

THE RURAL MUNICIPALITY OF STE. ANNE

March 23, 2016

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on March 23, 2016.

Reeve Art Bergmann called the meeting to order at 6:30 pm with the following members of Council present: Renald Courcelles, Jake Reimer, Paul Saindon, Kevin Lansard, Roger Massicotte and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

ADOPTION OF AGENDA

136-16 Saindon - Courcelles

BE IT RESOLVED that the agenda for the regular meeting of March 23, 2016 be adopted as circulated and amended.

Carried.

COMMITTEE REPORTS

Chairman of the Personnel and Policy Committee had nothing to report.

Chairman of the Environmental Services Committee made a motion on the following Resolution:

Lagoon Operator Report/Recommendations

137-16 Lansard - Courcelles

WHEREAS the RM of Ste. Anne Certified Lagoon Operator Martin van Osch has submitted a 2015 Year End Lagoon Inspections Report to Council, including a schedule detailing recommended 2016 facilitation of chemical applications and discharge, as well as regular maintenance, for the Municipal lagoon;

WHEREAS Councillor Kevin Lansard, Chairman of the Environmental Services Committee, has put forward a recommendation to Council to approve the above mentioned report and schedule as submitted;

BE IT RESOLVED that Council hereby approves the above mentioned report as submitted and authorizes Certified Lagoon Operator Martin van Osch to complete the necessary works as outlined in the report and schedule.

Carried.

MINUTES

138-16 Lansard - Massicotte

BE IT RESOLVED that the minutes of the regular meeting held on March 9, 2016 be adopted as circulated.

Carried.

FINANCE

Cheque Listing

139-16 Courcelles - Eros

BE IT RESOLVED that the following cheques, numbered 20160311 - 20160342 (inclusive), in the amount of \$84,312.33, be approved for payment.

Carried.

CONSENT AGENDA

140-16 Courcelles - Reimer

BE IT RESOLVED that the consent agenda consisting of 8 items be adopted as circulated.

Carried.

UNFINISHED BUSINESS

**2016 RM of Ste. Anne Gravel Fees** – Tabled until the next meeting.

**Deputy Minister of Municipal Government re: MRIP Extension** – Received as information.

BY-LAW(s)

**Outdoor Fire By-Law #09-2010 re: Review and Discussion** – Received as information.

**DELEGATION**

7:00 pm The Town of Ste. Anne Council, CAO and Recreation Director attended the meeting to present to Council recreation plans for the Town of Ste. Anne, services these proposals will provide to RM of Ste. Anne residents and to request a financial contribution towards the proposal.

Council recessed for 10 minutes at 7:30 pm.

**NEW BUSINESS****Permits****141-16 Courcelles - Saindon**

BE IT RESOLVED that Permit #'s 25, 27 & 32-16 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review.

**Carried.**

**Permit #30-16****142-16 Eros - Lansard**

BE IT RESOLVED that Permit #30-16 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, and on the condition that the minimum setback requirements, as determined by Council, are as follows:

- a) Front Yard - 100 feet;
- b) West Side Yard - 25 feet;
- c) East Side Yard - 25 feet;
- d) Rear Yard - 25 feet.

**Carried.**

**Permit #31-16****143-16 Courcelles - Lansard**

BE IT RESOLVED that Permit #31-16 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review, and on the following conditions:

- a) That the top of the basement floor of the proposed structure be built no more than 4 feet below prairie level;
- b) That the applicant receive confirmation from the Ward Councillor that the excavation has been done as per condition 'a)' after the forming for the foundation is complete and prior to proceeding with the pouring of the concrete for the foundation; and
- c) That the Municipality is not responsible for any damages caused by flooding.

**Carried.**

**Permit #33-16****144-16 Courcelles - Reimer**

BE IT RESOLVED that Permit #33-16 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review, and on the following conditions:

- a) That an inspection report for the RTM to be moved on-site be included as a required inspection for the project and that this inspection report must be satisfactory, among all others, in order for the \$500.00 building permit deposit to be refunded;
- b) That the existing residence be removed within one year of the new structure's occupancy in order for the \$500.00 building permit deposit to be refunded;
- c) That condition "b)" not be met, that this matter will be referred to Municipal By-Law Enforcement;
- d) That the applicant contact the CAO to propose a date for the relocation of the subject structure to confirm there is no contravention to any road restrictions and/or does not interfere with any road maintenance projects.

**Carried.**

**Permit #35-16****145-16 Lansard - Eros**

BE IT RESOLVED that Permit #35-16 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations, including all the conditions of the Plan Review, and on the following conditions:

- a) That the top of the basement floor of the proposed structure be built no more than 3 feet below prairie level;
- b) That the applicant receive confirmation from the Ward Councillor that the excavation has been done as per condition 'a)' after the forming for the foundation is complete and prior to proceeding with the pouring of the concrete for the foundation; and
- c) That the Municipality is not responsible for any damages caused by flooding.

**Carried.**

**Permit #36-16****146-16 Lansard - Eros**

BE IT RESOLVED that Temporary Permit #36-16 be hereby approved as presented to Council, as per amended Zoning By-Law #10-2010, subject to all municipal and provincial regulations;

BE IT FURTHER RESOLVED that this Temporary Permit shall expire on April 1, 2017 at which point the structure must be removed from the premises, unless a Building Permit for a single family residence has been obtained and construction begun on the house.

