



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

February 14, 2018 - Regular Meeting of Council - 9:00 am

1. CALL TO ORDER

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2. ADOPTION OF AGENDA

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3. ADOPTION OF MINUTES

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4. FINANCE

4.1 Cheque Listing

4.2 Financial Statements

4.2.1 December 31, 2017 Incomplete Financial Statements

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5. HEARINGS - 11:00 AM

5.1 Variation Order #01-18 - Unger/Unrau - Site Area for Poultry Operation

5.2 Variation Order #02-18 - Dube - Subdivision File #4175-17-7893

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6. DELEGATIONS

6.1 1:00 pm - Steinbach RCMP Staff Sergeant Harold Laninga - 2017 Statistics

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7. CONSENT AGENDA

7.1

Statistics Canada - Statistical Information for Municipalities in the Province of Manitoba

- 7.2 AMM - Various Documents
- 7.3 FCM - Various Documents
- 7.4 MB Hydro - Manitoba-Minnesota Transmission Line
- 7.5 MGRA - Various Documents
- 7.6 RM of La Broquerie - Zoning By-Law Amendment
- 7.7 Seine River School Division - Report to the Community
- 7.8 Environment & Climate Change Canada - Lake Winnipeg Basin Program
- 7.9 Ste. Anne Food Bank - February Agenda
- 7.10 Airscapes - Aerial Photography
- 7.11 Fire Smart Canada - Wildfire Community Preparedness Day
- 7.12 Community Futures Triple R/Eastman Tourism - Tourism Information Sharing Session
- 7.13 RRBC - Annual Fish Dinner Gala
- 7.14 CLPA - Agricultural Crown Lands for Rent
- 7.15 RCMP - Invitation to Participate
- 7.16 Eastman Tourism - February Newsletter
- 7.17 MB Public Safety - Fleetnet Replacement Project
- 7.18 \*\*\*MB EMO - Flood Preparedness Seminars
- 7.19 RRBC Annual Fish Dinner Gala

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**8. UNFINISHED BUSINESS**

- 8.1 AMM - Aggregate Fee Regulation

- 8.2 Napier Emergency Consulting - March Exercise
  - 8.3 CLPA - PR302 Crown Lands Quarry Permit
  - 8.4 MB Historical Society - Award for Historical Preservation & Promotion - Godard Applications
  - 8.5 RMs of Tache/Ste. Anne - Road 48N Drainage/Road Project Proposal
  - 8.6 STARS Letter of Support
  - 8.7 Richer School - Town Cleanup Grant
  - 8.8 MB Hydro - Solar Energy Program Pilot
  - 8.9 \*\*\*Subdivision File #4175-17-7882 - Foundation Depth Restrictions
  - 8.10 \*\*\*BDO - Audit Planning Report to Council
  - 8.11 \*\*\*RM of La Broquerie - Loewen Boulevard
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## 9. NEW BUSINESS

- 9.1 Permits
  - 9.1.1 Permit Report to Council - January 2018
- 9.2 MB Weed Supervisors Association - Authorized Attendance
- 9.3 Eastman Recycling Services - Incorrect Tare Weights
- 9.4 Public Works - Truck Toolbox
- 9.5 MBSG - Watershed Planning & Programs Section - Conservation District Re-Aligning
- 9.6 Eastman Immigration Services - Richard Harder Farewell
- 9.7 Eco-West - PCP National Measures Report Survey
- 9.8 Richer Fire Department - Level 1 Training
- 9.9 Municipal Office - Cleaning Contract

- 9.10 Subdivision File #4175-17-7968 - Chaput
  - 9.11 Civic Road Sign Quotations
  - 9.12 Ste. Anne Aces - Sponsorship Requests
  - 9.13 AMM - Mayors, Reeves & CAOs Meeting
  - 9.14 LUD of Richer - February 7, 2018 Minutes
  - 9.15 Text2Car - Fleet Tracking
  - 9.16 Emerson-Franklin - Inter-Municipal Curling Event
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## 10. BY-LAWS

