

**** ADDED TO AGENDA**

THE RURAL MUNICIPALITY OF STE. ANNE

AGENDA

March 8, 2006

1. **Call to order - 9:00 a.m.**
Adoption of Agenda.

2. **Reading & Confirming of Minutes**
Regular Meetings - February 8 and February 16, 2006
and special meeting – March 1, 2006

3. **Matters arising from the minutes.**

4. **Committee Reports:**
S.E.S.C.O.
Cooks Creek CD
** Seine-Rat River CD
** Dog Catcher
** L.U.D. of Richer
Fire Budgets & Reports
Other

5. **Delegations:**
10:00 AM - Richer Fire Department, re: 2006 proposed budget
11:00 AM – Lorne P. Penner, re: Road Maintenance Agreement

6. **Finance:**
 1. List of Accounts - February, 2006
 2. Review rates for DRO, Poll clerks & Assistant Enumerators
 - ** 3. EMO Budget & retainer , Appoint committee (**Draft agreement**)
 3. O/S budget items - Grants - Eden East, other
 4. Indemnity & other accounts

7. **Reception of Petitions**
none

8. **By-laws**
 1. No. 6-2006 - Establish Gas Tax Reserve, first & second reading
 2. No. 7-2006 - Fire Guardians, first reading

9. **Correspondence:**
 1. Minister of Intergovt Affairs re: 2004 Statistical Information
 2. MB Intergovt Affairs & Trade re: 2006 Statutory Levies
 3. Minister of Intergovt Affairs re: Federal Gas Tax Funding
 4. Manitoba Water Stewardship re: Water Quality Zone meetings
 5. Manitoba Transportation re: Permit – Roer
 6. Manitoba Water Stewardship re: News Release – 2006 Spring Flooding
 7. Fed. of Canadian Municipalities re: membership
 8. Hayhurst Elias Dudek re: Insurance renewal
 9. Assoc. of Man. Municipalities re: news bulletin
 10. RCMP re: Jan/06 Occurrence Statistics

'Agenda'

March 8, 2006

9. **Correspondence (continued)**

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| 11. Keystone Surveys | re: restoration of monument – NE 30-8-8E |
| 12. Keystone Surveys | re: restoration of monument – E of 16-8-8E |
| 13. MB Intergovt Affairs & Trade | re: Municipal Election Seminars |
| 14. RM of Tache | re: Notice of Hearing |
| 15. RM of Tache | re: Notice of Hearing |
| 16. RM of Tache | re: Notice of Hearing |
| 17. RM of Tache | re: Notice of Hearing |
| 18. Red River Basin Commission | re: 2006 membership |
| 19. Ste. Anne Co-op | re: patronage refund |
| 20. MMAA | re: workshops |
| 21. Town of Ste. Anne | re: summer program |
| 22. GeoTechnyx | re: GIS mapping |
| ** 23. MB Family Services & Housing | re: pandemic influenza planning |
| ** 24. Assoc. of Man. Municipalities | re: Mayors, Reeves & CAO meetings |

10. **Unfinished Business**

- ** 1. Policy resolutions – ward matters
** 2. A. Poetker - Terms of Reference

11. **General Business**

1. Development Permits (see list)
2. Auth. attendance to MMAA Conference-Alice & Loni – Apr 30-May 3/06
3. Set date for Financial Plan Hearing – April 24/06 ???
CAO's Report
Reeve's Reports
Councillors' Report

12. **Notice of Motion**

13. **In Camera**

14. **Adjournment**

THE RURAL MUNICIPALITY OF STE. ANNE

'Minutes'

March 8, 2006

The minutes of the regular meeting of the Council of The Rural Municipality of Ste. Anne held in the Council Chambers in the Town of Ste. Anne on March 8, 2006.

Reeve Art Bergmann called the meeting to order at 9:00 A.M. with the following members of council in attendance: Councillors Courcelles, Saindon, Proulx, Massicotte and Evans. Also in attendance was the Chief Administrative Officer, Alice De Baets.

Council opened the meeting by reciting the Lord's Prayer together.

