

*** Additions to Agenda

THE RURAL MUNICIPALITY OF STE. ANNE
Council Meeting
Wednesday, August 14, 2013 @ 9:00 am

AGENDA

1. CALL TO ORDER

2. AGENDA

3. MINUTES

- 3.1 July 16, 2013 Minutes
- 3.2 July 17, 2013 Minutes

4. FINANCES

- *** 4.1. Cheque Listing
- 4.2. June 2013 Financial Statements
- 4.3. July 2013 Financial Statements

5. HEARING(s)

- 11:00 am Melvin & Sharon Rempel RE: Variation Order #05-13
- 11:45 am Dale & Alicia Martens RE: Conditional Use #04-13

6. DELEGATION(s)

- 11:10 am Gerard Simard RE: VO#02-13 – Garage Rebuilding in Richer
- 11:30 am Lawrence Plett RE: S/D File #4175-13-7201 Abeyance
- 1:00 pm Kim Shukla RE: New RM Building Landscaping

7. CONSENT AGENDA

- 7.1 MB Water Stewardship RE: Private Drainage Licenses
- 7.2 MB Local Government RE: Amalgamation – Progress Update
- 7.3 The Property Registry RE: Land Titles Witnessing Changes
- 7.4 Marie Wrede RE: Thank You re: Bursary
- 7.5 Jared Carlberg RE: Agriculture Survey
- 7.6 Waterside Development Corp. RE: S/D File #4175-2008-4741 Approval
- 7.7 SRRCD RE: June 18, 2013 Minutes
- *** 7.8 CCCD RE: Consensus Committee Questionnaire
- 7.9 Enfant-Jesus Heritage Site Corp. RE: Church Open House
- 7.10 ATV Association of Manitoba RE: Frequently Asked Questions
- 7.11 Energy East Pipeline RE: TransCanada Pipeline Project
- 7.12 SRRCD RE: Growing Forward Program
- 7.13 Cdn. Centre for Mosquito Management Inc. RE: Round 3-6 Mosquito Larviciding Logs
- 7.14 Manitoba Health RE: WNV Funding - 2013 Season End Date
- 7.15 Province of Manitoba RE: Century Business Recognition Award
- 7.16 AMM RE: Bulletin & News Releases
- 7.17 Southeast Regional Metis Corp. RE: Funding Request
- *** 7.18 RM of Ste. Anne Development Officer RE: Building Permit Approvals
- 7.19 TransCanada Pipeline RE: Pipeline Open House
- 7.20 Town of Ste. Anne RE: Dawson Trail Days
- 7.21 LUD of Richer RE: August 7, 2013 Agenda & Minutes
- *** 7.22 MB Conservation & Water Stewardship RE: Private Water System Subsidy Program
- *** 7.23 CCCD RE: August 19, 2013 Agenda
- *** 7.24 Animal Control Officer RE: July 2013 Report
- *** 7.25 Von Ast Construction (2003) Inc. RE: Final Invoices & Project Report
- *** 7.26 Arbey's Ridge Holdings RE: SD# 4175-2013-7162 – Phase 3

8. UNFINISHED BUSINESS

- 8.1 Armtec RE: Hwy #12 Drainage Project Quote
- 8.2 RM of LaB /JR Cousin Consultants RE: Lagoon License & Servicing
- 8.3 Richer Fire Department RE: Resignations & New Recruits
- *** 8.4 Heartland Solutions & Penn-Lite RE: New RM Bldg. Data Port Quotes

9. NEW BUSINESS

- *** 9.1. Permits RE: Permit #74, 77, 81 to 87-13
- *** 9.2. Permit RE: Permit #34 & 75-13 Revision Approval
- 9.3. RFD & GFD RE: July 2013 Fire Reports
- 9.4. RM of Tache RE: Zoning B/L Amend. Public Hearing
- 9.5. MuniWare RE: 2013 User Group Workshop
- 9.6. Smith Neufeld Jodoin LLP RE: Caveat Discharge
- 9.7. Manitoba Hydro RE: Work Approval
- 9.8. IDC Communications/MTS Allstream Inc. RE: New Phone Quote
- 9.9. RM of Hanover RE: CU #13-01 Notice of Public Hearing
- 9.10. ProTelec Alarms RE: Old RM Office Security
- 9.11. Steinbach Assessment Services RE: Added Taxes Approval
- 9.12. Paul Gibson RE: Rezoning Request
- 9.13. DFA / MB Emergency Measures Org. RE: 2011 Flood Claim
- 9.14. Western Financial Group RE: Richer Young at Hearts Club Insurance
- *** 9.15. Steinbach Planning Branch RE: S/D File #4175-12-7051 Revision

