

AGENDA

1. CALL TO ORDER
2. AGENDA
3. MINUTES
February 27, 2013
4. FINANCES
 - 4.1 Cheque Listing
 - 4.2 Financial Statements
5. HEARING(s)
6. DELEGATION(s)
11:00 am Claude – Town of Ste. Anne RE: RM Lagoon
7. CONSENT AGENDA
 - 7.1 CAA Manitoba RE: 2nd Annual Worst Roads Campaign
 - 7.2 RRBC RE: 5th Annual-North Chapter Fish Dinner
 - 7.3 AMM RE: March News Bulletin
 - 7.4 Eastman Mutual Aid Fire District RE: February 6, 2013 Minutes
 - 7.5 Age Friendly Manitoba RE: Free Safety & Security Program
 - 7.6 SRRCD RE: Well Water Testing 2013
 - 7.7 AMM RE: Regulating Aquatic Invasive Species
 - 7.8 Eastman Immigrant Services RE: Invitation
 - 7.9 MB Conservation & Water Stewardship RE: Winter Manure Application Authorization
 - 7.10 MIT RE: Agenda for March 19, 2013 Hearing
 - 7.11 AMM RE: Respectful Workplace
 - 7.12 RM of Taché RE: Public Hearing – Zoning By-Law
 - 7.13 MGRA RE: Dust Control Seminar
 - 7.14 SRRCD RE: Board Meeting Minutes – January 15, 2013
 - 7.15 MB Hydro RE: 3rd Quarter Loss Reports
 - 7.16 Animal Control Officer RE: February 2013 Report
 - *** 7.17 LUD of Richer RE: Minutes, Service Plan & Budget 2013
8. UNFINISHED BUSINESS
 - 8.1 Keystone Evaluation RE: Municipal Office Appraisal Estimate
9. NEW BUSINESS
 - 9.1 Permits RE: Permit #09 & 10/13
 - 9.2 RFD/GFD RE: February Fire Call Reports
 - 9.3 SNJ RE: Tilstone Prairie Caveat
 - 9.4 Clark Goossen RE: RTM Building Lot
 - 9.5 MB Conservation & Water Stewardship RE: Problem Beaver Management Agreement
 - 9.6 Arbey's Ridge Holdings Inc. RE: Public Road Completion Certificate
 - 9.7 MMAA RE: Conference Registration
 - 9.8 AMM RE: 2013 Mun. Officials Seminar
 - 9.9 RCMP RE: 2012 Fourth Quarter Statistics
 - 9.10 Tiny Creek Farms Ltd. RE: Proposed SD# 4175-2013-7126
 - 9.11 Manova Ltd. & Tiny Creek Farms Ltd. RE: Proposed SD# 4175-2012-7076
 - 9.12 Ste. Anne Collegiate RE: Bursary/Scholarship Request
 - 9.13 Atlis Corporate Office RE: OrthoPhoto and LiDar Data
 - *** 9.14 CDCCD RE: March 18, 2013 Board Meeting
10. BY-LAWS
11. PUBLIC WORKS – CHAIR REPORT
12. COMMITTEE REPORTS
13. NOTICE OF MOTION / PETITION
14. IN CAMERA
 - 14.1 ****
 - 14.2 ****
 - 14.3 ****
15. ADJOURNMENT

THE RURAL MUNICIPALITY OF STE. ANNE

March 13, 2013

Minutes of the regular meeting of The Rural Municipality of Ste. Anne held at the Municipal Office in the Town of Ste. Anne on March 13, 2013.

Reeve Art Bergmann called the meeting to order at 9:05 am with the following members of council present: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel, Roger Massicotte, and Laurie Evans. Also present was the Acting CAO Jennifer Blatz and the Office Assistant Tiana Bohemier.

Council opened the meeting with the Lord's Prayer.

ADOPTION OF AGENDA

107-13 Saindon - Massicotte

BE IT RESOLVED that the agenda for the regular meeting of February 13, 2013 be accepted as circulated and amended.

Carried.