**Carried.**

**S/D F#4175-15-7625 (Proulx/Loewen)****147-16 Lansard - Courcelles**

WHEREAS the Municipality did receive a request to subdivide, as identified by File #4175-15-7625, in Pt. RL's 81, 82 & 83-AN-3626, to realign the property boundaries to consolidate approx. 0.8 acres from CT #2383471 with CT #2755175, currently being used as a driveway to CT #2755175, in exchange for an approx. 0.8 acre piece of land from CT #2755175, CT #2383471 in an area zoned "RR" Rural Residential and CT #2755175 in an area zoned "RM" Rural Mixed;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-15-7625, is hereby approved on the following conditions:

- a) That the applicant obtain a Legal Plan or Legal Description, as prescribed by the Community and Regional Planning Branch, and a Building Location Certificate prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b) That the applicant obtain any necessary variations as a result of the Plan and Building Location Certificate;
- c) That the extended portion of CT #2383471 be rezoned to "RR" Rural Residential; and
- d) That all costs be borne by the developers.

**Carried.**

**S/D F#4175-15-7644 (Loewen)****148-16 Lansard - Eros**

WHEREAS the Municipality did receive a request to subdivide, as identified by File #4175-15-7644, in Pt. RL 81 & 82-AN-3626, further to Subdivision File #4175-15-7625, to subdivide the existing approx. 310 acre parcel, currently held under CT #5715175, to create an approx. 3.65 acre Rural Residential parcel, leaving a residual approx. 306.35 acre Agricultural, all lots currently in an area zoned "RM" Rural Mixed;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-15-7644, is hereby approved on the following conditions:

- a) That the applicant obtain a Legal Plan or Legal Description, as prescribed by the Community and Regional Planning Branch, and a Building Location Certificate prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b) That the applicant obtain any necessary variations as a result of the Plan and Building Location Certificate;
- c) That the registration of Subdivision File #4175-15-7625 should be complete prior to the registration of this Subdivision File #4175-15-7644;
- d) That all costs be borne by the Developer; and
- e) That a contribution of \$750.00 per parcel created be paid to the Municipality for municipal purposes.

**Carried.**

**RM Office Custodial Contract****149-16 Lansard - Eros**

WHEREAS the Municipality has received and reviewed 4 bids for custodial services at the Municipal Office;

BE IT RESOLVED that Council hereby awards the above mentioned custodial contract to Simply Polished Commercial & Residential Cleaning Services, as per the bid provided, for an approximate one-year term and on the condition that an agreement be entered into between the contractor and the Municipality.

**Carried.**

**Snow Raiders Snowmobile Club re: Request for Bldg. on RM Property – Tabled until the next meeting.**

BY-LAW(s) (cont'd)

**Tax Levy By-Law**

**1<sup>st</sup> reading**

**150-16 Courcelles - Reimer**

BE IT RESOLVED that By-Law #04-2016, setting the rates of taxation for 2016, be given first reading;

BE IT FURTHER RESOLVED that a special meeting be called for the Financial Plan Hearing on Tuesday, April 19, 2016 at 7:00 pm to be held at the Municipal office.

**Carried.**

**COMMITTEE REPORTS**

Chairman of the Transportation Committee reported on the following:

- Flooding risks were mitigated by the Committee for a 5-day period in the previous week
- There was damage to driveways on Tall Grass Road due to high water
- A 2<sup>nd</sup> culvert may be necessary at the corner of Rds. 40E and 47N
- A culvert may need to be lowered 8" on the corner of Rds. 42E and 46N

Chairman of the Protective Services Committee reported on the following:

- Changes are being made to the RM of Ste. Anne Emergency Plan

**IN CAMERA**

**151-16 Courcelles - Saindon**

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, fire call reports, by-law enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

**Carried.**

**OUT OF CAMERA**

**152-16 Saindon - Reimer**

BE IT RESOLVED that this meeting reconvene into regular session.

**Carried.**

**B/L Enf Report**

**153-16 Saindon - Courcelles**

BE IT RESOLVED that the detailed March 17, 2016 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck;

BE IT FURTHER RESOLVED that the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on the by-law enforcement discussions.

**Carried.**

**Auth. Attend.**

**154-16 Lansard - Reimer**

BE IT RESOLVED that Reeve Art Bergmann be authorized to attend the office of Municipal Solicitor Robert Dowhan of Dowhan & Dowhan Law Corporation to deal with legal matters on a date and time yet to be determined in Winnipeg and that all associated costs are authorized to be paid.

**Carried.**

**Barricade Purchase**

**155-16 Eros - Massicotte**

BE IT RESOLVED that Councillor and Transportation Committee Chairman Jake Reimer be hereby authorized to arrange for the construction of approx. 30 heavy-duty road barricades at the approx. cost of \$100.00 each.

**Carried.**

**MIT re: PTH 1 Access Removals and Service Road Construction Proposal – CAO to investigate.**

ADJOURNMENT

**156-16 Saindon - Courcelles**

BE IT RESOLVED that the regular meeting be adjourned at 9:38 pm.

**Carried.**

NEXT MEETING(s)

Day Council Meeting

April 7, 2016 @ 9:00 am

Financial Plan Special Meeting

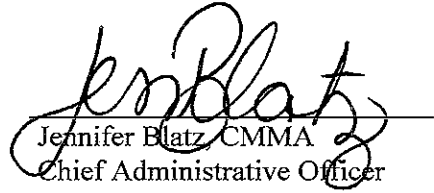
April 19, 2016 @ 7:00 pm

Evening Council Meeting

April 20, 2016 @ 6:30 pm



Art Bergmann  
Reeve  
RM of Ste. Anne



Jennifer Blatz CMMA  
Chief Administrative Officer  
RM of Ste. Anne