

AGENDA

1. CALL TO ORDER

2. AGENDA

3. MINUTES

3.1. January 22, 2014 Minutes

4. FINANCES

4.1. Financial Statements
 4.2. Cheque Listing

5. HEARING(s)

6. DELEGATION

11:00 am Ed Barkman--Arbey's Ridge Holdings Inc. RE: Multi-Lot Subdivision Phase 4
 11:15 am David Buck RE: By-Law Enforcement
 11:45 am Richard Shukla-Stonelane Orchard RE: RM Office Landscaping

7. CONSENT AGENDA

7.1	Red River College	RE: MB Water & Wastewater School 2014
7.2	AMM	RE: News Bulletins & Advisory
7.3	Settlers, Rails & Trails	RE: Municipal Flag Request
7.4	MGRA	RE: January 2014 Newsletter
7.5	FCM	RE: Can. Post, Antenna Siting & Fed. Budget
7.6	Agriculture in the Classroom	RE: Cdn. Ag. Literacy Week & Career Video
7.7	Crown Lands & Property Agency	RE: Agricultural Crown Lands for Rent
7.8	MASC	RE: Farmland School Tax Rebate Deadline
7.9	Animal Control	RE: January 2014 Report
7.10	MIT	RE: Transport Canada Protective Direction
7.11	Manitoba Housing Financial Services	RE: GST/HST Payment Relief
7.12	Canada Revenue Agency	RE: Gov't of Canada Cheque Phase-Out
7.13	Southern Health	RE: Camp Bridges Program
*** 7.14	SRRCD	RE: CD Funding & Partnerships

8. UNFINISHED BUSINESS

8.1.	TSA	RE: Town / RM of Ste. Anne Fire Agmt.
8.2.	Laverne Pappel – Manulife Financial	RE: HealthCare Proposal
8.3.	Marc Trudeau	RE: Development Agreement
8.4.	Ralph Dooley – Transport Canada	RE: CN Railway Crossing Closure
*** 8.5.	RM of La Broquerie	RE: Townline Road Construction
*** 8.6.	RM of Hanover	RE: Lagoon Cardlock Gate

9. NEW BUSINESS

9.1.	Permits	RE: Permit #'s 07 to 10-14
9.2.	RFD & GFD	RE: January 2014 Fire Reports
9.3.	Steinbach Planning Branch	RE: S/D File #4175-13-7157 – Mail-Out
9.4.	Steinbach Planning Branch	RE: S/D File #4175-14-7328 – Mail-Out
9.5.	MGRA	RE: 2014 Membership Renewal
9.6.	AMM	RE: 2014 Mayors, Reeves and CAOs Meeting
9.7.	Kim Shukla – Red River College	RE: Administrative Assistant Practicum
9.8.	Joe Brunner	RE: Conditional Use Application Waiver
9.9.	Various Mail Machine Suppliers	RE: Mail Machine Contract Quotes
9.10.	Steinbach Assessment Branch	RE: Supplementary Tax Notices

- 9.11.RM of Ste. Anne RE: Add A/R to Taxes
- 9.12.Steinbach Building Inspector RE: Building Permit #110-12
- 9.13.LUD of Richer RE: February 2014 Minutes
- 9.14.Mennonite Heritage Village (Canada) Inc. RE: Grant Request
- 9.15.MB Hydro RE: CDI Payment Receipt & Info
- *** 9.16.Glen Reid RE: Firearm Range Inquiry
- *** 9.17.Seine River Services for Seniors Inc. RE: Grant Request

10. BY-LAWS

- 10.1 Election Appointment By-Law #2-2014 RE: 2nd & 3rd Readings
- 10.2 Tax Levy By-Law #3-2014 RE: 1st Reading

11. PUBLIC WORKS – CHAIR REPORT

11. COMMITTEE REPORTS

13. NOTICE OF MOTION / PETITION

14. IN CAMERA

- 14.1 ****
- 14.2 ****
- *** 14.3 ****

15. ADJOURNMENT

THE RURAL MUNICIPALITY OF STE. ANNE

February 12, 2014

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on February 12, 2014.

Reeve Art Bergmann called the meeting to order at 9:00 am with the following members of Council present: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel, Roger Massicotte and Laurie Evans. Also present was the CAO Jennifer Blatz and the Assistant CAO Nadine Vielfaure.