- 10.1 By-Law #01-2018 - Ward Boundary By-Law - 1st Reading
  - 10.2 By-Law #9-2010 - Outdoor Burning By-Law - Review
  - 10.3 By-Law #10-2016 - Zoning BL Amendment - Rail Car Storage Bins - 2nd Reading
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## 11. PUBLIC WORKS REPORT

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## 12. COMMITTEE REPORTS - NONE

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## 13. NOTICE OF MOTION / PETITION - NONE

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## 14. IN CAMERA

- 14.1 In Camera
  - 14.2 Out of Camera
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## 15. ADJOURNMENT

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**Rural Municipality of Ste. Anne**  
**Meeting Minutes**  
**Regular Meeting of Council February 14, 2018 - 9:00 am**

Minutes of the regular meeting of the Rural Municipality of Ste. Anne held at the Municipal Office in the RM of Ste. Anne on February 14, 2018.

Reeve Art Bergmann called the meeting to order at 9:00 am with the following members of Council present: Jake Reimer, Paul Saindon, Roger Massicotte and Randy Eros. Also present were CAO Jennifer Blatz and Assistant CAO Nadine Vielfaure.

Councillors Renald Courcelles and Kevin Lansard were absent.

Reeve Art Bergmann opened the meeting with an invocation.

**ADOPTION OF AGENDA**

2018-060

Councillor Reimer

Councillor Eros

BE IT RESOLVED that the agenda for the regular meeting of February 14, 2018 be adopted as circulated and amended.

**CARRIED**

**ADOPTION OF MINUTES**

2018-061

Councillor Saindon

Councillor Massicotte

BE IT RESOLVED that the minutes of the regular meeting held on January 24, 2018 be adopted as circulated.

**CARRIED**

**FINANCE**

**Cheque Listing**

2018-062

Councillor Reimer

Councillor Eros

BE IT RESOLVED that the following cheques numbered 20180134 – 20180201 (inclusive) in the amount of \$68,890.68 be approved for payment.

**CARRIED**

**Financial Statements**

2018-063

Councillor Massicotte

Councillor Eros

BE IT RESOLVED that the incomplete Financial Statements for the periods ending December 31, 2017 (incomplete) and January 31, 2018 be approved as presented.

**CARRIED**

Councillor Kevin Lansard arrived at 9:20 am.

**CONSENT AGENDA**

2018-064

Councillor Saindon

Councillor Reimer

BE IT RESOLVED that the consent agenda consisting of the following 18 items be adopted as circulated:

Statistics Canada - Statistical Information for Municipalities in the Province of Manitoba

AMM - Various Documents

FCM - Various Documents

MB Hydro - Manitoba-Minnesota Transmission Line

MGRA - Various Documents

RM of La Broquerie - Zoning By-Law Amendment

Seine River School Division - Report to the Community

Environment & Climate Change Canada - Lake Winnipeg Basin Program

Ste. Anne Food Bank - February Agenda

Airscapes - Aerial Photography

Fire Smart Canada - Wildfire Community Preparedness Day

Community Futures Triple R/Eastman Tourism - Tourism Information Sharing Session

RRBC - Annual Fish Dinner Gala

CLPA - Agricultural Crown Lands for Rent

RCMP - Invitation to Participate

Eastman Tourism - February Newsletter

MB Public Safety - Fleetnet Replacement Project

MB EMO - Flood Preparedness Seminars

**CARRIED**

**RRBC Annual Fish Dinner Gala**

2018-065

Councillor Eros

Councillor Reimer

BE IT RESOLVED that Council hereby authorizes all available members of Council to attend the RRBC Annual Fish Dinner Gala in West St. Paul on March 22, 2018 with all associated costs to be paid.

**CARRIED**

**UNFINISHED BUSINESS**

**AMM - Aggregate Fee Regulation**

Received as information.

**Napier Emergency Consulting - March Exercise**

Received as information.

