

\*\*\*Additions

THE RURAL MUNICIPALITY OF STE. ANNE  
Wednesday, September 14, 2011, 9:00 am  
Council Meeting  
AGENDA

1. CALL TO ORDER
2. AGENDA
3. MINUTES  
August 24, 2011
4. FINANCE
  - 4.1 Cheque Listing
  - 4.2 August 31, 2011 Financial Statement
5. HEARINGS  
9:30 am Larry & Tanice Goodchild RE: CU #07-11
6. DELEGATIONS  
9:35 am Brent Reich RE: Centra Gas Franchise Application
7. CONSENT AGENDA
  - 7.1. Reimer Pit RE: Aggregate Mining Remittance
  - 7.2. RRBC RE: North Chapter Meeting
  - 7.3. TSA Fire Dept. RE: Thank You
  - 7.4. Hudson Bay Route Assoc. RE: August 2011 News Letter
  - 7.5. AMM RE: Media Relations 101 Workshop
  - 7.6. AMM RE: Putting Communities First Campaign
  - 7.7. Wild Pink Yonder RE: Contribution Pledges
  - 7.8. MB Hydro RE: PUB Notice of Application
  - 7.9. WCB RE: August Update
  - 7.10. Jessica Yestrau RE: 2011 Grad Grant Recipient
  - 7.11. Gran Fondo RE: Grant Request & Support
  - 7.12. Bipole III Coalition RE: Rally
  - 7.13. Q Collaborations RE: DFA 2011 Flood Submission
  - 7.14. MB Hydro RE: 60<sup>th</sup> Annual Report
  - \*\*\* 7.15. LUD of Richer RE: Sept. 7/11 Draft Minutes\*
  - \*\*\* 7.16. AMM RE: September News Bulletin
  - \*\*\* 7.17. RCMP RE: S/Sgt. D. Lee Transfer
  - \*\*\* 7.18. CCCD RE: September Agenda/July Minutes
8. UNFINISHED BUSINESS
  - 8.1. MB Hydro RE: Line along CD Baird Rd
  - 8.2. MB Conservation RE: Beaver Control
  - 8.3. Goertzen Sub-division RE: F#11-5304
  - 8.4. Goossen Sub-division RE: F#4175-2011-5323
  - 8.5. Nieman Sub-division RE: F#4175-2011-5316
  - 8.6. Tilstone Prairie Inc. Sub-division RE: Amendment Request
  - \*\*\* 8.7. LUD of Richer\* RE: Garbage/Recycling Decision
  - 8.8. 2011 RM Grader Purchase RE: Decision
  - 8.9. RM Recycling RE: Information
9. NEW BUSINESS
  - 9.1 Building Permits RE: Permit #91, 94-105/11
  - \*\*\* 9.1 Building Permits RE: Permit #106 – 109/11
  - 9.2 Kidsport Eastman Region RE: Grant Request
  - 9.3 Office of the Fire Commissioner RE: 2011 MB Emergency Serv. Conf.
  - 9.4 2011 AMM Annual Convention RE: Minutes & Resolutions
  - 9.5 RCMP RE: Schedule Mtgs at AMM Convention
  - 9.6 Ste. Anne Hospital Fund RE: Invitation
  - 9.7 MMAA RE: District #3 Meeting
  - 9.8 Stbch Assessment Branch RE: 2010/2011 Added/Cancelled Taxes
  - 9.9 Structural Engineer Report RE: Detailed Component Report
  - 9.10 James & Kathleen Cleland RE: Sub-division Request
  - 9.11 Tilstone Prairie Inc. RE: Sub-division Request
  - 9.12 MMAA RE: PSAB Seminar
  - \*\*\* 9.13 Richer Fire Dept RE: August Report
  - \*\*\* 9.14 Sheri Bergen RE: Ward 3 Clean-up/Flood Marking

THE RURAL MUNICIPALITY OF STE. ANNE

September 14, 2011

Minutes of the regular meeting of The Rural Municipality of Ste. Anne held at the Municipal Office in the Town of Ste. Anne on September 14, 2011.

