



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

October 7, 2020 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER 9:00 AM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
  - 4.1 Cheque Listing
  - 4.2 Financial Statements
5. HEARINGS - 11:00 AM
  - 5.1 By-Law #08-2020 - Heritage Site By-Law
6. DELEGATION(S)
  - 6.1 10:00 AM - Steinbach Chamber of Commerce - Introduction
7. MUNICIPAL DELEGATE REPORTS
  - 7.1 20-09-23/24 - Procurement Webinar - CAO
  - 7.2 20-09-25 - MMAA Annual General Meeting - CAO and Assistant CAO
  - 7.3 20-09-30 - FCM Climate Change Workshop - Deputy Reeve Randy Eros
8. UNFINISHED BUSINESS
  - 8.1 Province of MB - Intersection Safety Enhancements and Review on PTH12 and PR210
  - 8.2 MB Conservation and Climate Change/RM of Reynolds - CanWhite Sands Sand Processing Facility
  - 8.3 Bills 48 and 49 - Letter of Concern to Minister of Municipal Relations
  - 8.4 Province of MB - Support for Recycling and Waste Diversion Programming
  - 8.5 RM of Ste. Anne Council Chambers - Conference System Proposals
  - 8.6 Maple Leaf Construction - Lilac Lane Asphalt Project
  - 8.7 Stomp Contracting - Thurston Drive Fence Quotation - Revised
  - 8.8 Town/RM of Ste. Anne - 2020 Inter-Municipal Dinner Meeting
  - 8.9 Marlene's Designer Portraits - Council Portrait Quotation
  - 8.10 AccessNet - Loan Request
  - 8.11 Minister of Municipal Relations - MB Water Services Board Funding Approval
9. NEW BUSINESS
  - 9.1 Authorized Attendance
    - 9.1.1 AMM - Risk Management and Racism 101 Webinars

- 9.2 Seine River Services for Seniors Inc. - Request for Support
- 9.3 Seine Rat Roseau Watershed District - Board Appointments
- 9.4 Safe Families Steinbach - Grant Request
- 9.5 Steve-s Livestock Transport - Trucking Productivity Improvement Fund (TPIF) Program Permit Support
- 9.6 Province of MB - Heritage Grant Program Funding - Dawson Trail Museum

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- 10. **PLANNING & DEVELOPMENT**
- 10.1 Permit Report to Council - September 2020
- 10.2 RM of Hanover - Notice of Public Hearing
- 10.3 Permit #94-20 - Richer Dawson Trail Park - Pattyn Ventures
- 10.4 Permit #100-20 - Painting Business - Sawatzky
- 10.5 Subdivision File #4175-17-7857 - Revised Report/Concept Plan
- 10.6 Re-Designation Application - NW 8-7-7E - Friesen
- 10.7 \*\*\*Permit #106-20 - Commercial Building - Penn-Co Logistics yard

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- 11. **BY-LAWS - NONE.**

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- 12. **DEPARTMENT MANAGER REPORTS**
- 12.1 Fire Chief Reports

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- 13. **COMMITTEE REPORTS & MINUTES**
- 13.1 20-09-29 - Environment Committee Meeting Minutes
- 13.2 20-09-29 - Transportation Committee Meeting Minutes

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- 14. **NOTICE OF MOTION / PETITIONS - NONE.**

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- 15. **CONSENT AGENDA**
- 15.1 AMM - Various Matters
- 15.2 Community Employment and Resource Centre - Annual General Meeting
- 15.3 BellMTS - FleetNet 800 Service
- 15.4 Steinbachonline.com - Why Hanover is the only Fire Department not part of Mutual Aid
- 15.5 United Way - COVID-19 Emergency Community Support Fund

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- 16. **IN CAMERA**
- 16.1 Out of Camera

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- 17. **2021 PLANNING AND BUDGET MEETING - 1:00 PM**

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- 18. **ADJOURNMENT**

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# STE. ANNE MUNICIPALITY

## Regular Council Meeting Minutes

October 7, 2020 - 09:00 AM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on October 7, 2020.

