

AGENDA

1. CALL TO ORDER

2. AGENDA

3. MINUTES

3.1 December 11, 2013 Minutes

4. FINANCES

4.1. Cheque Listing
4.2. Incomplete December 2013 Financial Statement

5. HEARING(s) – 9:30 am

5.1 Arbey's Ridge Holdings Inc. – Ed Barkman RE: Variation Order #15-13
5.2 Arbey's Ridge Holdings Inc. – Ed Barkman RE: Road Order #02-13

6. DELEGATION

7. CONSENT AGENDA

7.1 MMAA	RE: Ernie Epp Retirement Party
7.2 AMM	RE: Member Advisory & News Bulletin
7.3 FCM	RE: Canada Post to Phase Out Home Delivery
7.4 Manitoba Children and Youth Opportunities	RE: Premier's Volunteer Service Award 2014
7.5 Manitoba Hydro	RE: Insights Newsletter & Quarterly Report
7.6 Waldenway Canine & Kitty Camp Inc.	RE: 2013 In Review & Happy New Year
7.7 Eastman Tourism	RE: Happy Holidays and Thank You Letter
7.8 Manitoba Ombudsman	RE: 2013-3 Newsletter
7.9 MLA Lakeside	RE: New Appointment
7.10 EMO	RE: Disaster Management Conference 2014
7.11 Hudson Bay Route Association	RE: Grant Request
7.12 MWWA	RE: 2014 Annual Conference & Trade Show
7.13 RBC	RE: Provincial Outlook December 2013
7.14 City of Steinbach – Barry Plett	RE: Senior Building Inspector Resignation
7.15 Manitoba Planning Conference	RE: Manitoba Planning Conference
*** 7.16 Koenders Water Solutions	RE: Cleaning Ponds & Sewage Lagoons
*** 7.17 Greenland School	RE: Thank You Letter
*** 7.18 TransCanada	RE: Safety Brochures
*** 7.19 RCMP Commanding Officer	RE: 2012-13 Annual Report
*** 7.20 Animal Control	RE: December 2013 Report
*** 7.21 Anderson Consulting	RE: Survey on Postal Services

8. UNFINISHED BUSINESS

8.1. TreeCanada RE: CN EcoConnexions Program

9. NEW BUSINESS

*** 9.1. Permits	RE: Permit #'s 125-13 and 01-14
9.2. RFD & GFD	RE: Dec. 2013 Fire Reports & 2014 Budget
9.3. Steinbach Planning Branch	RE: S/D File #4175-13-7286 – Mail-Out
9.4. Steinbach Planning Branch	RE: S/D File #4175-13-7301 - Decision
9.5. Taxservice	RE: 2014 Engagement Letter
9.6. RM of Hanover	RE: Notice of Public Hearing
9.7. RM of Tache	RE: Drainage Letter to MAFRI
9.8. Whitemouth Reynolds Planning District	RE: Notice of Public Hearing
9.9. MB Highway Traffic Board	RE: Highway Traffic Board Hearing
9.10. Community Employment & Resource Centre	RE: Canada Summer Jobs 2014
9.11. Seine River School Division	RE: Mutual Interest Meeting Invitation
9.12. RM of Tache	RE: Notice of Public Hearing
9.13. Transportation Committee	RE: Transportation Budget 2014
9.14. RM of Ste. Anne	RE: 2013 Year End Surplus
9.15. RM of Ste. Anne	RE: Designate Tax Sale Year
9.16. RM of Ste. Anne	RE: Board of Revision Appointments
9.17. Keith Taylor	RE: Grant Edel Subdivision Proposal
*** 9.18. Town of Ste. Anne	RE: Recreation Study Meeting
*** 9.19. Town/RM of Ste. Anne	RE: New Fire Agreement Discussions
*** 9.20. MIT	RE: Grant-in-Aid Funding Request
*** 9.21. The Municipal Board	RE: Assessment Appeals
*** 9.22. Marc Trudeau	RE: Building Permit Extension Request
*** 9.23. LUD of Richer	RE: January 2014 Minutes