10. BY-LAWS

11. PUBLIC WORKS – CHAIR REPORT

12. COMMITTEE REPORTS

13. NOTICE OF MOTION / PETITION

14. IN CAMERA

- *** 14.1 ****
- 14.2 ****
- 14.3 ****
- 14.4 ****

15. ADJOURNMENT

THE RURAL MUNICIPALITY OF STE. ANNE

August 14, 2013

Minutes of the regular meeting of The Rural Municipality of Ste. Anne held at the Municipal Office in the Town of Ste. Anne on August 14, 2013.

Reeve Art Bergmann called the meeting to order at 9:03 am with the following members of council present: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Roger Massicotte, and Laurie Evans. Also present was the Acting CAO Jennifer Blatz and the Administrative Assistant Tiana Bohemier.

Councillor Daniel Brunel was absent.

Council opened the meeting with the Lord's Prayer.

ADOPTION OF AGENDA

360-13 Courcelles - Reimer

BE IT RESOLVED that the agenda for the regular meeting of August 14, 2013 be accepted as circulated and amended.

Carried.

MINUTES

361-13 Courcelles - Evans

BE IT RESOLVED that the special meeting minutes held on July 16, 2013, be adopted as circulated and amended.

Carried.

362-13 Courcelles - Reimer

BE IT RESOLVED that the regular meeting minutes, held on July 17, 2013, be adopted as circulated and amended.

Carried.

FINANCE

Cheque Listing

363-13 Saindon - Reimer

BE IT RESOLVED that the following cheques, numbered 20130639 – 20130777 (inclusive) in the amount of \$535,727.92, be approved for payment.

Carried.

Financial Reports

June 2013 Financial Statement – Received as information.

July 2013 Financial Statement

364-13 Evans - Saindon

BE IT RESOLVED that the Financial Statement for the period ending July 31, 2013 be hereby approved and adopted as presented to council.

Carried.

CONSENT AGENDA

New RM Bldg. Final Invoice

365-13 Courcelles – Reimer

WHEREAS the new RM Building has been completed to the satisfaction of the Municipality and Von Ast Construction(2003) Inc. has submitted the final invoice, identified as Invoice #'s N342-FIN;

BE IT RESOLVED that the final invoice from Von Ast Construction(2003) Inc. is hereby authorized to be paid.

Carried.

Auth. Attend.

366-13 Saindon – Massicotte

WHEREAS TransCanada Energy East Pipeline is holding an Open House, to answer questions, share information and receive comments regarding the proposed Energy East project that would carry crude oil from Western Canada to Eastern Canadian markets, on August 29, 2013 in Ste. Anne;

BE IT RESOLVED that Laurie Evans be authorized to attend and that all out of pocket expenses be reimbursed with a copy of receipts, as per Council Indemnity By-Law #8-2012.

Carried.

367-13 Reimer - Saindon

BE IT RESOLVED that the consent agenda consisting of 26 items be adopted as circulated.

Carried.

UNFINISHED BUSINESS

Hwy #12 Drainage – Tabled until the next meeting.

RM of La Broquerie Lagoon Servicing – Received as information.

Lagoon Licensing**368-13 Courcelles - Reimer**

WHEREAS the Municipality possesses a license from Manitoba Conservation to allow for the expansion of the existing RM of Ste. Anne lagoon or the construction of a new lagoon;

AND WHEREAS the Municipality has received a recommendation from JR Cousins Consultants Ltd. to indicate to Manitoba Conservation that the RM of Ste. Anne still wishes to consider this project in the near future, and would therefore request to retain the license which is currently held;

BE IT RESOLVED that the Municipality contact Manitoba Conservation to express future intentions regarding the RM of Ste. Anne lagoon and the license held in the same regard.

Carried.

RFD Resignation**369-13 Courcelles - Saindon**

BE IT RESOLVED that Council accepts the Fire Chief's recommendation that Lyndon Taman is released from the Richer Volunteer Fire Department for lack of attendance and thanks Lyndon for his years of service on the department.

