



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

May 13, 2020 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER 9:00 AM

2. ADOPTION OF AGENDA

3. ADOPTION OF MINUTES

4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements
 - 4.3 2019 Surplus - Reserve Allocation
 - 4.4 2020 Financial Plan - Final after 1st Reading

5. HEARING(S) - NONE.

6. DELEGATION(S) - NONE.

7. MUNICIPAL DELEGATE REPORTS - NONE.

8. UNFINISHED BUSINESS
 - 8.1 COVID-19 (Coronavirus) - Updates
 - 8.2 Municipal Office Landscaping - Berm Rejuvenation Quotations
 - 8.3 Prairie By-Law Enforcement - Designated Officers
 - 8.4 AMM - Concerns over Bills 48 and 49
 - 8.5 Canada Summer Jobs Program and Manitoba Summer Student Recovery Plan - Updates
 - 8.6 Eco-West - Responsibility Assignment Requirements
 - 8.7 Eco-West - ZEVIP Program Update
 - 8.8 MEC Chrissy Bohemier - Emergency Plan and Program Update
 - 8.9 Fastmap - Aerial Imagery Collection Update
 - 8.10 Le Rendezvous 150/Red River Metis Expedition - 2021 Update
 - 8.11 Richer Community Club - Dawson Trail Park Arena Cover Update
 - 8.12 Three Way Builders - New PW Shop Internet/Broadband Access
 - 8.13 Province of MB - Wildfire Prevention Measures
 - 8.14 ***New Public Works Shop - Site Plan Revision
 - 8.15 ***New Public Works Shop - Debenture Quotations
 - 8.16 ***White Stone Construction - Gravel Crushing Invoice

9. NEW BUSINESS

- 9.1 Authorized Attendance
- 9.1.1 AMM - Virtual June District Meetings for 2020
- 9.1.2 Eastman Tourism - AGM and Nominations for Board of Directors
- 9.2 Policy #11-ADMIN - Dust Control Policy
- 9.3 AMM/Western Financial - April 1, 2020 Insurance Renewal
- 9.4 Eastman Recycling Services - Recycling Service Payment Terms
- 9.5 The Municipal Board - Board Order Number A-20-055 - Assessment Appeal
- 9.6 Western Financial Group - AMM Employee Benefits Return of Premiums

- 10. **PLANNING & DEVELOPMENT**
- 10.1 Permit Report to Council - April 2020
- 10.2 Permit #28-20 - Commercial Truck Terminal
- 10.3 Subdivision File #4175-20-8277 (Minor Subdivision) - Dunning
- 10.4 Permit #29-20 - Home Occupation - Private Education Service
- 10.5 ***RM of Hanover Notice of Large Scale Livestock Operation Expansion

- 11. **BY-LAWS**
- 11.1 By-Law #01-2020 - Zoning By-Law Amendment - Objections after 2nd Reading

- 12. **DEPARTMENT MANAGER REPORTS**
- 12.1 Fire Chief Reports

- 13. **COMMITTEE REPORTS & MINUTES**
- 13.1 2020-05-06 - LUD of Richer Committee Meeting

- 14. **NOTICE OF MOTION / PETITIONS - NONE.**

- 15. **CONSENT AGENDA**
- 15.1 HyLife Grows Hog Production with ProVista Acquisition
- 15.2 Accueil Kateri Centre - Minutes
- 15.3 AMM - Various Matters
- 15.4 CN - Notice of Vegetation Control Program
- 15.5 STARS - Various Matters

- 16. **IN CAMERA**
- 16.6 Out of Camera

- 17. **ADJOURNMENT**



STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes

May 13, 2020 - 09:00 AM

Regular Meeting of Council held in Council Chambers of the Rural Municipality of Ste. Anne, 395 Traverse Road, on May 13, 2020.

Deputy Reeve Randy Eros called the meeting to order at 9:03 am with the following members of Council present: Reeve Paul Saindon (audio only), Jake Reimer, Brent Wery, Brad Ingles and Robert Sarrasin. Also present were CAO Jennifer Gilmore and Assistant CAO Nadine Vielfaure.

Councillor Sarah Normandeau was absent.

The meeting was physically closed to the Public but was made available to the public via live-streaming through the Municipal website due to the Coronavirus (COVID-19) pandemic.

