

**** ADDED TO AGENDA**

THE RURAL MUNICIPALITY OF STE. ANNE

AGENDA

January 10, 2007

1. **Call to order - 9:00 a.m.**
Adoption of Agenda.
2. **Reading & Confirming of Minutes**
Regular Meetings - December 13 and December 21, 2006
3. **Matters arising from the minutes**
4. **Committee Reports:**
S.E.S.C.O.
Cooks Creek CD
Seine-Rat River CD
Dog Catcher
** L.U.D. of Richer
** Fire Reports & 2007 rates
** Other
5. **Delegations:**
** 10:00 AM – Richard Claeys, notice of objection to Schedule “C” Notice
6. **Finance:**
 1. 2006 interim operating budget
 2. 2006 Ward authority
 3. Indemnity & other Accounts
7. **Reception of Petitions**
none
8. **By-laws**
 1. No. 1-2007 - Council Indemnity - first reading
 2. No. 2-2007 - Appointment of officers & remuneration, first reading
 3. No. 3-2007 - Appoint Richer Fire Chief & Deputy, first reading
9. **Correspondence:**
 1. Minister of Intergovt Affairs re: Federal Gas Tax 2006 payment
 2. Manitoba Conservation re: Consultation – Municipal wastewater
 3. MEMO re: MB Emergency Management Course
 4. Manitoba Public Insurance re: SpeedWatch Brochures
 5. Assoc. of Man. Municipalities re: news bulletin
 - ** 6. Eastman Mutual Aid re: minutes – Dec 20/06
 7. South Eastman Health re: Pandemic Planning meeting
 8. J.R. Cousin Consultants re: December/06 update
 9. City of Steinbach re: BP # 62-06 – E. Penner
 10. Manitoba Good Roads re: membership

Agenda

January 10, 2007

9. **Correspondence (continued)**

- | | |
|-------------------------------------|--|
| 11. Dowhan & Dowhan | re: General Matters July 1 – Dec 31/06 |
| 12. DataLink | re: civic addressing |
| 13. Martin Lajoie | re: civic addressing |
| 14. Ste. Anne Parish | re: renovation fundraiser |
| 15. Friends of Prayer | re: Thank you |
| ** 16. LUD of Richer | re: request MB Hydro install 1 new light |
| ** 17. MB Water Stewardship | re: IWMP Advisory Team meeting |
| ** 18. MB Agricultural Hall of Fame | re: membership |

10. **Unfinished Business**

1. New Council Seminars
2. Open House

11. **General Business**

1. Grader operators
2. Janitor
3. Appoint poundkeepers
4. Appoint solicitor
5. Designate 2006 as tax sale year
6. Non-resident library fees
7. Appoint Board of Revision
8. Development Permits
- ** 9. PBLE Agreement (expired Dec 31/06)
CAO's Report
Reeve's Reports
Councillors' Report

12. **Notice of Motion**

13. **Personnel & In Camera**

14. **Adjournment**

THE RURAL MUNICIPALITY OF STE. ANNE

'Minutes'

January 10, 2007

The minutes of the regular meeting of the Council of The Rural Municipality of Ste. Anne held in the Council Chambers in the Town of Ste. Anne on January 10, 2007.

Reeve Art Bergmann called the meeting to order at 9:00 A.M. with the following members of council in attendance: Councillors Courcelles, Reimer, Lanouette, Brunel, Massicotte and Evans. Also in attendance was the Chief Administrative Officer, Alice De Baets.

Council opened the meeting by reciting the Lord's Prayer together.

No. 01 - ADOPTION OF AGENDA

COURCELLES BRUNEL

BE IT RESOLVED that the agenda for the regular meeting of January 10, 2007 be hereby adopted as revised.

Carried

READING AND CONFIRMING OF MINUTES

No.02 - MINUTES

MASSICOTTE LANOUETTE

BE IT RESOLVED that the minutes of the regular meetings held December 13 and 21, 2006 be hereby adopted as circulated.

Carried

REPORTS

No. 03 - AUTHORIZE ATTENDANCE

COURCELLES LANOUETTE

BE IT RESOLVED that Reeve Bergmann and Councillor Evans are hereby authorized to attend a meeting organized by Cooks Creek Conservation District to be held at the EOC Centre in the Town of Ste. Anne on January 17, 2007 regarding the future maintenance of Fireguard Roads 13 & 13A; BE IT FURTHER RESOLVED that they be paid in accordance with By-law No. 1-2007.