10. BY-LAWS

- | | |
|---|---------------------------|
| 10.1 Council Indemnity By-Law #4-2013 | RE: Review and Discussion |
| 10.2 Election Campaign Expense By-Law #3-2010 | RE: Review and Discussion |
| 10.3 Election Appointment By-Law #5-2010 | RE: Necessary Changes |

11. PUBLIC WORKS – CHAIR REPORT

11. COMMITTEE REPORTS

13. NOTICE OF MOTION / PETITION

14. IN CAMERA

- 14.1 ****
- 14.2 ****
- 14.3 ****
- *** 14.4 ****
- *** 14.5 ****
- *** 14.6 ****

15. ADJOURNMENT

THE RURAL MUNICIPALITY OF STE. ANNE

January 8, 2014

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on January 8, 2014.

Reeve Art Bergmann called the meeting to order at 9:04 am with the following members of Council present: Councillors Jake Reimer, Paul Saindon, Daniel Brunel, Roger Massicotte and Laurie Evans. Also present was the CAO Jennifer Blatz and the Assistant CAO Nadine Vielfaure.

Councillor Renald Courcelles was absent.

Council opened the meeting with the Lord's Prayer.

ADOPTION OF AGENDA

1-14 Saindon - Massicotte

BE IT RESOLVED that the agenda for the regular meeting of January 8, 2014 be accepted as circulated and amended.

Carried.

Councillor Renald Courcelles arrived at 9:06 am.

MINUTES

2-14 Saindon - Evans

BE IT RESOLVED that the minutes of the regular meeting, held on December 11, 2013, be adopted as circulated.

Carried.

FINANCE

Cheque Listing

3-14 Evans - Courcelles

BE IT RESOLVED that the following cheques, in the amount of \$131,161.79, be approved for payment:

- a) 2013 - 20131266 - 20131295 and 20140001 - 20140030 (both inclusive); and
- b) 2014 - 20140031 - 20140042 (inclusive).

Carried.

Financial Report

Incomplete December 2013 Financial Statement

4-14 Saindon - Massicotte

BE IT RESOLVED that the incomplete Financial Statement for the period ending December 31, 2013 be hereby approved and adopted as presented to Council.

Carried.

HEARING(S)

Reeve Art Bergmann declared that the meeting recess to go into Hearings at 9:30 am.

VO #15-13 (Arbey's Ridge Holdings Inc.)

A Public Hearing was held for Variation Order (VO) #15-13 to vary the minimum site width requirement from 200 feet to approx. 66 feet on the Residual Parcel, to satisfy the conditions of Subdivision File #4175-13-7162 approval, on property identified as Roll #26400.000, Pt. SE ¼ 4-7-7E, in an area zoned "RR" Rural Residential.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions. As there were none, Reeve Bergmann declared the hearing for VO #15-13 closed.

RD #02-13 (Arbey's Ridge Holdings Inc.)

A Public Hearing was held for Road Opening (RD) #02-13 to create a new public road, to be named "Arbey Lane", in conditionally approved multi-lot Subdivision File #4175-13-7162, on property identified by Roll #26400.000, Pt. SE ¼ 4-7-7E, in an area zoned "RR" Rural Residential.

Applicant Ed Barkman made a presentation in support of the Road Opening/Subdivision Hearing.

No other written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions. As there were none, Reeve Bergmann declared the hearing for RD #02-13 closed.

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Reeve Bergmann declared the hearings concluded and the meeting reconvened into regular session at 9:37 am with decisions to follow.

HEARING DECISION(s)

VO #15-13 (Arbey's Ridge Holdings Inc.)

5-14 Courcelles - Reimer

WHEREAS a Public Hearing was held for Variation Order (VO) #15-13 to vary the minimum site width requirement from 200 feet to approx. 66 feet on the Residual Parcel, to satisfy the conditions of Subdivision File #4175-13-7162 approval, on property identified as Roll #26400.000, Pt. SE ¼ 4-7-7E, in an area zoned "RR" Rural Residential;

BE IT RESOLVED that VO #15-13 be hereby approved.

