



## The Rural Municipality of Ste. Anne

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Box 6, Grp 50, RR 1  
Ste. Anne, Manitoba R5H 1R1  
Phone: 204-422-5929 Fax: 204-422-9723

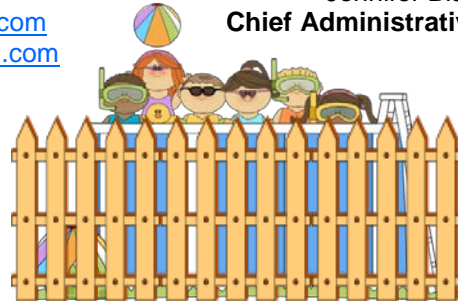
Art Bergmann  
Reeve

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Jennifer Blatz, CMMA  
Chief Administrative Officer

January 15, 2016

Dear Property Owner,



### Did you know that all outdoor pools and hot-tubs in the RM of Ste. Anne need a **PERMIT?** A 5 foot **FENCE?**

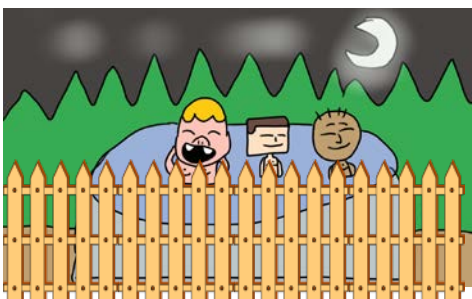
If you have or want an outdoor hot tub or a pool that is capable of containing over 24" of water, please contact Nadine at the RM of Ste. Anne Office to apply for your permit.

You will be asked to provide us with:

1. Your name and contact information (phone number, email, mailing address);
2. Your property information (Ex: roll number, legal description, civic address, etc);
3. A site plan:
  - a. A site plan is a hand-drawn sketch of your property showing all the property lines and buildings and specifically detailing how far the pool/hot-tub is located from each property line;
4. Details of your pool and/or hot-tub (Ex: dimensions, style, year, etc.).

Once we have this information, we will prepare the permit application for you, then contact you to schedule an appointment to finalize your application. At that appointment, we will review the documentation, have you sign it and collect the \$200 building permit fees.

After your permit has been approved, you will be required to contact the building inspector for an inspection to confirm that all the municipal and provincial building code requirements have been satisfied. Please see enclosed, an excerpt from our Zoning By-law that establishes those requirements.



Council has waived the deposit requirement and the fines up until May 25<sup>th</sup>, 2016! Afterwards, a \$175 fine and a \$500 refundable deposit will also be required for all permit applications for pre-existing pools.

Contact Nadine at [cao@rmofsteanne.com](mailto:cao@rmofsteanne.com) or 204-422-5929.