

AGENDA

1. CALL TO ORDER

2. AGENDA

3. MINUTES

3.1 October 23, 2013 Minutes

4. FINANCES

4.1. Cheque Listing

4.2. October 2013 Financial Statements

5. HEARING(s) – 11:00 am

a) Gerald & Christine Chartier

RE: Conditional Use Order #07-13

b) Marcel Benjamin & Wendy Schmidt-Benjamin

RE: Variation Order #09-13

c) Kelly Friesen

RE: Variation Order #10-13

d) Paul Gibson & Susan Lachance

RE: Variation Order #11-13

6. DELEGATION

1:00 pm Lani Dreschler

RE: Subdivision Proposal

7. CONSENT AGENDA

7.1 Crown Lands & Property Agency

RE: Agricultural Crown Lands for Rent

7.2 Eastman City Midget Selects

RE: Sponsorship Request

7.3 Taxervice

RE: 2013 Tax Sale Summary

7.4 SRRCD

RE: September 2013 Minutes

7.5 FCM

RE: Fixing Cdn. Housing Crunch Campaign

7.6 CN

RE: CN In The Community Publication

7.7 Green Manitoba

RE: WRARS Municipal Rebate Summary

7.8 Animal Control

RE: October 2013 Report

7.9 Simple Pleasures

RE: 6<sup>th</sup> Annual Holiday Sale

7.10 MB-MN Transmission Project Events

RE: Stakeholder Meetings & Workshops

7.11 CAEPLA

RE: Recently Announced Hydro Projects

7.12 RRBC

RE: Membership Request

7.13 Manitoba Hydro

RE: MB-MN Trans. Proj. Open Houses

7.14 MB Agriculture Hall of Fame

RE: Membership Request

7.15 CommunityInfo

RE: 2013 AMM Convention Display

7.16 Brandt Tractor

RE: 2013 AMM Convention Openhouse

7.17 Mary Johnson

RE: Round Table Discussion on MIT

7.18 Atlis Geomatics

RE: Orthophoto Delivery Schedule

7.19 AMM

RE: Bulletins, Minutes and Fin. Stmt.

7.20 Steinbach Assessment Services

RE: Paradise Village Assessment

7.21 Toromont CAT

RE: 2013 AMM Convention Breakfast

7.22 MWWA

RE: 2014 Annual Conference & Trade Show

7.23 MB Crimestoppers

RE: Contribution Request

\*\*\* 7.24 MGRA

RE: MGRA Judging Comp. 2013 Winners

\*\*\* 7.25 Eastman Mutual Aid

RE: October 2013 Minutes

\*\*\* 7.26 OFC

RE: MB Emergency Services

**8. UNFINISHED BUSINESS**

- 8.1. Armtec RE: Hwy #12 Drainage Project
- 8.2. CUPW-STTP RE: Future of Canada Post
- 8.3. Dallas Reimer / Dustin Warkentine RE: S/D File #4175-12-7023 - Hearing
- 8.4. Steinbach Planning Branch RE: S/D File #4175-13-7273 – Mail-Out
- 8.5. RM of Reynolds RE: Fire Agreement Renewal

**9. NEW BUSINESS**

- 9.1. Permits RE: Permit #114,116 & 119 to 121-13
- \*\*\* 9.2. RFD & GFD RE: October 2013 Fire Reports
- 9.3. City of Steinbach RE: Mayor and Council Christmas Luncheon
- 9.4. FCM RE: Membership Renewal
- 9.5. RM of Hanover RE: Merry Christmas Meet & Mingle
- 9.6. RM of Ste. Anne RE: Caveat Discharge Policy
- 9.7. RM of Ste. Anne RE: Rights-of-Way Application Policy
- 9.8. Brian Brunelle RE: B/L Enforcement Vehicle Sale
- 9.9. Chevalier de Colomb RE: 2013 Christmas Hampers
- 9.10. Steinbach Planning Branch RE: S/D File #4175-13-7257 - Decision
- 9.11. BDO RE: Audit Letter of Engagement
- 9.12. Steinbach Planning Branch RE: S/D File #4175-13-7272 – Mail-Out
- 9.13. Steinbach Assessment Services RE: 2012/2013 Added/Cancelled Taxes
- 9.14. Katherina Kube RE: Dog Permit
- 9.15. RM of Tache RE: Notice of Hearing
- 9.16. Bethesda Health Care Auxiliary RE: 75<sup>th</sup> Anniversary Celebration Invitation
- \*\*\* 9.17. LUD of Richer RE: November 6, 2013 Minutes
- \*\*\* 9.18. RM of Ste. Anne RE: Annual Christmas Advertisement
- \*\*\* 9.19. MB Local Government RE: Annual Statement of Assets & Interests
- \*\*\* 9.20. RM of La Broquerie RE: RM of LaB. Zoning By-Law 10-13

