



STE. ANNE MUNICIPALITY

Council Meeting Minutes February 28, 2024 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on February 28, 2024.

CALL TO ORDER

Reeve Richard Pelletier called the meeting to order at 6:00 pm, by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3		X
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Mike McLennan
Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2024-73

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT the agenda for the February 28, 2024, regular meeting be adopted as amended and circulated.

CARRIED

ADOPTION OF MINUTES

2024-74

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT the February 14, 2024, regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing 20240233-20240306

2024-75

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the following cheques & EFT payments numbered #20240233 – #20240306 (inclusive) in the amount of \$161,497.84 be approved for payment.

CARRIED

At 6:02 pm, Councillor Pat Stolwyk joined the meeting.

MUNICIPAL DELEGATE REPORTS – None.

UNFINISHED BUSINESS – None.

NOTICE OF MOTION / PETITIONS

Councillor Randy Eros gave notice of their intention to have Resolution #2023-603 revised to satisfy TAXervice requirements by re-wording “2024” to read “2023”, understanding that the intent of the motion remains unchanged.

COMMITTEE MINUTES AND MATTERS

Committee of the Whole Meeting - February 20, 2024

2024-76

Councillor Waczko

Councillor Eros

BE IT RESOLVED THAT the February 20, 2024, Committee of the Whole meeting minutes be adopted as circulated.

CARRIED

Age Friendly Manitoba - Committee Appointment

2024-77

Councillor Eros

Councillor Sarrasin

WHEREAS Council resolved to be an Age-Friendly Community with Resolution #2024-30, passed on January 24, 2024;

BE IT RESOLVED THAT Council appoint Councillor Sarah Normandeau as the Age Friendly Representative, as recommended by Committee of the Whole Resolution #CotW-2024-10.

CARRIED

Ste Anne Hospital Dinner Sponsorship

2024-78

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT Council sponsor the 2024 Ste. Anne Hospital Foundation Fundraising Honor Gala at the Silver level, at a total cost of \$2,000.00, as recommended by Committee of the Whole Resolution #CotW-2024-11.

CARRIED

DELEGATION(S) – None.

HEARINGS

Tabled until the scheduled Hearing time.

DEPARTMENT MANAGER REPORTS – None.

BY-LAWS

By-Law #14-2022 and #15-2022 - Deer Lane

2024-79

Councillor Eros

Councillor Stolwyk

WHEREAS By-law #14-2022, being a by-law proposing to re-designate lands in NW 21-7-8E from Rural Natural Area to Rural Residential Area, was rejected by the Minister of Municipal and Northern Relations;

AND WHEREAS By-law #15-2022, being a by-law proposing to rezone these same lands from Natural Environment Zone to Rural Residential 5 Zone, was dependent upon the re-designation occurring;

BE IT RESOLVED THAT, due to the Ministerial rejection, Council resolve to not proceed with By-law #14-2022 and By-law #15-2022, being the re-designation and re-zoning of lands in NW 21-7-8E that would have allowed for additional residential development, as recommended by Committee of the Whole Resolution #CotW-2024-12.

CARRIED

By-law #2023-11 - Aggregate Fees By-law - Fee Schedule Update

2024-80

Councillor Sarrasin

Councillor Ingles

WHEREAS the Aggregate Mining and Transportation Fees and Agreements Regulation (48/97) has been updated for 2024 rates to reflect inflationary increases;

BE IT RESOLVED THAT Council adopt the revised Schedule "A" to the municipal Aggregate Fees By-law #2023-11, as presented, in accordance with the provincially revised 2024 rates.

CARRIED

By-law #2024-03 - Designating 3M Bilingual Municipality - 2nd Reading

2024-81

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT By-Law #2024-03, being a by-law to officially designate the Municipality bilingual and adopt the Municipal Maturity Model for bilingualism, be given second reading.

CARRIED

By-law #2024-05 - Road Renaming By-law - Snake Road & Lilac Lane - 1st Reading

2024-82

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT By-Law #2024-05, being a by-law to legally rename portions of a municipal road to Lilac Lane and Snake Road, be given first reading.

CARRIED

NEW BUSINESS

Province of Manitoba - Bulletin #2024-04 - Fire Inspector Level 1 Course Delay

Received as information.

AMM - Spring Convention 2024

Tabled.

MB Environment & Climate Change - Workshop Invitation

Received as information.