Carried.

RFD Resignation**370-13 Saindon - Reimer**

BE IT RESOLVED that the RM of Ste. Anne accepts the resignations of Joshua Kropp & Cory Cleary from the Richer Volunteer Fire Department and thanks Joshua & Cory for their years of service on the Department.

Carried.

RFD New Recruit**371-13 Courcelles - Saindon**

BE IT RESOLVED that Chris Wilkins, Michael Armstrong and Gordon Chorney be requested to commence training with the Volunteer Fire Department, and upon completion of five (5) training sessions, be enrolled as members of the Richer Volunteer Fire Department.

Carried.

Council recessed for 5 minutes at 10:13 am.

NEW BUSINESS

Permit(s)**372-13 Courcelles - Reimer**

BE IT RESOLVED that Permit #'s 77 and 81 to 87-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review.

Carried.

Permit #34-13**373-13 Massicotte - Saindon**

WHEREAS Permit #34-13 was approved with Resolution #189-13 at the April 24, 2013 regular meeting of Council;

AND WHEREAS the applicants have revised the engineer-stamped blue prints;

BE IT RESOLVED that the revisions to Permit #34-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review.

Carried.

Permit #75-13**374-13 Saindon - Reimer**

WHEREAS Permit #75-13 was approved with Resolution #333-13 at the July 17, 2013 regular meeting of Council;

AND WHEREAS the applicant has revised the engineer-stamped blue prints;

BE IT RESOLVED that the revisions to Permit #75-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review, and conditions of Resolution #333-13.

Carried.

RFD/GFD Fire Calls**375-13 Courcelles - Saindon**

BE IT RESOLVED that the Richer and Giroux Volunteer Fire Department fire call reports, for the month of July 2013, be accepted as presented;

BE IT FURTHER RESOLVED that the July 2013 Richer Fire Chief's Report be accepted as presented.

Carried.

RM of Tache Rezoning**376-13 Saindon - Reimer**

BE IT RESOLVED that the RM of Ste. Anne Council has no objections to the RM of Tache By-Law No. 7-2013, being a text amendment to the RM of Tache Zoning By-Law No. 12-2009.

Carried.

Auth. Attend.**377-13 Evans - Courcelles**

WHEREAS MuniWare will be hosting the 2013 User Group training and information session on October 16 & 17, 2013 in Winnipeg;

BE IT RESOLVED that the Acting CAO Jennifer Blatz and Administrative Assistant Tiana Bohemier are hereby authorized to attend, that the Hotel Rooms and Registration Fees are hereby approved for payment and that all out of pocket expenses be reimbursed with a copy of receipts as per agreements.

Carried.

SNJ Caveat Discharge**378-13 Courcelles - Reimer**

WHEREAS a request has been made by Smith Neufeld Jodoin Law Office, to discharge Development Agreement Caveat No. 4227815/1 on Lot 6 Plan 52919, in SE 13-8-7E;

BE IT RESOLVED that the Municipality denies the request to discharge the caveat at this point in time, as the requirements under Development Agreement, Section 4, have not yet been satisfied;

BE IT FURTHER RESOLVED that Council has no objections to allowing the owner of Lot 6 Plan 52919 to apply for a Building Permit for a single family residence.

Carried.

SNJ Caveat Remaining Requirements – Acting CAO to write letter.

MB Hydro Work**379-13 Saindon - Massicotte**

WHEREAS the Municipality has received a proposal, identified as Drawing #1-04602-DE-50000-0352, from Manitoba Hydro to carry out works on a road allowance located in the SE & NE ¼ of 13-8-7E, and known as Country Roots Lane, and a request to grant permission to Manitoba Hydro and all parties working on Manitoba Hydro's behalf to complete the necessary work;

BE IT RESOLVED that the Acting CAO be authorized to indicate to Manitoba Hydro that Council has no objections to the proposed works.

Carried.

Phone System**380-13 Courcelles - Evans**

WHEREAS the Municipality has received a quote from IDC Communications, Business Partners with MTS, for a new phone system for the RM of Ste. Anne office, including hardware, installation, training and the termination of the existing phone lines, for \$1,163.35, plus \$109.00 per hour to take the current system down and re-install it in the new building;

BE IT RESOLVED that Council accepts the quotation as presented by IDC Communications and the quoted expenses for the new phone system are hereby authorized to be paid.