**10. BY-LAWS**

**11. PUBLIC WORKS – CHAIR REPORT**

**12. COMMITTEE REPORTS**

**13. NOTICE OF MOTION / PETITION**

**14. IN CAMERA**

- 14.1 \*\*\*\*
- 14.2 \*\*\*\*
- 14.3 \*\*\*\*
- \*\*\* 14.4 \*\*\*\*

**15. ADJOURNMENT**

**THE RURAL MUNICIPALITY OF STE. ANNE**

November 13, 2013

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on November 13, 2013.

Reeve Art Bergmann called the meeting to order at 9:00 am with the following members of council present: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel and Roger Massicotte. Also present was the Acting CAO Jennifer Blatz and the Assistant CAO Nadine Vielfaure.

Councillor Laurie Evans was absent.

Council opened the meeting with the Lord's Prayer.

**ADOPTION OF AGENDA**

**533-13 Courcelles - Massicotte**

BE IT RESOLVED that the agenda for the regular meeting of November 13, 2013 be accepted as circulated and amended.

**Carried.**

**MINUTES**

**534-13 Courcelles - Saindon**

BE IT RESOLVED that the regular meeting minutes, held on October 23, 2013, be adopted as circulated.

**Carried.**

**FINANCE**

**Cheque Listing**

**535-13 Saindon - Massicotte**

BE IT RESOLVED that the following cheques, numbered 20131025 – 20131132 (inclusive) in the amount of \$245,786.21, be approved for payment.

**Carried.**

**Financial Reports**

**September 2013 Financial Statement**

**536-13 Courcelles - Massicotte**

BE IT RESOLVED that the Financial Statement for the period ending October 31, 2013 be hereby approved and adopted as presented to Council.

**Carried.**

**CONSENT AGENDA**

**Auth. Attend.**

**537-13 Brunel - Reimer**

BE IT RESOLVED that Reeve Art Bergmann be authorized to attend one of the upcoming Manitoba-Minnesota Transmission Project Stakeholder Meeting and that all out-of-pocket expenses to be reimbursed as per Council Indemnity By-Law #8-2012.

**Carried.**

**538-13 Brunel - Massicotte**

BE IT RESOLVED that the consent agenda consisting of 26 items be adopted as circulated.

**Carried.**

**UNFINISHED BUSINESS**

**Hwy #12 Project** – Pending until quotations are received.

**CUPW-STTP The Future of Canada Post** – Received as information.

**Steinbach Planning Branch S/D File #4175-12-7023 Hearing** – Received as information.

Councillor Laurie Evans arrived at 10:06 am.

Councillor Paul Saindon declared an interest in the following matter and left Council Chambers at 10:06 am.

**Subdivision File #4175-13-7273 (Saindon)** – Tabled until the next meeting.

Councillor Paul Saindon returned to Council Chambers at 10:12 am.

**RM of Reynolds Fire Agreement Renewal** – Acting CAO to draft agreement and submit to RM of Reynolds for review.

**NEW BUSINESS**

**RFD/GFD Fire Calls**

**539-13 Courcelles - Brunel**

BE IT RESOLVED that the Richer and Giroux Volunteer Fire Department fire call reports, for the month of October 2013, be accepted as presented;

BE IT FURTHER RESOLVED that the October 2013 Richer Fire Chief's Report be accepted as presented.

**Carried.**

**City of Steinbach Mayor and Council Christmas Luncheon** – Received as information.

**FCM Renewal**

**540-13 Brunel - Reimer**

BE IT RESOLVED that Council hereby renew its annual membership with the Federation of Canadian Municipalities at a cost of \$771.04, to be paid in January 2014.