**CLPA - PR302 Crown Lands Quarry Permit**

2018-066

Councillor Reimer

Councillor Eros

WHEREAS the Municipality has received a quotation from White Stone Construction Ltd. for the crushing and stockpiling of Traffic Gravel Class "A" Modified on both Pt. NW 21-7-8E (owned by the Municipality and Pt. SW 21-7-8E (owned by Her Majesty the Queen, Casual Quarry Permit No. CP-2018-1011988 for 10,000 tonnes);

BE IT RESOLVED that the Municipality apply to the Crown Lands Property Agency for an increase to the maximum tonnage under the Permit identified above;

BE IT FURTHER RESOLVED that the Municipality accepts the above mentioned quotation as presented and authorizes all works to be completed as authorized under the Casual Quarry Permit up to a maximum of 20,000 tonnes, should the increase to the permit be granted, with all associated costs to be paid.

**CARRIED**

**MB Historical Society - Award for Historical Preservation & Promotion - Godard Applications**

2018-067

Councillor Saindon

Councillor Eros

WHEREAS the Lieutenant Governor of Manitoba, in consultation with the Manitoba Historical Society, presents the Annual Historical Preservation Award to worthy Manitobans who have provided prolonged and meritorious service in the preservation and promotion of Manitoba history;

AND WHEREAS Council nominated Roger and Yvonne Godard to receive the 2017 Historical Preservation Award for their sustained years of exemplary community service in establishing and maintaining the Dawson Trail Museum in the LUD of Richer and efforts to conserve the history of the Dawson Trail but has received a letter from the Society informing the Municipality that there were a large number of nominations in 2017 and that Council's nominations could not be recommended to the Lieutenant Governor;

BE IT RESOLVED that Council hereby nominates Roger and Yvonne Godard again in 2018 as described above and authorizes Administration to submit these to the MB Historical Society.

**CARRIED**

**RMs of Tache/Ste. Anne - Road 48N Drainage/Road Project Proposal**

Received as information.

**STARS Letter of Support**

Received as information.

**Richer School - Town Cleanup Grant**

2018-068

Councillor Saindon

Councillor Lansard

BE IT RESOLVED that Council supports the Richer School with a sponsorship in the amount of \$500.00 to be used towards their student breakfast program with the costs to be borne by the LUD of Richer under their 2017 budgeted expenditures.

**CARRIED**

**MB Hydro - Solar Energy Program Pilot**

Deferred to the Environment Services Committee.

Council recessed for 6 minutes at 10:02 am.

**BDO - Audit Planning Report to Council**

Received as information.

**RM of La Broquerie - Loewen Boulevard**

CAO to respond.

**Subdivision File #4175-17-7882 - Foundation Depth Restrictions**

2018-069

Councillor Lansard

Councillor Eros

WHEREAS Subdivision File #4175-17-7882 was conditionally approved by Resolution #2017-479;

BE IT RESOLVED that the following additional conditions of Subdivision File #4175-17-7882 be required as follows:

1. That a swale be constructed along the west property lines of Proposed Lots 1-5; and
2. That the following depth restrictions be imposed for foundations of all structures proposed to be placed or constructed on Proposed Lots as follows:
  - a. That the top of the foundation footing of any proposed structure on Proposed Lots 1-5 be built no lower than prairie level;
  - b. That the top of the foundation footing of any proposed structure on Proposed Lots 6-14 be built no lower than 3 feet below prairie level;
  - c. That should the developer or property owner wish to have this condition varied for any specific lot, an application must be made in writing to the CAO or an authorized Municipal Agent;

(cont'd on Page 4)

(cont'd from Page 3)

- d. That the developer inform all potential purchasers of any of the proposed lots of the conditions described herein;
- e. That the applicant receive confirmation from an authorized Municipal Agent that the foundation excavation has been done to the specifications described herein after the forming is complete and prior to proceeding with pouring the concrete for the foundation; and
- f. That the municipality is not responsible for any damages caused by flooding or water damage; and

BE IT FURTHER RESOLVED that the above additional conditions of Subdivision File #4175-17-7882 be attached to the Development Agreement required under conditionally approving Resolution #2017-479 as Schedule "D" Pt. I.