ADOPTION OF AGENDA

2020-177

Councillor Sarrasin

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of May 13, 2020 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2020-178

Reeve Saindon

Councillor Sarrasin

BE IT RESOLVED that the minutes of the regular meeting held on April 22, 2020 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2020-179

Councillor Reimer

Councillor Wery

BE IT RESOLVED that the following cheques numbered 20200481 – 20200553 (inclusive) in the amount of \$332,096.05 be approved for payment, excluding Cheque #20200532.

CARRIED

Financial Statements

2020-180

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the Financial Statement for the period ending April 30, 2020 be approved and adopted as presented.

CARRIED

2019 Surplus - Reserve Allocation

2020-181

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that the CAO be instructed to transfer the 2019 year-end surplus to the General Reserve and the LUD of Richer 2019 year-end surplus to the LUD of Richer Reserve following Council approval of the final audited 2019 Financial Statements.

CARRIED

2020 Financial Plan - Final after 1st Reading

Received as information.

HEARING(S) - None.

DELEGATION(S) - None.

MUNICIPAL DELEGATE REPORTS - None.

UNFINISHED BUSINESS

COVID-19 (Coronavirus) - Updates

Received as information.

Municipal Office Landscaping - Berm Rejuvenation Quotations

Tabled.

Prairie By-Law Enforcement - Designated Officers

2020-182

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that all of the active by-law enforcement officers listed by Prairie By-Law Enforcement in their documentation dated April 28, 2020 be designated to provide by-law enforcement services in Ste. Anne Municipality.

CARRIED

AMM - Concerns over Bills 48 and 49

2020-183

Reeve Saindon

Councillor Ingles

BE IT RESOLVED that Administration be instructed to write a letter to the Minister of Municipal Relations echoing the concerns raised by the AMM in regards to long-lasting negative impacts that proposed Bills 48 and 49 (amendments to *The City of Winnipeg Charter and The Planning Act*) will have on Municipalities throughout the Province of Manitoba.

CARRIED

Canada Summer Jobs Program and Manitoba Summer Student Recovery Plan - Updates

Received as information.

Eco-West - Responsibility Assignment Requirements

CAO to respond.

Eco-West - ZEVIP Program Update

Received as information.

MEC Chrissy Bohemier - Emergency Plan and Program Update

Received as information.

Fastmap - Aerial Imagery Collection Update

Received as information.

Le Rendezvous 150/Red River Metis Expedition - 2021 Update
Received as information.

Richer Community Club - Dawson Trail Park Arena Cover Update
Received as information.

Three Way Builders - New PW Shop Internet/Broadband Access
Received as information.

Province of MB - Wildfire Prevention Measures
Received as information.

New Public Works Shop - Site Plan Revision
Received as information.

New Public Works Shop - Debenture Quotations

2020-184

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that the funds for the construction of the new Public Works Building be borrowed by a debenture from the Royal Bank of Canada, for a 20 year term, to be disbursed in July 2020, for \$1,200,000.00, at a fixed rate of 2.95% per annum payable on December 1st of each year starting in 2021, subject to the approval of Borrowing By-Law #07-2020.

CARRIED

Council recessed for 6 minutes at 9:45 am.

White Stone Construction - Gravel Crushing Invoice

2020-185

Councillor Wery

Councillor Reimer

WHEREAS Council Resolution #2019-532 accepted a quotation from White Stone Construction for the crushing of gravel in the years 2020 to 2022 inclusively, as presented in the estimate identified as 'Crush and Stockpile Gravel 3 year price agreement for approximately 20,000 metric tonnes of gravel per year; AND WHEREAS the Municipality has just received Invoice #1442 for 27,985 metric tonnes of gravel crushed in 2020, totalling an additional approximately \$60,000.00 in expenses, including associated works, for the year 2020;

BE IT RESOLVED that Council authorizes the payment of White Stone Construction Invoice #1442 dated March 27, 2020, for the brushing, grubbing and crushing of 27,985 metric tonnes of gravel at the RM of Ste. Anne gravel quarry located on SE 9-7-7E;

BE IT FURTHER RESOLVED that White Stone Construction be required to adhere to the terms of the original agreement and that any significant deviation from the same requires a formal resolution of Council or risks not receiving payment for any additional unauthorized works completed.

CARRIED

NEW BUSINESS

Authorized Attendance

AMM - Virtual June District Meetings for 2020

CAO to respond.

Eastman Tourism - AGM and Nominations for Board of Directors

Received as information.

Policy #11-ADMIN - Dust Control Policy

Tabled.

AMM/Western Financial - April 1, 2020 Insurance Renewal

Received as information.

