

AGENDA

1. CALL TO ORDER

2. AGENDA

3. MINUTES

March 27, 2013

4. FINANCES

- 4.1 Cheque Listing
- 4.2 Financial Statements

5. HEARING(s)

- 5.1 Tiny Creek Farms Ltd & 5569401 MB Ltd. RE: SD# 4175-2013-7126
- 5.2 Tiny Creek Farms Ltd & Manova Ltd. RE: SD# 4175-2012-7076

6. DELEGATION(s)

- 11:00 am Greg Fehr & Debbie Fortier RE: Community Futures Triple R Corp.
- 11:20 am Gina Bernardin RE: Rezone for Retreat & Wellness Centre

7. CONSENT AGENDA

- 7.1 SRRC D RE: Feb. 2013 Board Meeting Minutes
- 7.2 Junior Achievement of Manitoba RE: Request for Funding
- 7.3 Hanover & Seine River School Division RE: School Division Transfer – Board of Ref.
- 7.4 Military Heritage of Manitoba RE: Military Heritage at MB Locations
- 7.5 Province of Manitoba RE: Questions to Premier during debate
- 7.6 AMM RE: March News Bulletin & Member Advisory
- 7.7 MAFR RE: Response to letters from AMM
- 7.8 MPIC RE: Rate Increase for Fire Fighting Payments
- 7.9 LUD of Richer RE: April 3, 2013 Minutes
- 7.10 Enfant-Jésus Heritage Site Corp. RE: 2012 Grant letter dated May 14, 2012

8. UNFINISHED BUSINESS

- 8.1 RM Policy RE: Municipal Tendering & Procurement

9. NEW BUSINESS

- 9.1 Permits RE: Permit #14, 19-24/13
- 9.2 RFD & GFD RE: March 2013 Fire Reports
- 9.3 RCMP RE: 2013-2014 Annual Performance Plan
- 9.4 RM Gravel Rates RE: 2013 Gravels & Future Aggregate Fees
- 9.5 SNJ RE: Scott McDougal Well Agreement
- *** 9.6 SNJ RE: Acquire BP on Arbey's Ridge S/D
- *** 9.7 MMAA RE: Performance Management Course
- *** 9.8 Western Financial Group RE: Municipal Insurance Program
- *** 9.9 MB Conservation & Water Stewardship RE: CU Permit – Rising Hope Dairy Inc.

10. BY-LAWS

- 10.1 2013 Budget By-Law# 1-2013 RE: 1st Reading

11. PUBLIC WORKS – CHAIR REPORT

12. COMMITTEE REPORTS

13. NOTICE OF MOTION / PETITION

14. IN CAMERA

- 14.1 ****
- 14.2 ****

15. ADJOURNMENT

THE RURAL MUNICIPALITY OF STE. ANNE

April 9, 2013

Minutes of the regular meeting of The Rural Municipality of Ste. Anne held at the Municipal Office in the Town of Ste. Anne on April 9, 2013.

Reeve Art Bergmann called the meeting to order at 9:02 am with the following members of council present: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel, Roger Massicotte, and Laurie Evans. Also present was the Acting CAO Jennifer Blatz and the Office Assistant Tiana Bohemier.

Council opened the meeting with the Lord's Prayer.

ADOPTION OF AGENDA

155-13 Courcelles - Massicotte

BE IT RESOLVED that the agenda for the regular meeting of April 9, 2013 be accepted as circulated and amended.

Carried.

MINUTES

156-13 Saindon - Evans

BE IT RESOLVED that the minutes of the meeting held March 27, 2013 be adopted as circulated.

Carried.

FINANCE

Cheque Listing

157-13 Saindon - Reimer

BE IT RESOLVED that the following cheques, numbered 20130282 - 20130306(inclusive) in the amount of \$59,810.48, be approved for payment.

Carried.