Carried.

RD #02-13 (Arbey's Ridge Holdings Inc.)

6-14 Courcelles - Reimer

WHEREAS a Public Hearing was held under the Planning Act, Section 125(2) for Road Opening (RD) #02-13, to create a new public road, to be named "Arbey Lane", in conditionally approved multi-lot Subdivision File #4175-13-7162, on property identified by Roll #26400.000, Pt. SE ¼ 4-7-7E, in an area zoned "RR" Rural Residential;

BE IT RESOLVED that Road Order #02-13 be hereby approved, on the following conditions:

- 1) That Phase I (S/D File# 4175-2010-5129), Phase II (S/D File #4175-2012-5523) and Phase III (S/D File #4175-13-7162) be accessed via the Public Road;
- 2) That the Public Road be built to municipal specifications and be 66 feet wide;
- 3) That the public road be named "Arbey Lane";
- 4) That these conditions of approval for the Public Road be included in the proposed Development Agreement of the proposed Subdivision File #4175-13-7162.

Carried.

CONSENT AGENDA

7-14 Courcelles - Evans

BE IT RESOLVED that the consent agenda consisting of 21 items be adopted as circulated.

Carried.

Manitoba Planning Conference Registration – Tabled until the next meeting.

Anderson Consulting Postal Service Survey – CAO to complete survey.

UNFINISHED BUSINESS

CN Tree Planting Pgrm.

8-14 Brunel - Saindon

BE IT RESOLVED that the Municipality apply for the CN EcoConnexions From the Ground Up tree planting program for the RM of Ste. Anne Municipal Office property, as identified by Roll #126700.000, Lots 1 & 2 Plan 9728, RL 23-AN-3625.

Carried.

NEW BUSINESS

Permit #'s 125-13 & 01-14

9-14 Saindon - Courcelles

BE IT RESOLVED that Permit #'s 125-13 and 01-14 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review, where applicable.

Carried.

RFD/GFD Fire Calls

10-14 Courcelles - Brunel

BE IT RESOLVED that the Richer and Giroux Volunteer Fire Department fire call reports, for the month of December 2013, be accepted as presented;

BE IT FURTHER RESOLVED that the December 2013 Richer Fire Chief's Report be accepted as presented.

Carried.

RFD 2014 Budget – Tabled until 2014 budget discussions.

S/D Mail-out (4907125 MB Ltd.)**11-14 Brunel - Saindon**

WHEREAS the Municipality has received a request to subdivide the property located in Pt. SE ¼ 13-8-7E, and identified by Subdivision File #4175-13-7286;

BE IT RESOLVED that the mail-out be prepared as per Resolution #263-08 and #320-12.

Carried.

S/D F# 4175-13-7301 (Szabo/Bruck)**12-14 Brunel - Courcelles**

WHEREAS the Municipality has received a request to subdivide, as identified by File #4175-13-7301, in Pt. RL 74-AN-3626, to create two additional lots from the existing an approx. 19.64 acre Parcel, Proposed Lot 1 being 5.86 acres, Proposed Lot 2 being 4.97 acres and the Residual Lot being 8.17 acres, in an area zoned partially "RM" Rural Mixed and partially "RR" Rural Residential;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-13-7301, is hereby approved on the following conditions:

- a) That the applicant obtain a Legal Plan of Subdivision and/or a Building Location Certificate, prepared by a Manitoba Land Surveyor, to determine the location of all buildings and/or structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b) That the applicant obtains any necessary variations as a result of the Plan of Subdivision and/or a Building Location Certificate, along with a variation to vary the minimum site widths and possibly the site area of Proposed Lot 2 if not surveyed at 5 acres;
- c) That all livestock be removed from the proposed Residual parcel, where the majority of the lot is zoned "RR" Rural Residential, so that it complies with the RM of Ste. Anne Zoning By-Law;
- d) That all stockpiled manure be removed from the property;
- e) That no basements or crawlspaces will be approved for any Building Permit applications for the proposed lots;
- f) That a Development Agreement be entered into with the applicant/developer and that all conditions of the proposed subdivision be included in the Development Agreement to be registered as a caveat on the title, at the sole cost of the applicant/developer;
- g) That the Municipality will not provide any drainage works associated with the proposed subdivision; and
- h) That a contribution of \$750.00 per parcel created be paid to the Municipality for municipal purposes.

