

*** Additions to Agenda **THE RURAL MUNICIPALITY OF STE. ANNE**
Council Meeting
Wednesday, September 25, 2013 @ 6:30 pm

AGENDA

- 1. CALL TO ORDER**
- 2. AGENDA**
- 3. MINUTES**
 - 3.1. September 11, 2013 Minutes
- 4. FINANCES**
 - *** 4.1. Cheque Listing
 - 4.2. Cheque Listing from September 11, 2013 Regular Meeting
- 5. HEARING(s)**
 - 8:00 Paul Gauthier / Robert Crotenko RE: Variation Order #08-13
- 6. DELEGATION(s)**
 - *** 7:00 Steinbach Planning Branch RE: New Staff Members
 - 8:10 Jean-Paul Lanouette RE: S/D File #4175-08-4726 Basement Levels
- 7. CONSENT AGENDA**
 - *** 7.1 AMM RE: Advisories & September Bulletins
 - 7.2 TransCanada RE: News Release re: Economic Impacts
 - 7.3 MB Hydro RE: 62nd Annual Report & August 2013 Bulletin
 - 7.4 Province of MB: Leader of Official Opposition RE: Bill 33 Debate
 - 7.5 Heartwork Homes RE: Open House
 - 7.6 Cdn. Centre for Mosquito Management Inc. RE: WNV Larviciding - Round 7 Reports
 - 7.7 Frantz Inn RE: R Catering by R Bistro
 - 7.8 Animal Control RE: August 2013 Report
 - 7.9 Province of Manitoba RE: School Zone Speed Limits
 - 7.10 Enfant-Jesus Heritage Site RE: Thank You Note
 - 7.11 RRBC RE: North Chapter Meeting September 26, 2013
 - *** 7.12 Minister of Local Government RE: Funding Approval
 - *** 7.13 Ste. Anne Hospital Fund Inc. RE: 8th Annual Lobsterfest Invitation
 - *** 7.14 Way To Go Consulting Inc. RE: Senior Elections Officer
- 8. UNFINISHED BUSINESS**
 - 8.1. Armtec RE: Hwy #12 Culvert Quote
 - *** 8.2. RM of La Broquerie RE: Intermunicipal Road Improvements
 - *** 8.3. Arbey's Ridge Holdings Inc. RE: S/D Development Agreement
- 9. NEW BUSINESS**
 - *** 9.1. Permits RE: Permit #'s 95 to 97 & 100-13
 - 9.2. Culture, Heritage & Tourism RE: FIPPA Training Session
 - 9.3. JC Taman Hauling RE: Quotation for Monthly Pickup
 - 9.4. Taxservice RE: Reserve Bid for 2013 Tax Sale
 - 9.5. Steinbach Planning Branch RE: S/D File #4175-13-7248 Mail-Out
 - 9.6. Caisse Financial Group RE: Line of Credit Renewal
 - 9.7. Brandon Emergency Support Team RE: Emergency Response Plan Workshop
 - 9.8. Manitoba EMO RE: Host MEMO Course – Set Date
 - 9.9. One One Consultants RE: 2014 Local Business Directory
 - *** 9.10. Jacqueline Chartrand RE: Multi-Denominational Gathering
 - *** 9.11. Ste. Anne Aces RE: Grant Request
 - *** 9.12. 2013 MB Emergency Services Conference RE: 2013 Conference Registration
 - *** 9.13. John Hanbridge RE: Permit Fee Refund Request
 - *** 9.14. Western Financial Group RE: RM Building Insurance Amendment
 - *** 9.15. New RM Office Building RE: Grand Opening for Building
- 10. BY-LAWS**
- 11. PUBLIC WORKS – CHAIR REPORT**
- 12. COMMITTEE REPORTS**
- 13. NOTICE OF MOTION / PETITION**
- 14. IN CAMERA**
 - *** 14.1 ****
 - 14.2 ****
 - 14.3 ****
 - 14.4 ****
 - 14.5 ****
- 15. ADJOURNMENT**

THE RURAL MUNICIPALITY OF STE. ANNE

September 25, 2013

Minutes of the regular meeting of The Rural Municipality of Ste. Anne held in the Council Chambers in The Rural Municipality of Ste. Anne on September 25, 2013.