Council opened the meeting with the Lord's Prayer.

ADOPTION OF AGENDA

62-14 Courcelles - Massicotte

BE IT RESOLVED that the agenda for the regular meeting of February 12, 2014 be accepted as circulated and amended.

Carried.

MINUTES

63-14 Saindon - Evans

BE IT RESOLVED that the minutes of the regular meeting, held on January 22, 2014, be adopted as circulated.

Carried.

FINANCE

Financial Report

January 2014 Financial Statement

64-14 Courcelles - Reimer

BE IT RESOLVED that the Financial Statement for the period ending January 31, 2014 be hereby approved and adopted as presented to Council.

Carried.

Cheque Listing

65-14 Evans - Reimer

BE IT RESOLVED that the following cheques, in the amount of \$168,210.28, be approved for payment:

- a) 2013 – 20140133 - 20140134 and 20140188 – 20140189 (both inclusive); and
- b) 2014 – 20140135 – 20140187 and 20140190 – 20140198 (inclusive).

Carried.

CONSENT AGENDA

66-14 Courcelles - Reimer

BE IT RESOLVED that the consent agenda consisting of 14 items be adopted as circulated.

Carried.

UNFINISHED BUSINESS

Town/RM of Ste. Anne Fire Agreement – Tabled until the next meeting.

Laverne Pappel ManuLife Financial HealthCare Proposal – Received as information.

Council recessed for 5 minutes at 10:00 am.

Mun. Rd. 43E Dev. Agmt.

67-14 Courcelles - Saindon

WHEREAS the owner of property identified as Roll #63200.000, Lot 3 Block 4 Plan 16890, in the SE ¼ 18-8-8E, would like to enter into a Development Agreement regarding the development of an undeveloped Municipal road allowance, identified as Rd. 43E, south of Dawson Road for approx. ¼ of a mile;

BE IT RESOLVED that Council will enter into a Development Agreement with the property owner, which will establish the construction criteria for building a road on the undeveloped road allowance, including the following conditions:

- a) That a Development Agreement be entered into with the developer and that all conditions of the road construction be included in the Development Agreement to be registered as a caveat on the title;

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- b) That drainage associated with the construction of the road allowance be approved & licensed through MB Conservation & Water Stewardship;
- c) That no permits for the construction of a dwelling, with driveway access from Rd. 43E, will be considered until the conditions of the Development Agreement have been met;
- d) That all future developers applying for subdivisions which benefit from the road construction pay for half of the portion of the road from which the subdivision benefits;
- e) That a survey of the road allowance will be the done, and the costs borne, by the Municipality;
- f) That all costs associated with the registration of the Development Agreement, Caveats and the creation and maintenance of the road allowance, be borne by the Developer; and
- g) That after the Development Agreement has been signed, and the conditions of the Development Agreement have been met, and the road has been constructed to municipal specifications, Council will take over the repair and maintenance of the road.

BE IT FURTHER RESOLVED that the Reeve and CAO are hereby authorized to sign the Development Agreement.

Carried.

Transport Canada CN Railway Crossing Closure – CAO to arrange meeting.

Inter-Mun Rd. Const.

68-14 Reimer - Saindon

WHEREAS Road 36N, also known as Townline Road or Loewen Boulevard, is in need of major road improvements;

AND WHEREAS the above-mentioned section of road is an inter-municipal road, which is shared by the RM of La Broquerie and the RM of Ste. Anne;

AND WHEREAS the RM of Ste. Anne's 2014 Financial Plan By-Law has not yet been passed, and therefore the expenditure has not yet been approved in the budget, but arrangements need to be made between the two municipalities so that the work can be completed in 2014;

BE IT RESOLVED that the Municipality agree to share the costs of the necessary construction with the RM of La Broquerie by contributing a maximum amount of \$50,000.00, the said funds to be taken out of the Gas Tax Reserve and the expenditure to be included in the 2014 Financial Plan By-Law #3-2014.

Carried.

Councillor Daniel Brunel left Council Chambers at 10:56 am.