IN CAMERA

108-13 Brunel - Massicotte

BE IT RESOLVED that this meeting recess to go in camera to discuss matters in the preliminary stages of discussion, By-Law enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

OUT OF CAMERA

109-13 Courcelles - Brunel

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

MINUTES

110-13 Courcelles - Reimer

BE IT RESOLVED that the minutes of the meeting held February 27, 2013 be adopted as circulated.

Carried.

FINANCE

Cheque Listing

111-13 Saindon - Evans

BE IT RESOLVED that the following cheques, numbered 20130192 – 20130225(inclusive) & 20130262 in the amount of \$509,306.08, be approved for payment.

Carried.

Financial Reports

2012 Financial Statement

112-13 Saindon - Courcelles

BE IT RESOLVED that the Final Unaudited Financial Statement for the year ending December 31, 2012 be hereby approved and adopted as presented to council.

Carried.

February 2013 Financial Statement

113-13 Evans - Courcelles

BE IT RESOLVED that the Financial Statement for the period ending February 28, 2013 be hereby approved and adopted as presented to council.

Carried.

CONSENT AGENDA

MGRA Seminar

114-13 Brunel - Massicotte

BE IT RESOLVED that Councillors Renald Courcelles, Jake Reimer and Paul Saindon be authorized to attend the 2013 Manitoba Good Roads Association Dust Control Seminar, to be held on March 22, 2013 in Morris, MB;

BE IT FURTHER RESOLVED that the Seminar Registration Fee of \$150.00 is hereby authorized to be paid;

BE IT FURTHER RESOLVED that those who attend are reimbursed as per Council Indemnity By-Law and Agreement, including any out of pocket expenses with receipts.

Carried.

Auth. Mtg. & Attend.**115-13 Massicotte - Brunel**

BE IT RESOLVED that the Acting CAO be authorized to arrange for a meeting between the municipality and Eastman Immigrant Services (EIS) to discuss changes in immigration and funding to services provided by EIS;

BE IT FURTHER RESOLVED that the Reeve and Acting CAO be hereby authorized to attend such a meeting, the location, date and time to be determined at a later date.

Carried.

RM of Tache B/L Amend.**116-13 Massicotte - Saindon**

BE IT RESOLVED that the RM of Ste. Anne Council has no concerns regarding the proposed RM of Tache Zoning By-Law No. 2-2013, being an amendment to Zoning By-Law No. 12-2009.

Carried.

117-13 Courcelles - Saindon

BE IT RESOLVED that the consent agenda consisting of 17 items be adopted as circulated.

Carried.

UNFINISHED BUSINESS

Keystone Evaluation Office Building Appraisal – Received as information.

Mun. Office Appr.**118-13 Courcelles - Reimer**

WHEREAS the municipality is building a new office and will be selling the current municipal office upon completion of the construction of the new office;

BE IT RESOLVED that the municipality arrange for Keith Taylor to appraise the current municipal office for sale purposes.

Carried.

Rescinding Res. #83-13**119-13 Evans – Brunel**

WHEREAS Council did receive a quotation for the cost associated with having the current municipal office appraised by Red River Appraisal Services;

AND WHEREAS Council feels that the expense is not justified at this time;

AND WHEREAS all Council members present at the time of passing of Resolution #83-13, were also present to rescind the motion;

BE IT RESOLVED that Resolution #83-13 be rescinded.

Carried.

Council recessed for 5 minutes at 10:00 am.

NEW BUSINESS

Permit #09-13 – Tabled until the next meeting.

Permit**120-13 Reimer - Massicotte**

BE IT RESOLVED that Permit #10-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review, and on the following conditions:

- a) That the top of the lower level floor of the proposed structure be built no more than 28 inches below prairie level; and
- b) That the Municipality is not responsible for any damages caused by flooding.

Carried.

RFD/GFD Fire Calls**121-13 Courcelles - Reimer**

BE IT RESOLVED that the Richer and Giroux Volunteer Fire Department fire call reports, for the month of February 2013, be accepted as presented;

BE IT FURTHER RESOLVED that the February 2013 Richer Fire Chief's Report be accepted as presented.

Carried.

