

THE RURAL MUNICIPALITY OF STE. ANNE

Council Meeting

Tuesday, April 10, 2012 @ 9:00 am

AGENDA

*** Additions

1. CALL TO ORDER

2. AGENDA

3. MINUTES

March 28, 2012

4. FINANCES

4.1. Cheque Listing

5. HEARINGS

6. DELEGATIONS

7. CONSENT AGENDA

7.1. Eastman Mutual Aid

RE: February 29, 2012 Minutes

7.2. FCM

RE: MB Representative Funding

7.3. TD Green Streets

RE: Community Tree Planting Funding

7.4. AMM

RE: CDC-Community Works Loan Funding

7.5. WOR Assoc.

RE: National Wall of Remembrance Adv.

7.6. SRRCD

RE: February 28, 2012 Minutes

7.7. FCM

RE: Federal Budget Comment/Award Nomination

7.8. AMM

RE: Federal Budget Response/March Bulletin

7.9. CDC Sainte-Anne

RE: March 26, 2012 Apt. Fire

7.10. CDC Sainte-Anne

RE: Sainte-Anne 2012 Celebration Funding

7.11. Hudson Bay Route Assoc.

RE: 2012 AGM and Convention

7.12. Seine River Trib. Divers. Proj.

RE: March 28, 2012 Minutes

7.13. Ste. Anne Hospital Fund

RE: Fundraising Event

7.14. MP Vic Toews

RE: Volunteer Fire Fighters/Wireless Communication

7.15. MB PUB

RE: Centra Gas MB Inc. Application

7.16. Day of the Honey Bee

RE: Proclamation

7.17. Eastman Recycling

RE: March Recycling Report

7.18. Animal Control

RE: March Report

7.19. MB Conservation

RE: Winter Manure Applic. Authorization-DeJong

7.20. LUD of Richer

RE: April 4, 2012 Meeting Minutes

8. UNFINISHED BUSINESS

8.1. J. & L. Main

RE: S/D F#12-5444

9. NEW BUSINESS

9.1. Permits

RE: Permit #13 to 18-2012

9.2. RFD/GFD

RE: March Fire Call Reports

9.3. RM of Hanover

RE: Letter of Support

9.4. AMM

RE: Workplace Safety and Health Manual

9.5. Hudson Bay Route Assoc.

RE: 2012 Membership Renewal

9.6. RM Office Ground Maint.

RE: 2012 Office Grass Cutting

9.7. Tilstone Prairie Inc.

RE: Drainage approval

9.8. R. McDonald

RE: S/D F#11-5364 Amendment

9.9. BDO Canada LLP

RE: 2011 Draft Audited Financial Statement

10. BY-LAWS

10.1 Tax Levy By-Law – 1st Reading

11. PUBLIC WORKS – CHAIR REPORT

12. COMMITTEE REPORTS

13. NOTICE OF MOTION / PETITION

14. IN CAMERA

14.1.

14.2

14.3

14.4

14.5

14.6

15. ADJOURNMENT

THE RURAL MUNICIPALITY OF STE. ANNE

April 10, 2012

Minutes of the regular meeting of The Rural Municipality of Ste. Anne held in the Council Chambers in the Town of Ste. Anne on April 10, 2012.

Reeve Art Bergmann called the meeting to order at 9:00 am with the following members of council present: Councillors Renald Courcelles, Paul Saindon, Roger Massicotte, and Laurie Evans. Also present were the ACAO Nadine Vielfaure and CAO Loni Eskildsen.

Councillors Jake Reimer and Daniel Brunel were absent.

Council opened the meeting with the Lord's Prayer.

ADOPTION OF AGENDA

139-12 Courcelles – Saindon

BE IT RESOLVED that the agenda for the regular meeting of April 10, 2012 be accepted as circulated.

Carried.

MINUTES

140-12 Massicotte – Evans

BE IT RESOLVED that the minutes of the meeting held March 28, 2012 be adopted as circulated.

Carried.

FINANCE

Cheque Listing

141-12 Saindon – Courcelles

BE IT RESOLVED that the following cheques numbered 20120267 to 20120308 (inclusive) in the amount of \$41,141.48, be approved for payment.

Carried.

DELEGATION(s) - none

CONSENT AGENDA

142-12 Courcelles – Evans

BE IT RESOLVED that the consent agenda consisting of 20 items be adopted as circulated.

Carried.

