

AGENDA

1. CALL TO ORDER

2. AGENDA

3. MINUTES

3.1 June 26, 2013 Minutes

4. FINANCES

4.1. Cheque Listing

4.2. June 2013 Financial Statements

5. HEARING(s)

11:00 am Diamond Construction & Gravel

RE: Conditional Use #03-13

6. DELEGATION(s)

6.1 Guy Lash

RE: Property Access to RL 65-AN-3626

7. CONSENT AGENDA

7.1 Brandt Tractor Ltd.

RE: Company Expansion

7.2 AMM

RE: Various Notices & July 2013 Bulletin

7.3 Steinbach Planning Services

RE: New Subdivision Fees & App. Form

7.4 CCCD

RE: June 2013 Minutes & July 2013 Agenda

7.5 Manitoba Health

RE: WNV Larviciding Cost-Shared Funding

7.6 Trevor J. Chilton

RE: RM Video Advertisement Proposal

7.7 Eastman Immigrant Services

RE: Service Update

7.8 LUD of Richer

RE: July 3, 2013 Minutes

7.9 Cdn. Centre for Mosquito Management Inc.

RE: WNV Larviciding - Round 1 & 2 Reports

7.10 Niverville Heritage Centre

RE: Heritage Life PCH Grand Opening

7.11 Animal Control

RE: June 2013 Report

7.12 MB Conservation & Water Stewardship

RE: CD Consensus Committee

7.13 Richer Community Club Inc.

RE: Richer Rodeo Confirmation re: Grant

7.14 Enfant-Jesus Heritage Site Corporation

RE: Thank-you Card & Souvenir Booklet

7.15 Waldenway Canine & Kitty Kennels

RE: Facility Pictures

7.16 RM of Tache

RE: S/D #4194-2013-7202 Notice of Hearing

\*\*\* 7.17 Red River Basin Commission

RE: Lake Winnipeg Micro Conference

\*\*\* 7.18 MB Infrastructure & Transportation

RE: Hwy Traffic Board Hearing

\*\*\* 7.19 Probe Research Inc.

RE: Research Analysis for RM

8. UNFINISHED BUSINESS

9. NEW BUSINESS

\*\*\* 9.1. Permits

RE: Permit #66 - 73 and 75 to 76-13

9.2. RFD & GFD

RE: May & June 2013 Fire Reports

9.3. EMO Coordinator

RE: Alternate ESS Coordinator Appointment

9.4. Genivar

RE: Cherry Hill Estate RV Park Expansion

9.5. RM of La Broquerie

RE: Townline Road Rebuilding

9.6. Ste-Anne Hospital Fund Inc.

RE: Ste-Anne Hospital Fitness Challenge

9.7. Town of Ste. Anne

RE: RM Lagoon Testing & Service

9.8. Smith Neufeld Jodoin

RE: Caveat Discharge

9.9. Armtec

RE: Hwy #12 Drainage Project Culvert Quote

9.10. El'Dad Ranch

RE: MPIC Permit Approval Requirements

9.11. Habitat for Humanity

RE: Groundbreaking Ceremony Auth. Attend.

9.12. MB Conservation & Water Stewardship

RE: Technical Information Request

9.13. RM of Hanover

RE: VO #13-21 Notice of Public Hearing

9.14. CCCD

RE: Salmon Lake Agreement Payment Auth.

9.15. FIPPA

RE: Head of Public Body Appointment

9.16. BDO Canada LLP

RE: Final 2012 Financial Statements

9.17. Godard Ent. Inc.

RE: Equipment Repair Expense

9.18. MB Infrastructure & Transportation

RE: Finnigan Road - Bridge Closure

**10. BY-LAWS**

- 10.1 By-Law No. 3-2013
- \*\*\* 10.2 By-Law No. 2-2013

RE: Solid Waste By-Law 2<sup>nd</sup> & 3<sup>rd</sup> Reading  
RE: Rescind Res. #'s 212 & 213-13

**11. PUBLIC WORKS – CHAIR REPORT**

**12. COMMITTEE REPORTS**

**13. NOTICE OF MOTION / PETITION**

**14. IN CAMERA**

- 14.1 \*\*\*\*
- 14.2 \*\*\*\*
- 14.3 \*\*\*\*
- 14.4 \*\*\*\*
- 14.5 \*\*\*\*
- \*\*\* 14.6 \*\*\*\*
- \*\*\* 14.7 \*\*\*\*
- \*\*\* 14.8 \*\*\*\*

**15. ADJOURNMENT**

**THE RURAL MUNICIPALITY OF STE. ANNE**

July 17, 2013

Minutes of the regular meeting of The Rural Municipality of Ste. Anne held at the Municipal Office in the Town of Ste. Anne on July 17, 2013.