Cav. Discharge**122-13 Reimer - Brunel**

WHEREAS a request has been made by Smith Neufeld Jodoin Law Office to discharge the Caveat on Lot 1, Block 2, Plan 52781, in SW 5-7-7E, (Tilstone Prairie Inc.);

BE IT RESOLVED that the Municipality denies the request to discharge the caveat at this point in time, as the requirements under Development Agreement, Section 4, have not yet been satisfied;

BE IT FURTHER RESOLVED that Council has no objections for the owner of Lot 1, Block 2, Plan 52781, to apply for a Building Permit for a single family residence.

Carried.

Temp. Permit**123-13 Massicotte - Reimer**

WHEREAS Council did approve Temporary Development Permit #121-12, by Resolution #605-12, to operate a Home Industry to build RTM homes to be moved off-site;

AND WHEREAS Resolution #605-12 states that the permit is only valid for one year, and that the permit will be void, effective December 13, 2013;

AND WHEREAS the municipality has received a request from the applicant of the permit to extend the validity of Permit #121-12 for a five year period;

BE IT RESOLVED that council hereby extend the Temporary Permit, valid for 6 years, retroactive from December 12, 2012 on the following conditions:

- a) That the Temporary Permit is issued to the property identified by Roll #118400.000;
- b) That before the expiration of the Temporary Permit, the applicant establish the Home Industry on his own property;
- c) That the applicant apply for a permanent permit for the Home Industry, on the owner/resident property, identified by Roll #118300.000; and
- d) That the Temporary Permit to operate the home industry will be void, effective December 13, 2018.

Carried.

MB Cons. & Water Stewardship Beaver Mgmt. Program – Received as information.

Public Road Completion Certificate – Received as information.

MMAA Reg./Conf**124-13 Evans - Courcelles**

BE IT RESOLVED that the Acting CAO & Nadine Vielfaure be authorized to attend the 82nd Annual MMAA Conference to be held from April 28 to May 1, 2013 at the Victoria Inn, in Brandon;

BE IT FURTHER RESOLVED that all out of pocket expenses be reimbursed with a copy of receipts as per agreement.

Carried.

2013 MOS & Trade Show**125-13 Reimer - Brunel**

WHEREAS the 2013 Municipal Officials Seminar and MTCML Trade Show will be held on April 10 and 11, 2013 at the Keystone Centre in Brandon;

BE IT RESOLVED that Reeve Art Bergmann, as well as Councillors Jake Reimer and Laurie Evans be authorized to attend, and that all out of pocket expenses be reimbursed, with a copy of the receipts, as per Indemnity By-Law and Agreement;

BE IT FURTHER RESOLVED that the Acting CAO be authorized to make the early-bird registration, accommodation arrangements and payments.

Carried.

RCMP 2012 Fourth Quarter Statistics – Received as information.

S/D Mail-outs**126-13 Massicotte - Saindon**

WHEREAS the Municipality has received requests to subdivide the following two (2) properties:

- a) File #4175-13-7126, in SE ¼ 3-8-6E; and
- b) File #4175-12-7076, in SW ¼ 9-8-6E;

BE IT RESOLVED that the mail-outs be prepared as per Resolution #263-08 and #320-12.

Carried.

Ste. Anne Collegiate Request for Bursary/Scholarship – Received as information.

Ortho-Imagery Mtg.**127-13 Brunel - Saindon**

WHEREAS the Reeve, Acting CAO and members of municipalities in Southeast Manitoba did attend a meeting on February 28, 2013 in the La Broquerie council chambers to discuss the possibility of obtaining updated Ortho-Imagery data for the Southeast Region and to meet with Atlis Geomatics Inc. in regards to specifications and pricing of the product;

AND WHEREAS the potential participating municipalities did receive price estimates for the project from Atlis Geomatics Inc., in correspondence dated March 8, 2013;

BE IT RESOLVED that the Reeve and Acting CAO be authorized to attend a potential meeting between the interested parties to discuss the financial impacts of this project, and obtain direction for the same, the date, time and location of such a meeting to be determined at a later date.

Carried.

DELEGATION(s)

11:00 am Claude Gagne from the Town of Ste. Anne made a presentation to Council regarding the RM of Ste. Anne lagoon.

