste. Anne at 395 Traverse Road on March 19, 2024.

CALL TO ORDER

Reeve Richard Pelletier called the meeting to order at 9:00 am.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PAT STOLWYK, WARD 3	via phone	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Mike McLennan
Legislative Officer, Nadine Vielfaure

AGENDA

CotW-2024-15

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT the agenda for the March 19, 2024, Committee of the Whole meeting be adopted as circulated.

CARRIED

EXECUTIVE MATTERS

At 9:03 am, Councillor Pat Stolwyk joined the meeting in person.

By-law #2024-06 - Capital Lot Levy By-law

CotW-2024-16

Councillor Sarrasin

Councillor Stolwyk

WHEREAS Council gave first reading to the Capital Lot Levy By-law #2024-06 on March 13, 2024; AND WHEREAS the associated Appendices, being the set rate of the Lot Levy and the portioning into each reserve fund, required further discussions;

BE IT FURTHER RESOLVED THAT Council be recommended to, upon 3rd Reading of the Capital Lot Levy By-law #2024-06, amend

- Schedule 'A' of the Fees & Charges By-law #2023-21, as follows upon 3rd Reading of the Capital Lot Levy By-law #2024-06:
 - Delete the "Per Lot Admin Fee" of \$1,500.00 per newly created lot; and
 - Add "Capital Lot Levy" of \$2,000.00 per newly created lot.

BE IT FURTHER RESOLVED THAT Schedule 'A' of Capital Lot Levy By-law #2024-06 be amended to indicate the following:

Reserve Funds	Capital Lot Levy Allocation Breakdown
Public Works Equipment (Rural Only)	40% (for Subdivisions Outside the LUD Only)
Local Urban District of Richer (LUD Only)	40% (for Subdivisions Inside the LUD Only)
Fire Equipment	25%
Waste Management	10%
Recreation amp; Culture	5%
Disaster Management	5%
Economic Development	10%
Green Initiatives	5%

CARRIED

Election Wards - Boundary Review

Council was made aware of the Municipal Act Requirement to have an approximately equal population distribution in each Ward. Estimated figures were presented, showing some imbalance due to growth and development since the last review in 2018. Council debated the matter, and opted not to proceed with any further review of the electoral ward boundaries at this time.

2024 Budget Discussion

Tabled until later in this meeting.

Planning Department - Financial Statements and Inquiry

Received as information.

ENVIRONMENT MATTERS – None.

TRANSPORTATION MATTERS

By-law #2024-07 - No Truck Route By-law

Administration was directed to amend the Schedule to By-Law #2024-07 for 2nd Reading on March 27, 2024.

DELEGATION - Public Works Staff - Municipal Road Maintenance Operations

At 10:05 am, Operations Manager Kevin Medeiros, Lead-hand Michel Champagne, and Public Works Employee Gilles Chartier joined the meeting to discuss various topics with Council relating to municipal road maintenance operations.

At 10:49 am, the Public Works team left the meeting.

LAND USE PLANNING AND DEVELOPMENT MATTERS

At 10:56 am, Councillor Sarah Normandeau left the meeting.

Building Permit #13-24 - Telecom Tower - Scotland

Tabled to the March 27th, 2024, Council Meeting.

ECONOMIC DEVELOPMENT MATTERS – None.

RECREATION MATTERS – None.

PROTECTION MATTERS – None.

PERSONNEL MATTERS – None.

IN CAMERA

CotW-2024-17

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 11:02 am, to discuss By-law Enforcement Matters under Section 152(3) of *The Municipal Act*.

CARRIED



At 11:03 am, Legislative Officer Nadine Vielfaure left the meeting.

OUT OF CAMERA

CotW-2024-18

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT this meeting reconvene into regular session at 11:36 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

NEW AND OTHER BUSINESS - None

At 11:40 am, Finance Officer Tiana Bohemier joined the meeting.

2024 Budget Discussion

Administration directed to have the first reading of the 2024 Tax Levy By-law and Financial Plan added to the March 27, 2024, meeting agenda.

ADJOURNMENT

CotW-2024-19

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT this Committee of the Whole meeting be adjourned at 12:42 pm.

CARRIED

NEXT MEETING(s)

Committee of the Whole Meeting

April 16, 2024 @ 9:00 am



Richard Pelletier

Reeve



Mike McLennan

Chief Administrative Officer