**Carried.**

**RM of Hanover Festive Meet and Greet** – Received as information.

**Caveat Discharge Policy**

**541-13 Brunel - Saindon**

WHEREAS the Municipality regularly receives requests from law firms to discharge a caveat on a property that is part of a Plan of Subdivision and to indicate whether the Municipality will accept applications for single family dwellings on the property;

AND WHEREAS these requests have, in the past, required Council's approval before indication is given to the law firm making the request, sometimes causing the requested information to be provided after the closing date of the sale of the property;

BE IT RESOLVED that following the issuance of the final Certificate of Approval for a Subdivision File in the RM of Ste. Anne, Council hereby authorizes the office staff to inform the law firm that the Municipality denies the request to discharge the caveat at this point in time, as the requirements under the Development Agreement have not yet been satisfied, but that Council will accept applications for Building Permits for single family residences;

BE IT FURTHER RESOLVED that when it appears as if all of the requirements under the Development Agreement have been met, the office staff will submit the request to Council for further review.

**Carried.**

**Rights-of-Way Application Policy**

**542-13 Massicotte - Brunel**

WHEREAS the Municipality regularly receives MTS & MB Hydro Rights-of-Way applications to install services to new subdivisions within the RM of Ste. Anne;

BE IT RESOLVED that Council hereby authorizes the office staff to approve the time-sensitive applications for MTS & MB Hydro service installation in subdivisions having already received conditional approval, by resolution, from Council.

**Carried.**

**Brian Brunelle By-Law Enforcement Vehicle** – Received as information.

**Grant**

**543-13 Evans - Courcelles**

BE IT RESOLVED that the Municipality support the Parish of Ste. Anne's 2013 Christmas Hamper Fund with a grant in the amount \$600.00.

**Carried.**

**BDO Contract****544-13 Courcelles - Evans**

BE IT RESOLVED that the Reeve and CAO be authorized to sign the "Audit Engagement Letter" for the year ending December 31, 2013.

Carried.

**X'mas Ad****545-13 Courcelles - Reimer**

BE IT RESOLVED the Municipal Office staff be authorized to advertise the annual Season's Greetings in The Carillon and the Dawson Trail Dispatch on a yearly basis.

Carried.

Council recessed for 5 minutes at 10:55 am.

**HEARING(s)**

Reeve Art Bergmann declared that the meeting recess to go into Hearings at 11:00 am.

**CU #07-13 (Chartier)**

A Public Hearing was held for Conditional Use Order (CU) #07-13 to move a mobile/modular home onto blocking on property identified as Roll #62300.000, Pt. NE ¼ 18-8-8E, in an area zoned "RR" Rural Residential.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions. As there were none, Reeve Bergmann declared the hearing for CU #07-13 closed.

**VO #09-13 (Benjamin/Schmidt-Benjamin)**

A Public Hearing was held for Variation Order (VO) #09-13 to vary the minimum west side yard setback requirement from 25 feet to approximately 15 feet, on property identified as Roll #87220.000, Pt. SE ¼ 16-8-7E, in an area zoned "RR" Rural Residential.

Marcel Benjamin made a presentation to council in support of the Variation Order application.

No other verbal representations were made for or against this proposal and one written objection against the proposal was received and reviewed by Council. Reeve Art Bergmann asked if there were any questions. As there were none, Reeve Bergmann declared the hearing for VO #09-13 closed.

**VO #10-13 (Friesen)**

A Public Hearing was held for Variation Order (VO) #10-13 to vary the minimum front yard setback requirement from 125 feet to approximately 70 feet, on property identified as Roll #101010.000, Pt. SW ¼ 2-8-6, in an area zoned "HC" Highway Commercial.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions. As there were none, Reeve Bergmann declared the hearing for VO #10-13 closed.

**VO #11-13 (Gibson/Lachance)**

A Public Hearing was held for Variation Order (VO) #11-13 to vary the minimum front yard setback requirement from 125 feet to approximately 60 feet, on property identified as Roll #48854.000, Pt. NW ¼ 15-8-8, in an area zoned "NE" Natural Environment.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions. As there were none, Reeve Bergmann declared the hearing for VO #11-13 closed.

Reeve Bergmann declared the hearings concluded and the meeting reconvened into regular session at 11:11 am with decisions to follow.

**HEARING DECISION(s)****CU #07-13 (Chartier)****546-13 Saindon - Courcelles**

WHEREAS a Public Hearing was held for Conditional Use Order (CU) #07-13 to move a mobile/modular home onto blocking on property identified as Roll #62300.000, Pt. NE ¼ 18-8-8E, in an area zoned "RR" Rural Residential;

BE IT RESOLVED that CU #07-13 be hereby approved.

Carried.