**CARRIED**

Council recessed for 5 minutes at 10:54 am.

**HEARINGS**

2018-070

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that Council hereby recess this regular meeting and go into public hearings at 10:59 am.

**CARRIED**

**Variation Order #01-18 - Unger/Unrau - Site Area for Poultry Operation**

At 11:02 am, the Reeve called to order the Public Hearing for Variation Order #01-18 to vary the minimum site area requirement from 80 acres to approx. 8.4 acres for a livestock (poultry) operation of approx. 70 animal units on Pt. SW 30-8-6E in an area zoned Agriculture.

The CAO read the notice.

The applicants and property owner spoke in favour of the proposal.

No members of the public made presentations in regards to the proposal.

**Variation Order #02-18 - Dube - Subdivision File #4175-17-7893**

At 11:05 am, the Reeve called to order the Public Hearing for Variation Order #02-18 to vary the following minimum bulk requirements as a condition of Subdivision File #4175-17-7893, approving Resolution #2017-430, on Pt. W 1-7-7E, Lot 1 Plan 34967, in an area zoned Pt. Agriculture and Pt. Agriculture/Environment Protection:

**Residual Parcel (agricultural-use):**

Vary the minimum site area requirement from 80 acres to approx. 44.3 acres; and

**Proposed Lot 1 (rural residential-use):**

To address the encroachment of an existing concrete retaining wall to a maximum of 13.35 feet from Pt. W 1-7-7E onto the subject property.

The CAO read the notice.

The applicant was not in attendance.

No members of the public made presentations in regards to the proposal.

**Hearing Decisions**

2018-071

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that this meeting reconvene into regular session at 11:09 am.

**CARRIED**

**Variation Order #01-18 - Unger/Unrau - Site Area for Poultry Operation**

2018-072

Councillor Massicotte

Councillor Reimer

WHEREAS a Public Hearing was held for Variation Order #01-18 to vary the minimum site area requirement from 80 acres to approx. 8.4 acres for a livestock (poultry) operation of approx. 70 animal units on Pt. SW 30-8-6E in an area zoned Agriculture;

BE IT RESOLVED that Variation Order #01-18 be approved.

**CARRIED**

**Variation Order #02-18 - Dube - Subdivision File #4175-17-7893**

2018-073

Councillor Eros

Councillor Saindon

WHEREAS a Public Hearing was held for Variation Order #02-18 to vary the following minimum bulk requirements as a condition of Subdivision File #4175-17-7893, approving Resolution #2017-430, on Pt. W 1-7-7E, Lot 1 Plan 34967, in an area zoned Pt. Agriculture and Pt. Agriculture/Environment Protection:

**Residual Parcel (agricultural-use):**

Vary the minimum site area requirement from 80 acres to approx. 44.3 acres; and

**Proposed Lot 1 (rural residential-use):**

To address the encroachment of an existing concrete retaining wall to a maximum of 13.35 feet from Pt. W 1-7-7E onto the subject property;

BE IT RESOLVED that Variation Order #02-18 be approved.

**CARRIED**

**NEW BUSINESS**

**Subdivision File #4175-17-7968 - Chaput**

2018-074

Councillor Eros

Councillor Lansard

WHEREAS Council has reviewed the Subdivision File #4175-17-7968 Report to Council proposing to realign the property lines of 2 existing properties of approx. 40.86 and 35.66 acres of land both held under CT #2931987 to create approx. 51.22 and 25.3 acre parcels, for rural residential and agricultural-uses respectively, on Pt. River Lots 80, 81 and 82 in an area zoned Pt. Rural Mixed and Pt. Rural Mixed/Environmental Protection;

BE IT RESOLVED that Subdivision File #4175-17-7968 be approved on the following conditions:

1. That the applicant obtain a Legal Plan, as prescribed by the Community and Regional Planning Branch, and a Building Location Certificate prepared by a Manitoba Land Surveyor, to determine the site widths, site areas and location of all buildings and structures including on-site wastewater management system(s) on the affected land in relation to the proposed property lines;
2. That the applicant obtain any necessary variations;
3. That a Development Agreement be entered into which restricts development within 30 metres from the normal high water mark and that existing tree and vegetation cover be preserved in order to reduce erosion and maintain bank stability; and
4. That a contribution fee of \$1,500.00 per parcel created be paid to the Municipality for municipal purposes.

