

**THE RURAL MUNICIPALITY OF STE. ANNE**

**July 27, 2016**

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on July 27, 2016.

Reeve Art Bergmann called the meeting to order at 6:31 pm with the following members of Council present: Renald Courcelles, Paul Saindon, Kevin Lansard, Roger Massicotte and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Councillor Jake Reimer was absent.

**ADOPTION OF AGENDA**

**352-16 Courcelles - Eros**

BE IT RESOLVED that the agenda for the regular meeting of July 27, 2016 be adopted as circulated and amended.

**Carried.**

Councillor Jake Reimer arrived at 6:33 pm.

**MINUTES**

**353-16 Saindon - Massicotte**

BE IT RESOLVED that the minutes of the regular meeting held on July 13, 2016 be adopted as circulated.

**Carried.**

**FINANCE**

**Cheque Listing**

**354-16 Courcelles - Lansard**

BE IT RESOLVED that the following cheques, numbered 20160779 – 20160820 (inclusive), in the amount of \$280,577.63, be approved for payment.

**Carried.**

**CONSENT AGENDA**

**355-16 Lansard - Saindon**

BE IT RESOLVED that the consent agenda consisting of 9 items be adopted as circulated.

**Carried.**

**UNFINISHED BUSINESS**

**RFD Pumper Repairs**

**356-16 Saindon – Courcelles**

WHEREAS the pump on the Richer Fire Department (RFD) pumper truck needs to be rebuilt as recommended by Keewatin Truck Service, as per their Estimate #071816 in the amount of \$14,195.03, including taxes;

BE IT RESOLVED that Council hereby accepts Keewatin Truck Service Estimate #071816 and authorizes all work to be completed and costs to be paid as per estimate.

**Carried.**

**Asphalt Repairs**

**357-16 Courcelles - Reimer**

WHEREAS the Municipality did receive 3 quotations for asphalt patching and repairs on various roads, including Dawson Road and Paradise Road;

BE IT RESOLVED that Council hereby accepts the quotation as submitted by Maple Leaf Construction Ltd., dated July 18, 2016, for asphalt repairs and patching in the amount of \$103,240.00, plus applicable taxes, and authorizes all works to be completed and costs to be paid as per quotation.

**Carried.**

**Permit Approval****358-16 Lansard - Eros**

BE IT RESOLVED that the Development Officer be hereby authorized to approve and release permits that are in accordance with municipal, provincial and federal regulations, with the exception of the following which will continue to require authorization by Resolution of Council:

- a) Dwellings, including any structural alterations and additions (not including ready-to-move homes being moved off-site);
- b) Commercial (non-residential/non-farm) uses and structures;
- c) Development Permits for Home Occupations/Industries;
- d) Detached Accessory Buildings over 538 square feet; and
- e) Farm Buildings over 6000 square feet.

**Carried.**

**Mennonite Heritage Village (Canada) Inc. re: Annual Golf Tournament – Received as information.**

**Manitoba Sustainable Development re: LIDAR Acquisition Project – Received as information.**

**EMSolutions re: Product Link & Vision Link Applications – Received as information.**

**Department of Sustainable Development – Tabled at 7:00 pm for the scheduled Hearings.**

**HEARING(s)**

Reeve Art Bergmann declared that the meeting recess to go into Hearings at 7:04 pm.

**VO #07-16 (Proulx)**

A Public Hearing was held for Variation Order (VO) #07-16 to vary the minimum site width requirement from 200 feet to approx. 73 and 95 feet respectively on property identified as Pt. SW ¼ 15-8-7E, in an area zoned "RR" Rural Residential, for Proposed Lot 5 and 6 as per the Legal Plan as required under conditions of Subdivision File #4175-15-7501 approving Resolution #547-15.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions and, as there were none, declared the hearing for VO #07-16 closed.

**VO #10-16 (Goossen)**

A Public Hearing was held for Variation Order (VO) #10-16 to vary the following bulk requirements for a proposed rooster barn (maximum of 50 Animal Units for the entire operation) on property identified as Pt. NE ¼ 5-8-6E, Lots 2 and 3 Plan 16767, in an area zoned "A" Agriculture:

- a) Minimum site area from 80 acres to approx. 79.50 acres;
- b) Minimum separation distance from a Designated Area to an Animal Housing Facility producing under 100 Animal Units from 1739 feet to approx. 830 feet.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions and, as there were none, declared the hearing for VO #10-16 closed.

**VO #11-16 (Friesen)**

A Public Hearing was held for Variation Order (VO) #11-16 to vary the minimum front yard setback requirement from 125 feet to approx. 70 feet for a proposed warehouse on property identified as Pt. SW ¼ 2-8-6E, Lot 4 Plan 33484, in an area zoned "HC" Highway Commercial.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions and, as there were none, declared the hearing for VO #11-16 closed.

**CU #07-16 (Loewen)**

A Public Hearing was held for Conditional Use Order (CU) #07-16 to allow for the keeping of animals to a maximum of 10 Animal Units on property identified as Pt. NE ¼ 10-8-8E, in an area zoned "NE" Natural Environment.