**VO #09-13 (Benjamin/Schmidt-Benjamin)****547-13 Courcelles - Brunel**

WHEREAS a Public Hearing was held for Variation Order (VO) #09-13 to vary the minimum west side yard setback requirement from 25 feet to approximately 15 feet, on property identified as Roll #87220.000, Pt. SE ¼ 16-8-7E, in an area zoned "RR" Rural Residential;

BE IT RESOLVED that VO #09-13 be hereby denied.

Carried.

**VO #10-13 (Friesen)****548-13 Massicotte - Reimer**

WHEREAS a Public Hearing was held for Variation Order (VO) #10-13 to vary the minimum front yard setback requirement from 125 feet to approximately 70 feet, on property identified as Roll #101010.000, Pt. SW ¼ 2-8-6, in an area zoned "HC" Highway Commercial;

BE IT RESOLVED that VO #10-13 be hereby approved.

Carried.

**VO #11-13 (Gibson/Lachance)****549-13 Saindon - Massicotte**

WHEREAS a Public Hearing was held for Variation Order (VO) #11-13 to vary the minimum front yard setback requirement from 125 feet to approximately 60 feet, on property identified as Roll #48854.000, Pt. NW ¼ 15-8-8, in an area zoned "NE" Natural Environment;

BE IT RESOLVED that VO #11-13 be hereby approved.

Carried.

**Permit #114-13** – Tabled until a later date.

**Permit #116-13****550-13 Massicotte – Saindon**

BE IT RESOLVED that Permit #116-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review and Variation Order #10-13 approving Resolution #548-13.

Carried.

**Permit #119-13****551-13 Courcelles - Brunel**

BE IT RESOLVED that Permit #119-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review.

Carried.

Council recessed for 8 minutes at 10:22 am.

**Permit #120-13****552-13 Courcelles - Reimer**

BE IT RESOLVED that Permit #120-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review and Conditional Use Order #07-13 approving Resolution #546-13.

Carried.

**Permit #121-13****553-13 Brunel - Saindon**

BE IT RESOLVED that Permit #121-13 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review, and on the condition that the Municipality is not responsible for any damages caused by flooding.

Carried.

**S/D F# 4175-13-7257 (Prairie)****554-13 Brunel - Saindon**

WHEREAS the Municipality has received a request to subdivide, as identified by File #4175-13-7257, in Pt. SE ¼ 34-8-7E, to create one additional lot from the existing approx. 35 acre Parcel, Proposed Lot 1 being 5 acres and the Residual Lot being approx. 30 acres, both parcels zoned "RM" Rural Mixed;

(cont'd on Page 5)

(cont'd from Page 4)

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-13-7257, is hereby approved on the following conditions:

- a) That the applicant obtain a Legal Plan of Subdivision and/or a Building Location Certificate, prepared by a Manitoba Land Surveyor, to determine the location of all buildings and/or structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b) That the applicant obtains any necessary variations as a result of the Plan of Subdivision and/or a Building Location Certificate;
- c) That a development agreement be entered into with the Municipality which includes a building restriction on the future placement of buildings to ensure further development is possible;
- d) That a concept plan is provided to the Municipality for review and approval, by resolution, indicating how the lots could be developed in the future;
- e) That a contribution of \$750.00 per parcel created be paid to the Municipality for municipal purposes.

Carried.

**S/D Mail-out (Goossen)**

**555-13 Massicotte - Reimer**

WHEREAS the Municipality has received a request to subdivide the property located in Pt. SW ¼ 28-8-6E, and identified by Subdivision File #4175-13-7272;

BE IT RESOLVED that the mail-out be prepared as per Resolution #263-08 and #320-12.

Carried.

**Added/Canc Taxes**

**556-13 Saindon - Massicotte**

WHEREAS the Steinbach Assessment Branch has presented a list of added and cancelled taxes for the year 2012 and 2013, affecting all properties in the Municipality;

BE IT RESOLVED that council accepts the recommendation of the Steinbach Assessment Branch in documentation dated October 8, 2013, including the adjustments made by the Acting CAO, and authorizes the Municipal office staff to prepare the necessary Cancelled and Supplemental Tax Notices.

Carried.

