

THE RURAL MUNICIPALITY OF STE. ANNE

February 24, 2016

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on February 24, 2016.

Deputy Reeve Randy Eros called the meeting to order at 6:30 pm with the following members of Council present: Renald Courcelles, Jake Reimer, Kevin Lansard and Roger Massicotte. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Reeve Art Bergmann and Councillor Paul Saindon were absent.

ADOPTION OF AGENDA

84-16 Courcelles - Lansard

BE IT RESOLVED that the agenda for the regular meeting of February 24, 2016 be adopted as circulated and amended.

Carried.

MINUTES

85-16 Courcelles - Reimer

BE IT RESOLVED that the minutes of the regular meeting held on February 10, 2016 be adopted as circulated.

Carried.

FINANCE

Cheque Listing

86-16 Courcelles - Lansard

BE IT RESOLVED that the following cheques, numbered 20160206 - 20160255 (inclusive), in the amount of \$105,629.90, be approved for payment.

Carried.

CONSENT AGENDA

Weed Supervisor

87-16 Lansard - Courcelles

BE IT RESOLVED that the Public Works Chair Jake Reimer be appointed Municipal Weed Supervisor for the year 2016.

Carried.

88-16 Lansard - Reimer

BE IT RESOLVED that the consent agenda consisting of 10 items be adopted as circulated.

Carried.

UNFINISHED BUSINESS

2016 RM of Ste. Anne Gravel Fees – Tabled until the next meeting.

Stantec Consulting Ltd./Trottier Piling (2004) Ltd. – Received as information.

Permit Fees Schedule Amend.

89-16 Lansard - Reimer

WHEREAS Schedule "A" to RM of Ste. Anne By-Law #03-2009, as amended by Resolution #198-14, prescribes permit fees and charges payable to the Municipality upon application;

BE IT RESOLVED that Council hereby amends Schedule "A" as presented and attached to these regular meeting minutes.

Carried.

Rd. Improvement Pgm. Ext.

90-16 Courcelles - Reimer

WHEREAS the RM of Ste. Anne was approved for \$50,000.00 in 50/50 funding under the Municipal Road Improvement Program in 2014 for the rehabilitation of both the Old No. 12 Highway and Municipal Road 30E;

AND WHEREAS only the Old No. 12 Highway project was completed in 2014, for the total cost of \$18,000.00, leaving \$32,000.00 available in unspent funding;

(cont'd from Page 1)

AND WHEREAS in 2015 the Municipality applied and was approved for a one-year extension to complete the Municipal Road 30E project and receive the funding for the same but the project remained incomplete;

AND WHEREAS changes to the Municipal Road Improvement Program now allow the Municipality to apply for another extension for the completion of the project and receipt of available funding;

BE IT RESOLVED that the RM of Ste. Anne apply to Manitoba Municipal Government for another extension to the originally approved 2014 unspent funds under the Municipal Road Improvement Program in the amount of \$32,000.00.

Carried.

NEW BUSINESS

Permits

91-16 Reimer - Massicotte

BE IT RESOLVED that Permit #11, 12, 14 and 16 to 18-16 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review, if applicable.

Carried.

Permit #15-16

92-16 Lansard - Courcelles

BE IT RESOLVED that Permit #15-16 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review, and on the following conditions:

- a) That the top of the basement floor of the proposed structure be built no more than 3 feet below prairie level;
- b) That the applicant receive confirmation from the Ward Councillor that the excavation has been done as per condition 'a)' after the forming for the foundation is complete and prior to proceeding with the pouring of the concrete for the foundation; and
- c) That the Municipality is not responsible for any damages caused by flooding.

Carried.

BDO re: Audit Planning Report to Council – Received as information.

13/13A Mtg.

93-16 Courcelles - Lansard

WHEREAS the Cooks Creek Conservation District will be hosting a meeting to discuss the 13/13A Forestry Road with participating municipalities to be held on either March 31 or April 1, 2016 at the RM of Ste. Anne Municipal office;

BE IT RESOLVED that Council hereby authorizes the Municipal staff to host the 13/13A meeting, all available members of Council to attend with all associated expenses to be paid as per Council Indemnity By-Law.

Carried.

Auth. Attend.

94-16 Massicotte - Lansard

WHEREAS the Manitoba Conservation District Association will be hosting a Water Retention 101 workshop on April 5 & 6, 2016 in Brandon;

BE IT RESOLVED that Council hereby authorizes any available member of Council to attend with accommodations and all associated expenses to be paid as per Council Indemnity By-Law.

Carried.

MMAA Conference

95-16 Courcelles - Reimer

WHEREAS the Manitoba Municipal Administrators' Association is hosting its 85th Annual Conference and Annual General Meeting from April 24 to 27, 2016 in Winnipeg;

AND WHEREAS Executive Assistant Tiana Bohemier will be graduating from the Certificate of Manitoba Municipal Administration program through the University of Manitoba at the ceremony to be held at the Conference banquet on April 26, 2016;

BE IT RESOLVED that CAO Jennifer Blatz, ACAO Nadine Vielfaure and Executive Assistant Tiana Bohemier be hereby authorized to attend with accommodations and all associated expenses to be paid as per Agreements;

(cont'd on Page 3)

(cont'd from Page 4)

BE IT FURTHER RESOLVED that Council hereby authorizes Administrative Assistant Colette Nault-Martens to attend the graduation ceremony on April 27, 2016 and all associated expenses to be paid as per Agreement.