Financial Reports

March 2013 Financial Statement

158-13 Courcelles - Evans

BE IT RESOLVED that the Financial Statement for the period ending March 31, 2013 be hereby approved and adopted as presented to council.

Carried.

CONSENT AGENDA

159-13 Reimer - Massicotte

BE IT RESOLVED that the consent agenda consisting of 10 items be adopted as circulated.

Carried.

S/D F# 4175-2013-7126 (Tiny Creek Farms Ltd & 5569401 MB Ltd.)

160-13 Massicotte - Evans

WHEREAS the Municipality has received a request to subdivide, as identified by File #4175-2013-7126, in Pt SE ¼ 3-8-6E, to realign the boundaries of two properties resulting in a 40 acre lot and a 103.5 acre lot, with both lots identified as Agricultural Zoned;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-2013-7126, is hereby approved on the following conditions:

- a) That the applicant obtain a Legal Plan of Subdivision and/or a Building Location Certificate, prepared by a Manitoba Land Surveyor, to determine the location of all buildings and/or structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b) That the applicant obtains any necessary variations as a result of the Plan of Subdivision and/or a Building Location Certificate;
- c) That irregular shaped lots, including flag shaped lots, are exempt from site width requirements; and
- d) That a contribution of \$750.00 per parcel created be paid to the Municipality for municipal purposes.

Carried.

S/D F# 4175-2012-7076 (Tiny Creek Farms Ltd & Manova Ltd.)**161-13 Massicotte - Reimer**

WHEREAS the Municipality has received a request to subdivide, as identified by File #4175-2012-7076 in Pt SW ¼ 9-8-6E, to realign the boundaries of two properties resulting in a 7 acre lot and a 97.6 acre lot, with Lot 1 identified as Agricultural Zoned and Lot 2 identified as Pt. Agricultural and Pt. General Development Zoned;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-2012-7076, is hereby approved on the following conditions:

- a) That the applicant obtain a Legal Plan of Subdivision and/or a Building Location Certificate, prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and/or structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b) That the applicant obtains any necessary variations as a result of the Plan of Subdivision and/or a Building Location Certificate;
- c) That irregular shaped lots, including flag shaped lots, are exempt from site width requirements; and
- d) That a contribution of \$750.00 per parcel created be paid to the Municipality for municipal purposes.

Carried.

UNFINISHED BUSINESS

RM Tendering & Procurement Policy**162-13 Reimer - Evans**

WHEREAS the Dept. of Local Government has informed this municipality that the June 2012 amendments to the Municipal Act, require municipalities to adopt a "Municipal Tendering & Procurement Policy";

BE IT RESOLVED that council hereby adopts the presented "Municipal Tendering & Procurement Policy", as presented by the Acting CAO and amended;

BE IT FURTHER RESOLVED that the "Municipal Tendering & Procurement Policy" be identified as "Schedule A" under Section 2 of the RM of Ste. Anne's Organizational By-Law, when next reviewed or amended by Council.

Carried.

NEW BUSINESS

Permit(s)**163-13 Courcelles - Massicotte**

BE IT RESOLVED that Permit #14 & 19 to 24-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review.

Carried.

RFD/GFD Fire Calls**164-13 Courcelles - Reimer**

BE IT RESOLVED that the Richer and Giroux Volunteer Fire Department fire call reports, for the month of March 2013, be accepted as presented;

BE IT FURTHER RESOLVED that the March 2013 Richer Fire Chief's Report be accepted as presented.

Carried.

RCMP Serv. Plan**165-13 Brunel - Reimer**

WHEREAS the municipality has received a Letter of Consultation from the RCMP, outlining the 2012/2013 policing priorities in the RM of Ste. Anne, and a request to sign the same;

BE IT RESOLVED that the Reeve be authorized to sign the Acknowledgement of Consultation, confirming that the RCMP has consulted and discussed progress in the 2012/2013 policing priority issues.

Carried.