CDCCD Board Mtg. – Received as information.

IN CAMERA**128-13 Brunel - Courcelles**

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, By-Law enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

OUT OF CAMERA**129-13 Saindon - Brunel**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

Committee Report**130-13 Evans - Brunel**

BE IT RESOLVED that Council accepts the recommendations of the Personnel Committee in their report to Council, and authorizes the Acting CAO to complete any necessary actions based on the report.

Carried.

Appointment**131-13 Evans - Reimer**

BE IT RESOLVED that Council hereby appoint Jennifer Blatz as Acting Chief Administrative Officer for the RM of Ste. Anne.

Carried.

Auth. Agreement**132-13 Brunel – Reimer**

WHEREAS the municipality did receive duly executed legal documentation from Smith Neufeld Jodoin LLP, dated March 11, 2013, sent to the municipality by the Municipal Solicitor, in documentation dated March 12, 2013;

BE IT RESOLVED that Council hereby accepts and adopts these documents as received;

BE IT FURTHER RESOLVED that Council authorizes the Acting CAO to complete any necessary actions based on the documentation.

Carried.

Agrmnt. Cond.**133-13 Massicotte - Saindon**

WHEREAS the municipality did enter into an Agreement with the owner(s) of property, identified as Roll #128550, in respect to the commercial operations currently taking place on the property;

AND WHEREAS Section 5 of the mentioned Agreement makes reference to the possibility of environmental testing to be carried out in relation to the use of the property, in addition to testing which has already been completed in 2012;

BE IT RESOLVED that the Acting CAO be authorized to arrange for Pinchin Environmental to complete the environmental testing in the original location that the initial test had been carried out, as per Agreement;

(Cont'd on Page 5)

Res.#133-13 (cont'd)

BE IT FURTHER RESOLVED that once the date and time of the testing has been determined, the property owner(s) be notified of the same.

Carried.

B/L Enf Report

134-13 Brunel - Reimer

BE IT RESOLVED that the detailed March 7, 2013 By-Law Enforcement report, for February 2013, be accepted as submitted by Steinbach Security Services Inc.;

BE IT FURTHER RESOLVED that the Protective Services Committee Chair be authorized to provide council's instructions to the By-Law Enforcement Officer based on the report.

Carried.

Council recessed for lunch at 12:00 pm and reconvened at 1:00 pm.

COMMITTEE REPORTS

New RM Building Representative Councillor Dan Brunel gave council an update on the following:

- Framing and the installation of the windows have been completed, shingling has begun
- Utility permits now need to be applied for
- Additional lighting fixtures will need to be installed for security purposes

Chairman of the Transportation Committee gave council an update on the following:

- A gate at one of the RM gravel pits has been repaired
- Repairs are needed to certain areas of the municipal shop

Chairman of the Protective Services Committee had nothing to report.

Chairman of the Personnel and Policy Committee had nothing to report.

Comp. Equip.

135-13 Brunel - Courcelles

WHEREAS the municipality did receive quotations from computer equipment providers in regards to the purchase of new computer hardware and software for municipal office use;

BE IT RESOLVED that Council accepts the quotation received from Southeast Digital, dated February 28, 2013;

BE IT FURTHER RESOLVED that Councillor Dan Brunel and the Office Assistant be authorized to make the necessary adjustments to the quote and arrangements regarding the installation and purchase of the computer equipment.

Carried.

ADJOURNMENT

136-13 Courcelles - Saindon

BE IT RESOLVED that the regular meeting be adjourned at 2:55 pm.

Carried.

NEXT MEETING(s)

Evening Council Meeting:

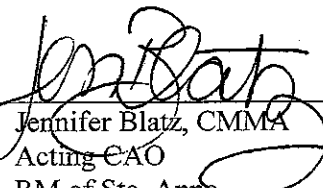
March 27, 2013 @ 6:30 pm

Day Council Meeting:

April 9, 2013 @ 9:00 am


Reeve Art Bergmann

Reeve
RM of Ste. Anne


Jennifer Blatz, CMMA
Acting CAO

RM of Ste. Anne