



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

September 23, 2020 - Regular Meeting of Council - 06:00 PM

1. CALL TO ORDER 6:00 PM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
  - 4.1 Cheque Listing
5. HEARINGS
  - 5.1 Conditional Use #03-20 - Seasonal (RV) Campground
  - 5.2 Operating Expenses Not Provided for in 2020 Financial Plan
  - 5.3 Variation Order #08-20 - Accessory Building Prior to Main Use
6. DELEGATION(S) - NONE.
7. MUNICIPAL DELEGATE REPORTS
  - 7.1 20-09-09 - STARS Rescue on the Island Fundraiser - Councillor Sarah Normandeau
  - 7.2 MAMEC - 2020 Conference - Councillors Sarah Normandeau, Brent Wery, Brad Ingles and Randy Eros, CAO, Operations Manager and MEC
8. UNFINISHED BUSINESS
  - 8.1 Office of the Minister of Infrastructure and Communities - Investing in COVID-19 Community Resilience Program
  - 8.2 FCM - Municipal Asset Management Program - Application Acceptance
  - 8.3 Swift High Speed - New Wireless Plans Announced/Update
  - 8.4 HyLife - Sustainability Survey
  - 8.5 Canada Post - Community Mailboxes
  - 8.6 Council Meeting Schedule - November Date Change
  - 8.7 AMM - 2020 Resolutions - Resolution #2020-211 - Food Bank Donation Expedition for Hobby Farms
  - 8.8 MASC - 2019 Farmland School Tax Rebate Deadline Extension
  - 8.9 Ste. Anne Municipality Newsletter - Update
  - 8.10 Ste. Anne Municipality - Website Contact Information and Photos
9. NEW BUSINESS
  - 9.1 Authorized Attendance
    - 9.1.1 FCM - 2020 Sustainable Communities Conference
    - 9.1.2 Mennonite Heritage Village - One Harvest Fundraiser

- 9.1.3 2021 Planning Meeting - Set the Date
- 9.2 MB Hydro - Residential Do-It-Yourself Wiring - Response to COVID-19
- 9.3 Richer Community Club - Fine Waiver Request
- 9.4 Golden West - Annual Greetings
- 9.5 HyLife - Meeting with HyLife Representatives
- 9.6 \*\*\*Committee Meeting Schedule - September 29, 2020

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- 10. **PLANNING & DEVELOPMENT**
- 10.1 Town of Ste. Anne - Notice of Public Hearing
- 10.2 RM of Hanover - Notice of Public Hearing
- 10.3 \*\*\*Permit#97-20 - Barn Additions - Carlo Genetics
- 10.4 \*\*\*Subdivision File #4175-17-7857 - Request to Develop in Phases

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- 11. **BY-LAWS**
- 11.1 By-Law #11-2020 - Prevention and Control of Fires - 2nd and 3rd Readings
- 11.2 By-Law #12-2020 - Richer Community Club Funding Assistance - 2nd and 3rd Readings
- 11.3 By-Law #13-2020 - Council Code of Conduct - 2nd and 3rd Readings

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- 12. **DEPARTMENT MANAGER REPORTS - NONE.**

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- 13. **COMMITTEE REPORTS & MINUTES - NONE.**

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- 14. **NOTICE OF MOTION / PETITIONS - NONE.**

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- 15. **CONSENT AGENDA**
- 15.1 AMM - Various Matters
- 15.2 STARS - Manitoba Update
- 15.3 Canadian Beverage Container Recycling Association - 2019 Annual Report
- 15.4 Ste. Anne Collegiate/Kaiden Bereznycky - Thank You
- 15.5 Statistics Canada - Government of Canada Job Opportunities
- 15.6 Eastman Region Immigration Partnerships Coordinator - Toolkit for Inclusive Municipalities
- 15.7 Little Free Library Grant - RM Resident Chosen to Host One
- 15.8 \*\*\*Southern Health - Annual Public Meeting Invitation

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- 16. **IN CAMERA**
- 16.1 Out of Camera

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- 17. **ADJOURNMENT**

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# STE. ANNE MUNICIPALITY

## Regular Council Meeting Minutes

September 23, 2020 - 06:00 PM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on September 23, 2020.

