

THE RURAL MUNICIPALITY OF STE. ANNE

January 27, 2016

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on January 27, 2016.

Reeve Art Bergmann called the meeting to order at 6:30 pm with the following members of Council present: Renald Courcelles, Jake Reimer, Paul Saindon, Kevin Lansard and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Councillor Roger Massicotte was absent.

ADOPTION OF AGENDA

**32-16 Courcelles - Reimer**

BE IT RESOLVED that the agenda for the regular meeting of January 27, 2016 be adopted as circulated and amended.

Carried.

MINUTES

**33-16 Lansard - Reimer**

BE IT RESOLVED that the minutes of the regular meeting, held on January 13, 2016, be adopted as circulated.

Carried.

FINANCE

**Cheque Listing**

**34-16 Courcelles - Eros**

BE IT RESOLVED that the following cheques, numbered 20160118 - 20160153 (inclusive), in the amount of \$150,752.61, be approved for payment.

Carried.

**Deputy Reeve**

**35-16 Lansard - Saindon**

BE IT RESOLVED that Councillor Randy Eros be hereby appointed Deputy Reeve.

Carried.

DELEGATION

7:15 pm Daniel & Carol Erfle attended the meeting to discuss the conditions of Building Permit #14-14, approving Resolution #155-14.

**Permit #14-14**

**36-16 Eros - Lansard**

WHEREAS approving Resolution #155-14 for Permit #14-14, for the construction of a garage-residence, stipulated that no garage doors be installed on the structure, on property identified as Pt. NE ¼ 22-8-7E, Lot 2 Plan 44055;

AND WHEREAS garage doors were installed in contravention of approving Resolution #155-14;

BE IT RESOLVED that the owners of the subject property must complete one of the following options within 120 days to bring this property into compliance with municipal requirements:

- a) The garage doors must be covered so that they are not visible from the exterior of the structure; or
- b) That a permit for the 'Main House', as defined by the RM of Ste. Anne's Garage Residence Policy Resolution #248-14, be obtained, and that all other conditions of Resolution #248-14 and Amended Zoning By-Law #10-2010 be satisfied by the property owners;

BE IT FURTHER RESOLVED that if neither of the above-mentioned remediations are completed within the 120 day timeframe, the property owners will be subject to Section 15 – Offences and Penalties, under Building By-Law No. 3-2009.

Carried.

Councillor Kevin Lansard left the meeting at 7:31 pm.

## CONSENT AGENDA

**37-16 Courcelles - Eros**

BE IT RESOLVED that the consent agenda consisting of 11 items be adopted as circulated.

**Carried.**

## UNFINISHED BUSINESS

**Bibliotheque Ste. Anne Library re: Meeting with Council to Discuss Grant** – Received as information.

**Martin van Osch re: 2015 Year-End Report for Lagoon** – Tabled until the next meeting.

**RM Lagoon Use****38-16 Reimer - Courcelles**

WHEREAS the Municipality installed a card-lock gate system on the service road leading to the Municipal Lagoon in 2014 and requires the collection of fees from the organizations using the lagoon for the maintenance and care of the facility;

AND WHEREAS Resolution #154-15 authorized an annual fee of \$200.00 to be charged to every septic truck registered with the Municipality to dump effluent at the lagoon, along with a \$30.00 fee for every tank which contains effluent from any property outside of the boundaries of the RM of Ste. Anne that is dumped at the Municipal lagoon and this information was to be reported to the Municipal office in their monthly waste hauler reports;

AND WHEREAS it is impossible for the RM to accurately monitor how much effluent is coming from properties outside the RM of Ste. Anne's boundaries;

BE IT RESOLVED that in order to access the municipal lagoon, the annual fee charged to every septic truck registered with the RM be reduced to \$100.00;

BE IT FURTHER RESOLVED that, effective March 1, 2016, the fee per entrance to the lagoon be charged to the haulers as follows:

- a) \$30.00 for trucks with a capacity of up to 3000 gallons; and
- b) \$60.00 for trucks with a capacity of over 3000 gallons;

BE IT FURTHER RESOLVED that septic haulers will be invoiced on a monthly basis and any invoice(s) outstanding for over 60 days will cause the access to the lagoon to be revoked until the said invoice(s) is paid in full.