Reeve Paul Saindon called the meeting to order at 9:00 am with the following members of Council present: Councillors Sarah Normandeau, Jake Reimer, Brad Ingles, Robert Sarrasin and Randy Eros. Also present were CAO Jennifer Gilmore and Assistant CAO Nadine Vielfaure.

Councillor Brent Wery was absent.

The meeting was physically closed to the Public but was made available to the public via live-streaming through the Municipal website due to the Coronavirus (COVID-19) pandemic.

### ADOPTION OF AGENDA

2020-415

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the agenda for the regular meeting of October 7, 2020 be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2020-416

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that the minutes of the regular meeting held on September 23, 2020 be adopted as circulated.

**CARRIED**

### FINANCE

#### Cheque Listing

2020-417

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the following cheques numbered 20201117 – 20201181 (inclusive) in the amount of \$269,707.58 be approved for payment.

**CARRIED**

#### Financial Statements

2020-418

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that the Financial Statements for the period ending September 30, 2020 be approved and adopted as presented.

**CARRIED**

Councillor Brent Wery arrived at 9:05 am.

**MUNICIPAL DELEGATE REPORTS**

20-09-23/24 - Procurement Webinar – CAO

20-09-25 - MMAA Annual General Meeting - CAO and Assistant CAO

20-09-30 - FCM Climate Change Workshop - Deputy Reeve Randy Eros

**UNFINISHED BUSINESS**

**Province of MB - Intersection Safety Enhancements and Review on PTH12 and PR210**  
Received as information.

**MB Conservation and Climate Change/RM of Reynolds - CanWhite Sands Sand Processing Facility**  
Received as information.

**Bills 48 and 49 - Letter of Concern to Minister of Municipal Relations**  
Received as information.

**Province of MB - Support for Recycling and Waste Diversion Programming**  
Received as information.

**RM of Ste. Anne Council Chambers - Conference System Proposals**  
Tabled.

**Maple Leaf Construction - Lilac Lane Asphalt Project**

2020-419

Councillor Eros

Councillor Normandeau

WHEREAS Council Resolution #2020-225 accepted a quotation from Maple Leaf Construction for the re-paving of Lilac Lane from Lilac Resort to the TransCanada Highway, as provided in the 2020 Financial Plan;

AND WHEREAS Maple Leaf Construction is now requesting that the above-described project be delayed until 2021 at which time they would be able to complete a larger-scale project with a cost incentive if Council accepts their request;

BE IT RESOLVED that, as recommended by Transportation Committee Resolution #PW-2020-28, Council accepts the revised quotation from Maple Leaf Construction for the asphaltting of Lilac Lane from Lilac Resort south to just past the west entrance to Paradise Village and authorizes all associated works to be completed and costs to be paid, with the capital project to be included in the 2021 Financial Plan.

**CARRIED**

**Stomp Contracting - Thurston Drive Fence Quotation - Revised**

2020-420

Councillor Ingles

Councillor Sarrasin

WHEREAS Council Resolution #2020-325 accepted a quotation from Stomp Contracting for the construction of a wood fence at the Thurston Drive Public Reserve but, due to material availability and price inflation resulting from the COVID-19 pandemic, Stomp Contracting has submitted a revised quotation for Council's consideration;

BE IT RESOLVED that Council accepts the revised quotation from Stomp Contracting for the above-described works and authorizes all associated works to be completed and costs to be paid.

**CARRIED**

**Town/RM of Ste. Anne - 2020 Inter-Municipal Dinner Meeting**

Received as information.

**Marlene's Designer Portraits - Council Portrait Quotation**

Tabled.

**AccessNet - Loan Request**

2020-421

Councillor Eros

Councillor Ingles

WHEREAS AccessNet Communications has submitted a loan request dated August 2020 for funding to be used towards the expansion of fibre-optic services within the Municipality and region as a whole;  
BE IT RESOLVED that Council denies the loan request as submitted by AccessNet Communications as it does not qualify under the provisions in which a Municipality may lend money under *The Municipal Act*.  
**CARRIED**

**Minister of Municipal Relations - MB Water Services Board Funding Approval**

Received as information.