Reeve Art Bergmann called the meeting to order at 6:33 pm with the following members of council in attendance: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Dan Brunel, Roger Massicotte, and Laurie Evans. Also present was the Acting CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

ADOPTION OF AGENDA

460-13 Brunel - Courcelles

BE IT RESOLVED that the agenda for the regular meeting of September 25, 2013 be accepted as circulated and amended.

Carried.

MINUTES

461-13 Courcelles - Evans

BE IT RESOLVED that the minutes of the regular meeting, held on September 11, 2013, be adopted as circulated.

Carried.

FINANCE

Cheque Listing

462-13 Evans - Reimer

BE IT RESOLVED that the following cheques numbered 20130849-20130850 and 20130891-20130924(inclusive), in the amount of \$103,937.16, be approved for payment.

Carried.

CONSENT AGENDA

463-13 Reimer - Saindon

BE IT RESOLVED that the consent agenda consisting of 14 items be adopted as circulated.

Carried.

UNFINISHED BUSINESS

Hwy #12 Drainage Project Armtec Quotation – PW Chairman Jake Reimer to obtain quotes for drainage.

RM of La Broquerie Intermunicipal Road Improvements – Acting CAO to respond.

DELEGATION

7:00 pm Stephen Walker, Allison Driedger and Christy Courtney made a presentation to Council on behalf of the Steinbach Planning Branch regarding changes in staffing, subdivision approvals and the technical review process.

Christmas Party

464-13 Reimer - Massicotte

BE IT RESOLVED that the RM of Ste. Anne hold a Council and staff Christmas function on December 7, 2013;

BE IT FURTHER RESOLVED that the office staff is hereby authorized to make the necessary arrangements pertaining to the celebration.

Carried.

UNFINISHED BUSINESS

Arbey's Ridge Holdings Dev. Agmt.

465-13 Courcelles - Reimer

WHEREAS the Developer, Arbey's Ridge Holdings Inc., has met all of the conditions of the Development Agreement pertaining to Subdivision File #4175-2012-5523 regarding road construction, other than the submission of a statement of value of road construction;

AND WHEREAS Arbey's Ridge Holdings Inc. has indicated that they will be submitting to the Municipality a statement of value of the road construction;

(cont'd on Page 2)

(cont'd from Page 1)

AND WHEREAS the Municipality has received a request, dated September 19, 2013, that the RM of Ste. Anne take over the portion of Arbey Lane which services part of Phase 1 and all of Phase 2 of the Arbey's Ridge Subdivision, located on property identified as Pt. SE ¼ 4-7-7E;

BE IT RESOLVED that Council hereby agrees to take over the maintenance of the mentioned portion of Arbey Lane, that all caveats associated with these lots are hereby authorized to be fully discharged and that any law firm requesting a caveat discharge for these properties be hereby authorized to prepare the necessary "Withdrawal of Caveat" for execution, submitting the same to the Municipality for signature, on the condition that the statement of value of road construction is submitted to the Municipality.

Carried.

NEW BUSINESS

Permit(s)

Permit #'s 98, 99 and 103-13

466-13 Evans - Brunel

BE IT RESOLVED that Permit #'s 89, 90 and 103-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review, and subject to all requirements of the property owner.

Carried.

Permit #'s 95 to 97 and 100 to 102-13

467-13 Brunel - Saindon

BE IT RESOLVED that Permit #'s 95 to 97 and 100 to 102-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review.

Carried.

FIPPA

468-13 Evans - Courcelles

WHEREAS *The Freedom of Information and Protection of Privacy Act (FIPPA): An Introduction for Local Public Bodies* training session will be held on October 2, 2013 in Winnipeg at no charge to the Municipality;

BE IT RESOLVED that the Administrative Assistant Tiana Bohemier be authorized to attend, and that all out of pocket expenses be reimbursed with a copy of receipts as per agreement.

Carried.

JC Taman Hauling Garbage Pickup Quotation – Tabled until a later date.

S/D F# 4175-13-7248 (Herring)

469-13 Courcelles - Reimer

WHEREAS the Municipality has received a request to subdivide, as identified by File #4175-13-7248 in Pt SE ¼ 15-8-8E, to subdivide the existing approx. 20 acre parcel creating 2 additional hobby farm lots, Proposed Lots 1 and 2 being 5 acres each and the Residual Lot being 10 acres, both lots identified as "RM" Rural Mixed;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-13-7248, is hereby denied.

Carried.