No. 103 - ADOPTION OF AGENDA

PROULX MASSICOTTE

BE IT RESOLVED that the agenda for the regular meeting of March 8, 2006 be hereby adopted as revised.

Carried

READING AND CONFIRMING OF MINUTES

No. 104 - MINUTES

COURCELLES EVANS

BE IT RESOLVED that the minutes of the regular meetings held February 8 and 16, 2006 and the special budget meeting held March 1, 2006 be hereby adopted as circulated.

Carried

REPORTS

No. 105 - DOG CATCHER'S REPORT

COURCELLES SAINDON

BE IT RESOLVED that the dog catcher's report for the month of February, 2006 be hereby accepted as submitted by Gerald Kochie.

Carried

No. 106 - LUD OF RICHER BUDGET

COURCELLES SAINDON

BE IT RESOLVED that the L.U.D. of Richer Service Plan and Annual Budget for 2006 be approved as submitted and that it be included in the municipality's 2006 Financial Plan.

Carried

No. 107 - STE ANNE FIRE BUDGET

COURCELLES EVANS

BE IT RESOLVED that the 2006 operating and capital budget for the Town of Ste. Anne Volunteer Fire Department be hereby approved as per budget totalling \$50,362.50.

Carried

No. 108 - GIROUX FIRE BUDGET

COURCELLES PROULX

BE IT RESOLVED that the 2006 operating and capital budget for the Giroux Volunteer Fire Department be hereby approved as per budget totalling \$7,045.00.

Carried

No. 109 - AUTHORIZE ATTENDANCE

COURCELLES SAINDON

BE IT RESOLVED that Richer Fire Chief Wilfried Kropp and Deputy Fire Chief Ray Saindon are hereby authorized to attend the 2006 Fire and Rescue Conference to be held in Winkler, Manitoba on March 17 & 18, 2006;

BE IT FURTHER RESOLVED that advance registration is hereby authorized to be paid.

Carried

No. 110 - FIRE REPORTS**SAINDON** **EVANS**

BE IT RESOLVED that the fire reports for the month of February, 2006 be hereby accepted as submitted by Richer Fire Chief Wilfried Kropp and Giroux Crew Chief Mike Hornan;

CarriedDELEGATIONS

10:00AM Richer Fire Chief Wilfried Kropp, Deputy Fire Chief Ray Saindon and Don McDougall attended to discuss the proposed 2006 operating and capital budget for the Richer Fire Department.

11:00AM Lorne P. Penner attended to discuss the terms of a Road Maintenance Agreement.

FINANCE:No. 111 - LIST OF ACCOUNTS**SAINDON** **EVANS**

BE IT RESOLVED that the authorization for disbursements made during the month of February, 2006, totalling \$114,208.93 being cheques numbered 009341 to 009421, both inclusive, as shown on a list presented to council be hereby confirmed.

CarriedNo. 112 - RICHER FIRE BUDGET**SAINDON** **MASSICOTTE**

BE IT RESOLVED that the 2006 combined operating and capital budget of \$66,160.00 for the Richer Volunteer Fire Brigade be hereby approved as revised;

BE IT FURTHER RESOLVED that all purchases over \$1,000.00 are subject to prior approval of the Councillor in charge and/or Council; and

BE IT FURTHER RESOLVED that all invoices presented for payment must be authorized and signed by the Richer Fire Chief.

CarriedNo. 113 - ELECTION OFFICERS**COURCELLES** **SAINDON**

BE IT RESOLVED that the rates for the election officials for the next regular election be set as follows: Assistant SEO's - \$150.00; Poll Clerks - \$125.00; Election Officials assisting in the enumeration: fifty cents per eligible name on the electors list plus a fee in lieu of actual mileage as follows: Ward 1 - \$150.00, Ward 2 - \$90.00, Ward 5 - \$100.00, Wards 3, 4 & 6 @ \$70.00.