Carried.

RM of Hanover CU**381-13 Reimer - Evans**

BE IT RESOLVED that the RM of Ste. Anne Council has no objections to Conditional Use Application #13-01 in the RM of Hanover, on property identified as NW 12-7-6E, 35074 Road 38N.

Carried.

ProTELEC Alarms Old RM Bldg. Alarm System – Received as information.

Added Taxes**382-13 Reimer - Massicotte**

WHEREAS the Steinbach Assessment Branch did present a list of added taxes for the year 2013, affecting one property in the Municipality;

BE IT RESOLVED that council accepts the recommendation of the Steinbach Assessment Branch in documentation dated June 25, 2013, and authorizes the preparation of the necessary Supplemental Tax Notice.

Carried.

S/D File #4175-2011-5375 Rezoning – Acting CAO to contact applicant.

2011 EMO Flood Claim**383-13 Saindon - Reimer**

WHEREAS the Municipality has received a request from MB Emergency Measures Organization, Disaster Financial Assistance, for the RM of Ste. Anne to indicate whether any further claims will be submitted regarding the 2011 flood event;

BE IT RESOLVED that the Municipality inform MB Emergency Measures Organization that no further 2011 Flood Claims will be made.

Carried.

RM Insurance Addition**384-13 Saindon - Evans**

WHEREAS the Richer Young at Hearts Club has made a request to the Municipality to be included in the RM of Ste. Anne Municipal Insurance Program, at their own expense;

BE IT RESOLVED that the Municipality grant the request to be added to the Program, and hereby authorize that the Club be invoiced for their portion of the Insurance Program expense on a yearly basis;

BE IT FURTHER RESOLVED that the Council hereby accepts the revised Certificate of Insurance, number AMM092N, presented to the Municipality by Western Financial Group.

Carried.

S/D File #4175-12-7051 Realignment – Received as information.

HEARING(s)

Reeve Bergmann declared that the meeting recess to go into a Hearing at 11:00 am.

VO #05-13 (Rempel)

A Public Hearing was held to vary the minimum front yard setback requirement from 100 feet to 80 feet to allow for the construction of a new foundation to place the existing house, on property identified as SE ¼ 16-8-7, Lot 14 Plan 22789, 10 Riviera Drive.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions.

As there were none, Reeve Bergmann declared the Hearing closed, and the meeting reconvened into regular session at 11:02 am with a decision to follow.

DELEGATIONS

11:04 am Gerard Simard made a presentation to Council regarding the denial of Variation Order Application #02-13.

11:28 am Marcel Jodoin made a presentation to Council regarding S/D File #4175-2013-7201 being placed in abeyance.

HEARING(s)

Reeve Bergmann declared that the meeting recess to go into a Hearing at 11:47 am.

CU #04-13 (Martens)

A Public Hearing was held to move a previously occupied residence onto a new foundation in the Municipality, on property identified as SE ¼ 16-8-7E, Lot 12 Block 1 Plan 17843, 157 Proulx Blvd.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions.

As there were none, Reeve Bergmann declared the Hearing closed, and the meeting reconvened into regular session at 12:00 pm with a decision to follow.

Council recessed for lunch at 12:00 pm and reconvened at 1:05 pm.

DELEGATION

1:05 am Kim Shukla made a presentation to Council regarding the landscaping of the New RM Building.

HEARING DECISION(s)

VO #05-13 (Rempel)**385-13 Courcelles - Evans**

WHEREAS a Public Hearing was held for Variation Order Application #05-13 to vary the minimum front yard setback requirement from 100 feet to 80 feet to allow for the construction of a new foundation to place the existing house, on property identified as SE ¼ 16-8-7, Lot 14 Plan 22789, 10 Riviera Drive;

BE IT RESOLVED that Variation Order Application #05-13 be hereby approved.

Carried.

Permit #74-13**386-13 Courcelles – Massicotte**

BE IT RESOLVED that Permit #74-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review, as per Variation Order #05-13 approving Resolution #385-13 and on the condition that the Municipality is not responsible for any damages caused by flooding.

Carried.

CU #04-13 (Martens) – Tabled until the next meeting.