Line of Credit

470-13 Courcelles - Evans

BE IT RESOLVED that Council renew its 'Line of Credit' with the Caisse Financial Group for the years 2013 & 2014, as per their request.

Carried.

Brandon Emergency Support Team Emergency Response Plan Workshop – Received as information.

MB Emergency Measures Organization Basic Course – Tabled until the next meeting.

One One Consultants 2014 Local Business Directory – Received as information.

Jacqueline Chartrand Multi-Denominational Gathering – Acting CAO to write letter.

HEARING

Reeve Art Bergmann declared that the meeting recess to go into a Hearing at 8:02 pm.

VO #08-13 (Gauthier/Crotenko)

A Public Hearing was held to vary the minimum site area from 2 acres to 0.52 acres, vary the minimum site width requirement from 200 feet to 108 feet, vary the minimum front yard setback requirement from 100 feet to 55 feet and vary the minimum side yard setback requirement on the west side from 25 feet to 15 feet, on property identified as Pt. NE 17-8-8E, Lot 5 Plan 3617, in an area zoned as "GC" General Commercial.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions.

As there were none, Reeve Bergmann declared the Hearing closed, and the meeting reconvened into regular session at 8:05 pm with a decision to follow.

HEARING DECISION

VO #08-13 (Gauthier/Crotenko)**471-13 Saindon - Courcelles**

WHEREAS a Public Hearing was held for Variation Order (VO) #08-13 to vary the minimum site area from 2 acres to 0.52 acres, vary the minimum site width requirement from 200 feet to 108 feet, vary the minimum front yard setback requirement from 100 feet to 55 feet and vary the minimum side yard setback requirement on the west side from 25 feet to 15 feet., on property identified as Pt. NE 17-8-8E, Lot 5 Plan 3617, in an area zoned as "GC" General Commercial;

BE IT RESOLVED that VO #08-13 be hereby approved

Carried.

DELEGATION

8:10 pm Jean-Paul Lanouette made a presentation to Council regarding Subdivision File #4175-2008-4726 and the conditions of building permit approvals issued for the Subdivision which pertain to the levels of foundation construction.

Council recessed at 8:20 pm and reconvened at 8:25 pm.

2013 Tax Sale**472-13 Saindon - Reimer**

WHEREAS Section 372 of the Municipal Act states a Municipality may set any terms of conditions for the sale of a property to be sold for taxes, and may set a reserve bid in the amount of the tax arrears and costs in respect of the property;

BE IT RESOLVED that the Council set a reserve bid in the amount of the tax arrears, penalties and costs for all properties on the Tax Sale List, for properties that will be up for auction on October 17, 2013 at 9:00 am.

Carried.

Ste. Anne Aces Pgm.**473-13 Brunel - Courcelles**

BE IT RESOLVED that the Municipality place a half page advertisement display in the Ste. Anne Aces program for 2014, as submitted by the Ste. Anne Aces, for the advertised price of \$150.00, plus applicable taxes.

Carried.

RFD Training**474-13 Saindon - Brunel**

BE IT RESOLVED that Council hereby accepts the recommendation of the Richer Volunteer Fire Chief regarding the Firefighters' EMO Conference to be held on October 3-5, 2013 in Brandon, MB;

BE IT FURTHER RESOLVED that the necessary documentation and registration fees be paid for each Volunteer Fire Fighter, as identified by the Richer Volunteer Fire Chief, and be forwarded as necessary;

BE IT FURTHER RESOLVED that all out-of-pocket expenses with proof of receipts, and remuneration be paid as per Agreement #1-2011.

Carried.

BP Fees**475-13 Courcelles - Brunel**

WHEREAS the municipality has received a request from the applicant of Building Permit #58-13, for property identified as Lot 20 Block 1 Plan 904, to refund the permit fees for Permit #58-13, as his application was denied and he is not the owner of the property, nor does he plan on purchasing any other piece of property in the RM of Ste. Anne;

BE IT RESOLVED that the Municipality refund the permit fees, not including the Development Permit, Plan Review and Final Inspection Fees applicable to the permits, to the applicant of the mentioned Permit.

Carried.

RM Insurance**476-13 Evans - Saindon**

WHEREAS the Municipality has received the revised Certificate of Insurance, dated September 11, 2013, identified by number AMM092N, changing the insurance coverage for the old Municipal Office Building and adding insurance coverage for the new Municipal Office Building;

BE IT RESOLVED that the Acting CAO Jennifer Blatz is hereby authorized to sign the documents and submit them to Western Financial Group.