Deputy Reeve Randy Eros called the meeting to order at 6:01 pm with the following members of Council present: Councillors Sarah Normandeau, Jake Reimer and Robert Sarrasin. Also present were CAO Jennifer Gilmore and Assistant CAO Nadine Vielfaure.

Reeve Paul Saindon was present via tele-conference.

Councillors Brent Wery and Brad Ingles were absent.

The meeting was physically closed to the Public but was made available by video to the public through the Municipal website due to the Coronavirus (COVID-19) pandemic.

### ADOPTION OF AGENDA

2020-389

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of September 23, 2020 be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2020-390

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the minutes of the regular meeting held on September 9, 2020 be adopted as circulated and amended.

**CARRIED**

### FINANCE

#### Cheque Listing

2020-391

Councillor Reimer

Councillor Sarrasin

BE IT RESOLVED that the following cheques numbered 20201050 – 20201116 (inclusive) in the amount of \$119,950.36 be approved for payment.

**CARRIED**

**DELEGATION(S) - None.**

### MUNICIPAL DELEGATE REPORTS

20-09-09 - STARS Rescue on the Island Fundraiser - Councillor Sarah Normandeau

20-09-16 - MAMEC - 2020 Conference - Councillors Sarah Normandeau, Brent Wery, Brad Ingles and Randy Eros, CAO, Operations Manager and MEC

**UNFINISHED BUSINESS**

**Office of the Minister of Infrastructure and Communities - Investing in COVID-19 Community Resilience Program**

Received as information.

**FCM - Municipal Asset Management Program - Application Acceptance**

Received as information.

**Swift High Speed - New Wireless Plans Announced/Update**

Received as information.

**HyLife - Sustainability Survey**

Received as information.

**Canada Post - Community Mailboxes**

Received as information.

**Council Meeting Schedule - November Date Change**

2020-392

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that the November 18, 2020 regular meeting be rescheduled to November 25, 2020.

**CARRIED**

**AMM - 2020 Resolutions - Resolution #2020-211 - Food Bank Donation Expedition for Hobby Farms**

Received as information.

**MASC - 2019 Farmland School Tax Rebate Deadline Extension**

Received as information.

**Ste. Anne Municipality Newsletter - Update**

Received as information.

**Ste. Anne Municipality - Website Contact Information and Photos**

Tabled.

**NEW BUSINESS**

**FCM - 2020 Sustainable Communities Conference**

2020-393

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that all members of Council be authorized to attend the virtual FCM Sustainable Communities Conference from October 20 to 22, 2020 with all associated costs to be paid.

**CARRIED**

**HEARINGS**

2020-394

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 6:32 pm.

**CARRIED**

**Conditional Use #03-20 - Seasonal (RV) Campground**

At 6:32 pm the Deputy Reeve called to order the Public Hearing for Conditional Use Order #03-20, which had been previously adjourned from August 19 and September 9, 2020, to establish a Campground of up to a maximum of 80 campsites on NW ¼ 20-7-8E in an area zoned Natural Environment.

The CAO read the notice.

The applicant was not in attendance but submitted additional comments for Council’s consideration. No members of the public made further presentations in regards to the proposal.

**Operating Expenses Not Provided for in 2020 Financial Plan**

At 6:34 pm the Deputy Reeve called to order the Public Hearing to consider an operating expenditure not included in the 2020 Financial Plan in accordance with Section 169(6) of *The Municipal Act* as follows:

Type of Expenditure:	Operating	
Amount of Expenditure:	Richer Community Club	\$25,000
	STARS	<u>\$5,000</u>
	Total	\$30,000
Purpose of Expenditure:	Community Operating and Capital Grants	
Funding Sources:	Municipal MB Hydro Bipole III Reserve Fund	

The CAO read the notice.