**CARRIED**

**Permit Report to Council - January 2018**

Received as information.

**MB Weed Supervisors Association - Authorized Attendance**

2018-075

Councillor Lansard

Councillor Eros

BE IT RESOLVED that Council authorizes Councillor Jake Reimer and PW Lead Hand Kevin Medeiros to attend the 2018 Municipal Weed Control Issues seminar hosted by the MB Weed Supervisors Association in Carberry on March 21, 2018 with all associated costs to be paid.

**CARRIED**

**Eastman Recycling Services - Incorrect Tare Weights**

Received as information.

**Public Works - Truck Toolbox**

2018-076

Councillor Lansard

Councillor Massicotte

BE IT RESOLVED that Council authorizes the purchase of a toolbox to be installed on the PW truck with all works to be completed and associated costs to be paid.

**CARRIED**

**MBSG - Watershed Planning & Programs Section - Conservation District Re-Aligning**

Received as information.

**Eastman Immigration Services - Richard Harder Farewell**

2018-077

Councillor Saindon

Councillor Eros

BE IT RESOLVED that Council authorizes Reeve Art Bergmann to attend a Come N'Go Farewell for Richard Harder of the Eastman Immigration Services in Steinbach on February 22, 2018 with all associated costs to be paid, including a donation to be made to MCC in the amount of \$100.00 in honour of his retirement.

**CARRIED**

**Eco-West - PCP National Measures Report Survey**

2018-078

Councillor Massicotte

Councillor Saindon

BE IT RESOLVED that Council authorizes Councillor Randy Eros to complete a PCP National Measures Report Survey as requested by Eco-West with all associated costs to be paid.

**CARRIED**

**Richer Fire Department - Level 1 Training**

2018-079

Councillor Eros

Councillor Reimer

BE IT RESOLVED that Council authorizes members of the Richer Fire Department, as authorized and directed by Fire Chief Paul Saindon, to attend Level I Training until completion with all associated costs to be paid.

**CARRIED**

**Municipal Office - Cleaning Contract**

2018-080

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the Municipality renew its cleaning contract with Steinbach Janitorial Services for a one-year term with all associated costs to be paid as per contract #01-2018.

**CARRIED**

**Civic Road Sign Quotations**

2018-081

Councillor Saindon

Councillor Lansard

WHEREAS the Municipality has received 3 quotations for the purchase of approx. 1,000 civic address signs and hardware;

BE IT RESOLVED that Council hereby accepts the quotation as submitted from ATS Traffic, dated February 6, 2018, for the products described above and authorizes all installation works to be completed and associated costs to be paid.

**CARRIED**

**Ste. Anne Aces - Sponsorship Requests**

2018-082

Councillor Massicotte

Councillor Reimer

BE IT RESOLVED that Council hereby supports the Ste. Anne Aces, who will be hosting the Atom A Males Provincials from March 9 to 11, 2018, by placing a full page ad in the tournament program with all associated costs to be paid.

**CARRIED**

**AMM - Mayors, Reeves & CAOs Meeting**

CAO to respond.

**LUD of Richer - February 7, 2018 Minutes**

2018-083

Councillor Saindon

Councillor Massicotte

BE IT RESOLVED that the minutes of the regular meeting of the LUD of Richer Committee held on February 7, 2018 be adopted as circulated.