Carried.

Council recessed for 5 minutes at 10:21 am.

TAXervice Memorandum**13-14 Evans - Reimer**

BE IT RESOLVED that the CAO be authorized to sign the 2014 Engagement Letter, dealing with Municipal tax arrears collection and the 2014 tax sale.

Carried.

RM of Hanover Zoning B/L**14-14 Courcelles - Massicotte**

BE IT RESOLVED that the RM of Ste. Anne Council has no objections to RM of Hanover By-Law No. 2330-13, being an amendment to The Hanover Zoning By-Law No. 2171, as amended.

Carried.

RM of Tache Municipal Drainage Letter – Received as information.

Whitemouth Reynolds Planning Dist. Dev. Plan**15-14 Courcelles - Saindon**

BE IT RESOLVED that the RM of Ste. Anne Council has no objections to Whitemouth Reynolds By-Law No. 31/13, being an amendment to the Whitemouth Reynolds Planning District Development Plan By-Law No. 27/10.

Carried.

MIT Highway Traffic Board Hearing – CAO to request postponement.

Community Employment & Resource Centre Canada Summer Jobs 2014 – Received as information.

Seine River School Division Mutual Interest Meeting Invitation – CAO to write letter.

RM of Tache CU & VO**16-14 Massicotte - Brunel**

BE IT RESOLVED that the RM of Ste. Anne Council has no objections to the RM of Tache CU #03-14 and VO #04-14, to expand an existing livestock operation and accommodate the housing of the additional animals.

Carried.

DELEGATION

10:51 am EMO Coordinator Richard Maynard made a presentation to Council regarding various emergency measures matters, including necessary changes to be made to the RM of Ste. Anne Emergency Plan.

RM of Ste. Anne Transportation Committee 2014 Budget – Tabled until 2014 budget discussions.

2013 YE Surplus – Tabled until the next meeting.

Auth. Attend.**17-14 Brunel - Massicotte**

BE IT RESOLVED that the CAO be authorized to make arrangements for an emergency measures meeting between the Paradise Village management, EMO Coordinator Richard Maynard, Reeve Art Bergmann, Deputy Reeve Laurie Evans and CAO and alternate EMO Coordinator Jennifer Blatz to discuss emergency management in Paradise Village;

BE IT FURTHER RESOLVED that Reeve Art Bergmann, Deputy Reeve Laurie Evans and CAO Jennifer Blatz are hereby authorized to attend the meeting, and that all out of pocket expenses be reimbursed with a copy of receipts as per the Agreement and Council Indemnity By-Law.

Carried.

IN CAMERA**18-14 Saindon - Massicotte**

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, By-Law Enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

Councillor Dan Brunel left the Council Chambers at 11:47 am and returned at 11:49 am.

OUT OF CAMERA**19-14 Saindon - Brunel**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

RFD X'mas Banquet**20-14 Brunel - Courcelles**

BE IT RESOLVED that the municipality give a grant in the amount of \$500.00 towards the Richer Volunteer Fire Fighters' 2013 Christmas Party, to be held in 2014, with the expense to be recognized in 2013.

Carried.

2014 Tax Sale**21-14 Evans - Courcelles**

WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

BE IT RESOLVED that the Designated Year for which properties in arrears be offered for sale by auction, be 2013 (meaning all properties with outstanding taxes from the year 2012 or prior);

BE IT FURTHER RESOLVED that in accordance with Section 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the 2014 tax sale plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97; and

BE IT FURTHER RESOLVED that the 2014 tax sale be held on Thursday, October 16th, 2014 at 9:00 am, at the RM of Ste. Anne council chambers.

Carried.