No members of the public made presentations in regards to the proposal.

**Variation Order #08-20 - Accessory Building Prior to Main Use**

At 6:35 pm the Deputy Reeve called to order the Public Hearing for Variation Order #08-20 to allow for the non-conforming existing accessory building to remain on the subject property prior to the establishment of a main use/building on NE 16-8-8E, Lot 2 Plan 44927 in the LUD of Richer, in an area zoned Residential.

The CAO read the notice.

The applicant was not in attendance but was available should Council have any questions. The LUD of Richer Committee reviewed the proposal but offered no comments. No members of the public made presentations in regards to the proposal.

**Out of Hearing**

2020-395

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that this meeting reconvene into regular session at 6:38 pm.

**CARRIED**

**Conditional Use #03-20 - Seasonal (RV) Campground**

2020-396

Councillor Normandeau

Councillor Reimer

WHEREAS a Public Hearing was held for Conditional Use Order #03-20 to establish a Campground of up to a maximum of 80 campsites on NW ¼ 20-7-8E;

AND WHEREAS this parcel does not currently have access to a public road developed to Municipal Standards and the applicant has indicated that at this time they are not prepared to develop this road as required at their cost;

BE IT RESOLVED that Conditional Use Order #03-20 be denied.

**CARRIED**

**Operating Expenditure Not Provided for in 2020 Financial Plan**

2020-397

Councillor Sarrasin

Councillor Reimer

WHEREAS the Municipality has received 2 separate requests for community grants to be used towards 2020 capital and operating expenses for each respective organization as follows:

Richer Community Club \$25,000

STARS (Councillor Sarah Normandeau, 2020 Rescue on the Island) \$5,000

AND WHEREAS these proposed operating expenditures were not included in the 2020 Financial Plan and therefore a public hearing was held on September 23, 2020 in accordance with Section 169(6) of *The Municipal Act* to give notice of the possible total \$30,000 operating expenditures to be sourced from the MB Hydro Bipole III CDI Reserve;

AND WHEREAS no objections were received regarding the above-described proposal;

BE IT RESOLVED that Council approve the \$30,000 total contributions to the Richer Community Club and STARS Foundation sourced from the MB Hydro Bipole III CDI Reserve fund towards 2020 capital and operating expenditures.

**CARRIED**

**Variation Order #08-20 - Accessory Building Prior to Main Use**

2020-398

Councillor Normandeau

Councillor Sarrasin

WHEREAS a Public Hearing was held for Variation Order #08-20 to allow for the non-conforming existing accessory building to remain on the subject property prior to the establishment of a main use/building on NE 16-8-8E, Lot 2 Plan 44927 in the LUD of Richer, in an area zoned Residential;

BE IT RESOLVED that Variation Order #08-20 be approved on the condition that this Variation Order shall expire on September 30, 2023.

**CARRIED**

**NEW BUSINESS (cont'd)**

**Mennonite Heritage Village - One Harvest Fundraiser**

Received as information.

**2021 Planning Meeting - Set the Date**

Received as information.

**MB Hydro - Residential Do-It-Yourself Wiring - Response to COVID-19**

Received as information.

**Richer Community Club - Fine Waiver Request**

2020-399

Councillor Sarrasin

Councillor Normandeau

WHEREAS the Municipality has received a request from the owner of property identified as Roll #56550.000, NW 16-8-8E, Lots A and B Plan 7250 and all of Plan 14016 in the LUD of Richer, to waive the fines associated with both Permit #94-20 and 77-14 for beginning construction prior to obtaining the necessary permits;

BE IT RESOLVED that the Municipality approves the request as presented for the fine associated with Permit #94-20 only.

**CARRIED**

**Golden West - Annual Greetings**

Received as information.