CarriedNo. 114 - EMO COORDINATOR AGREEMENT**COURCELLES** **EVANS**

BE IT RESOLVED that Gary Marriott be and is hereby appointed as Emergency Coordinator for the R.M. of Ste. Anne;

BE IT FURTHER RESOLVED that the agreement between the Town of Ste. Anne, The R.M. of Ste. Anne and the Emergency Coordinator be hereby approved and that the Reeve and CAO are hereby authorized to sign the agreement on behalf of the R.M. of Ste. Anne;

BE IT FURTHER RESOLVED that three copies of the agreement be forwarded to the Town of Ste. Anne and the Emergency Coordinator for their signatures;

BE IT FURTHER RESOLVED that when the agreement has been signed by all parties, payment of the municipality's share of the first half of the retainer fee is hereby authorized to be paid to Gary Marriott.

CarriedNo. 115 - EMO COORDINATOR BUDGET**EVANS** **SAINDON**

BE IT RESOLVED that the EMO Coordinator budget for 2006 is hereby approved as submitted.

Carried

No. 116 - EMO AD-HOC COMMITTEE**COURCELLES SAINDON**

WHEREAS the Town of Ste. Anne and the R.M. of Ste. Anne have jointly retained the services of Gary Marriott as their Emergency Coordinator;

AND WHEREAS an ad-hoc committee consisting of one elected official and one staff member from each jurisdiction is being formed to deal with issues that may arise;

BE IT RESOLVED that Reeve Art Bergmann and Assistant CAO Loni Eskildsen are hereby appointed to represent the municipality on this committee;

BE IT FURTHER RESOLVED that the Town of Ste. Anne be advised accordingly.

CarriedNo. 117 - GRANT**SAINDON EVANS**

BE IT RESOLVED that a grant of \$10,000.00 to Eden East, Inc. in support of Eden East Affordable Housing Project be included in the 2006 budget from the General Fund of the municipality.

Councillor Massicotte requested a recorded vote.

FOR: Councillors Courcelles, Saindon and Evans.

AGAINST: Councillors Proulx and Massicotte.

CarriedNo. 118 - ACCOUNTS**PROULX MASSICOTTE**

BE IT RESOLVED that the indemnities and other accounts presented to council be hereby approved and that payment thereof is hereby authorized.

CarriedBY-LAWS:No. 119 - BY-LAW 6-2006**COURCELLES EVANS**

BE IT RESOLVED that By-law No. 6-2006 to establish a Gas Tax Reserve Fund be given first reading.

CarriedNo. 120- BY-LAW 6-2006**SAINDON COURCELLES**

BE IT RESOLVED that By-law No. 6-2006 be given second reading.

CarriedCORRESPONDENCE:

No. 1 to 3, 5 to 12, 14 to 17, 19, 20, 22, 23 - received as information.

No. 4, 13, 18, 21, 24 - resolutions #121 to #125

No. 121 - AUTHORIZE ATTENDANCE**SAINDON MASSICOTTE**

BE IT RESOLVED that all members of Council who are able to attend are hereby authorized to attend the Water Quality Management Zones workshop to be held in Steinbach, Manitoba, on March 9, 2006, and that each member attending be paid in accordance with By-law No. 1-2006.

CarriedNo. 122 - AUTHORIZE ATTENDANCE**EVANS PROULX**

BE IT RESOLVED that Reeve Bergmann and the CAO, Alice De Baets are hereby authorized to attend the Eastern District Mayors, Reeves and CAO's meeting to be held in Rosa, Manitoba, on March 23, 2006 and that Reeve Bergmann be paid in accordance with By-law No. 1-2006.

CarriedNo. 123 - AUTHORIZE ATTENDANCE**COURCELLES MASSICOTTE**

BE IT RESOLVED that SEO Betty Coates and the CAO, Alice De Baets are hereby authorized to attend a Municipal Election Seminar to be held Lac du Bonnet, on April 20, 2006, and that they be reimbursed for mileage and out-of-pocket expenses.

Carried

No. 124 - RRBC GRANT**SAINDON PROULX**

BE IT RESOLVED that we support the Red River Basin Commission and that a grant is hereby authorized to be paid in the amount of \$1,106.75 to cover our share of the 2006 Local Funding based on \$0.25 per capita.