Appt B of R Members**22-14 Massicotte - Courcelles**

BE IT RESOLVED that all members of Council be appointed as members of the Board of Revision for the year 2014;

BE IT FURTHER RESOLVED that the Reeve be appointed Chairman and the Chief Administrative Officer be appointed Secretary of the 2014 Board of Revision.

Carried.

Councillor Paul Saindon left the meeting at 11:57 am.

Council recessed from 11:57 am to 1:04 pm.

Permit #61-12 Reloc.**23-14 Courcelles - Reimer**

BE IT RESOLVED that the Stop Work Order, issued June 29, 2012, for Permit #61-12, on property identified as Roll #61462.000, Pt. SE ¼ 17-8-8E, Lot 1 Plan 21345, be hereby lifted;

BE IT FURTHER RESOLVED that Council hereby authorizes the transferral of Permit #61-12 to property identified as Roll #26106.000, in Pt. SW ¼ 3-7-7E, Lot 1 Plan 53488.

Carried.

B/L Enf. Report**24-14 Courcelles - Brunel**

BE IT RESOLVED that the detailed summary of By-Law Enforcement issues having occurred since the December 11, 2013 Regular Meeting of Council be accepted as presented.

Carried.

Keith Taylor Grant Edel Subdivision Proposal – CAO to respond.

Town of Ste. Anne Recreation Public Meeting Invitation – Received as information.

Town/RM of Ste. Anne Fire Agreement – CAO to submit Fire Agreement proposal to the Town of Ste. Anne.

Grant-in-Aid Funding – Tabled until the next meeting.

The Municipal Board Assessment Appeals for Schinkel Properties – Received as information.

Permit #12-13 Ext.**25-14 Courcelles - Brunel**

BE IT RESOLVED that Building Permit #12-13 be given a one-time extension, valid to March 26, 2015.

Carried.

LUD of Richer Minutes**26-14 Massicotte - Reimer**

BE IT RESOLVED that the regular meeting minutes of the LUD of Richer Committee, held on January 2, 2014, be adopted as circulated.

Carried.

BY-LAW(s)

Council Indemnity By-Law – Tabled until the next meeting.

B/L 1-2014 – Campaign Expenses**1st Reading****27-14 Courcelles - Brunel**

BE IT RESOLVED that By-Law #1-2014, pertaining to campaign expenses and contributions in connections with municipal elections, be given first reading.

Carried.

Councillor Daniel Brunel left the meeting at 2:26 pm.

Election Appointments By-Law – Tabled until the next meeting and CAO instructed to arrange a meeting between SEO Elizabeth Coates, Reeve Art Bergmann and CAO Jennifer Blatz.

Mun. Grader

28-14 Courcelles - Evans

WHEREAS Municipal graders are traded in for a newer model every five (5) years;

BE IT RESOLVED that the CAO be authorized to send out a Grader Tender Request Template, as per the RM of Ste. Anne Tendering and Procurement Policy.

Carried.

COMMITTEE REPORTS

Chairman of the Transportation Committee gave council an update on the following:

- A fair amount of sanding has been completed over the past month
- Winter road conditions have been good
- Municipal graders are having issues due to cold weather

Chairman of the Protective Services Committee had nothing to report.

Chairman of the Personnel and Policy Committee had nothing to report.

ADJOURNMENT

29-14 Courcelles - Reimer

BE IT RESOLVED that the regular meeting be adjourned at 2:52 pm.

Carried.

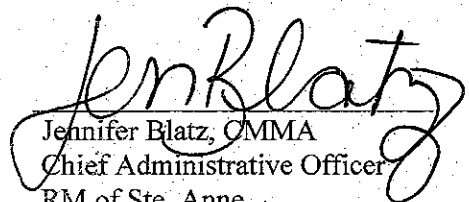
NEXT MEETING(s)

Evening Council Meeting:
Day Council Meeting:

January 22, 2014 @ 6:30 pm
February 12, 2014 @ 9:00 am



Reeve Art Bergmann
Reeve
RM of Ste. Anne



Jennifer Blatz, CMMA
Chief Administrative Officer
RM of Ste. Anne