Reeve Art Bergmann called the meeting to order at 9:05 am with the following members of council in attendance: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel, Roger Massicotte, and Laurie Evans. Also present was the Assistant CAO Nadine Vielfaure and CAO Loni Eskildsen.

Council opened the meeting with the Lord's Prayer.

ADOPTION OF AGENDA

428-11 Courcelles - Brunel

BE IT RESOLVED that the agenda for the regular meeting of September 14, 2011 be accepted as circulated.

Carried.

MINUTES

429-11 Courcelles - Massicotte

BE IT RESOLVED that the minutes of the meetings held on August 24, 2011 be adopted as circulated.

Carried.

FINANCE

Cheque Listing

430-11 Evans - Reimer

BE IT RESOLVED that the following cheques numbered 20110904 – 20110974 (inclusive) in the amount of \$132,632.91 be approved for payment.

Carried.

Financial Report

431-11 Saindon - Massicotte

BE IT RESOLVED that the Financial Statement for the period ending August 31, 2011 be hereby approved and adopted as presented to council.

Carried.

DELEGATION

9:25 am Brent Reich, representing MB Hydro – Centra Gas, made a presentation to Council regarding expansion of the existing Centra Gas Franchise and Agreement.

HEARING

432-11 Evans - Saindon

BE IT RESOLVED that council open CU #07-11 Hearing at 9:30 am.

Carried.

CU#07-11 – Goodchild

A Public Hearing was conducted in accordance with Section 169 of the Planning Act.

CU #07-11 Larry & Tanice Goodchild  
Pt NW 12-8-7E; Lot 1 Plan 46521; 43141 Mun Rd 41E

Purpose: To allow a Mobile Home on vacant land

Zoned: "RR" Rural Residential

Representation: None

In Support: None

Opposed: None

Reeve Art Bergmann asked if there were any more questions. As there were none, the hearing was closed.

433-11 Saindon - Massicotte

BE IT RESOLVED that the CU #07-11 Hearing be closed at 9:33 am.

Carried.

**434-11 Courcelles – Massicotte**

WHEREAS a Public Hearing was held for Conditional Use Order #07-2011 to allow a mobile home on vacant land in Pt NW 12-8-7E, Lot 1 Plan 46521, in an area zoned “RR” Rural Residential;

BE IT RESOLVED that the CU #07-2011 be hereby approved.

**Carried.**

## CONSENT AGENDA

**Wild Pink Yonder****435-11 Courcelles – Reimer**

BE IT RESOLVED that the RM of Ste. Anne pledges \$500.00 to the Wild Pink Yonder ride being a fund raising event for breast cancer research.

**Carried.**

**436-11 Courcelles - Reimer**

BE IT RESOLVED that the consent agenda consisting of 18 items be adopted as circulated.

**Carried.**

## UNFINISHED BUSINESS

**MB Hydro** – Received as Information.

**MB Conservation** – Received as Information.

**Goertzen Sub-division** – Received as Information

**S/D Pt. N ½ Sec. 21-8-6E (Goossen)****437-11 Massicotte - Courcelles**

BE IT RESOLVED that council approves the proposed subdivision identified by File #4175-2011-5323 in Pt N ½ Sec. 21-8-6E, on the following conditions:

- a) That the applicant obtains a site area variation for the residual parcel to reduce the minimum area from the required 80 acres in “A” Agriculture zone to approximately 62.65 acres;
- b) That the applicant obtains a Building Location Certificate, prepared by a Manitoba Land Surveyor, illustrating all buildings and/or structures, and onsite wastewater managements systems on the affected land in relation to the proposed property lines;
- c) That the applicant obtain any necessary variations as a result of the Building Location Certificate;
- d) That the applicant either decommissions the ejector system or obtain a certificate of exemption to retain the ejector system as per MB Conservation’s regulations;
- e) That a contribution of \$500.00 per parcel created be paid to the Municipality for municipal purposes; and
- f) That any mail-out costs as well as all costs associated with the application for subdivision be borne by the applicant;

