

\*\*\*Additions

THE RURAL MUNICIPALITY OF STE. ANNE  
Council Meeting  
Wednesday, December 14, 2011 at 9:00 am

AGENDA

1. CALL TO ORDER

2. AGENDA

3. MINUTES

November 30, 2011 – Regular Meeting

4. FINANCES

- 4.1 Cheque Listing
- 4.2 November 30, 2011 Financial Statement

5. HEARINGS - none

6. DELEGATIONS

- 9:10 am Staff Sgt Davey Lee RE: RCMP Quarterly Report
- 9:30 am Peter Williams RE: Ortho Mapping
- 9:45 am Marcel Gauthier RE: Enfant-Jésus Heritage Site update
- 10:00 am Bréanne Brunel RE: Humanitarian Project Fundraiser

7. CONSENT AGENDA

- 7.1. Eastman Recycling RE: RM Pilot Project – Dec. 3/11 Report
- 7.2. AMM RE: Member Advisory-Fed. Infrastructure/RCMP
- 7.3. Bipole III Coalition RE: Petition
- 7.4. CDC-TSA RE: Event Info
- 7.5. Board of Revision RE: Board of Revision Minutes – 2012 Roll
- 7.6. LUD RE: Dec. 7, 2011 Draft Minutes
- 7.7. MAAS RE: 25<sup>th</sup> Annual Conference-Brandon
- 7.8. RRBC RE: Success Story Submission
- 7.9. WCB RE: Nov. 2011 Report

8. UNFINISHED BUSINESS

- 8.1 Ruby McDonald RE: Proposed S/D File #2011-5364 (Amended)
- 8.2

9. NEW BUSINESS

- 9.1. Permits RE: Permit #'s 136-11 to 137-11
- 9.2. RFD/GFD RE: November 2011 Fire Reports
- 9.3. RFD RE: 2012 Meeting Schedule
- 9.4. Stbch Assessment Branch RE: 2010/2011 Cancelled Taxes
- 9.5. MTS RE: S/D F#2010-5129 Cable & Conduit
- 9.6. TAXervice RE: 2012 Engagement Letter
- 9.7. RM of Tache RE: VO #51-11

10. BY-LAWS - None

11. PUBLIC WORKS – CHAIR REPORT

12. COMMITTEE REPORTS

13. NOTICE OF MOTION / PETITION

14. IN CAMERA

- 14.1. \*\*\*\*\*
- 14.2. \*\*\*\*\*
- 14.3. \*\*\*\*\*
- 14.4. \*\*\*\*\*
- 14.5. \*\*\*\*\*

15. ADJOURNMENT

**THE RURAL MUNICIPALITY OF STE. ANNE**

**December 14, 2011**

Minutes of the regular meeting of The Rural Municipality of Ste. Anne held at the Municipal Office in the Town of Ste. Anne on December 14, 2011.

Reeve Art Bergmann called the meeting to order at 9:02 am with the following members of council in attendance: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel, Roger Massicotte, and Laurie Evans. Also present was the Assistant CAO Nadine Vielfaure and CAO Loni Eskildsen.

Council opened the meeting with the Lord's Prayer.

**ADOPTION OF AGENDA**

**615-11 Courcelles - Saindon**

BE IT RESOLVED that the agenda for the regular meeting of December 14, 2011 be accepted as circulated.

**Carried.**

**MINUTES**

**616-11 Evans - Massicotte**

BE IT RESOLVED that the minutes of the meeting held on November 30, 2011 be adopted as circulated and corrected.

**Carried.**

**FINANCE**

**Cheque Listing**

**617-11 Courcelles - Reimer**

BE IT RESOLVED that the following cheques numbered 20111252- 20111323 (inclusive) in the amount of \$190,773.53 be approved for payment.

**Carried.**

**DELEGATION(s)**

9:15 am Staff Sgt. Davy Lee made a presentation to council to say farewell; introduce his interim replacement, Sgt. Joanne Ryll; and gave an update regarding the annual performance statistics.

9:30 am Mr. Peter Williams, from Datalink, made a presentation to council regarding MapInfo software and GIS technology.

10:00 am Mrs. Yvonne Fontaine-Godard and Mr. Marcel Gauthier made a presentation on behalf of the Enfant-Jésus Heritage Site Corporation, in regards to its history and accomplishments over the last number of years, and to request annual funding from the Municipality.

10:10 am Ms. Bréanne Brunel, Grade 10 student from École Pointe-des-Chênes, made a presentation regarding the School's Humanitarian Project in the Dominican Republic, and to request funding from the Municipality for the 2012 work project.

**Financial Report**

**618-11 Courcelles - Saindon**

BE IT RESOLVED that the Financial Statement for the period ending November 30, 2011 be hereby approved and adopted as presented to council.

**Carried.**

**CONSENT AGENDA**

**619-11 Courcelles - Reimer**

BE IT RESOLVED that the consent agenda consisting of 9 items be adopted as circulated and amended.