**HyLife - Meeting with HyLife Representatives**

CAO to respond.

**Committee Meeting Schedule - September 29, 2020**

Received as information.

**PLANNING & DEVELOPMENT**

**Town of Ste. Anne - Notice of Public Hearing**  
Administration to respond.

**RM of Hanover - Notice of Public Hearing**  
Administration to respond.

**Permit#97-20 - Barn Additions - Carlo Genetics**

2020-400

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that Permit #97-20 be approved as presented to Council with the following minimum setback requirements:

Front Yard (ft)	Side Yard (ft)	Rear Yard (ft)
125	125	125

**CARRIED**

**Subdivision File #4175-17-7857 - Request to Develop in Phases**

2020-401

Councillor Normandeau

Councillor Reimer

WHEREAS Council Resolution #2020-376 approved the Revised Subdivision Application File #4175-17-7857 proposing to create 17 rural residential lots, a public reserve water detention pond and a public road to be named "Parkland Drive" from an approx. 42.24-acre parcel held under CT #2874987;

AND WHEREAS the applicants have submitted a request dated September 22, 2020 to develop the subject property in phases under the approval for the entire development;

BE IT RESOLVED that the request to develop the subject property in phases under Subdivision File #4175-17-7857 be denied.

**CARRIED**

**BY-LAWS**

**By-Law #11-2020 - Prevention and Control of Fires - 2nd Reading**

2020-402

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that By-Law #11-2020 be given second reading.

**CARRIED**

**By-Law #11-2020 - - 3rd Reading**

2020-403

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that By-Law #11-2020, being a by-law for the prevention and control of fires, be given third and final reading.

In Favour: Reeve Paul Saindon, Councillors Sarah Normandeau, Jake Reimer, Robert Sarrasin and Randy Eros

Opposed: None

Abstained: None

Absent: Councillors Brent Wery and Brad Ingles

**CARRIED**

**By-Law #12-2020 - Richer Community Club Funding Assistance - 2nd Reading**

2020-404

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that By-Law #12-2020 be given second reading.

**CARRIED**

**By-Law #12-2020 - Richer Community Club Funding Assistance - 3rd Reading**

2020-405

Councillor Reimer

Councillor Sarrasin

BE IT RESOLVED that By-Law #12-2020, being a by-law to provide funding assistance to the Richer Community Club Inc., be given third and final reading.

In Favour: Reeve Paul Saindon, Councillors Sarah Normandeau, Jake Reimer, Robert Sarrasin and Randy Eros

Opposed: None

Abstained: None

Absent: Councillors Brent Wery and Brad Ingles

**CARRIED**

**By-Law #13-2020 - Council Code of Conduct - 2nd Reading**

2020-406

Councillor Normandeau

Reeve Saindon

BE IT RESOLVED that the amended By-Law #13-2020, being a by-law to establish and regulate a Code of Conduct for Members of Council, be given second reading as presented.

**CARRIED**

**By-Law #13-2020 - Council Code of Conduct - 3rd Reading**

2020-407

Reeve Saindon

Councillor Sarrasin

BE IT RESOLVED that By-Law #13-2020, being a by-law to establish and regulate a Code of Conduct for Members of Council, be given third and final reading.

In Favour: Reeve Paul Saindon, Councillors Sarah Normandeau, Jake Reimer, Robert Sarrasin and Randy Eros

Opposed: None

Abstained: None

Absent: Councillors Brent Wery and Brad Ingles

**CARRIED**

**DEPARTMENT MANAGER REPORTS - None.**

**COMMITTEE REPORTS & MINUTES - None.**

**NOTICE OF MOTION / PETITIONS - None.**

**CONSENT AGENDA**

2020-408

Councillor Reimer

Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 8 items be adopted as circulated:

AMM - Various Matters

STARS - Manitoba Update

Canadian Beverage Container Recycling Association - 2019 Annual Report

Ste. Anne Collegiate/Kaiden Bereznycky - Thank You

Statistics Canada - Government of Canada Job Opportunities

Eastman Region Immigration Partnerships Coordinator - Toolkit for Inclusive Municipalities

Little Free Library Grant - RM Resident Chosen to Host One

Southern Health - Annual Public Meeting Invitation

**CARRIED**



**IN CAMERA**

2020-409

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**Out of Camera**

2020-410

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**MB Infrastructure - Two Mile Road Fjord Crossing/Johnson Drain Project**

2020-411

Councillor Sarrasin

Councillor Normandeau

WHEREAS the Municipality included in the 2020 Financial Plan a capital project to repair and improve the fjord crossing on Two Mile Road to alleviate annual flooding and the damage caused by the same; AND WHEREAS the fjord crossing on Two Mile Road is under Manitoba Infrastructure (MI) jurisdiction and their department has expressed their intent to complete the capital project at their cost on the condition that the Municipality acquire the necessary land to complete the road and drainage works, with all associated costs for the land acquisition to be paid by the Municipality;

BE IT RESOLVED that the Municipality complete all necessary works to acquire the necessary land to complete the Two Mile Road project with all associated costs to be paid by the Municipality, on the condition that MI complete the required works to the fjord crossing over Two Mile Road to improve it to all weather standards.

**CARRIED**

**PBLE - Council Resolution to Remedy Property**

2020-412

Councillor Sarrasin

Councillor Reimer

WHEREAS the property located at Lot 4 Block 2 Plan 904 Roll #36400.000, Civic address of 26 1st Street, Giroux, in the RM of Ste Anne has been issued a Municipal Order in contravention of By-Law #04-2010 Unsightly Property By-Law;

AND WHEREAS the registered owner of the property has been issued all the warnings, orders and other documents required under *The Municipal Act*;

AND WHEREAS the registered owner did not comply with the provisions of the order within the time specified in the order;

AND WHEREAS an appeal has not been initiated during the allowable time nor after the allowable time period as provided in *The Municipal Act*;

BE IT RESOLVED that Council approve the designated officers of Prairie By-law Enforcement on behalf of the RM of Ste Anne to carry out, or cause to be carried out, the terms of the order at the sole cost and expense of the Registered Owner.

**CARRIED**

**PBLE - Council Resolution to Remedy Property**

2020-413

Councillor Reimer

Reeve Saindon

WHEREAS the property located at Lot 5 Block 2 Plan 904 Roll #36450.000, Civic address of 28 1st Street in Giroux, in the RM of Ste Anne has been issued a Municipal Order in contravention of By-Law #04-2010 Unsightly Property By-Law.

AND WHEREAS the registered owner of the property has been issued all the warnings, orders and other documents required under *The Municipal Act*;

AND WHEREAS the registered owner did not comply with the provisions of the order within the time specified in the order;

(cont'd on Page 8)

(cont'd from Page 7)

AND WHEREAS an appeal has not been initiated during the allowable time nor after the allowable time period as provided in *The Municipal Act*;

BE IT RESOLVED that Council approve the designated officers of Prairie By-law Enforcement on behalf of the RM of Ste Anne to carry out, or cause to be carried out, the terms of the order at the sole cost and expense of the Registered Owner.

**CARRIED**

**ADJOURNMENT**

2020-414

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that this regular meeting be adjourned at 8:15 pm.

**CARRIED**

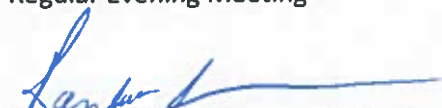
**NEXT MEETING(s)**

Regular Day Meeting

Regular Evening Meeting

October 7, 2020 @ 9:00 am

October 21, 2020 @ 6:00 pm



Randy Eros  
Deputy Reeve



Jennifer Gilmore, CMMA  
Chief Administrative Officer