Seine Rat Roseau Watershed District - Expansion Update

Received as information.

PLANNING & DEVELOPMENT

Subdivision #4175-23-8927 - Edward & Katarina Garrecht
2024-83

Councillor Sarrasin
Councillor Ingles

WHEREAS Council has reviewed the Subdivision File #4175-23-8927 Report to Council proposing to subdivide a 16.31-acre farmstead from the 80.62-acre parcel held under CT #2615928/1 on 37155 Road 38N, SE 17-7-7E, in an area designated and zoned Agriculture;

BE IT RESOLVED THAT Subdivision File #4175-23-8927 be approved on the following conditions (please note that the order of these conditions does **not** imply the order of their required completion):

1. The property owner must enter into a development agreement with the Municipality that addresses restricting building on the residual (proposed lot 1), by excluding the westernmost 125m of the lot, and the portion north of proposed lot 2, the requirement for a geotechnical report for building basements, among other stipulations;
2. That the applicant provide an electronic copy and/or hard copy of the Plan of Subdivision/Survey, a Building Location Certificate, and the area of each lot in acres, prepared by a Manitoba Land Surveyor;
3. That the applicant obtain any necessary variations and pay the associated variation order fees;
4. That any non-conforming uses or buildings be brought into compliance with municipal Zoning By-law requirements to the satisfaction of the Designated Officer.
5. That the subdivision administrative fee of \$375 be required in accordance with By-Law #21-2023;
6. That a lot levy of \$1,500.00 per parcel created be required, totaling \$1,500.00.
7. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
8. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

CARRIED

Subdivision #4175-23-8931 - Tara Funk & Dave Chislett
2024-84

Councillor Eros
Councillor Normandeau

WHEREAS Council has reviewed the Subdivision File #4175-23-8931 Report to Council proposing two hobby farm lots approx. 5.3 (proposed lot 1) and 8.5 (proposed lot 2) acre hobby farm lots from the current approx. 101.8 acre lot held under CT #1495958/1 on 37141 Dawson Road; RL 71-AN-3626 an area zoned part Agriculture Mixed-Used Zone and part Rural Residential Zone;

BE IT RESOLVED THAT Subdivision File #4175-23-8931 be approved on the following conditions (please note that the order of these conditions does **not** imply the order of their required completion):

1. That the applicant provide an engineered drainage plan in accordance with Municipal Standards for the newly created lots fronting Lilac Lane;
2. That any required easements be provided to the Municipality in form of Easement Agreements accompanied by a Plan of Easement for Drainage prepared by a Registered MB Land Surveyor;
3. That the property owner enter into a development agreement with the Municipality addressing the construction of any municipal services, TC energy requirements, the requirement for a geotechnical report for building basements, and identifying the proximity to a commercial resort property, among others;
4. The applicant must provide an electronic copy and/or hard copy of the Plan of Subdivision, a Building Location Certificate, and the area of each lot in acres, prepared by a Manitoba Land Surveyor, illustrating current building locations and the location of pipeline ROW (30-meter buffer from pipeline).
5. That the applicant obtain any necessary variations and pay the associated variation order fees;
6. That any non-conforming uses or buildings be brought into compliance with municipal Zoning By-law requirements to the satisfaction of the Designated Officer.

7. That the subdivision administrative fee of \$375 be required in accordance with By-Law 21-2023;
8. That \$1,749.01 be paid to the Municipality in lieu of public reserve or school lands in accordance with Section 136(1) of *The Planning Act* and Policy #03-ADMIN; Should design plans change, then the allocation between cash and lands may be revised, provided the 10% allocation for public reserve purposes is met under Municipal Policy;
9. That a lot levy of \$1,500.00 per parcel created be required, totaling \$3,000.00.
10. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
11. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

CARRIED

CONSENT AGENDA

2024-85

Councillor Normandeau

Councillor Stolwyk

BE IT RESOLVED THAT the consent agenda consisting of the following 11 items be adopted as circulated:

- AMM - Various Correspondence
- FCM - Various Correspondence
- Red River Basin Commission
- Seine Rat Roseau Watershed District
- Clean Farms
- Province of MB
- PortageOnline
- Freedom of Information and Protection of Privacy Act - 2022/23 Report and Statistics
- Earthday.ca
- Manitoba Sustainable Energy Association
- ClimateWest

CARRIED

Council recessed from 6:22 pm until 6:30 pm.