**Carried.**

**S/D Pt. NE 29-8-7E (Nieman)****438-11 Evans - Saindon**

WHEREAS the applicant of the proposed subdivision, identified as File #4175-2011-5316 in Pt NE 29-8-7E, has requested a 40.03 acre residential lot, but council will consider a 5.0 acre lot only;

BE IT RESOLVED that council approves the proposed subdivision on the following conditions:

- a) That the proposed lot size be reduced to 5.0 acres in size;
- b) That the applicant obtains a Plan of Subdivision and/or a Building Location Certificate, prepared by a Manitoba Land Surveyor, illustrating all buildings and/or structures, and onsite wastewater managements systems on the affected land in relation to the proposed property lines;
- c) That the applicant obtain any necessary variations as a result of the Building Location Certificate;
- d) That a contribution of \$500.00 per parcel created be paid to the Municipality for municipal purposes; and
- e) That any mail-out costs as well as all costs associated with the application for subdivision be borne by the applicant;

**Carried.**

**Tilstone Priage Inc. S/D File #4175-2011-5288** – Received as Information.

**Eastman Recycling Services****439-11 Evans - Brunel**

WHEREAS council has been investigating different options and possibilities of introducing a municipal recycling program benefiting the whole Municipality;

AND WHEREAS council has asked for proposals from various recycling organizations;

BE IT RESOLVED that council approves the proposed 12 months pilot project prepared by Eastman Recycling Services;

BE IT FURTHER RESOLVED that the municipality commences with the program as soon as a formal agreement has been reached;

BE IT FURTHER RESOLVED that the RM of Ste. Anne residents be informed of the recycling services' locations, frequency, date and times of recycling pick-up, and that this service be advertised in The Carillon, the Dawson Trail Dispatch, the EnRicher, on the Radio and Online.

**Carried.**

**LUD of Richer****440-11 Saindon - Courcelles**

WHEREAS the LUD of Richer Committee did have an opportunity to review the LUD of Richer Garbage and/or Recycling Pick-up Tenders for the year 2012 at their Committee meeting held on September 7, 2011;

AND WHEREAS the LUD Committee did choose the proposal of Racine Enterprise for LUD Garbage Pick-up and Eastman Recycling Corp for curb-side recycling;

BE IT RESOLVED that Racine Enterprise be awarded the 5 year contract as per their tender of \$13,000.00 per annum, plus GST and annual CPI increases starting in 2013, for Garbage Pick-up only in the LUD of Richer, effective January 1, 2012 to December 31, 2016;

BE IT FURTHER RESOLVED that the CAO prepare an agreement for the contracted services, to be reviewed by council and the contractor;

BE IT FURTHER RESOLVED that the Reeve and CAO be authorized to sign the contract on behalf of the Municipality once accepted by the contractor.

**Carried.**

**NEW BUSINESS****Permit #91-11****441-11 Saindon - Massicotte**

WHEREAS Permit #91-11 was on hold for approval pending an investigation of the Ward Councillor;

BE IT RESOLVED the Building Permit #91-11 be hereby approved, as per Ward Councillor's recommendation and as per documentation presented to council required under Zoning By-Law No. 10-2010 (as amended), subject to the requirements of the Plan Review.

**Carried.**

**Permit #101-11****442-11 Saindon - Brunel**

BE IT RESOLVED that Permit No. 101-11 for a semi-permanent residence be hereby approved as presented to council, as per Zoning By-Law No. 10-2010 (as amended) subject to the requirements of the Plan Review and the following conditions:

- a) That the structure be considered a semi-permanent residence;
- b) That the applicant/owner enter into an agreement whereby the semi-permanent residence is not to be sold as a permanent residence when no longer needed;
- c) That these conditions be registered as a caveat on the title of the property, at no expense to the municipality;
- d) That proof of registration be forwarded to the municipality by way of Status of Title.