DELEGATION

10:56 am Ed Barkman and Wes Reimer, on behalf of Arbey's Ridge Holdings Inc., made a presentation to Council regarding Phase 4 of the Arbey's Ridge Multi-Lot Subdivision.

RM of Hanover Lagoon Cardlock Gate Price and Source – Received as information.

DELEGATION(s)

11:12 am David Buck made a presentation to Council regarding the possibility of becoming the By-Law Enforcement Officer for the RM of Ste. Anne.

11:46 am Richard Whitehead made a presentation to Council regarding landscaping and sidewalk construction at the RM of Ste. Anne Office building.

Council recessed from 12:05 pm to 1:07 pm.

Councillor Daniel Brunel returned to Council Chambers at 1:07 pm and Councillor Paul Saindon was absent.

NEW BUSINESS

Permit #'s 07 to 08 & 10-14

69-14 Courcelles - Massicotte

BE IT RESOLVED that Permit #'s 07 to 08 and 10-14 be hereby approved as presented to Council, as per amended Zoning By-Law No. 10-2010, subject to all municipal and provincial regulations, including the requirements of the Plan Review, where applicable.

Carried.

Permit #09-14 – Received as information.

RFD/GFD Fire Calls

70-14 Brunel - Courcelles

BE IT RESOLVED that the Richer and Giroux Volunteer Fire Department fire call reports, for the month of January 2014, be accepted as presented;

BE IT FURTHER RESOLVED that the January 2014 Richer Fire Chief's Report be accepted as presented.

Carried.

S/D Mail-out (Tilstone Prairie Inc. & Toews)

71-14 Massicotte - Reimer

WHEREAS the Municipality has received requests to subdivide properties located in Pt. SW ¼ 5-7-7E and Pt. NE ¼ 9-8-6E, and identified by Subdivision File #4175-13-7157 and #4175-14-7328 respectively;

BE IT RESOLVED that the mail-out be prepared as per Resolution #263-08 and #320-12.

Carried.

MGRA

72-14 Reimer - Brunel

BE IT RESOLVED that the 2014 membership for the Manitoba Good Roads Association (MGRA) be renewed at a cost of \$200.00.

Carried.

Auth. Attend.

73-14 Evans - Massicotte

BE IT RESOLVED that Reeve Art Bergmann and CAO Jennifer Blatz be hereby authorized to attend the 2014 AMM Mayors, Reeves and CAOs Meeting on March 25, 2014 in Sarto, MB and that all out-of-pocket expenses to be reimbursed as per Council Indemnity By-Law and Agreement.

Carried.

Red River College Practicum

74-14 Evans - Brunel

WHEREAS the Red River College, Administrative Assistant Program, is seeking practicum placements for their students for a 3-week period in March, 2014, at no cost to the participating organizations, and has requested that the Municipality participate in the practicum program;

BE IT RESOLVED that the RM of Ste. Anne participate in the program by placing a student in the RM Office for the mentioned period of time and that the CAO is hereby authorized to sign the necessary documents.

Carried.

Councillor Paul Saindon arrived at 1:18 pm.

Joe Brunner Conditional Use Waiver Request – CAO to respond.

Mail Machine Contract

75-14 Brunel - Massicotte

WHEREAS the Municipality has a contract for the use and service of a mailing machine which has expired and has received 4 quotations from various mailing machine providers;

BE IT RESOLVED that Council accepts the quotation, as presented by FP Mailing Solutions, in the amount of \$49.95 per month, including resets, service, labour, non-consumable parts, a unit replacement guarantee and rate changes, not including applicable taxes, and hereby authorizes the payment of the said periodic amount.

Carried.

Cancelled Taxes

76-14 Saindon - Massicotte

WHEREAS the Steinbach Assessment Branch has notified the Municipality of a change to the list of cancelled taxes for the year 2013, submitted in December 2013, affecting property identified as Roll #71700.000 in the Municipality;

BE IT RESOLVED that Council accepts the recommendation of the Steinbach Assessment Branch in documentation dated January 31, 2014, including the adjustments made by the CAO, and authorizes the Municipal office staff to prepare the necessary Cancelled Tax Notice.

Carried.