**DELEGATION(S)**

**10:00 AM - Steinbach Chamber of Commerce - Introduction**

Wayne Petrun and Christine Beaumont, President and Vice-President of the Steinbach Chamber of Commerce, attended the meeting to introduce to Council the benefits the Chamber would be able to offer the community.

**Steinbach Chamber of Commerce - Membership**

2020-422

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that the Municipality join the Steinbach Chamber of Commerce indefinitely with the goal of furthering the interests of the business community and economy in the region.

**CARRIED**

Council recessed from for 5 minutes at 10:26 am.

**NEW BUSINESS**

**AMM - Risk Management and Racism 101 Webinars**

2020-423

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Deputy Reeve Randy Eros be authorized to attend a Risk Management 101 webinar hosted by the AMM on October 21, 2020 with all associated costs to be paid.

**CARRIED**

**Seine River Services for Seniors Inc. - Request for Support**

Received as information.

**Seine Rat Roseau Watershed District - Board Appointments**

CAO to respond.

**Safe Families Steinbach - Grant Request**

Refer to 2021 Financial Plan discussions.

**Steve-s Livestock Transport - Trucking Productivity Improvement Fund (TPIF) Program Permit Support**

2020-424

Councillor Wery

Councillor Eros

BE IT RESOLVED that Council supports Steve's Livestock Transport in obtaining provincial permits through the Trucking Productivity Improvement Fund Program to increase their commercial vehicle weight from NW 28-8-6E, Civic Address 46087 Road 32N, south for approx. half a mile to the nearest provincial highway being PR210, then continuing to PR206 and eventually to the TransCanada Highway.

**CARRIED**

**Province of MB - Heritage Grant Program Funding - Dawson Trail Museum**  
Received as information.

**PLANNING & DEVELOPMENT**

**Permit Report to Council - September 2020**  
Received as information.

**HEARINGS - 11:00 AM**

2020-425

Councillor Ingles

Councillor Wery

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:00 am.

**CARRIED**

**By-Law #08-2020 - Heritage Site By-Law**

At 11:00 am the Reeve called to order the Public Hearing for By-Law #08-2020, being a by-law to designate the following properties as Municipal Heritage Sites:

1. Pt. 16-8-8E, Lot 5 Plan 62307 in the LUD of Richer, being the Dawson Trail Museum; and
2. Pt. 16-8-8E, Lot 6 Plan 62307, being the Richer Catholic Cemetery.

The CAO read the notice.

No members of the public made presentations regarding the proposal.

**Out of Hearing**

2020-425

Councillor Wery

Councillor Eros

BE IT RESOLVED that this hearing reconvene into regular session at 11:05 am.

**CARRIED**

**By-Law #08-2020 - Heritage Site By-Law - 2nd Reading**

Tabled.

**PLANNING & DEVELOPMENT (cont'd)**

**RM of Hanover - Notice of Public Hearing**

Administration to respond.

**Permit #94-20 - Richer Dawson Trail Park - Pattyn Ventures**

2020-427

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Permit #94-20 be approved as presented to Council with the following minimum setback requirements:

Front Yard (ft)	Side Yard (ft)	Rear Yard (ft)
30'	25'	30'

**CARRIED**

**Permit #100-20 - Painting Business - Sawatzky**

2020-428

Councillor Wery

Councillor Eros

BE IT RESOLVED that Permit #100-20 be approved as presented to Council with the following setback requirements:

Front Yard (ft)	Side Yard (ft)	Rear Yard (ft)
125'	25'	25'

; and

BE IT FURTHER RESOLVED that Permit #50-12 be revoked.