**Carried.**

**Permits****443-11 Brunel - Reimer**

BE IT RESOLVED that Permits No. 94, 95, 97, 98, 99, 102, 103, 104, 105, 106, 107, 108 and 109-2011 be hereby approved as presented to council, as per Zoning By-Law No. 10-2010 (as amended), subject to the requirements of the Plan Review.

**Carried.**

**Permit #100-11****444-11 Saindon – Reimer**

WHEREAS Telus Mobilty has requested a permit to set up a Cellular Tower in the municipality;

BE IT RESOLVED that Permit No. 100-11 be hereby approved as presented to council, as per Zoning By-Law No. 10-2010 (as amended);

BE IT FURTHER RESOLVED that the applicant be informed that there is no municipal infrastructure located at the site under municipal jurisdiction.

**Carried.**

**Grant Request****445-11 Saindon – Courcelles**

BE IT RESOLVED that a grant of \$1,000 be paid to Kidsport – Eastern MB in November 2011.

**Carried.**

**2011 MES Conference – Received as Information.**

**Author. Attendance****446-11 Courcelles - Reimer**

BE IT RESOLVED that the Reeve, W2 Councillor and CAO be authorized to attend the 13<sup>th</sup> Annual AMM Convention taking place November 21-24, 2011 in Brandon, MB;

BE IT FURTHER RESOLVED that the CAO be authorized to register the attendees and order the necessary Convention tickets for this event.

**Carried.**

**RCMP – Received as Information**

**Ste. Anne Hospital Fund – Received as Information.**

**Author. Attendance****447-11 – Evans - Saindon**

BE IT RESOLVED that CAO be authorized to attend the Annual MMAA District #3 Meeting to be held on September 28, 2011 in Ste. Agathe, MB;

BE IT FURTHER RESOLVED that she be reimbursed for all out of pocket expenses.

**Carried.**

**Added/Canc Taxes****448-11 Courcelles - Massicotte**

WHEREAS the Steinbach Assessment Branch did present a list of added and cancelled taxes for the year 2010 and 2011, affecting Ward 4, 5 and 6;

BE IT RESOLVED that council accepts the recommendation of the Steinbach Assessment Branch in documentation dated September 1 and 2, 2011 and authorizes the CAO to prepare the necessary 2010 and 2011 Cancelled and Supplemental Tax Notices, including the adjustments discussed at council.

**Carried.**

**Struc. Eng. Report****449-11 Courcelles - Saindon**

BE IT RESOLVED that the following policy be adopted for used or previously occupied homes being moved into municipality:

- a) That all individuals applying to move into the RM of Ste. Anne a mobile home, modular home, RTM, house or other structures to be converted into a residence, be required to obtain a permit;
- b) That prior to moving the building into the Municipality, the building be inspected by a qualified Structural Engineer, who is to submit a detailed, component by component, inspection report for the structure at the owners expense, as per Schedule "A" attached;
- c) That a copy of the structural engineer's report accompany the permit application;
- d) That only buildings deemed structurally sound by a structural engineer will be considered for approval by council;

**Res#449-11 con't:**

- e) That buildings not structurally sound may be approved subject to doing remedial work on the building prior to moving it into the Municipality, to bring it up to specification, within a determined time frame as set by council;
- f) That once the remedial work has been completed, the structure is to be re-inspected and a copy of the inspection report is to be submitted to the municipal office prior to the relocation of the structure;
- g) That buildings moved into the municipality without prior authorization, and where a detailed structural report is unfavourable, the owner may be required to remove the structure from the premises.