2013 RM Gravel Fee**166-12 Reimer - Courcelles**

BE IT RESOLVED that the 2013 Gravel Rates remain the same as set in 2012, which were as follows:

1. Intermunicipal Gravel Rates: \$9.82/yd A-Base
 \$7.37/yd C-Base
2. LUD Gravel Rates: \$7.65/yd A-Base
 \$5.27/yd C-Base

3. Unprocessed Aggregate: \$1.00/yd (Pit Run)
4. RM Gravel Hauling: \$0.47/yd per loaded mile (no pittance fee will be paid)

Carried.

Consent – Shared Well

167-13 Courcelles - Brunel

WHEREAS a request has been made by Smith Neufeld Jodoin Law Office, dated March 28, 2013, to execute a document confirming the municipality's consent of a shared well agreement between two property owners in the Hamlet of Giroux, as the water line runs below the back alley between the two properties;

BE IT RESOLVED that the municipality consents to the shared well agreement, and hereby authorizes the Reeve and Acting CAO to sign the consent provided by Smith Neufeld Jodoin Law Office.

Carried.

BP App. Consent

168-13 Courcelles - Brunel

WHEREAS a request has been made by Smith Neufeld Jodoin Law Office to confirm that the municipality has no objections to applications for building permits on Lot 3, 4 and 10 of Plan 53985, in SE ¼ 4-7-7E;

BE IT RESOLVED that Council has no objections for the owner(s) of Lots 3, 4 and 10, Plan 53985, to apply for a Building Permit for a single family residence.

Carried.

MMAA Course Reg.

169-13 Evans - Courcelles

BE IT RESOLVED that the Acting CAO be authorized to attend an MMAA Professional Development Course to be held on June 7, 2013 at the Victoria Inn, in Winnipeg;

BE IT FURTHER RESOLVED that the applicable registration fees are hereby authorized to be paid and that all out of pocket expenses be reimbursed with a copy of receipts as per agreement.

Carried.

Mun. Insurance

170-13 Brunel - Saindon

BE IT RESOLVED that the Acting CAO be hereby authorized to sign the April 1, 2013 Western Financial Group Insurance Renewal pertaining to the RM of Ste. Anne General Insurance Program.

Carried.

MB Cons. Permit

171-13 Massicotte - Saindon

WHEREAS a request has been made by MB Conservation & Water Stewardship to confirm that the municipality has no objections to the issuance of a Permit regarding an Application to Construct, Modify or Expand a Manure Storage Facility, to the owner of property identified by Roll #119300 in NW ¼ 30-8-6E;

BE IT RESOLVED that Manitoba Conservation & Water Stewardship be informed that Council has no jurisdiction over the matter and therefore feels it is unnecessary to make a recommendation.

Carried.

DELEGATION

10:42 am Gina Bernardin made a presentation to Council regarding a proposal for a Retreat & Wellness Centre on her property and the zoning implications which prevent her from developing her proposed business.

IN CAMERA

172-13 Brunel - Saindon

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, By-Law enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

OUT OF CAMERA

173-13 Reimer - Evans

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

DELEGATION

11:00 am Greg Fehr and Debbie Fortier, of Community Futures Triple R Corporation, made a presentation to Council regarding an invitation for membership on the Board of Directors.

IN CAMERA

174-13 Brunel - Saindon

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, By-Law enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

OUT OF CAMERA

175-13 Courcelles - Brunel

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

Agmt. #2-2013**176-13 Evans - Courcelles**

BE IT RESOLVED that Council hereby appoint Tiana Bohemier as Administrative Assistant for the RM of Ste. Anne;

BE IT FURTHER RESOLVED that Agreement #2-2013 be entered into with Administrative Assistant Tiana Bohemier, outlining her conditions of employment with the RM of Ste. Anne, duties, expectations and remuneration;

BE IT FURTHER RESOLVED that Admin. Assistant Tiana Bohemier be given signing authority for all matters requiring signatures in the absence of the Acting CAO.