Reeve Art Bergmann called the meeting to order at 9:03 am with the following members of council present: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel, Roger Massicotte, and Laurie Evans. Also present was the Acting CAO Jennifer Blatz and the Administrative Assistant Tiana Bohemier.

Council opened the meeting with the Lord's Prayer.

**ADOPTION OF AGENDA**

**326-13 Saindon - Courcelles**

BE IT RESOLVED that the agenda for the regular meeting of July 17, 2013 be accepted as circulated and amended.

**Carried.**

**MINUTES**

**327-13 Massicotte - Courcelles**

BE IT RESOLVED that the minutes of the meeting held June 26, 2013 be adopted as circulated.

**Carried.**

**FINANCE**

**Cheque Listing**

**328-13 Saindon - Evans**

BE IT RESOLVED that the following cheques, numbered 20130581 – 20130638 (inclusive) in the amount of \$189,361.42, be approved for payment.

**Carried.**

**Financial Reports**

**June 2013 Financial Statement**

**329-13 Evans - Reimer**

BE IT RESOLVED that the Financial Statement for the period ending June 30, 2013 be hereby approved and adopted as presented to council and amended.

**Carried.**

**CONSENT AGENDA**

**330-13 Courcelles - Brunel**

BE IT RESOLVED that the consent agenda consisting of 19 items be adopted as circulated.

**Carried.**

**NEW BUSINESS**

**Permit(s)**

**331-13 Brunel - Reimer**

BE IT RESOLVED that Permit #'s 66 to 72-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review.

**Carried.**

**Permit #73-13**

**332-13 Brunel - Saindon**

WHEREAS the owners of property identified as SE 27-8-7E, Lot 14 Plan 13228, Roll #133426.000, have already been conditionally approved to construct a Garden Suite in an area zoned "RR5" Rural Residential 5 with Conditional Use Permit #06-11, and have fulfilled all of the required conditions identified in approving Resolution #367-11;

AND WHEREAS the owners had obtained an extension to allow a Garden Suite with Resolution #304-12, which expired on June 28, 2013;

BE IT RESOLVED that the Conditional Use Permit #06-11 be given an extension to allow a Garden Suite on the property, on the condition that work on the Garden Suite is commenced within twelve months from the date hereof;

BE IT FURTHER RESOLVED that Permit #73-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review, and as per the duly executed Development Agreement between the Rural Municipality of Ste. Anne and the property owners, dated August 19, 2011.

**Carried.**

**Permit #75-13****333-13 Brunel - Courcelles**

BE IT RESOLVED that Permit #75-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review, and on the following conditions:

- a) That the building permit application be revised to include a crawlspace, or cement slab, foundation in the engineer-stamped blue prints, as opposed to the basement detailed in the original drawings;
- b) That the revised blue prints and application are received and finalized prior to the issuance of the building permit;
- c) That the Municipality is not responsible for any damages caused by flooding.

**Carried.**

**Permit #76-13****334-13 Brunel - Reimer**

BE IT RESOLVED that Permit #76-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review, and on the following conditions:

- a) That the top of the lower level floor of the proposed structure be built no more than 4 feet below prairie level; and
- b) That the Municipality is not responsible for any damages caused by flooding.

**Carried.**

Council recessed for 5 minutes at 9:46 am.

**BP Issuance****335-13 Courcelles – Reimer**

WHEREAS the next regular meeting of Council is on August 14, 2013, creating an approximately one-month time period where there is no regular meeting;

AND WHEREAS this gap in the Council meeting schedule will cause building permit applicants to wait for Council approval for an unreasonable time period;

BE IT RESOLVED that the Acting CAO Jennifer Blatz be authorized to approve and issue development, building & plumbing permits until August 14, 2013 in consultation with the applicable ward Councillor.