Carried

No. 04 - RFD ENROL FIREFIGHTER

COURCELLES LANOUETTE

WHEREAS Richer Fire Chief Wilfried Kropp has submitted an application for membership in the Richer Volunteer Fire Brigade; BE IT RESOLVED that Tim Lanouette be re-enrolled as a full member of the Richer Volunteer Fire Brigade.

Carried

No. 05 - FIRE REPORTS

BRUNEL LANOUETTE

BE IT RESOLVED that the fire reports for the month of December, 2006 be hereby accepted as submitted by Richer Fire Chief Wilfried Kropp and Giroux Crew Chief Mike Homan.

Carried

DELEGATIONS

10:00AM Richard Claeys attended to discuss his Appeal of the Schedule 'B' Notice issued under the Derelict Vehicle By-law.

FINANCE**No. 06 - INTERIM OPERATING BUDGET****EVANS COURCELLES**

WHEREAS the Municipal Act provides that the Council of a municipality may adopt an Interim Operating Budget to have effect until the council adopts the operating budget for the fiscal year;

BE IT RESOLVED that the following Interim Operating Budget for 2007 be and is hereby adopted:

Gen. Govt. Services	\$120,000.00
Protective Services	50,000.00
Transportation Services	120,000.00
Environmental Health	7,000.00
Public Health & Welfare	35,000.00
Economic Development	22,000.00
Recreation & Cultural	10,000.00
Fiscal Services	50,000.00
Capital Budget	50,000.00

Carried**No. 07 - 2007 WARD EXP.****COURCELLES BRUNEL**

BE IT RESOLVED that each Councillor be hereby authorized to expend in 2007, municipal funds for the purposes of providing street lighting, snowplowing, surveying, maintaining, brush-cutting, repairing, re-constructing and constructing municipal roads, sidewalks, lanes, bridges, drains, etc., purchasing and installing culverts in their respective wards up to the following amounts until the current operating budget is adopted:

Ward 1, Councillor Courcelles	- \$30,000.
Ward 2, Councillor Reimer	- \$30,000.
Ward 3, Councillor Lanouette	- \$30,000.
Ward 4, Councillor Brunel	- \$30,000.
Ward 5, Councillor Massicotte	- \$30,000.
Ward 6, Councillor Evans	- \$30,000.

Carried**No. 08 - ACCOUNTS****COURCELLES REIMER**

BE IT RESOLVED that the indemnities and other 2006 & 2007 accounts presented to council be hereby approved and that payment thereof is hereby authorized.

Carried**PETITIONS:**

none

BY-LAWS:**No. 09 - BY-LAW 1-2007****BRUNEL LANOUCETTE**

BE IT RESOLVED that By-law No. 1-2007 fixing the indemnity and other remuneration to be paid to the Reeve and each Councillor be given first reading.

Carried**No. 10 - BY-LAW 2-2007****EVANS COURCELLES**

BE IT RESOLVED that By-law No. 2-2007 fixing the appointments, remuneration and benefits of the officers of the municipality be given first reading.

Carried**No. 11 - BY-LAW 3-2007****LANOUCETTE EVANS**

BE IT RESOLVED that By-law No. 3-2007 to appoint a Fire Chief and Deputy Fire Chief for the Richer Volunteer Fire Brigade be given first reading.

Carried

CORRESPONDENCE:

No. 1, 3 to 6, 8, 11 to 15, 18 - received as information.

No. 2, 7, 9, 10, 16, 17 - resolutions #12 to #17

No. 12 - AUTHORIZE ATTENDANCE

EVANS BRUNEL

BE IT RESOLVED that Reeve Art Bergmann is hereby authorized to attend a Consultation Session on Municipal Wastewater Effluent to be held in Winnipeg on January 18, 2007 and that he be reimbursed in accordance with By-law No. 1-2007.

Carried

No. 13 - AUTHORIZE ATTENDANCE

COURCELLES BRUNEL

BE IT RESOLVED that Reeve Art Bergmann and the Assistant CAO are hereby authorized to attend a Pandemic Emergency Planning Meeting to be held in Steinbach on January 22, 2007 and that Reeve Bergmann be paid in accordance with By-law No. 1-2007.