Carried.

RM Bldg. Grand Opening**477-13 Brunel - Saindon**

BE IT RESOLVED that the Municipality host a Grand Opening, to be attended by members of the public, residents and taxpayers of the RM of Ste. Anne, to celebrate the completion of the newly constructed Municipal Building;

BE IT FURTHER RESOLVED that Council host a Meet and Greet function, to be attended by neighbouring municipalities, elected officials, government departments and those involved in the construction of the new Municipal Building on a separate date;

BE IT FURTHER RESOLVED that Council hereby authorizes the Municipal office staff to advertise and make the necessary arrangements for the events, dates yet to be determined, and to expend the necessary associated costs.

Carried.

IN CAMERA**478-13 Courcelles - Massicotte**

BE IT RESOLVED that this meeting recess to go in camera to discuss matters in the preliminary stages of discussion, By-Law Enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

OUT OF CAMERA**479-13 Evans - Brunel**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

S/D F#4175-2008-4726 Policy**480-13 Brunel - Courcelles**

BE IT RESOLVED that all Building Permit applications approved by Council, for lots created under Subdivision File #4175-2008-4726, include the following conditions:

- a) That the total excavation be no more than 3 feet;
- b) That the lot which the building permit pertains to is subject to Council's review at the time of permit application to determine if the depth mentioned in Clause a) of this resolution needs to be altered; and
- c) That the Municipality is not responsible for any damages caused by flooding.

Carried.

B/L Enf. Report**481-13 Saindon - Brunel**

BE IT RESOLVED that the detailed September 21, 2013 By-Law Enforcement report, for September 2013, be accepted as submitted by Steinbach Security Services Inc.;

BE IT FURTHER RESOLVED that the Acting CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on the report.

Carried.

Recycling Compound**482-13 Evans - Brunel**

BE IT RESOLVED that Councillor Daniel Brunel be authorized to arrange for the construction of a compound, to be used for the containment of recyclable materials and placed on Rd 39E, just South of Hwy #1;

BE IT FURTHER RESOLVED that all costs of the construction of the compound are hereby authorized to be paid.

Carried.

Tax Sale Agmt.**483-13 Evans - Saindon**

WHEREAS the Municipality has received documentation from Taxervice, dated September 18, 2013, regarding property identified as Roll #133312, which is currently on the 2014 Tax Sale list of properties to potentially be sold at the Tax Sale to be held on October 17, 2013 at 9:00 am;

AND WHEREAS the documentation states that the owner of the mentioned property would like to enter into an agreement for payment of tax arrears so that the property can be removed from the 2014 Tax Sale;

BE IT RESOLVED that the Municipality enter into the agreement, as outlined in the documents, on the condition that all payments are made in guaranteed funds, and that the Acting CAO Jennifer Blatz is hereby authorized to make the necessary arrangements and sign the applicable documents.

Carried.

COMMITTEE REPORTS

Chairman of the Transportation Committee gave council an update on the following:

- A number of culverts have been ordered
- Necessary work on the old Hwy #12 are being discussed

Chairman of the Protective Services Committee had nothing to report.

Chairman of the Personnel and Policy Committee had nothing to report.

ADJOURNMENT**484-13 Courcelles - Massicotte**

BE IT RESOLVED that the meeting be adjourned at 10:14 pm.

Carried.

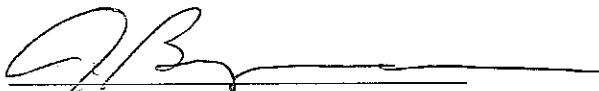
NEXT MEETING(s)

Day Council Meeting:

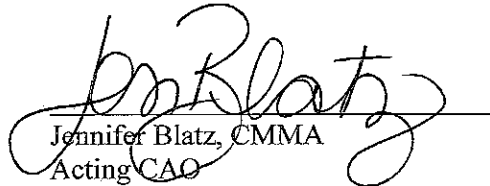
October 9, 2013 @ 9:00 am

Evening Council Meeting:

October 23, 2013 @ 6:30 pm



Art Bergmann
Reeve
RM of Ste. Anne



Jennifer Blatz, CMMA
Acting CAO
RM of Ste. Anne