No written or verbal representations were made for or against this proposal. Reeve Art Bergmann asked if there were any questions and, as there were none, declared the hearing for CU #07-16 closed.

## HEARING DECISION(s)

**VO #07-16 (Proulx)****359-16 Lansard - Courcelles**

WHEREAS a Public Hearing was held for Variation Order (VO) #07-16 to vary the minimum site width requirement from 200 feet to approx. 73 and 95 feet respectively on property identified as Pt. SW ¼ 15-8-7E, in an area zoned "RR" Rural Residential, for Proposed Lot 5 and 6 as per the Legal Plan as required under conditions of Subdivision File #4175-15-7501 approving Resolution #547-15;

BE IT RESOLVED that VO #07-16 be hereby approved.

Carried.

**VO #10-16 (Goossen)****360-16 Massicotte - Eros**

WHEREAS a Public Hearing was held for Variation Order (VO) #10-16 to vary the following bulk requirements for a proposed rooster barn (maximum of 50 Animal Units for the entire operation) on property identified as Pt. NE ¼ 5-8-6E, Lots 2 and 3 Plan 16767, in an area zoned "A" Agriculture:

- a) Minimum site area from 80 acres to approx. 79.50 acres;
- b) Minimum separation distance from a Designated Area to an Animal Housing Facility producing under 100 Animal Units from 1739 feet to approx. 830 feet;

BE IT RESOLVED that VO #10-16 be hereby approved.

Carried.

**VO #11-16 (Friesen)****361-16 Massicotte - Reimer**

WHEREAS a Public Hearing was held for Variation Order (VO) #11-16 to vary the minimum front yard setback requirement from 125 feet to approx. 70 feet for a proposed warehouse on property identified as Pt. SW ¼ 2-8-6E, Lot 4 Plan 33484, in an area zoned "HC" Highway Commercial;

BE IT RESOLVED that VO #11-16 be hereby approved.

Carried.

**CU #07-16 (Loewen)****362-16 Courcelles - Eros**

WHEREAS a Public Hearing was held for Conditional Use Order (CU) #07-16 to allow for the keeping of animals to a maximum of 10 Animal Units on property identified as Pt. NE ¼ 10-8-8E, in an area zoned "NE" Natural Environment;

BE IT RESOLVED that CU #07-16 be hereby approved.

Carried.

## DELEGATION

7:15 pm      Elseline Fenton and Michael Kowalson attended the meeting on behalf of STARS Manitoba Foundation to present an overview of the program and to discuss ideas for future partnerships.

Council recessed for 5 minutes at 7:42 pm.

UNFINISHED BUSINESS (*cont'd*)

**Department of Sustainable Development (*cont'd*)** – Received as information.

**Caisse Operating Account****363-16 Eros - Lansard**

WHEREAS the Caisse Financial Groupe (Caisse) has completed a review of the RM of Ste. Anne operating and savings accounts and has submitted an offer for revised banking services, dated July 18, 2016;

BE IT RESOLVED that Council hereby accepts the offer from Caisse for revised banking services as submitted and authorizes the Reeve and CAO to sign any documents to facilitate the proposed improvements to the RM of Ste. Anne operating and reserve accounts.

Carried.

**NEW BUSINESS****Permit #105-16****364-16 Courcelles - Saindon**

BE IT RESOLVED that Permit #105-16 be hereby approved as presented to Council and on all of the terms and conditions of Conditional Use Order #07-16, approving Resolution #362-16.

**Carried.**

**Permit #106-16****365-16 Reimer - Lansard**

BE IT RESOLVED that Permit #106-16 be hereby approved as presented to Council, including all of the conditions of the Plan Review and all of the terms and conditions of Variation Order #11-16, approving Resolution #361-16.

**Carried.**

**Permit #111-16****366-16 Saindon - Courcelles**

BE IT RESOLVED that Permit #111-16 be hereby approved as presented to Council, including all the conditions of the Plan Review.

**Carried.**

**Permits****367-16 Courcelles - Lansard**

BE IT RESOLVED that Permit #'s 109, 110, 112 and 114-16 be hereby approved as presented to Council, including all of the conditions of the Plan Review, if applicable.

**Carried.**

**S/D F#4175-16-7690 (Maendal)****368-16 Massicotte - Saindon**

WHEREAS the Municipality did receive a request to subdivide, as identified by File #4175-16-7690, in Pt. SW ¼ 9-8-6E, to subdivide an approx. 8.25 acre parcel to create an additional approx. 2 acre parcel in an area zoned "A" Agriculture;

BE IT RESOLVED that the application for approval to subdivide, identified by File #4175-16-7690, is hereby approved on the following conditions:

- a) That the applicant obtain a Legal Plan, as prescribed by the Community and Regional Planning Branch, and a Building Location Certificate prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
- b) That the applicant obtain any necessary variations;
- c) That amended Development Plan By-Law #03-2007 be further amended to re-designate Proposed Lot 1 from Rural Agriculture, instead to be included in the Greenland Settlement Centre;
- d) That once condition "c)" has been satisfied, that amended Zoning By-Law #10-2010 be further amended to re-zone Proposed Lot 1 from "A" Agriculture to "GD" General Development; and
- e) That all costs be borne by the developers;
- f) That a contribution fee of \$1,500.00 per parcel created be paid to the Municipality for municipal purposes.