**CARRIED**

**Subdivision File #4175-17-7857 - Revised Report/Concept Plan**

2020-429

Councillor Wery

Councillor Ingles

WHEREAS Council Resolution #2020-376 conditionally approved Subdivision File #4175-17-7857 and Council has now received a revision to the original Report to Council which provides for public reserve land for a public trail to connect to the existing active transportation network as required under the original conditional approval;

BE IT RESOLVED that revised Subdivision File #4175-17-7857 be approved on the same conditions as outlined in Resolution #2020-376.

**CARRIED**

**Re-Designation Application - NW 8-7-7E - Friesen**

2020-430

Councillor Eros

Councillor Wery

WHEREAS Council has received a request to re-designate a 40-acre parcel identified as Pt. NW 8-7-7E, Civic Address 37137 Road 37E, from Rural Mixed Use Area to Rural Residential Area;

AND WHEREAS Development Plan By-Law #13-2007 provides that:

1. New Rural Residential Areas shall be directed away from lands with existing agricultural operations and comply with the minimum mutual separation distances between new or expanding livestock operations;
2. The infill of existing Rural Residential Areas is strongly encouraged before re-designating more lands for rural residential development; and
3. New Rural Residential Areas should be contiguous with existing designated Rural Residential Areas and be considered based on land supply and demand;

AND WHEREAS the subject application does not meet any of the above provisions;

BE IT RESOLVED that Council refuse the subject Development Plan Amendment application under Section 56(2) of *The Planning Act* as it is without merit.

**CARRIED**

**Permit #106-20 - Commercial Building - Penn-Co Logistics yard**

2020-431

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Permit #106-20 be approved as presented to Council with the following minimum setback requirements:

Front Yard (ft)	Side Yard (ft)	Rear Yard (ft)
125'	25'	25'

**CARRIED**

**BY-LAWS - None.**

**DEPARTMENT MANAGER REPORTS**

**Fire Chief Reports**

Received as information.

**COMMITTEE REPORTS & MINUTES**

**20-09-29 - Environment Committee Meeting Minutes**

2020-432

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the Environment Committee meeting minutes of September 29, 2020 be adopted as circulated.

**CARRIED**

**20-09-29 - Transportation Committee Meeting Minutes**

2020-433

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that the Transportation Committee meeting minutes of September 29, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PW-2020-25 regarding inter-municipal road works to be completed between the RMs of Tache and Ste. Anne on Road 32E in 2021;
- #PW-2020-26 regarding repairs to the bridge on Road 42E;
- #PW-2020-27 regarding drainage works on Road 36E for approx. 1 mile south of PR311;
- #PW-2020-28 regarding a revised quotation from Maple Leaf Construction for asphaltting works along Lilac Lane and a request to delay works to 2021.

**CARRIED**

**NOTICE OF MOTION / PETITIONS - None.**

**CONSENT AGENDA**

2020-434

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the consent agenda consisting of the following 5 of items be adopted as circulated:

AMM - Various Matters

Community Employment and Resource Centre - Annual General Meeting

BellMTS - FleetNet 800 Service

Steinbachonline.com - Why Hanover is the only Fire Department not part of Mutual Aid

United Way - COVID-19 Emergency Community Support Fund

**CARRIED**

Council recessed for 12 minutes at 11:30 am.

**IN CAMERA**

2020-435

Councillor Ingles

Councillor Eros

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

Council recessed from 12:30 to 12:56 pm.

Operations Manager Kevin Medeiros joined the meeting at 1:05 pm.



**Out of Camera**

2020-436

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Richer Fire Chief Ed Belisle - Letter of Resignation**

2020-437

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED that Council accepts the resignation of Richer Fire Chief Ed Belisle and thanks him for his valuable years of service in the capacity of Fire Chief.

**CARRIED**

**2021 Planning and Budget Meeting - 1:00 PM**

Tabled to next 2021 Financial Plan discussions.

**ADJOURNMENT**

2020-438

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 1:47 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Evening Meeting

Regular Day Meeting

October 21, 2020 @ 6:00 pm

November 4, 2020 @ 9:00 am



Paul Saindon  
Reeve



Jennifer Gilmore, CMMA  
Chief Administrative Officer