**Carried.**

**UNFINISHED BUSINESS**

**S/D 11-5364 (McDonald)**

**620-11 Courcelles - Brunel**

BE IT RESOLVED that council approves the proposed subdivision, identified by File #4175-2011-5364, located at Pt SE ¼ 28-7-7E, on the following conditions:

- a) That any development of the proposed lot must comply with the provisions of the Development Plan, specifically Section 4.3 Environmental Protection, and Section 4.4 Hazard Lands, the Zoning By-law, as well as all provincial regulations;
- b) That all future permanent structures on the proposed lot confirm to levels above the 100 year flood elevation and beyond the 50 year erosion period as outlined in Section 4.4.5 of the Development Plan;
- c) That if a permanent structure is to be constructed on the proposed lot, it will be the owners responsibility to built road access to the property;
- d) That the applicant obtains a site area variation for the proposed parcel to reduce the minimum area from the required 40 acres to approximately 16.68 acres;
- e) That a contribution of \$750.00 per parcel created be paid to the Municipality for municipal purposes.

**Carried.**

## NEW BUSINESS

**Permit No. 136-11****621-11 Brunel - Reimer**

BE IT RESOLVED that Building Permit No. 136-11 be hereby approved as presented to council, as per Zoning By-law No. 10-2010 (as amended) subject to the requirements of the Plan Review and the following conditions:

- a) That the proposed residence be built no more than four (4) feet below existing grade;
- b) That the RM of Ste. Anne is not responsible for any damages caused by flooding.

Carried.

**Permit No. 137-11****622-11 Courcelles - Saindon**

BE IT RESOLVED that Building Permit No. 137-11 be hereby approved as presented to council, as per Zoning By-Law No. 10-2010 (as amended), subject to the requirements of the Plan Review.

Carried.

**RFD/GFD Fire Calls****623-11 Brunel - Reimer**

BE IT RESOLVED that the Richer and Giroux Volunteer Fire Department fire call reports for the month of November 2011 be accepted as presented;

BE IT FURTHER RESOLVED that the November 2011 Richer Fire Chief's Report be accepted as presented, including the recommendation to compensate a resident for personal equipment used.

Carried.

**RFD X'mas Banquet****624-11 Saindon - Reimer**

BE IT RESOLVED that the municipality give a grant in the amount of \$500.00 towards the Richer Volunteer Fire Fighter's 2011 Christmas Party.

Carried.

**RFD 2012 Mtg Schedule****625-11 Brunel - Reimer**

BE IT RESOLVED that the 2012 Richer Volunteer Fire Department Meeting schedule be approved as presented.

Carried.

**Canc. Taxes****626-11 Brunel - Saindon**

BE IT RESOLVED that council accepts the recommendation of the Steinbach Assessment Branch in documentation dated December 6, 2011 for Roll #65700, authorizing the CAO to prepare the necessary 2010 and 2011 Cancelled Tax Notice.

Carried.

**MTS -R-O-W Agreement****627-11 Reimer - Evans**

WHEREAS MTS Communications Inc, is proposing new service at Section 4-7-7E to a new subdivision by pipe pushing a new cable and conduit from the existing MTS Pedestal located at the NW corner of Kokomo Rd and Mum Rd 36N, as per documentation identified by File # 9087060-2011;

BE IT RESOLVED that council has no objection to the proposed project, on the following conditions:

- a) That the cable be buried close to the property line and away from any culverts or crossings;
- b) That the cable be buried to a minimum depth of 42";
- c) That the Councillor of the area be contacted prior to construction; and
- d) That an accurate map confirming the location of the installed cables be provided to the Municipality once the job is done.

Carried.

**TAXervice Memorandum****628-11 Brunel - Massicotte**

BE IT RESOLVED that the CAO be authorized to sign the 2012 Engagement Letter, dealing with municipal tax arrears collection and the 2012 tax sale.

Carried.

**RMT VO #51-11****629-11 Massicotte - Reimer**

BE IT RESOLVED that the RM of Ste. Anne has no concerns with the proposed RM of Taché Variation Order #51-11, for a proposed subdivision.

Carried.

**COMMITTEE REPORTS**

Chairman of the Transportation Committee gave council an update on the following:

- Brush cutting continues, with more work that could be done weather permitting
- Brushing budget increased to a max. of \$20,000 for 2011
- Recommendation to include a yearly amount in budget for brush cutting/ditch maintenance
- Road sanding has been started when needed
- 2012 Gravel Crushing in 40E Pit.

Council recessed for lunch at 12:05 pm and reconvened at 1:10 pm.