**Carried.**

**RFD/GFD Fire Calls****336-13 Courcelles - Brunel**

BE IT RESOLVED that the Richer and Giroux Volunteer Fire Department fire call reports, for the month of May and June 2013, be accepted as presented;

BE IT FURTHER RESOLVED that the May and June 2013 Richer Fire Chief's Report be accepted as presented.

**Carried.**

**ESS Coord.****337-13 Courcelles - Evans**

BE IT RESOLVED that Administrative Assistant Tiana Bohemier be appointed as Alternate ESS Coordinator.

**Carried.**

**Genivar Environment Act Proposal - Cherry Hill Estate – Received as information.**

**Ste. Anne Hospital Event****338-13 Evans - Courcelles**

WHEREAS the Ste. Anne Hospital Fund Inc. is holding its 17<sup>th</sup> Annual Ste-Anne Hospital Fitness Challenge, to be held on September 15, 2013 along PR210 East, St. Raymond Road and PR207 East;

BE IT RESOLVED that Acting CAO Jennifer Blatz and Administrative Assistant Tiana Bohemier be authorized to attend the event and that all out of pocket expenses be reimbursed with a copy of receipts as per agreement.

**Carried.**

Councillor Dan Brunel left the council chambers for 8 minutes at 10:00 am.

Councillor Jake Reimer left the council chambers for 2 minutes at 10:12 am.

**Inter-Mun Rd. Const.****339-13 Reimer - Massicotte**

WHEREAS Road 36N, between Road 38&39E, is in need of major road improvements;

AND WHEREAS the above-mentioned section of road is an inter-municipal road which is shared by the RM of La Broquerie and the RM of Ste. Anne;

BE IT RESOLVED that the Municipality agree to share the costs of the necessary repairs with the RM of La Broquerie by contributing a maximum amount of \$50,000.00.

**Carried.**

**SNJ Caveat Discharge****340-13 Brunel - Saindon**

WHEREAS a request has been made by Smith Neufeld Jodoin Law Office to discharge Development Agreement Caveat No. 84-1280 on Lot 12, Block 1, Plan 17843 in the SE 16-8-7E;

BE IT RESOLVED that the Municipality agrees to discharge the caveat and that the law firm of Smith Neufeld Jodoin LLP prepare the necessary "Withdrawal of Caveat" for execution, submitting the same to the Municipality for signature.

**Carried.**

**Armtec Hwy #12 Drainage Project Culvert Quote – Tabled until the next meeting.**

**El'Dad Ranch Permit****341-13 Brunel - Reimer**

WHEREAS the residential institution, identified as MCC MB Ltd. Inc. (El'Dad Ranch), does have Conditional Use Permit #01-13 and Development Permit #04-13, to allow for a Home Industry for an Automotive Garage on property identified as NE 19-7-7E, Lot 9 Block 2 Plan 16631, in an area zoned "A" Agricultural;

BE IT RESOLVED that the Municipality has no objections for the owner of the approved Home Industry to sell the vehicles which are maintained and repaired as part of the operation of the Automotive Garage, provided that all provincial regulations for this type of business are followed.

**Carried.**

**Habitat for Humanity SE Chapter Groundbreaking Ceremony – Received as information.**

**MB Conservation & Water Stewardship Technical Information Request – Received as information.**

**RM of Hanover VO****342-13 Massicotte - Reimer**

BE IT RESOLVED that the RM of Ste. Anne Council has no objections to Variance Application #13-21 in the RM of Hanover, on property identified as NE 35-7-6E, Lot 2 Plan 24793, 41138 Rd 35E.

**Carried.**

**CCCD – 13 & 13A Levy****343-13 Saindon - Reimer**

BE IT RESOLVED that the 2013 Forestry Roads 13 & 13A/Salmon Lake Partnership Agreement contribution in the amount of \$3,260.00 be hereby authorized for payment.

**Carried.**

**FIPPA Appoint.****344-13 Evans - Courcelles**

WHEREAS Section 80 of the Freedom of Information and Protection of Privacy Act (FIPPA) requires that each local public body designate a person or group of persons as its Head for the purposes of this Act;

AND WHEREAS the RM of Ste. Anne is a local public body under the FIPPA;

BE IT RESOLVED that the Council of the RM of Ste. Anne hereby designates the Acting CAO Jennifer Blatz as the Head of the RM of Ste. Anne for the purpose of FIPPA, effective July 17, 2013.