**Carried.**

**MuniWare PO Module****369-16 Lansard - Eros**

WHEREAS administration has requested and received a quotation from MuniWare Information Systems Inc. (MuniWare) for a Purchase Order module to be added to the existing municipal financial software in the amount of \$6,100.00, plus applicable taxes;

BE IT RESOLVED that Council hereby accepts the quotation from MuniWare for a Purchase Order module and authorizes all work to be done and associated costs to be paid as per quotation.

**Carried.**

**LUD of Richer Minutes****370-16 Lansard - Saindon**

BE IT RESOLVED that the minutes of the regular meeting of the LUD of Richer Committee, held on July 6, 2016, be adopted as circulated, including all financial and contractual commitments therein.

**Carried.**

**Auth. Attend.****371-16 Massicotte - Lansard**

BE IT RESOLVED that Council hereby authorizes Councillor Randy Eros and the CAO to attend the Town of Ste. Anne Splash Pad Grand Opening on July 28, 2016 in the Town of Ste. Anne and all associated costs to be paid.

**Carried.**

**Auth. Attend.****372-16 Eros - Lansard**

BE IT RESOLVED that Council hereby authorizes Richer Fire Chief Paul Saindon and the ACAO to attend relevant 5-day building code courses to be offered between September 2016 and May 2017 by the Manitoba Emergency Services College in Winnipeg with all associated costs to be paid.

Carried.

**RM of Hanover re: Municipal Drainage Policy – Tabled.**

**Collections Agency****373-16 Saindon - Courcelles**

BE IT RESOLVED that Council hereby authorizes administration to make the necessary arrangements to proceed with the collection of overdue accounts which cannot be collected through the tax roll through various collections agencies available.

Carried.

**AMM Mun. Visit****374-16 Massicotte - Eros**

WHEREAS the Association of Manitoba Municipalities' (AMM) has scheduled the Board of Director's Eastern District Municipal Visit with the RM of Ste. Anne on September 7, 2016 at the Municipal Office;

BE IT RESOLVED the CAO confirm the above with the AMM and that the September 14 and 28, 2016 regular Council meetings be changed to September 7 and 21, 2016 and that this date change be advertised in accordance with the Procedures By-Law.

Carried.

**IN CAMERA****375-16 Courcelles - Saindon**

BE IT RESOLVED that this meeting recess to go in camera to further discuss matters in the preliminary stages of discussion, fire call reports, by-law enforcement, legal and/or personnel issues, and that all matters shall remain confidential until a report is made public.

Carried.

**OUT OF CAMERA****376-16 Lansard - Reimer**

BE IT RESOLVED that this meeting reconvene into regular session.

Carried.

**B/L Enf Report****377-16 Courcelles - Reimer**

BE IT RESOLVED that the detailed July 21, 2016 by-law enforcement report be accepted as submitted by By-Law Enforcement Officer David Buck;

BE IT FURTHER RESOLVED that the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on the by-law enforcement discussions.

Carried.

**Permit #59-00****378-16 Lansard - Saindon**

WHEREAS Permit #59-00 was approved by Resolution #556-00 for the placement of a mobile home as a temporary residence while the owner was building a new home, on the condition that the mobile home be moved off the property when the new home was completed and subject to the conditions established by Resolution #221-98;

AND WHEREAS the subject mobile home remains on the property permanently;

BE IT RESOLVED that the subject structure under Permit #59-00 be deemed permanent.

Carried.

**COMMITTEE REPORTS**

The Chairman of the Transportation Committee reported on the following:

- Road side mowing is currently being completed
- 2016 dust controlling and gravelling has been completed
- Various drainage projects are currently being completed

The Chairman of the Personnel and Policy Committee had nothing to report.

The Chairman of the Environmental Services Committee had nothing to report.

The Chairman of the Protective Services Committee reported on the following:

- A job description for the new Municipal Emergency Coordinator has been completed and forwarded to the Town of Ste. Anne for review

**ADJOURNMENT**

**379-16 Courcelles - Lansard**

BE IT RESOLVED that the regular meeting be adjourned at 10:10 pm.

**Carried.**

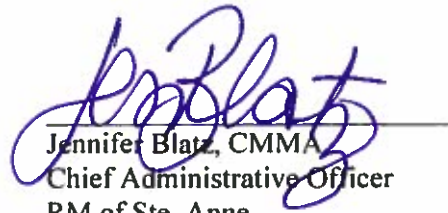
**NEXT MEETING(s)**

Day Council Meeting  
Day Council Meeting

August 17, 2016 @ 9:00 am  
September 7, 2016 @ 9:00 am



Art Bergmann  
Reeve  
RM of Ste. Anne



Jennifer Blatz, CMMA  
Chief Administrative Officer  
RM of Ste. Anne