**CARRIED**

**LUD of Richer - February 7, 2018 Matters**

2018-084

Councillor Saindon

Councillor Massicotte

WHEREAS the LUD of Richer Committee has submitted requests for numerous approvals of Council as per their following Resolutions from their February 7, 2018 meeting:

1. Resolution #13 to 15-18 for approval of the LUD of Richer Financial Statements for the month ending January 31, 2018, the payments included in the February 2018 invoice summary in the amount of \$6,212.14 and their 2018 draft Financial and Service Plans as amended;
2. Resolution #16-18 for the Municipality to transfer the entire LUD of Richer 2017 year-end surplus to their Reserve Fund;
3. Resolution #17-18 for the acceptance of Crosscut Solutions Ltd. Estimate #006 dated January 31, 2018 for an additional recycling shed;
4. Resolution #18-18 for the approval of an amendment to the amounts of the prizes awarded for the 2017 Christmas Yard Decoration Contest;
5. Resolution #19-18 for authorization to advertise for weekly cleaning services at the LUD of Richer Hall; and
6. Resolution #20-18 for authorization to purchase 12 flags to be hung in various locations in the LUD of Richer to a maximum of \$1,000.00;

BE IT RESOLVED that Council hereby authorizes all works to be completed and costs to be paid as per LUD of Richer Committee Resolution #'s 13 to 20-18.

**CARRIED**

**Text2Car - Fleet Tracking**

Tabled until the next meeting.

**Emerson-Franklin - Inter-Municipal Curling Event**

Received as information.

**BY-LAWS**

**By-Law #01-2018 - Ward Boundary By-Law - 1st Reading**

2018-085

Councillor Saindon

Councillor Lansard

BE IT RESOLVED that By-Law #01-2018, being a by-law to establish a new ward system to elect municipal councillors, be given first reading.

**CARRIED**

**By-Law #9-2010 - Outdoor Burning By-Law - Review**  
Deferred to Protection Services Committee.

Council recessed from 12:01 to 12:58 pm.

**DELEGATION**

**1:00 pm - Steinbach RCMP Staff Sergeant Harold Laninga - 2017 Statistics**

Steinbach RCMP Staff Sergeant Harold Laninga attended the meeting to update Council on the past year's activities and significant events, along with a brief outlook for 2018.

**BY-LAWS (cont'd)**

**By-Law #10-2016 - Zoning BL Amendment - Rail Car Storage Bins - 2nd Reading**

2018-086

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that By-Law #10-2016, being a further amending by-law to Zoning By-Law #10-2010, be given second reading.

**CARRIED**

**PUBLIC WORKS REPORT** - Received as information.

**COMMITTEE REPORTS** – None

**NOTICE OF MOTION / PETITION** – None

**IN CAMERA**

2018-087

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2018-088

Councillor Lansard

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Fire Call Reports**

2018-089

Councillor Massicotte

Councillor Saindon

BE IT RESOLVED that the Richer, Giroux & Town of Ste. Anne Volunteer Fire Department fire call reports and the Richer Fire Chief's Report for the month of January 2018 be accepted as presented.

**CARRIED**

**By-Law Enforcement Report**

2018-090

Councillor Reimer

Councillor Eros

BE IT RESOLVED that the detailed February 08, 2018 By-Law Enforcement Report be accepted as submitted by By-Law Enforcement Officer David Buck and the CAO be authorized to provide Council's instructions to the By-Law Enforcement Officer based on In Camera discussions.

**CARRIED**

**Permit #07-18 - Gauthier - Fence**

2018-091

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that Permit #07-18 be approved as presented to Council.

**CARRIED**

**Giroux Property Offer to Purchase**

2017-092

Councillor Reimer

Councillor Eros

WHEREAS the Giroux UFM Cooperative has informed the Municipality that they are selling their community hall in Giroux, along with the surrounding land;

AND WHEREAS a skating rink and playground encroach from property owned by the RM of Ste. Anne onto property currently owned by the Giroux UFM Cooperative (Lot 1 Plan 29299) which is currently for sale;

AND WHEREAS the Municipality wishes to purchase the land onto which these structures are encroaching and assume responsibilities for the recreational facilities currently under the direction of the Giroux UFM Cooperative;

AND WHEREAS Resolution #2018-057 authorized Reeve Art Bergmann to negotiate the purchase of Lot 1 Plan 29299 for the purposes described above;

BE IT RESOLVED that the Municipality purchase Lot 1 Plan 29299 for \$10,000.00 as negotiated with all associated costs to be paid, including the legal fees of the Giroux UFM Cooperative.