CarriedNo. 125 - TSA SUMMER PROGRAM**EVANS SAINDON**

BE IT RESOLVED that a grant is hereby authorized to be paid to the Town of Ste. Anne Sports and Recreation Committee in the amount of \$2,000.00 to help run the 2006 Summer Program;

BE IT FURTHER RESOLVED that the Summer Program be limited to children from the ages of 6 to 15 years of age;

BE IT FURTHER RESOLVED that the CAO is hereby authorized to complete an application under the Government of Canada Student Employment Program entitled 'Summer Career Placements 2006' applying for one position to act as assistant to the Town of Ste. Anne Parks and Recreation Summer Director in running the Summer Program;

BE IT FURTHER RESOLVED that the R.M. of Ste. Anne will pay the prospective employee \$7.60 per hour for up to 40 hours per week for the eight week program if funding is approved.

CarriedNo. 126 - ADJOURN**COURCELLES MASSICOTTE**

BE IT RESOLVED that we adjourn this meeting until 1:00 PM.

Carried

Council reconvened at 1:04 PM with all members of council in attendance.

UNFINISHED BUSINESSNo. 127 - WARD - 5% HOLDBACK**SAINDON MASSICOTTE**

BE IT RESOLVED that 5% of the 2006 Ward Appropriations be held back until the Organizational Meeting following the 2006 General Election.

CarriedNo. 128 - 2005 FLOOD CLAIM**PROULX COURCELLES**

BE IT RESOLVED that for 2006, any money recovered from the Disaster Assistance Program for the 2005 flooding will be credited to the general fund of the municipality with the exception of the wards which have a credit balance in the Drainage Reserve in which case the refund will be credited to Drainage Reserve Fund and allocated to the respective ward.

CarriedNo. 129 - WARD APPROPRIATION POLICY**SAINDON EVANS**

BE IT RESOLVED that the following ward appropriations policies be adopted:

1. Existing amounts in the Drainage & Special Projects Reserve allocated to the wards will remain with the respective ward;
2. Councillors will require a resolution of Council to allow them to use funds from their portion of the Drainage & Special Projects Reserve;
3. Ward over-expenditures are not allowed except in the case where a transfer from the Drainage & Special Projects Reserve has received prior approval by resolution of council;
4. Large projects costing over \$15,000.00 will require at least two written estimates from contractors and must be approved by resolution of council;
5. Other smaller reconstruction or drainage projects should be reported to council during the Councillor's report for information purposes only;
6. Future ward surpluses will be transferred into the Drainage & Special Projects Reserve;

BE IT FURTHER RESOLVED that the 2006 Ward Appropriation formula to be reviewed after year end.

Carried

DEVELOPMENT PERMITS:No. 130 - APPLICATION #09-2006**COURCELLES SAINDON**

BE IT RESOLVED that Development Permit Application No. 09-2006 made by Springwood Homes for the construction of a 32' x 66' bungalow with full basement, a 36' x 32' attached garage and 16' x 26' & 4' x 30' decks on Lot 5, Plan 17524 in Part NE 5-8-8E owned by Bradley Bergman and Darlene Wieler be hereby approved subject to the requirements of Building Permit No. 08-2006 Plan Review.

CarriedNo. 131 - APPLICATION #10-06**MASSICOTTE EVANS**

BE IT RESOLVED that Development Permit Application No. 10-06 made by Leslie & Rhaea Dueck for the construction of a 50' x 50' addition to an existing farm work shop on Part NE 8-8-6E be hereby approved subject to the conditions established by resolution number 221-98.

CarriedNo. 132 - APPLICATION #11-2006**SAINDON PROULX**

BE IT RESOLVED that Development Permit Application No. 11-2006 made by Harry and Doris Toews for the construction of a 32' x 56' bungalow on a Logix foundation on Part NE 5-7-7E be hereby approved subject to the requirements of Building Permit No. 09-2006 Plan Review.