**Carried.**

**Audited Financial Statements****345-13 Evans - Courcelles**

BE IT RESOLVED that the December 31, 2011 and December 31, 2012 Year End Financial Statements, which include the Auditors' adjusting journal entries, be accepted as presented to council;

BE IT FURTHER RESOLVED that the Reeve and CAO are hereby authorized to sign any necessary documents dealing with the 2012 Year End Audited Financial Statements.

**Carried.**

**MIT Bridge Repairs****346-13 Evans - Massicotte**

WHEREAS the Municipality did receive notification from MB Infrastructure & Transportation (MIT), on July 10 and 11, 2013, that the bridge on Finnigan Road, which spans the Seine-River Diversion, has been inspected and is seriously damaged, most likely due to ice jams in the spring of 2013;

AND WHEREAS MIT has informed the Municipality that the bridge will be closed due to the severity of the damage incurred and has asked for indication from the RM of Ste. Anne regarding the importance of this bridge to the traffic flow of the local residents, as well as school bus routes and emergency vehicle access;

BE IT RESOLVED Council indicate to MIT that this bridge is significant to the local residents, school bus routes and access of emergency vehicles to those local properties;

BE IT FURTHER RESOLVED that Council urges MIT to repair the bridge to full weight capacity as soon as is reasonably possible.

**Carried.**

BY-LAW(s)

**B/L 3-2013 Solid Waste****2<sup>nd</sup> Reading****347-13 Brunel - Reimer**

BE IT RESOLVED that By-Law No. 3-2013 be given second reading.

**Carried.**

**B/L 3-2013 Solid Waste****3<sup>rd</sup> Reading****348-13 Brunel - Reimer**

BE IT RESOLVED that By-Law No. 3-2013, being a by-law to provide for the Collection of Household Wastes and Other Household Waste Materials and to provide for the Collection and Processing of Recyclable Materials, be given third reading.

FOR: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel, Roger Massicotte, Laurie Evans and Reeve Art Bergmann.

Against: None

Abstain: None

**Carried.**

**Rescind Res. #'s 312 & 313-13****349-13 Saindon - Reimer**

BE IT RESOLVED that Resolution #'s 312 & 313-13 be rescinded.

**Carried.**

**Tire Repair****350-13 Saindon - Brunel**

WHEREAS Godard Ent. Inc. was instructed, by Richer Fire Department Fire Chief Paul Saindon, to clean up debris left behind by a structural fire in Richer and a tire on the company's equipment was punctured by the rubble;

BE IT RESOLVED that Godard Ent. Inc. be reimbursed a total of \$156.80 for the cost of the repair of the tire.

**Carried.**

Council recessed for 2 minutes at 10:58 am.

HEARING(s)

Reeve Bergmann declared that the meeting recess to go into a Hearing at 11:00 am.

Councillor Jake Reimer left the council chambers for 2 minutes at 11:04 am.

**CU #03-13 (Diamond Construction & Gravel)**

A Public Hearing was held to allow for the extraction and processing of sand & gravel on the property identified as NE 17-7-7E, in an area zoned as "A" Agricultural.

Sheldon Reimer made a presentation to council in support of the Conditional Use application.

3 members of the public made a presentation in opposition to the Conditional Use application and 1 member of the public made a presentation in support of the Conditional Use application.

Reeve Bergmann declared the Hearing closed, and the meeting reconvened into regular session at 11:34 am with a decision to follow.

**DELEGATION**

11:40 am Guy Lash made a presentation to Council regarding road access to property identified as RL 65-AN-3626.

Council recessed for lunch at 12:08 am and reconvened at 1:00 pm.

**HEARING DECISION(s)****CU #03-13 (Diamond Construction & Gravel)****351-13 Reimer - Saindon**

WHEREAS a Public Hearing was held for Conditional Use Permit Application #03-13 to allow for the extraction and processing of sand & gravel on the property identified as NE 17-7-7E, in an area zoned as "A" Agricultural;

BE IT RESOLVED that Conditional Use Permit Application #03-13 be approved on the following conditions:

- a) That dust control be frequently applied to the 200 feet of driveway immediately south of PR311 during operation;
- b) That all heavy equipment entering and leaving the property is not permitted to travel on Municipal roads;
- c) That the hours of operation of the gravel & sand extraction and processing on the property shall be limited to Monday to Friday from 7:00 am to 5:00 pm; and
- d) That no gravel crushing on the property shall be permitted between April 1 and October 1 of every year.