**Carried.**

**Stantec Consulting Ltd. re: Road 42N & Owens Road Bridge Work** – Received as information.

**Manitoba Hydro re: MB-Minnesota Transmission Line Project Hearing** – Tabled until the next meeting.

**RM of Ste. Anne Resolution #418-15 re: Railway/Pipeline Tax Impact** – CAO to file.

**MB Children & Youth Opportunities re: Premier's Volunteer Service Award** – Received as information.

**RM of Ste. Anne Subdivision Contribution Fees** – Tabled until next meeting.

**Rd. 30E Roadslide Repairs****39-16 Reimer - Eros**

WHEREAS a portion of inter-municipal Road 30E between the Rural Municipalities of Tache and Ste. Anne, is in need of repairs due to a road slide, including the construction of proper drainage;

AND WHEREAS the RM of Tache has offered to complete the repairs and construction using its own equipment, manpower and other resources and to invoice the RM of Ste. Anne for 50% of the actual costs of the construction based on inter-municipal rates;

BE IT RESOLVED that Council hereby accepts the above-mentioned offer and authorizes the repairs to the road slide on Road 30E and associated drainage works to be completed by the RM of Tache and costs to be paid on a 50/50 cost-shared basis as per the RM of Tache/Ste. Anne Inter-Municipal Road Maintenance Agreement.

**Carried.**

**MHCA SECOR Program****40-16 Eros - Courcelles**

WHEREAS Resolution #505-15 authorized the registration of the Municipality with the Manitoba Heavy Construction Association WorkSafely SECOR Program;

AND WHEREAS the Municipality is required to appoint a senior full-time employee to take the Auditor, Leadership and Principles courses prior to registering Municipal employees for training courses;

BE IT RESOLVED that Council hereby appoints Executive Assistant Tiana Bohemier as Senior Safety Officer, authorizes her to take the Auditor, Leadership and Principles courses and that all costs of registration and out-of-pocket expenses to be paid as per Agreement.

**Carried.**

**NEW BUSINESS****Permit #03 & 04-16****41-16 Reimer - Courcelles**

BE IT RESOLVED that Permit #03 & 04-16 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review.

**Carried.**

**Crown Lands Sale****42-16 Saindon - Reimer**

WHEREAS the Municipality received Crown Lands Sale Application No. 70533 from Crown Lands Property Agency (CLPA) for the possible sale of properties identified as NE and SE ¼'s 31-8-8E, which is currently under a forage lease;

AND WHEREAS Council is in the opinion that, due to the existing high water table issues in this area, water retention opportunities for the subject properties should be explored before the property is sold and hereby objects to the sale of NE and SE ¼'s 31-8-8E through Crown Lands Sale Application No. 70533 until these opportunities have been explored.

**Carried.**

**Subdivision File #4175-15-7648 (Vincent) – Tabled until after LUD of Richer Committee review.**

**Letter of Support****43-16 Courcelles - Reimer**

WHEREAS the Age Friendly Committee for the Steinbach area has requested, in an email dated January 12, 2016, a letter of support referring to the lack of personal care facilities in the region, to be submitted to the Minister of Health;

BE IT RESOLVED that CAO Jennifer Blatz be hereby authorized to write a letter of support to the Age Friendly Committee stating that the Steinbach region does not have a sufficient amount of Personal Care Homes to support the aging population.

**Carried.**

**LUD of Richer Minutes****44-16 Saindon - Eros**

BE IT RESOLVED that the minutes of the regular meeting of the LUD of Richer Committee, held on January 6, 2016, be adopted as circulated, including all financial and contractual commitments therein.

**Carried.**

**Municipal Office Server Backup Quotation – Tabled until the next meeting.**

**MB Jobs and the Economy re: Income Assist. Employment Opportunities – CAO to draft resolution.**

**Municipal Office Security System Modifications – CAO to investigate.**

**Drainage Lic.****45-16 Reimer - Saindon**

WHEREAS the Municipality has received a request to apply for a licence to install 2 culverts and accesses to each Sec. 31 and 34-8-6E by Forbes Bros. Ltd., relating to the Manitoba Hydro Bi-Pole III Project;

BE IT RESOLVED that the above mentioned work be hereby approved to be completed, that the office staff be authorized to apply to MB Water Stewardship for drainage licences for 2 permanent 24-inch culverts for the above-mentioned locations and that all costs associated with the drainage work and licences be authorized to be paid and invoiced back to Forbes Bros. Ltd.

Carried.

BY-LAW(s)

**B/L #01-2016****1<sup>st</sup> Reading****46-16 Saindon - Courcelles**

BE IT RESOLVED that By-Law #01-2016, being a by-law to create a Fire Equipment, Vehicle and Machinery Reserve, be given first reading.

Carried.

IN CAMERA

**47-16 Saindon - Eros**

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, fire call reports, by-law enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

OUT OF CAMERA

**48-16 Courcelles - Reimer**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

**Years of Service****49-16 Courcelles - Reimer**

WHEREAS Grader Operator Gilles Chartier has completed more than 30 years of service with the RM of Ste. Anne;

BE IT RESOLVED that Public Works Chairman Jake Reimer be authorized to make the necessary arrangements to provide a significant gesture of gratitude to Mr. Chartier for his dedication to the Municipality;

BE IT FURTHER RESOLVED that a maximum of \$1,000.00 be hereby authorized to be spent on the award.

Carried.