UNFINISHED BUSINESS

S/D F#12-5444 (Main)

143-12 Courcelles – Saindon

BE IT RESOLVED that council approves the proposed subdivision, identified by File #4175-2012-5444 located at Pt. SW ¼ 28-8-8E on the following conditions:

- a) That the applicant obtain a Plan of Subdivision and Building Location Certificate, prepared by a Manitoba Land Surveyor, illustrating all buildings and/or structures, and on-site wastewater management systems on the affected land in relation to the proposed property lines;
- b) That the applicant obtain any necessary variations as a result of the Building Location Certificate;
- c) That irregular shaped lots, including flag shaped lots, are exempt from site width requirements; and
- d) That a contribution of \$750.00 per newly created parcel be paid to the Municipality for municipal purposes.

Carried.

NEW BUSINESS

Permits

144-12 Courcelles – Massicotte

BE IT RESOLVED that the Permit No.'s 13, 14, 15, 16, 17, and 18-2012 be hereby approved as presented to council, as per Zoning By-Law No. 10-2010 (as amended), subject to the requirements of the Plan Review.

Carried.

RFD/GFD Reports

145-12 Evans – Massicotte

BE IT RESOLVED that the Richer and Giroux Volunteer Fire Department fire call reports, for the month of March 2012, be accepted as presented;

BE IT FURTHER RESOLVED that the March 2012 Richer Fire Chief's Report be accepted as presented.

Carried.

RFD Authorized Attendance**146-12 Courcelles – Saindon**

BE IT RESOLVED that Wilfried Kropp be authorized to attend the Fire and Life Safety Educators Conference to be held on May 25, 2012 in West St. Paul, MB; as per the recommendation of the Richer Fire Chief, Paul Saindon;

BE IT FURTHER RESOLVED that the applicable registration fee be hereby authorized to be paid and remuneration be paid according to Clause 11 and 13 of Fire Agreement # 1-2011.

Carried.

RMH Letter of Support**147-12 Evans – Courcelles**

BE IT RESOLVED that the RM of Ste. Anne Council supports the RM of Hanover in its request of the Minister of Agriculture, Food and Rural Initiatives, to appoint a director(s) for the eastern region.

Carried.

AMM Workplace Safety**148-12 Courcelles – Saindon**

BE IT RESOLVED that the Municipality purchase the AMM approved SSM Safety Management System in the amount of \$750.00 (plus GST), to address Workplace Safety and Health Act requirements (Sec. 4(1), 7.4 and 7.5).

Carried.

Hudson Bay Route Assoc. – Received as Information.

2012 RM Lot Grass Cutting**149-12 Evans – Saindon**

BE IT RESOLVED that the Municipality contract the services of Lorette Mobile Misc. Work at a fee of \$75.00 per cut, to cut the Municipal Office lot grass as necessary.

Carried.

S/D F#11-5364 (McDonald) - Tabled

BDO Canada LLP – Tabled

BY-LAW(s)

Tax Levy By-Law 1st reading**150-12 Courcelles – Saindon**

BE IT RESOLVED that By-Law No. 2-2012, setting the rates of taxation for 2012, be given first reading;

BE IT FURTHER RESOLVED that a special meeting be called for the Financial Plan Hearing, and that the CAO be authorized to advertise the Financial Plan Hearing to take place on Tuesday, May 1, 2012 at 7:00 pm in the municipal office.

Carried.

COMMITTEE REPORTS

The Chairman of the Transportation Committee was absent. A committee member gave council an update on the following:

- All roads are in good shape at this time
- Municipal Gravel Program to be worked on
- Dust Control quotes are needed
- Obtain quotes for road patching of old #12 (north of TSA & by Friesen Drillers), Cottonwood Rd, Quarry Oaks Rd, Richer Fire Hall, Richer Skating Rink
- Brushing on hold until ditches dry up
- Inventory of signs to be done this week

A Protective Services Committee member gave council an update on the following:

- Due to rash of grass and bush fires this spring, the Richer Fire Chief will be looking into special hoses designed for that kind of emergency

Chairman of the Personnel and Policy Committee gave council an update on the following:

- Still looking to interview for the position of ACAO

SRRCD Levy**151-12 Courcelles – Evans**

BE IT RESOLVED that the 1st payment of the SRRCD Levy, in the amount of \$7,500.00, is hereby authorized to be paid.

Carried.

CCCD Levy**152-12 Saindon – Courcelles**

BE IT RESOLVED that the 1st payment of the CCCD Levy, in the amount of \$2,574.55, is hereby authorized to be paid.

Carried.