**Carried.**

Councillor Dan Brunel requested a recorded vote.

In Favor: Reeve Bergmann and Councillors Reimer, Saindon and Massicotte

Opposed: Councillors Courcelles, Brunel & Evans

**IN CAMERA****352-13 Saindon - Brunel**

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, By-Law Enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

**Carried.**

**OUT OF CAMERA****353-13 Courcelles - Brunel**

BE IT RESOLVED that this meeting reconvene into regular session.

**Carried.**

**B/L Enf Report****354-13 Evans - Courcelles**

BE IT RESOLVED that the detailed July 11, 2013 By-Law Enforcement report, for June 2013, be accepted as submitted by Steinbach Security Services Inc.;

BE IT FURTHER RESOLVED that the Protective Services Committee Chair be authorized to provide Council's instructions to the By-Law Enforcement Officer based on the report.

**Carried.**

**Private D/L****355-13 Courcelles - Saindon**

WHEREAS the RM of Ste. Anne has received an application for a Drainage Licence to Construct Water Control Works on RM-owned property, identified as S of SW 8-7-8E, to clean out the existing Municipal drain;

BE IT RESOLVED that Council approves the application, dated July 17, 2013, as presented, and authorizes the CAO to sign the application on behalf of the Municipality.

**Carried.**

**Move RM Office**

**356-13 Brunel – Saindon**

WHEREAS the Municipality will be transferring the existing Municipal office to the new RM building following September 1, 2013;

BE IT RESOLVED that the Municipal office will be closed from September 3 to 6, 2013 to complete the transfer of the Municipal Office so that normal Municipal operations can resume on September 9, 2013;

BE IT FURTHER RESOLVED that the brief closure of the Municipal office is hereby authorized to be advertised in *The Carillon* and the Municipal website.

**Carried.**

**RM Office Blinds**

**357-13 Brunel – Evans**

WHEREAS the Municipality has received a quotation from Showhome Interiors for the supply and installation of window treatments for the new RM building in the amount \$3,769.00, including installation and taxes;

BE IT RESOLVED that Council accepts the price estimate as presented and hereby authorizes payment for the window treatments as per quotation.

**Carried.**

**RM Bldg. Networking**

**358-13 Brunel – Reimer**

BE IT RESOLVED that the Municipality hire SE Digital to supply and install cable networking, and other computer related items, throughout the new RM Building.

**Carried.**

**COMMITTEE REPORTS**

New RM Building Representative Councillor Dan Brunel gave council an update on the following:

- MB Hydro connected all of the electricity, not including the natural gas connections, on July 12, 2013 and MTS Allstream Inc. will be connecting their services in early August
- Landscaping companies will be asked to present conceptual plans for the flower gardens and sidewalks surrounding the building
- There are a couple of minor issues with the flooring which are being resolved

Chairman of the Transportation Committee gave council an update on the following:

- Negotiations are in the process regarding an inter-municipal road which is sliding along the boundary of the RM of Tache and the RM of Ste. Anne

Chairman of the Protective Services Committee had nothing to report.

Chairman of the Personnel and Policy Committee gave council an update on the following:

- Arrangements will have to be made to have some casual office staff work on a casual basis in order for the full-time staff to take their holidays this summer, as the office is currently short-staffed.

**ADJOURNMENT**

**359-13 Brunel - Massicotte**

BE IT RESOLVED that the regular meeting be adjourned at 2:57 pm.

**Carried.**

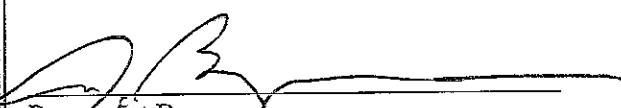
**NEXT MEETING(S)**


Day Council Meeting:

August 14, 2013 @ 9:00 am

Evening Council Meeting:

August 28, 2013 @ 6:30 am

  
Reeve Art Bergmann  
Reeve  
RM of Ste. Anne

  
Jennifer Blatz, CMMA  
Acting CAO  
RM of Ste. Anne