Carried

No. 14 - BUILDING PERMIT # 62-2006

BRUNEL COURCELLES

WHEREAS Building Permit Application No. 62-2006 submitted by Elmer & Elfrieda Penner to move a modular home onto a full basement on Lot 1, Block 1, Plan 17843 in Part SE 16-8-7E was approved subject to the requirements of the Plan Review;

AND WHEREAS in a letter dated January 3, 2007, the Building Inspector advised that the applicant had deviated from the engineered plan and several code violations had been discovered which may affect the structural integrity of the foundation and floor system;

AND WHEREAS the Building Inspector suggested that the owner should hire a structural engineer to examine the foundation and floor system and that the owner was not to proceed further until the engineer's recommendations were followed;

BE IT RESOLVED that in agreement with the building inspector's suggestion, Elmer and Elfrieda Penner are hereby requested to hire a structural engineer to inspect the foundation and floor system and provide a written report with recommendations to the building inspector and to the municipality;

BE IT FURTHER RESOLVED that Elmer and Elfrieda Penner are not to proceed with further construction until the engineer's recommendations have been followed and the building inspector gives his authorization to continue.

Carried

No. 15 - GRANT - MGRA

EVANS MASSICOTTE

BE IT RESOLVED that The R.M. of Ste. Anne hereby applies to become a member of Manitoba Good Roads Association and that a grant of \$130.00 is hereby authorized to be paid from the general fund of the municipality to cover the 2007 membership fee.

Carried

No. 16 - LUD STREET LIGHTING

LANOUILLE COURCELLES

BE IT RESOLVED that Manitoba Hydro is hereby authorized to make the following changes to the street lighting system in the R.M. of Ste. Anne:

- install 1 - 100 watt HPS Luminaire with a 3 metre street light arm on a shared pole at the corner of Nault Street in the L.U.D. of Richer at the installation cost of \$542.00 and annual operating cost of \$85.08;

BE IT FURTHER RESOLVED that the installation cost and the annual operating cost be charged to the L.U.D. of Richer.

Carried

No. 17 - AUTHORIZE ATTENDANCE

BRUNEL REIMER

BE IT RESOLVED that Reeve Art Bergmann and Councillor Laurie Evans are hereby authorized to attend Advisory Team Meeting No. 2 for the Seine River Watershed's Integrated Watershed Management Plan to be held in Steinbach on January 11, 2007 and that they be paid in accordance with By-law No. 1-2007.

Carried

UNFINISHED BUSINESS**No. 18 - AUTHORIZE ATTENDANCE****COURCELLES MASSICOTTE**

BE IT RESOLVED that all members of council who are able to attend are hereby authorized to attend the New Council Seminar to be held in Ste. Anne on February 1, 2007 and that all members attending be paid in accordance with By-law No. 1-2007.

Carried**No. 19 - ADJOURN****COURCELLES BRUNEL**

BE IT RESOLVED that we adjourn this meeting until 1:00 PM.

Carried

Council reconvened at 1:08 PM with all members of council in attendance.

GENERAL BUSINESS**No. 20 - JANITOR****COURCELLES REIMER**

BE IT RESOLVED that the janitorial contract with Nicole De Sutter be increased to \$230.00 per month and that she be responsible to provide all cleaning supplies.

Carried**No. 21 - POUNDKEEPER****COURCELLES BRUNEL**

BE IT RESOLVED that the Poundkeeper for The Rural Municipality of Ste. Anne be hereby appointed for the year 2007 as follows: David Reid, Ste. Anne, MB SE 33-8-7E;

BE IT FURTHER RESOLVED that the Poundkeeper shall be paid an annual fee of \$125.00 plus \$12.00 per hour worked, 40 cents per kilometer travelled in the performance of his duties, plus \$10.00 per call for each call where there is an animal impounded.

Carried**No. 22 - APPOINT SOLICITOR****EVANS MASSICOTTE**

BE IT RESOLVED that the firm of Dowhan & Dowhan be hereby appointed solicitors for The Rural Municipality of Ste. Anne for the year 2007.

Carried**No. 23 - TAX SALE****MASSICOTTE BRUNEL**

BE IT RESOLVED that 2006 be designated as the year for which properties with previous year arrears must be offered for sale by auction.

Carried**No. 24 - NON-RESIDENT LIBRARY FEES****COURCELLES LANOUILLE**

BE IT RESOLVED that the non-resident library fees charged to residents of the R.M. of Ste. Anne for using the Ste. Anne Public Library or the Steinbach Library to a maximum of \$40.00 be paid by the general fund of the municipality - only one non-resident fee paid per family unit;

BE IT FURTHER RESOLVED that we ask the Ste. Anne Public Library to invoice the municipality at year end for the fees.

Carried**No. 25 - APPOINT BOARD OF REVISION****COURCELLES BRUNEL**

BE IT RESOLVED that all members of council be and are hereby appointed as members of the Board of Revision for the 2008 assessment rolls;

BE IT FURTHER RESOLVED that the Reeve be hereby appointed as chairman of the Board of Revision and that the Chief Administrative Officer be appointed as Secretary of the Board of Revision.