S/D F# 4175-13-7201 (Plett)**387-13 Massicotte - Saindon**

WHEREAS the Municipality has received a request to subdivide, as identified by File #4175-13-7201 in Pt NW ¼ 4-8-6E, to divide the existing 40.05 acre parcel creating 1 additional parcel, Proposed Subdivision being 5 acres and the Residual Lot being 35.05 acres, both lots identified as “A” Agricultural;

AND WHEREAS the proposed subdivision does not comply to the RM of Ste. Anne Development Plan and was therefore placed in abeyance, as per Resolution #280-13, at the June 12, 2013 regular meeting of Council;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-13-7201, is hereby denied.

Carried.

Move RM Office**388-13 Saindon - Courcelles**

WHEREAS the Municipality has received 2 quotations, from various companies, for the cost of moving the RM of Ste. Anne office to the new RM Building;

BE IT RESOLVED that the Municipality contract Globe Moving & Storage Ltd. to move the Municipal Office, as per quotation and on an hourly contracted basis, and that the fees and costs associated with the move are hereby authorized to be paid.

Carried.

Auth. Attend.**389-13 Saindon – Courcelles**

WHEREAS the Ste. Anne Hospital will be holding a Grand Opening Ceremony for the new surgical ward, hosted by the Southern Health Authority, on August 29, 2013 in Ste. Anne;

BE IT RESOLVED that Reeve Art Bergmann, Councillor Laurie Evans and the Acting CAO are hereby authorized to attend and that all out of pocket expenses be reimbursed with a copy of receipts as per agreement and Council Indemnity By-Law #8-2012.

Carried.

Office Bldg. Sale**390-13 Saindon - Evans**

WHEREAS the current Municipal office building is listed for sale with Sales Representative Keith Taylor from Remax and the contract for services has expired;

BE IT RESOLVED that the contract be extended for a 90 day period.

Carried.

IN CAMERA

391-13 Saindon - Courcelles

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, By-Law Enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

OUT OF CAMERA

392-13 Saindon - Reimer

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

B/L Enf Report**393-13 Courcelles - Reimer**

BE IT RESOLVED that the detailed August 7, 2013 By-Law Enforcement report, for July 2013, be accepted as submitted by Steinbach Security Services Inc.;

BE IT FURTHER RESOLVED that the Protective Services Committee Chair be authorized to provide Council's instructions to the By-Law Enforcement Officer based on the report.

Carried.

New RM Bldg. Cleaning**394-13 Evans - Saindon**

WHEREAS the Municipality has received 3 quotations for the cleaning of the new RM Building;

BE IT RESOLVED that Council contract the services of Tina Froese, as per quotation provided, on a six month trial basis.

Carried.

395-13 Saindon - Massicotte

BE IT RESOLVED that Council hereby gives one month written notice to cancel the Custodial Services, as per Section 5, Custodial Services Agreement, signed and dated January 1, 2010.

Carried.

COMMITTEE REPORTS

New RM Building Representative Councillor Dan Brunel was not present at the meeting, but Council discussed the following:

- Contractors will be contacted regarding the installation of flashing on the foundation of the building
- Various items, such as a fridge for the staff lunchroom, will need to be purchased prior to moving in

Chairman of the Transportation Committee gave council an update on the following:

- There are a few more roads that are yet to be gravelled
- The roadside mowing already completed looks good
- The office staff will look into whether work to the Old #12 Highway project is still feasible, as per the 2013 Budget

Chairman of the Protective Services Committee had nothing to report.

Chairman of the Personnel and Policy Committee had nothing to report.

ADJOURNMENT

396-13 Saindon - Courcelles

BE IT RESOLVED that the regular meeting be adjourned at 4:05 pm.

Carried.

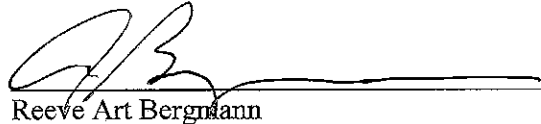
NEXT MEETING(s)

Evening Council Meeting:

August 28, 2013 @ 6:30 pm

Day Council Meeting:

September 11, 2013 @ 9:00 am



Reeve Art Bergmann
Reeve
RM of Ste. Anne



Jennifer Blatz, CMMA
Acting CAO
RM of Ste. Anne