**Illegal Drainage****50-16 Saindon - Courcelles**

WHEREAS the Municipality has been informed by Manitoba Water Stewardship, in a letter dated January 15, 2016, that significant unauthorized drainage has occurred on RL's 61, 62, 67 and 68, along with a municipal drain located on private property, and MB Water Stewardship is requesting the RM of Ste. Anne's position on the matter;

BE IT RESOLVED that MB Water Stewardship be informed that Council does not, and did not, consent to any of the above-mentioned illegal drainage works on private property and opposes all allegations pertaining to Council involvement made in the January 15, 2016 letter from MB Water Stewardship.

Carried.

**B/L Enf Report****51-16 Eros - Saindon**

BE IT RESOLVED that the detailed January 27, 2016 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck;

BE IT FURTHER RESOLVED that the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on the by-law enforcement discussions.

Carried.

**B/L Contravention****52-16 Saindon - Eros**

WHEREAS Council has been presented with a report detailing a probable illegal structure, dating back to 2004, in contravention of amended Zoning By-Law #12-1998 and municipal regulations, on property identified as Pt. SE ¼ 16-8-7E, Lot 6 Block 3 Plan 17843;

BE IT RESOLVED that, contrary to the recommendations of Municipal Administration, Council will hereby not enforce or investigate this potential by-law and regulation contravention at this time and instructs the Municipal Office Staff to file the report.

Carried.

**RFD Repairs****53-16 Saindon – Courcelles**

WHEREAS Resolution #493-15 accepted a quotation from Mr. FixitMB for the repair and/or replacement of the shower facilities in the Richer Fire Hall, in the range of \$1,200.00 to \$1,500.00, including materials and labour, and for the supplies for the project to be charged to EG Penner Building Centres Ltd. under the Richer Fire Department's account;

AND WHEREAS the Municipality has received an invoice from Mr. FixitMB in the amount of \$1,800.00, \$300.00 in excess of the original quotation;

BE IT RESOLVED that the invoice for \$1,800.00 for the repairs and/or replacement of the shower facilities in the Richer Fire Hall be authorized to be paid as presented.

Carried.

**Loewen Blvd./Townline Rd. Invoices****54-16 Reimer – Eros**

WHEREAS the Rural Municipalities of La Broquerie and Ste. Anne have completed upgrades to Loewen Boulevard/Townline Road in 2015;

AND WHEREAS the RM of Ste. Anne committed to a contribution of \$250,000.00, being 50% of the total projected cost of \$500,000.00, as budgeted for in the 2015 Financial Plan;

AND WHEREAS the RM of La Broquerie tendered then accepted bids for the project for more than the allotted threshold of \$500,000.00 without consulting with the RM of Ste. Anne;

AND WHEREAS the RM of La Broquerie invoiced the RM of Ste. Anne for the costs above the original commitment of \$250,000.00 which did not get paid as there was no authorization to do so;

AND WHEREAS Reeve Art Bergmann, Public Works Chairman Jake Reimer and CAO Jennifer Blatz met with the RM of La Broquerie to discuss these unpaid invoices on January 26, 2016 in La Broquerie;

BE IT RESOLVED that Council requests the RM of La Broquerie to investigate the amounts invoiced by Unger Excavating Inc. which were in excess of the accepted tenders and present the results of the inquiry to the RM of Ste. Anne;

BE IT FURTHER RESOLVED that 50% of the amount in excess of the original tenders, which the RM of La Broquerie is satisfied are justifiable, be authorized to be paid in full.

Carried.

**COMMITTEE REPORTS**

Chairman of the Transportation Committee had nothing to report.

Chairman of the Personnel and Policy Committee was absent.

Chairman of the Protective Services Committee had nothing to report.

Chairman of the Environmental Services Committee had nothing to report.

ADJOURNMENT

**55-16 Saindon - Courcelles**

BE IT RESOLVED that the regular meeting be adjourned at 10:20 pm.

Carried.

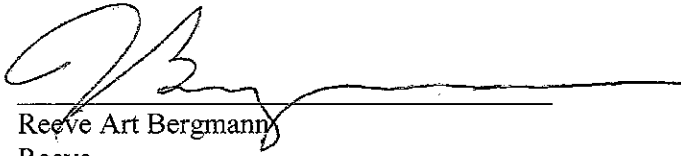
NEXT MEETING(s)

Day Council Meeting

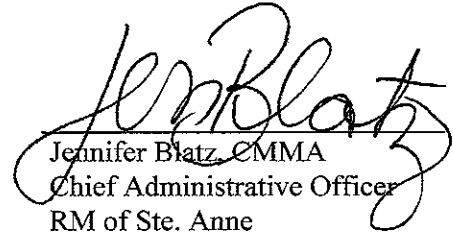
February 10, 2016 @ 9:00 am

Evening Council Meeting

February 24, 2016 @ 6:30 pm



Reeve Art Bergmann  
Reeve  
RM of Ste. Anne



Jennifer Blatz, CMMA  
Chief Administrative Officer  
RM of Ste. Anne