Carried

DEVELOPMENT PERMIT**No. 26 - APPLICATION #01-07****BRUNEL COURCELLES**

BE IT RESOLVED that Development Permit Application No. 01-07 submitted by Francois & Lucille Fiola for the construction of a 20' x 10' addition to their residence on Lot 1, Plan 13645 in Part SE 34-8-7E be hereby approved subject to the requirements of Building Permit No. 01-2007 Plan Review.

Carried**GENERAL BUSINESS****No. 27 - PBLE AGREEMENT****BRUNEL COURCELLES**

BE IT RESOLVED that the By-law Enforcement Agreement with Prairie By-law Enforcement be renewed for January 1 to December 31, 2007.

Carried**No. 28 - R. CLAEYS APPEAL****BRUNEL LANOUILLE**

WHEREAS Richard Claeys has filed a 'Notice of Objection' to the R.M. of Ste. Anne Schedule 'B' Order issued in accordance with the Unsightly Property By-law No. 10-2006, ordering him to remove all but 2 derelict vehicles from his property on Lot 7, Plan 15295 in the LUD of Richer;

AND WHEREAS Mr. Claeys' appeal was heard today at 10:00 AM;

BE IT RESOLVED that Richard Claeys be advised that the municipality has ruled on his appeal as follows:

1. That no more than 2 derelict vehicles be allowed on his property provided they are out of public view;
2. That in addition, no more than three running derby vehicles be allowed on the property provided they are parked to the rear of the shop; and
3. That all other derelict vehicles be removed from the property by February 1, 2007;

BE IT FURTHER RESOLVED that Prairie By-law Enforcement be notified of Council's decision and be requested to enforce the by-law accordingly.

Carried**No. 29 - SUPPER MEETING****COURCELLES BRUNEL**

BE IT RESOLVED that the Annual Intermunicipal Supper Meeting being hosted by the R.M. of Ste. Anne be scheduled for March 6, 2007 and that Nicole Champagne, CAO for the Town of Ste. Anne be advised accordingly;

BE IT FURTHER RESOLVED that the office staff be in charge of planning the menu and refreshments.

Carried**No. 30 - CAO RETIREMENT****EVANS COURCELLES**

WHEREAS Alice De Baets has given written notice that she intends to retire as Chief Administrative Officer for the R.M. of Ste. Anne this summer;

BE IT RESOLVED that we accept, with regret, Alice De Baets' decision to retire and that we start advertising for the position as soon as possible.

Carried**No. 31 - AUTHORIZE ATTENDANCE****EVANS MASSICOTTE**

BE IT RESOLVED that Councillors Renald Courcelles, Mark Lanouette and Dan Brunel from the Protective Services Committee are hereby authorized to get paid in accordance with By-law No. 1-2007 for attending a meeting with the Town of Ste. Anne Protective Services Committee which was held in Ste. Anne on January 8, 2007.

Carried

'Minutes'

January 10, 2007

No. 32 - STE ANNE/RICHER F.D. POLICY**LANOUE** **CELLES**

WHEREAS at the present time, the Richer Volunteer Fire Brigade does not have enough members who are available to respond to fire calls during the day;

BE IT RESOLVED that until the situation is rectified, the Town of Ste. Anne Fire Department is requested to roll on all calls for the area covered by the Richer Fire Brigade - Monday to Friday, from 6:00 AM to 6:00 PM; if the Richer Fire Brigade has enough firefighters for any call, the Richer Fire Chief is required to advise the Town of Ste. Anne Fire Chief and they will return to their fire hall;

BE IT FURTHER RESOLVED that all costs related to such calls, including remuneration paid to the volunteers will be invoiced to the R.M. of Ste. Anne accordingly;

BE IT FURTHER RESOLVED that the 911 call centre be notified of this temporary arrangement.

CarriedNo. 33 - 2007 RFD TRAINING SCHEDULE**CELLES** **LANOUE**

BE IT RESOLVED that the 2007 schedule for training and practice sessions for the Richer Volunteer Fire Brigade be hereby approved as submitted by Fire Chief Wilfried Kropp.

CarriedNOTICE OF MOTIONIN CAMERAADJOURNMENTNo. 34 - ADJOURN**CELLES** **LANOUE**

BE IT RESOLVED that we adjourn to meet in special session on January 15, 2007 at 7:00 PM and in regular session on January 18, 2007 at 7:30 P.M.

Carried

Adjourn - 4:25 PM



Chief Administrative Officer



Reeve