Carried.

Auth. Attend.

96-16 Courcelles - Lansard

WHEREAS TransCanada Pipelines is hosting a table at the Winnipeg Chamber of Commerce State of the City Luncheon and has invited 2 representatives of the RM of Ste. Anne to join them on February 25, 2016 in Winnipeg;

BE IT RESOLVED that Council hereby authorizes Councillor Randy Eros and CAO Jennifer Blatz to attend and all associated expenses to be paid as per Council Indemnity By-Law and Agreement.

Carried.

Steinbachonline.com re: Steinbach Motion to Freeze Hanover SD Taxes – Received as information.

BY-LAW(s)

B/L #06-2015 Amend

2nd Reading

97-16 Courcelles - Lansard

BE IT RESOLVED that By-Law #06-2015, being an amendment to Zoning By-Law #10-2010 as amended, be given second reading, including any changes recommended by Council.

Carried.

By-Law #03-2016 Development Plan Amendment – Tabled until the next meeting.

COMMITTEE REPORTS

Chairman of the Transportation Committee reported on the following:

- Barricades have been placed on the unmaintained portion of the Old No. 12 Highway and have been run over or bypassed numerous times
- Sanding has been applied to Municipal roads where necessary
- Snow clearing procedures on cul-de-sacs will be investigated

Chairman of the Personnel and Policy Committee reported on the following:

- A third Committee member will be proposed at the next Committee meeting

Chairman of the Protective Services Committee had nothing to report.

Chairman of the Environmental Services Committee reported on the following:

- Lagoon fees are still being investigated

IN CAMERA

98-16 Courcelles - Lansard

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, fire call reports, by-law enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

OUT OF CAMERA

99-16 Lansard - Massicotte

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

B/L Enf Report

100-16 Lansard - Reimer

BE IT RESOLVED that the detailed February 18, 2016 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck;

BE IT FURTHER RESOLVED that the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on the by-law enforcement discussions.

Carried.

Property Cleanup**101-16 Lansard - Courcelles**

WHEREAS property identified as Roll #58510.000, Pt. NE ¼ 17-8-8E, Lot 8 Plan 15295 is in direct non-compliance with Unsightly Property By-Law #10-2006;

BE IT RESOLVED that By-Law Enforcement Officer David Buck be instructed to make the necessary arrangements to have all compliancy issues rectified once weather is permitting;

BE IT FURTHER RESOLVED that the property owner be invoiced for any costs incurred as a result of the resolution of the matter and that the invoice amount be added to the Tax Roll if left unpaid for more than 3 months from the invoice date, as set out in the Fees and Charges By-Law #07-2011.

Carried.**Illegal Waste Disposal Fines****102-16 Massicotte - Courcelles**

WHEREAS By-Law #03-2013 provides for the collection of household waste and recyclable materials, including fines for offences and continuing offences;

AND WHEREAS the Municipality has identified numerous offenders of By-Law #03-2013 at the recycling shed located at the corner of Road 39E and 42N through the Manitoba Public Insurance Vehicle Search for External Agencies;

BE IT RESOLVED that all vehicle owners identified through the above-mentioned MPI program be fined \$300.00 under By-Law #03-2013, Section 5 – Offences and Penalties and Enforcement;

BE IT FURTHER RESOLVED that any RM of Ste. Anne property owner found in violation of By-Law #03-2013 be invoiced for the \$300.00 fine and that the invoice amount be added to the Tax Roll if left unpaid for more than 3 months from the invoice date.

Carried.**Permit #20-16****103-16 Courcelles - Reimer**

BE IT RESOLVED that Permit #20-16 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review, and on the following conditions:

- a) That the top of the basement floor of the proposed structure be built no more than 3 feet below prairie level;
- b) That the applicant receive confirmation from the Ward Councillor that the excavation has been done as per condition 'a)' after the forming for the foundation is complete and prior to proceeding with the pouring of the concrete for the foundation; and
- c) That the Municipality is not responsible for any damages caused by flooding.

Carried.**ADJOURNMENT****104-16 Lansard - Reimer**

BE IT RESOLVED that the regular meeting be adjourned at 8:31 pm.

Carried.**NEXT MEETING(s)**

Day Council Meeting

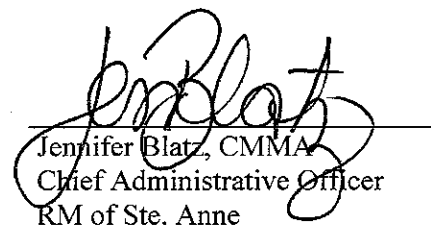
March 9, 2016 @ 9:00 am

Evening Council Meeting

March 23, 2016 @ 6:30 pm



Randy Eros
Deputy Reeve
RM of Ste. Anne



Jennifer Blatz, CMMA
Chief Administrative Officer
RM of Ste. Anne