**Animal B/L Exempt.**

**557-13 Courcelles - Reimer**

WHEREAS the Municipal "Control of Dogs and "Other Animals" By- Law No. 1-2012" limits the number of dogs which a person may keep under Section 2.5(c);

AND WHEREAS the Municipality has received a written request dated October 31, 2013, from a ratepayer identified by Roll #26490.000, along with the one-time application fee of \$25.00, to have the maximum number of dogs increased as per Section 10.1 and 10.2 of the By-Law;

BE IT RESOLVED that the property owner be authorized to keep the 4 existing dogs on SW ¼ 4-7-7E, Lot 2 Plan 51734 on the condition that, upon cessation, they are not replaced, past the maximum of 2 dogs allowed on any property in the RM of Ste. Anne.

Carried.

**RM of Tache CU & VO**

**558-13 Brunel - Saindon**

WHEREAS the RM of Ste. Anne has received a Notice of Hearing for Variation Order Application #55-13 and Conditional Use Order #56-13 in the RM of Tache, under the RM of Tache Zoning By-Law No. 12-2009;

AND WHEREAS the RM of Ste. Anne residents within 100 meters of the affected property did not receive proper notification as required under The Planning Act Manitoba, Section 169(3)(a), and have concerns with this proposed operation;

BE IT RESOLVED that the RM of Ste. Anne Council objects to this proposal on the basis that this Hearing is not in conformance with the requirements of The Planning Act Manitoba;

FURTHER BE IT RESOLVED that a copy of this resolution be forwarded to the Department of Community Planning Services.

Carried.

Council recessed from 12 noon to 1:08 pm.

## DELEGATION

1:00 pm Lani & Dorothy Dreschler made a presentation to Council regarding the possibility of subdivision on a property Southwest of the LUD of Richer and the possibility of developing the undeveloped road allowance leading to the parcel in question.

**Bethesda Grant****559-13 Courcelles - Reimer**

BE IT RESOLVED that the Municipality support the Bethesda Health Care Auxiliary with a grant in the amount of \$2,500.00.

Carried.

**LUD of Richer Minutes****560-13 Saindon - Evans**

BE IT RESOLVED that the regular meeting minutes of the LUD Of Richer Committee, held on November 6, 2013, be adopted as circulated and amended.

Carried.

**Manitoba Local Government** – Council to submit Statements of Assets and Interests by November 30, 2013.

**RM of LaB Zoning B/L** – Tabled until the next meeting.

**X'mas Hours** – Referred to the Personnel Committee for further discussion and tabled until a later date.

## IN CAMERA

**561-13 Saindon - Brunel**

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, By-Law Enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

## OUT OF CAMERA

**562-13 Courcelles - Evans**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

## BY-LAW(s)

**B/L 4-2013 – Council Indemnities****1<sup>st</sup> Reading****563-13 Evans - Courcelles**

BE IT RESOLVED that By-Law #4-2013, fixing the indemnities and other remuneration of Reeve, Council and Public Work Chair, be given first reading.

Carried.

**B/L Enf. Report****564-13 Brunel - Courcelles**

BE IT RESOLVED that the detailed summary of By-Law Enforcement issues having occurred since the October 23, 2013 Regular Meeting of Council be accepted as presented.

Carried.

## COMMITTEE REPORTS

Chairman of the Transportation Committee gave council an update on the following:

- There are still a number of culverts that need installation
- A ditch on Proulx Boulevard needs to be cleaned out

Chairman of the Protective Services Committee had nothing to report.

Chairman of the Personnel and Policy Committee gave Council an update on the following:

- A meeting will be held within the next couple weeks to discuss staff agreements



ADJOURNMENT

**565-13 Reimer - Evans**

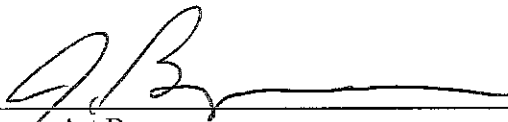
BE IT RESOLVED that the regular meeting be adjourned at 3:53 pm.

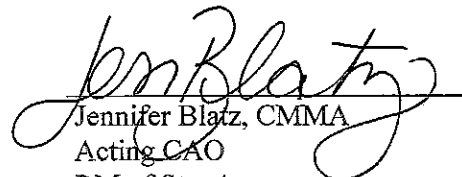
Carried.

NEXT MEETING(s)

Board of Revision  
Day Council Meeting:

November 19, 2013 @ 6:30 pm  
December 11, 2013 @ 9:00 am

  
\_\_\_\_\_  
Reeve Art Bergmann  
Reeve  
RM of Ste. Anne

  
\_\_\_\_\_  
Jennifer Blatz, CMMA  
Acting CAO  
RM of Ste. Anne