Carried.

B/L Enf Report**177-13 Brunel - Saindon**

BE IT RESOLVED that the detailed April 5, 2013 By-Law Enforcement report, for March 2013, be accepted as submitted by Steinbach Security Services Inc.;

BE IT FURTHER RESOLVED that the Protective Services Committee Chair be authorized to provide council's instructions to the By-Law Enforcement Officer based on the report.

Carried.

Aerial Photo Data**178-13 Courcelles - Evans**

WHEREAS the municipality has received a quotation for aerial photo data for the entire RM of Ste. Anne from Atlis Geomatics, which includes a consortium of municipalities in Southeast Manitoba;

BE IT RESOLVED that Council accept the price estimate to acquire 20 cm Licensed Dataset Ortho-Imagery for the municipality at \$20.00 per square kilometer, and hereby authorizes payment for the same.

Carried.

BY-LAW(s)

Tax Levy By-Law 1st reading**179-13 Courcelles - Evans**

BE IT RESOLVED that By-Law No. 1-2013, setting the rates of taxation for 2013, be given first reading;

BE IT FURTHER RESOLVED that a special meeting be called for the Financial Plan Hearing, and that the Acting CAO be authorized to advertise the Financial Plan Hearing to take place on Tuesday, May 7, 2013 at 7:00 pm in the municipal office.

Carried.

Office Bldg. Sale**180-13 Brunel - Reimer**

WHEREAS the municipality is constructing a new municipal office building which is coming close to construction completion and is now in the position to sell the current office building;

BE IT RESOLVED that the current municipal office building be listed for sale with Sales Representative Keith Taylor from Remax;

BE IT FURTHER RESOLVED that the sale listing be hereby authorized to be advertised on the municipal website, in *The Carillon* and the *Dawson Trail Dispatch*;

(cont'd on Page 5)

BE IT FURTHER RESOLVED that the Acting CAO be hereby authorized to sign any necessary documentation pertaining to the sale of the current municipal office building.

Carried.

RM Shop Repair

181-13 Courcelles – Reimer

WHEREAS the municipal shop requires a number of repairs to be completed in various locations throughout the building;

BE IT RESOLVED THAT Councillor Jake Reimer be authorized to make the necessary arrangements to have the repairs completed;

BE IT FURTHER RESOLVED that the cost of the improvements are hereby authorized to be paid.

Carried.

COMMITTEE REPORTS

New RM Building Representative Councillor Dan Brunel gave council an update on the following:

- The dry walling is near completion
- The color scheme for the interior of the building needs to be selected
- The cairn located in the southerly portion of 141 Central Ave. should be registered as a caveat on the title, before the sale of the same, to ensure that it is protected from being removed or destroyed

Chairman of the Transportation Committee gave council an update on the following:

- Snow clearing in some ditches has been completed as necessary
- A large pile of garbage was found near Section 8-7-8E, which was cleaned up and is being investigated.
- Road conditions on Townline Road are poor

Chairman of the Protective Services Committee had nothing to report.

Chairman of the Personnel and Policy Committee had nothing to report.

ADJOURNMENT

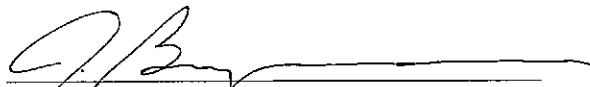
182-13 Saindon - Brunel


BE IT RESOLVED that the regular meeting be adjourned at 12:29 pm.

Carried.

NEXT MEETING(s)

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|--------------------------|--------------------------|
| Evening Council Meeting: | April 24, 2013 @ 6:30 pm |
| Special Budget Meeting | May 7, 2013 @ 7:00 pm |
| Day Council Meeting: | May 8, 2013 @ 9:00 am |


Reeve Art Bergmann
Reeve
RM of Ste. Anne


Jennifer Blatz, CMMA
Acting CAO
RM of Ste. Anne