**2012 Gravel Crushing****630-11 Courcelles – Saindon**

BE IT RESOLVED that Diamond Construction be hired to crush gravel in the Mun 40E Pit, as per quote dated December 13, 2011, for the following amounts:

- a) 13,000 MT – A-base
- b) 7,000 MT – C-base

**Carried.**

**COMMITTEE REPORTS con't:**

Chairman of the Protective Services Committee reported on the following:

- By-law enforcement continues, unsightly properties being identified.
- RM of La Broquerie fire agreement negotiations
- Municipal Dog Catcher as of January 1, 2012

Chairman of the Personnel and Policy Committee gave council an update on the following:

- Employment Agreement ready for signature by all six (6) municipal employees

**RM Employee Agr.****631-11 Evans – Brunel**

BE IT RESOLVED that council approve the recommendation of the Personnel Committee regarding the 2012 RM of Ste. Anne employee wages, identified by Agreement No's 1- 2012 to 6- 2012 (inclusive).

**Carried.**

**S/D F#10-5129 (Arbey's Ridge)****632-11 Saindon – Brunel**

WHEREAS the Municipality did conditionally approve the proposed subdivision, identified as File #4175-2010-5129, as per Resolution #473-11;

BE IT RESOLVED that the CAO be authorized to sign the Plan of Subdivision Mylar x 2, so that the plans may be registered along with the Development Agreement, identifying:

- a) A thirty (30) foot wide strip as a Public Road, addressing a Municipal Road Encroachment issue; and
- b) Identifying a water retention area on Lot 11 of the proposed subdivision.

**Carried.**

**IN CAMERA****633-11 Evans - Courcelles**

BE IT RESOLVED that this meeting recess to go in camera to discuss personnel and legal issues and that all matters shall remain confidential until a report is made public.

**Carried.**

**OUT OF CAMERA****634-11 Saindon - Brunel**

BE IT RESOLVED that this meeting reconvene into regular session.

**Carried.**

**Fire Fine****635-11 Courcelles - Saindon**

WHEREAS a ratepayer in the RM of Ste. Anne did set a fire in a garbage pit that spread to the surrounding bush and swamp area, causing the fire-fighting costs to exceed \$5,000.00;

BE IT RESOLVED that the owner of the property, identified by Roll #69600 be fined \$1,000.00 as per By-Law No. 9-2010, to be included with the invoice.

**Carried.**

**A/R Add to Tax****636-11 Saindon - Courcelles**

WHEREAS council did pass the Fees and Charges By-Law No. 7-2011, allowing the Municipality to collect the unpaid fees or fines, not paid within 90 days, by adding it to the Municipal Tax Rolls of the ratepayer;

BE IT RESOLVED that the outstanding Accounts Receivable Invoice #'s 20110142 and 20110134, be added to the Municipal Tax Rolls, for failure to pay the fees and/or fines within 90 days.

**Carried.**

Job Adv.

637-11 Brunel – Evans

BE IT RESOLVED that the CAO be authorized to advertise the proposed RM of Ste. Anne employment opportunities, twice in publications as discussed and as presented to council, for the position of an Administrative Assistant and a permanent Part Time Public Works employee.

Carried.

B/L Enf Report

638-11 Saindon – Brunel

BE IT RESOLVED that the report identifying unsightly properties in the RM of Ste. Anne, prepared by Steinbach Security Services Inc., dated December 9, 2011, be accepted as submitted;

BE IT FURTHER RESOLVED that the Protective Services Committee Chair be authorized to provide council's instructions to the By-Law Enforcement Officer based on the report.

Carried.

Off. Snow Rem.

639 -11 Reimer – Courcelles

BE IT RESOLVED that Moe's Sand & Gravel be contracted to provide Municipal Office Parking Lot snow removal service at a fee of \$40.00 per job for the 2011-2012 season.

Carried.

Interim Operating Budget

640-11 Courcelles - Saindon

WHEREAS section 162(1) of the Municipal Act states that Council must adopt a financial plan consisting of an estimate of operating revenue and expenditure for the following fiscal year 2012;

BE IT RESOLVED that council approve the following provisional estimates:

Gen. Gov't Services	\$200,000.00
Protective Services	\$72,000.00
Transportation Services	\$450,000.00
Environmental Health	\$7,000.00
Public Health & Welfare	\$35,000.00
Economic Development	\$22,000.00
Recreation & Cultural	\$15,000.00
Fiscal Services	\$75,000.00

Carried.

RMLaB Fire Agreement

641-11 Brunel - Reimer

WHEREAS the Municipality has been contracting fire-fighting and emergency services from the RM of La Broquerie, for the SE portion of the Municipality for numerous years, and whereas the present contract expires on December 31, 2011;

BE IT RESOLVED that the RM of La Broquerie and its Fire Department be thanked for their years of Service;

BE IT FURTHER RESOLVED that the Richer Volunteer Fire Department be responsible for the former RM of La Broquerie fire coverage area identified as Area "D", and that all the necessary outside agencies be notified of the change, effective January 1, 2012.

Carried.

ADJOURNMENT

642-11 Massicotte - Brunel

BE IT RESOLVED that the meeting be adjourned at 3:20 pm.

NEXT MEETING(s)

Regular Day Mtg: January 11, 2012 @ 9:00 am



Art Bergmann  
Reeve  
RM of Ste. Anne



A.T. (Loni) Eskildsen  
CAO  
RM of Ste. Anne