Carried**GENERAL BUSINESS:**No. 133 - AUTHORIZE ATTENDANCE**COURCELLES PROULX**

BE IT RESOLVED that the CAO, Alice De Baets and the Assistant CAO, Loni Eskildsen are hereby authorized to attend the Annual Manitoba Municipal Administrators Association Conference to be held in Winnipeg, Manitoba, from April 30 to May 3, 2006, that they be reimbursed for mileage and out-of-pocket expenses, and that the advance registration is hereby authorized to be paid.

CarriedNo. 134 - FINANCIAL PLAN HEARING**COURCELLES EVANS**

BE IT RESOLVED that the Public Hearing on the 2006 Financial Plan be held on April 24, 2006 at 7:00 P.M. in the Council Chambers.

CarriedNo. 135 - SUBDIVISION APPLICATION**PROULX SAINDON**

BE IT RESOLVED that the application fee of \$250.00 for the subdivision of a lot to be donated to the municipality for green space from the Deerfield Estates Plan of Subdivision is hereby authorized to be paid from the general fund of the municipality.

CarriedNo. 136 - TOWN OF STE. ANNE CDC**EVANS COURCELLES**

BE IT RESOLVED that the Town of Ste. Anne be advised that the municipality is not prepared to become a part of the Town's CDC at this time.

CarriedNo. 137 - STAND-BY GRADER OPERATOR**COURCELLES MASSICOTTE**

BE IT RESOLVED that Stefan Gislason be paid 4 hours per day at his regular rate of pay to be on stand-by in case of snow storms from February 22 to 28, 2006 while grader operator Gilles Chartier was on holidays.

Carried

No. 138 - WARD 4 STREET LIGHTING**PROULX EVANS**

BE IT RESOLVED that Manitoba Hydro is hereby authorized to make the following changes to the street lighting system in the R.M. of Ste. Anne:

- install 1 - 100 watt HPS luminaire with a 3 meter street light arm on a 40 foot shared wood pole on PR 207 in front of Richard Pelletier's house at the installation cost of \$542.00 plus GST and annual operating cost of \$85.08;
- install 1 - 100 watt HPS luminaire with a 3 meter street light arm on a 40 foot shared wood pole on PR 207 in front of Bob Proulx's house at the installation cost of \$1,769.00 plus GST and annual operating cost of \$85.08
- install 1 - 100 watt HPS luminaire with a 3 meter street light arm on a 40 foot shared wood pole on PR 207 in front of Mary Unrau's house at the installation cost of \$1,190.00 plus GST and annual operating cost of \$85.08;

BE IT FURTHER RESOLVED that the installation cost and annual operating cost be charged to the Ward 4 Appropriation.

CarriedNo. 139 - LA COULEE SIGNS**PROULX SAINDON**

BE IT RESOLVED that Resolution Number 633-05 be re-worded as follows:

'BE IT RESOLVED that the Department of Highways be requested to install 'La Coulee' signs at the junction of TransCanada Highway and Municipal Road 39E and on Provincial Road 207 at the appropriate locations.

CarriedNo. 140 - AUTHORIZE ATTENDANCE**PROULX COURCELLES**

BE IT RESOLVED that Reeve Bergmann and Councillor Saindon are hereby authorized to be paid in accordance with By-law No. 1-2006 for attending a meeting at the Cooks Creek Conservation District office on March 7, 2006 for the official signing of the Forestry Road 13 & 13A funding.

CarriedNo. 141 - AUTHORIZE ATTENDANCE**COURCELLES EVANS**

BE IT RESOLVED that Reeve Bergmann is hereby authorized to attend the Town of Ste. Anne meeting to be held on March 14, 2006 to discuss a potential joint project and that he be paid in accordance with By-law No. 1-2006.


CarriedADJOURNMENTNo.142 - ADJOURN**EVANS COURCELLES**

BE IT RESOLVED that we adjourn to meet in regular session on March 16, 2006 at 7:30 P.M.

Carried

Adjourn - 3:35 P.M.


 Chief Administrative Officer


 Reeve