LUD Str Lighting Addition**153-12 Saindon – Evans**

WHEREAS the LUD of Richer, in their February 1, 2012 Minutes, did pass a Resolution No. 13-12 for the installation of two (2) additional Street Lights on South East Drive, by Manitoba Hydro;

AND WHEREAS an Electrical Service Agreement has been presented to the RM of Ste. Anne for signature of the Agreement and payment of the installation fee;

BE IT RESOLVED that the CAO be hereby authorized to sign the "Electrical Service Agreement" for the LUD of Richer;

BE IT FURTHER RESOVLED that the necessary payment be prepared, with the expense to be paid out of the LUD funds, and that any annual operational costs for the addition Street Light be paid for by the LUD of Richer.

Carried.

Council recessed at 11:00 am for lunch and reconvened at 1:00 pm.

Councillor Jake Reimer joined the meeting at 1:00 pm.

2012 RM Contracted Labor**154-12 Evans – Courcelles**

BE IT RESOLVED that the following rates of pay be set for the installation of signs or other miscellaneous duties as assigned by a ward councillor:

- | | |
|---|------------------|
| a) Installation of any municipal sign | \$20.00 per sign |
| b) Miscellaneous jobs | \$20.00 per hour |
| c) Mileage to perform assigned duties as per a) or b) | \$0.40 per km. |

Carried.

Fire Fine**155-12 Saindon – Evans**

WHEREAS a ratepayer in the RM of Ste. Anne did set a fire in a garbage pit that spread to the surrounding bush and swamp area, causing the fire-fighting costs to exceed \$5,000.00;

AND WHEREAS the \$1000.00 fine remains unpaid and outstanding for more than 90 days;

BE IT RESOLVED that the outstanding fire fine invoice # 20110207 be added to the property owner's taxes, identified by Roll #69600, as per By-Law No. 9-2010.

Carried.

D/L Tilstone Prairie Inc.**156-12 Reimer – Massicotte**

WHEREAS the Municipality did approve a multi-lot plan of subdivision, identified by Subdivision File #4175-2011-5288, known as Tilstone Prairie Inc.;

AND WHEREAS a Road and Ditch Drainage Plan, prepared by Eng-Tech Consulting Ltd., dated December 2010, was prepared and is part of the SW ¼ Sec 5-7-7E conceptual subdivision plan and as such a template for future drainage work;

BE IT RESOLVED that the RM of Ste. Anne Council has no concerns with the proposed drainage project going forward and hereby encourages Tilstone Prairie Inc. to apply for the necessary drainage license from MB Conservation and Water Stewardship.

Carried.

In Camera**157-12 Courcelles – Reimer**

BE IT RESOLVED that this meeting recess to go in camera to discuss personnel and legal issues and that all matters shall remain confidential until a report is made public.

Carried.

Out of Camera**158-12 Saindon – Reimer**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

B/L Enf Report**159-12 Evans – Saindon**

BE IT RESOLVED that the detailed April 3, 2012 By-Law Enforcement report be accepted as submitted by Steinbach Security Services Inc.;

BE IT FURTHER RESOLVED that the Protective Services Committee Chair be authorized to provide Council's instructions to the By-Law Enforcement Officer based on the report.

Carried.

Kropp Road Survey**160-12 Saindon – Reimer**

BE IT RESOLVED that Council be authorized to expend up to \$2,000.00 to survey the Municipal parcel of land currently known as Kropp Road at SW 10-8-8E.

Carried.

B/L Enforcement**161-12 Reimer – Evans**

BE IT RESOLVED that the CAO be instructed to prepare a letter to the property owner, identified by Roll #140325, regarding non-compliance issues;

BE IT FURTHER RESOLVED that the Ward Councillor review and sign the letter to be sent to the property owner.

Carried.

Office Building**162-12 Courcelles – Evans**

BE IT RESOLVED that the Office Building Committee and CAO meet with Integrity Design to draft three (3) preliminary plans, including cost estimate, for a new municipal office structure.

Carried.

ADJOURNMENT**163-12 Courcelles – Reimer**

BE IT RESOLVED that the regular meeting be adjourned at 4:10 pm.

Carried.

NEXT MEETING

Evening Council Meeting: April 26, 2012 at **6:30 pm**

Special Meeting: May 1, 2012 @ **7:00 pm**

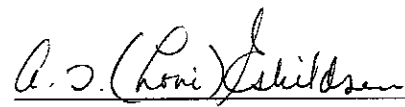
Financial Plan Hearing

Day Council Meeting: May 9, 2012 @ **9:00 am**

Evening Council Meeting: May 23, 2012 @ **6:30 pm**



Reeve Art Bergmann
Reeve
RM of Ste. Anne



A.T. (Loni) Eskildsen, CMMA
CAO
RM of Ste. Anne