Eastman Recycling Services - Recycling Service Payment Terms

2020-186

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Council accepts the proposal as submitted by Eastman Recycling dated April 30, 2020 amending the current payment terms for recycling services within the RM of Ste. Anne and authorizes all works to be completed and costs to be paid as per quotation.

CARRIED

Operations Manager Kevin Medeiros joined the meeting from 10:14 to 10:22 am regarding the following matter:

Policy #11-ADMIN - Dust Control Policy

2020-187

Councillor Wery

Councillor Reimer

BE IT RESOLVED that Policy #11-ADMIN, being a policy to establish conditions and standards for the application of dust control within the Municipality for the benefit of private residences and/or businesses, be adopted as presented and amended.

CARRIED

The Municipal Board - Board Order Number A-20-055 - Assessment Appeal

Received as information.

Western Financial Group - AMM Employee Benefits Return of Premiums

2020-188

Councillor Wery

Councillor Sarrasin

WHEREAS the AMM Trading Company has returned 2019 Health and Dental Insurance Program premiums to MB municipalities who participated in the Program;

BE IT RESOLVED that that 50% of the return of premiums be retained by the Municipality as miscellaneous revenue with the other 50% to be refunded to all elected officials and employees who participated in the Program in 2019 to be divided on an equal basis and pro-rated where applicable.

CARRIED

PLANNING & DEVELOPMENT

Permit Report to Council - April 2020

Received as information.

Permit #28-20 - Commercial Truck Terminal

2020-189

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Permit #28-20, for a Commercial Shop to be used as a truck terminal, be approved as presented to Council.

CARRIED

Subdivision File #4175-20-8277 (Minor Subdivision) - Dunning

2020-190

Councillor Wery

Councillor Ingles

WHEREAS Council has reviewed Subdivision Application File #4175-20-8277 to Council proposing to create one additional approx. 5-acre hobby farm lot from the current approx. 40-acre lot held under CT #2339349 on SW 14-8-8E in an area designated Rural Mixed Use Area and zoned Rural Mixed;

BE IT RESOLVED that Subdivision File #4175-20-8277 be approved on the following conditions:

1. That the applicant provide a copy of the required One (1) Lot Plan of Subdivision drawn by a Manitoba Land Surveyor;
2. That the applicant obtain any necessary variations; and
3. That a contribution fee of \$1,500.00 per parcel created be required.

CARRIED

Permit #29-20 - Home Occupation - Private Education Service

2020-191

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Permit #29-20 for a Home Occupation, namely a private education service providing First Aid and CPR training, be approved as presented and outlined in the applicant's letter of intent.

CARRIED

RM of Hanover Notice of Large Scale Livestock Operation Expansion

Administration to respond.

BY-LAWS

By-Law #01-2020 - Zoning By-Law Amendment - Objections after 2nd Reading

Tabled.

DEPARTMENT MANAGER REPORTS

Fire Chief Reports

Received as information.

COMMITTEE REPORTS & MINUTES

2020-05-06 - LUD of Richer Committee Meeting

2020-192

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of May 6, 2020 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s 42 and 43-20 regarding the April 2020 Financial Statements and Invoice Summary;
- #44-20 regarding the 2020 Graveling and Dust Control programs;
- #45-20 regarding the 2020 Town Clean-Up event;

BE IT FURTHER RESOLVED that Resolution #46-20 regarding enforcement at the Recycling Sheds in the LUD of Richer be tabled to 'In Camera'.

CARRIED

NOTICE OF MOTION / PETITIONS - None.

CONSENT AGENDA

2020-193

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that the consent agenda consisting of the following 5 of items be adopted as circulated:

HyLife Grows Hog Production with ProVista Acquisition

Accueil Kateri Centre - Minutes

AMM - Various Matters

CN - Notice of Vegetation Control Program

STARS - Various Matters

CARRIED

Accueil Kateri Centre - Additional Grant

2020-194

Councillor Ingles

Councillor Wery

BE IT RESOLVED that Council supports Accueil Kateri Centre with an additional one-time grant in the amount of \$700.00 to help their efforts through the COVID-10 (Coronavirus) pandemic.

CARRIED

Council recessed for 5 minutes at 10:53 am.

IN CAMERA

2020-195

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Out of Camera

2020-196

Councillor Reimer

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

ADJOURNMENT

2020-197

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 11:39 am.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

May 27, 2020 @ 6:00 pm

Regular Day Meeting

June 10, 2020 @ 9:00 am

Development Plan Public Hearing

June 10, 2020 @ 1:00 pm

Randy Eros
Deputy Reeve

Jennifer Gilmore, CMMA
Chief Administrative Officer