**Carried.****S/D 11-5329 (Tilstone Prairie Inc.)****450-11 Brunel - Evans**

WHEREAS the applicant of the proposed sub-division, identified as File #4175-2011-5329 in Pt W ½ Sec. 5-7-7E has submitted an application to create one (1) new Hobby Farm lot;

BE IT RESOLVED that the request to subdivide be denied.

**Carried.****Author. Attendance****451-11 Evans - Courcelles**

BE IT RESOLVED that the CAO and ACAO be authorized to attend the MMAA course titled "Working with PSAB", to be held on October 21, 2011 in Winnipeg, MB;

BE IT FURTHER RESOLVED that all out of pocket expenses to be reimbursed as per policy.

**Carried.**

Council recessed for lunch at noon.

Council re-convened at 1:15 pm

**RFD & GFD****452-11 Courcelles - Massicotte**

BE IT RESOLVED that the August 2011 Richer and Giroux Fire Calls and the Richer Fire Chief's report be adopted as presented.

**Carried.**

TSA – CAO to sent letter regarding Dump Fire.

**S/D 11-5326 (Cleland)****453-11 Courcelles - Brunel**

WHEREAS the applicant of the proposed subdivision identified as File #4175-2011-5326 in Pt. NE ¼ Sec. 16-8-8E has submitted an application for a proposed multi-lot subdivision in the LUD of Richer;

AND WHEREAS the municipal Zoning By-Law No. 10-2010 does not support a multi-lot subdivision in the area identified as "AL" Agricultural Limited Zone, requiring the area to be rezoned to "R" Residential General Zone;

BE IT RESOLVED that council will not consider rezoning the proposed area for the proposed subdivision, and therefore the proposed multi-lot subdivision is denied.

**Carried.**

**2011 Grader Purchase** - Tabled

**Permit #96-11****454-11 Saindon - Evans**

WHEREAS an addition to an existing mobile has been moved onto the property without a permit or a detailed Structural Engineer's report;

AND WHEREAS Permit #96-11 has been applied for and a detailed structural engineer's report has been presented by the owner;

BE IT RESOLVED that due to the unfavourable report by the licensed Structural Engineer, Building Permit #96-11 be hereby denied;

BE IT FURTHER RESOLVED that the addition be removed from the property by October 31, 2011;

BE IT FURTHER RESOLVED that all monies paid, except for the development permit fee and fine, be refunded to the owner once the removal of the unauthorized addition has been confirmed by the By-Law Enforcement Officer.

**Carried.**

**Permit - Mireault****455-11 Brunel - Saindon**

WHEREAS a car drove into the foundation footing of a residence;

BE IT RESOLVED that council approve the immediate remedial work necessary to the residence by the contractor with instructions to contact the Building Inspector and provide the necessary documentation so timely inspections can be done;

BE IT FURTHER RESOLVED that the owner or contractor/applicant apply for the required permits as per the municipal Building By-Law No. 3-2009 and Zoning By-Law No. 10-2010 (as amended) as soon as possible.

**Carried.**

**BY-LAW(S)****Fees & Charges B/L****456-11 Evans - Brunel**

BE IT RESOLVED that By-Law No. 7-2011, being a by-law to set fees and charges for services, activities or things provided or done by the Municipality be given 1<sup>st</sup> reading, as amended.

**Carried.**

**Centra Gas Franchise Exp****457-11 Saindon - Reimer**

BE IT RESOLVED that By-Law No. 8-2011, being a by-law authorizing the Municipality to enter into an Amending Agreement with Centra Gas Manitoba Inc. to extend the area of the Natural Gas Franchise Agreement be given 1<sup>st</sup> reading as amended.

**Carried.**

**COMMITTEE REPORTS**

Chairman of the Transportation Committee gave council an update on the following:

- Most of the road work has been done
- Ditching and drainage is being done as per Water Stewardship approval
- Brush cutting will be starting shortly
- Quarry Oaks Road repair
- Loewen Blvd repair being discussed with RM of La Broquerie

Chairman of the Fire Protection Committee gave council an update on the following:

- Grand Opening of addition to the Richer Fire Hall was well attended
- Some foundation work around new addition still needs to be done

Chairman of the Personnel and Policy Committee had nothing to report.