HEARINGS - 6:30 pm

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the February 28, 2024, Council Meeting Agenda.

Variation Order #03-24 - Attached 2nd Dwelling Unit - Heinrich Grenz

2024-86

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #03-24 to vary the maximum floor area for an attached secondary suite, from 537 sq ft, to 923 sq ft, at 42093 Road 41E, NW 1-8-7E, in an area zoned Rural Natural Area, at 6:30 pm.

CARRIED

The applicant, Heinrich Grenz, was not in attendance.

No presentations from members of the public were received.

OUT OF HEARING - VO#03-24 - Attached 2nd Dwelling Unit - Heinrich Grenz

2024-87

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT the Hearing for Variation Order #03-24 be closed and that this meeting reconvene into regular session at 6:39 pm.

CARRIED

Hearing Decision - VO#03-24 - Attached 2nd Dwelling Unit - Heinrich Grenz

2024-88

Councillor Normandeau

Councillor Stolwyk

WHEREAS a Public Hearing was held for Variation Order #03-24 to vary the maximum floor area for an attached secondary suite, from 537 sq ft to 923 sq ft, at 42093 Road 41E, NW 1-8-7E, in an area zoned Rural Natural Area

BE IT RESOLVED that Variation Order #03-24 be approved by following conditions:

1. The secondary suite must comply with the RM of Ste. Anne Zoning By-law.
2. The developer must obtain all required permits for the secondary suite.
3. The developer is required to meet all federal and provincial regulatory requirements, including those for water and wastewater servicing.

CARRIED

IN CAMERA

2024-89

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 6:40 pm, to discuss By-law Enforcement Matters and Matters in Preliminary Stages of Discussion under Section 152(3) of *The Municipal Act*.

CARRIED

At 6:42 pm, Legislative Officer Nadine Vielfaure left the meeting.

OUT OF CAMERA

2024-90

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT this meeting reconvene into regular session at 7:39 pm, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Town of Ste Anne - Fire Services Agreement

2024-91

Councillor Sarrasin

Councillor Eros

WHEREAS the Town of Ste Anne entered into a Fire Protection Services Agreement in 2019, with an agreed upon annual increase, to be in effect until 2034.

AND WHEREAS the Town of Ste Anne approached the RM of Ste Anne to re-evaluate and increase the annual contribution amount for 2024 and subsequent years as a result of inflation and other factors that could not be foreseen at the time of signing the original agreement;

BE IT RESOLVED THAT Council approved an increase to the 2024 contribution for Fire Protection Services by the Town of Ste. Anne Fire Department to a total of \$154,000;

BE IT FURTHER RESOLVED THAT Council request a full review of the Intermunicipal Fire Services Agreement with the purpose of entering into a new agreement for 2025, by extending an invitation to the Town of Ste. Anne at the RM Emergency Operations Center, with light refreshments to be provided, on a date that suites both Councils & CAOs.

CARRIED

4175-19-8195 - Tilstone Road Subdivision

2024-92

Councillor Eros

Councillor Waczko

WHEREAS the Developer for the Tilstone Road subdivision file #4175-19-8195 appealed the requirement for erosion control (vegetation) within the planned area;

AND WHEREAS Resolution #2023-192 stated that erosion control was required within inter-lot drainage swale, however there is no mention of this on the Engineered Drainage Plans, nor in any municipal Agreement or Policy;

BE IT RESOLVED THAT Council agree to remove the requirement for erosion control outside the government road allowance boundaries as defined on the Plan of Subdivision for File #4175-19-8195;

BE IT FURTHER RESOLVED THAT Council authorize Administration to enter into discussion with the Developer based on In Camera discussions, with final decisions to return to Council for ratification.

CARRIED

Town of Ste Anne - Annexation

2024-93

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT Council request a meeting with the Town of Ste. Anne council regarding the annexation proposal;

BE IT FURTHER RESOLVED THAT the invitation be made to meet at the RM Emergency Operations Center, with light refreshments to be provided, on a date that suites both Councils & CAOs.

CARRIED

ADJOURNMENT

2024-94

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT this regular meeting be adjourned at 7:42 pm.

CARRIED

NEXT MEETING(s)

Regular Day Meeting

Regular Evening Meeting

March 13, 2024 @ 9:00 am

March 27, 2024 @ 6:00 pm



Richard Pelletier
Reeve



Mike McLennan
Chief Administrative Officer