**CARRIED**

**Supplemental Appeals for Timelines**

2018-092

Councillor Eros

Councillor Lansard

WHEREAS municipalities receive a supplemental assessment listing bi-annually from their district Assessment Services Office detailing changes in property assessment as a result of re-classifications, construction or removal of structures, subdivisions, etc.;

AND WHEREAS the supplemental assessments detailed above are determined by the district Assessment Offices but the period of time for which the corresponding taxes are imposed has historically been at the municipalities' discretion with any appeals of the timeframe addressed by the administration of the subject municipality;

AND WHEREAS an appeal to the timeline of a supplemental assessment has never activated the Board of Revision procedures in the RM of Ste. Anne, as supported by advice from the district Assessment Services Office;

AND WHEREAS both the district Assessment Services Office and the RM of Ste. Anne administration agree that there is a lack of precision regarding timelines in both The Municipal Act in respect to supplemental tax procedures and The Assessment Act in respect to Board of Revision procedures;

AND WHEREAS the RM of Ste. Anne's procedures regarding the determination of timelines of supplemental assessments and the issuance of the corresponding tax statements have recently been called into question by the Winnipeg Assessment Services Office whereby the municipality has been instructed to hold a Board of Revision for a supplemental tax timeline appeal which was recently submitted to administration;

AND WHEREAS this correspondence not only instructed the municipality to hold a Board of Revision but included detailed advice on what decision should be made by the Board of Revision, putting both the Board and the appellant at an immediate and premature prejudice prior to even hearing the subject appeal at a hearing;

AND WHEREAS the RM of Ste. Anne strives to impartially treat every situation equally, exercising due diligence in applying supplemental taxes fairly, consistently and legally;

AND WHEREAS this new position provided by the Provincial Assessment Services Office would set a precedent for all appeals, past, current and future, and puts ALL Manitoban municipalities in the position to question what the true procedures are regarding this matter;

(cont'd on Page 10)

(cont'd from Page 9)

BE IT RESOLVED that the RM of Ste. Anne urges the AMM, the MMAA and any other applicable organizations or parties to investigate the advice received by the Winnipeg Assessment Services Office to hold a Board of Revision for this specific circumstance, as well as the proper procedures for the application of timelines regarding supplemental assessments and associated taxation, so that they may forward this information to all Manitoban municipalities in order to ensure that these legislated procedures are applied fairly and consistently for all property owners throughout the entire Province of Manitoba;

BE IT FURTHER RESOLVED that Administration be instructed to inform the subject appellant that the appeal has been put in abeyance.

**CARRIED**

Councillor Roger Massicotte declared an interest in the following matter and left Council Chambers at 3:24 pm.

**Statement of Assets & Interests – Roger Massicotte**  
Received as information.

Councillor Roger Massicotte returned to Council Chambers at 3:28 pm.

**ADJOURNMENT**

2018-093

Councillor Lansard

Councillor Saindon

BE IT RESOLVED that this regular meeting be adjourned at 3:47 pm.

**CARRIED**

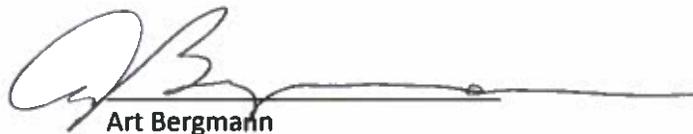
**NEXT MEETING(s)**

Evening Council Meeting

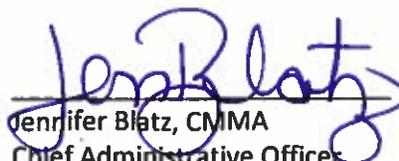
Day Council Meeting

February 28, 2018 @ 6:30 pm

March 14, 2018 @ 9:00 am



Art Bergmann  
Reeve  
RM of Ste. Anne



Jennifer Blatz, CMMA  
Chief Administrative Officer  
RM of Ste. Anne