**Loewen Blvd**

**458-11 Saindon – Reimer**

WHEREAS the RM of La Broquerie is prepared to upgrade one (1) mile of Loewen Blvd., between Mun Rd 36E and 37E at no cost to the RM of Ste. Anne as per e-mail letter dated September 13, 2011;

BE IT RESOLVED that the RM of Ste. Anne will do the necessary road repair between Mun Rd 38E and 39E, on Loewen Blvd, at no cost to the RM of La Broquerie;

BE IT FURTHER RESOLVED that the RM of Ste. Anne requests a site meeting to be held with the contractors and representatives of the RM of Ste. Anne and La Broquerie council before any work being done.

Carried.

**Quarry Oaks Rd****459-11 Reimer – Saindon**

WHEREAS Quarry Oaks Rd requires approximately ½ mile of repair work;

BE IT RESOLVED that the Municipality is prepared to supply the aggregate material only for the road repair, and that all other costs including loading, hauling and equipment rental, etc. be the responsibility of Diamond Construction & Gravel.

Carried.

**Comm. Mtg Author.****460-11 Courcelles - Massicotte**

Be it resolved that the municipal council and CAO be paid for the September 1, 2011 evening Committee Meeting held in Blumenort and Steinbach, according to existing by-laws and agreements.

Carried.

## IN CAMERA

**461-11 Courcelles - Brunel**

BE IT RESOLVED that this meeting recess to go in camera to discuss personnel and legal issues and that all matters shall remain confidential until a report is made public.

Carried.

## OUT OF CAMERA

**462-11 Reimer - Brunel**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

## ADJOURNMENT

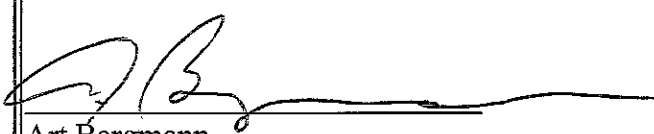
**463-11 Massicotte - Evans**

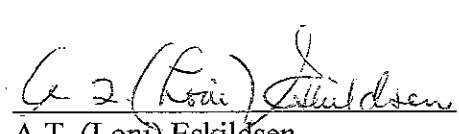
BE IT RESOLVED that the meeting be adjourned at 3:30 pm.

Carried.

## NEXT MEETING

Regular Evening meeting September 28, 2011 at 6:30 pm

  
Art Bergmann  
Reeve  
RM of Ste. Anne

  
A.T. (Loni) Eskildsen  
CAO  
RM of Ste. Anne



# Structural Engineer Component Inspection Report

Template for

Res #449-11

Used Mobile, Modular, RTM's and Houses and Structures to be converted into homes

## Schedule "A"

- (1) Background Info on the structure
- (2) Size, year built /age of structure
- (3) Detailed review of each structural framing component
  - (a) Roof Framing System
    1. General area of the roof surface
    2. Eaves troughs and vents
    3. Access to attic
  - (b) Exterior Walls.
    1. Finish
    2. Type of windows and condition
    3. Doors
    4. Moisture Barrier
- (4) Floor Framing Systems and Interior Walls
  - (a) Condition - sagging
  - (b) Floor joist cavities
  - (c) Moisture Barrier
  - (d) Thickness of Wall
- (5) Foundation System
  - (a) Supports
  - (b) Moisture barrier
  - (c) Ventilation
- (6) REMIDIAL Work Required
- (7) RECOMMENDATION
  - (a) Smoke & Carbon Monoxide Detector
  - (b) CSA Electrical circuit panel
  - (c) CSA Furnace
  - (d) Ground-fault outlets