A/R to Taxes**77-14 Courcelles - Brunel**

WHEREAS the owner of property identified as Roll #'s 63100.000 has an outstanding Accounts Receivable Invoice identified as Invoice #20130092;

BE IT RESOLVED that Invoice #20130092, being outstanding for more than 90 days, be added to the identified properties as taxes, and be penalized at 1% for every month outstanding starting March 1, 2014, as per the Fees and Charges By-Law #7-2011.

Carried.

Steinbach Building Inspector Building Permit #110-12 – Received as information.

LUD of Richer Minutes**78-14 Saindon - Massicotte**

BE IT RESOLVED that the regular meeting minutes of the LUD of Richer Committee, held on February 5, 2014, be adopted as circulated.

Carried.

Mennonite Heritage Village Grant Request – Tabled until the 2014 Annual Grants resolution discussion.

Manitoba Hydro Bipole III Community Development Initiative – Received as information.

Glen Reid Private Firearm Range Inquiry – CAO to respond.

Seine River Services for Seniors Inc. - Tabled until the 2014 Annual Grants resolution discussion.

BY-LAW(s)

B/L #2-2014**2nd Reading****79-14 Courcelles - Reimer**

BE IT RESOLVED that By-Law #2-2014, pertaining to appointing a Senior Election Officer, a Revising Officer and an Enumerator, be given second reading.

Carried.

B/L #2-2014**3rd Reading****80-14 Courcelles - Reimer**

BE IT RESOLVED that By-Law #2-2014, pertaining to appointing a Senior Election Officer, a Revising Officer and an Enumerator, be given third and final reading.

FOR: Councillors Renald Courcelles, Jake Reimer, Paul Saindon, Daniel Brunel, Roger Massicotte, Laurie Evans and Reeve Art Bergmann.

Against: None

Abstain: None

Carried.

Tax Levy By-Law**1st reading****81-14 Saindon - Reimer**

BE IT RESOLVED that By-Law No. 3-2014, setting the rates of taxation for 2014, be given first reading;

BE IT FURTHER RESOLVED that a special meeting be called for the Financial Plan Hearing, and that the CAO be authorized to advertise the Financial Plan Hearing to take place on Tuesday, March 11, 2014 at 7:00 pm in the Municipal office.

Carried.

IN CAMERA

82-14 Saindon - Courcelles

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, By-Law Enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

OUT OF CAMERA

83-14 Saindon - Massicotte

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

Admin. Assist. Ad.**84-14 Evans - Massicotte**

WHEREAS the Assistant CAO will be going on a one-year leave commencing in approximately June, 2014;

AND WHEREAS the Administrative Assistant will be performing the duties of the Assistant CAO during her absence, therefore leaving the Administrative Assistant position vacant for approximately one year;

BE IT RESOLVED that the CAO be authorized to advertise the one-year term position of an Administrative Assistant twice in *The Carillon*, once in the *Dawson Trail Dispatch* and on the Municipal website.

Carried.

COMMITTEE REPORTS

Chairman of the Transportation Committee gave Council an update on the following:

-Has been a busy winter for snow clearing

Chairman of the Protective Services Committee had nothing to report.

Chairman of the Personnel and Policy Committee had nothing to report.

CU #02-2006 Letter**85-14 Saindon - Evans**

WHEREAS the applicants of Conditional Use (CU) #02-2006 have not met the conditions of approving Resolution #154-06;

AND WHEREAS the Municipality has received complaints regarding the dust created by the conditionally approved use of property identified as Pt. SE ¼ 20-8-8E;

BE IT RESOLVED that the CAO be authorized to instruct the Municipal Solicitor to write a letter to the applicants, and the owners of the commercial business on the identified property, informing them that all conditions of CU #02-2006 approval are required to be met and, if they are not, that legal and by-law enforcement measures will be taken.

Carried.

ADJOURNMENT

86-14 Brunel - Massicotte

BE IT RESOLVED that the regular meeting be adjourned at 3:25 pm.

Carried.

NEXT MEETING(s)

Evening Council Meeting:

February 25, 2014 @ 6:30 pm

Financial Plan Special Meeting


March 11, 2014 @ 7:00 pm

Day Council Meeting:

March 12, 2014 @ 9:00 am


Reeve Art Bergmann

Reeve
RM of Ste. Anne


Jennifer Blatz / CMMA
Chief Administrative Officer
RM of Ste. Anne