



## **Committee of the Whole Meeting Minutes**

### **February 18, 2025 - 09:00 AM**

Meeting of the Committee of the Whole of the RM of Ste. Anne held at the Municipal Council Chambers in the Rural Municipality of Ste. Anne at 395 Traverse Road on February 18, 2025.

#### **CALL TO ORDER**

Reeve Richard Pelletier called the meeting to order at 9:03 am.

#### **ATTENDANCE**

<b>COUNCIL MEMBER</b>	<b>IN ATTENDANCE</b>	<b>ABSENT</b>
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1		X
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3		X
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Shelley Jensen

Legislative Officer, Nadine Vielfaure

#### **AGENDA**

CotW-2025-05

Councillor Eros

Councillor Waczko

BE IT RESOLVED THAT the agenda for the February 12, 2025, Committee of the Whole meeting be adopted with the following addition under Transportation Matters: Request from Nelson River Construction - Temporary Portable Asphalt Plant.

**CARRIED**

## **EXECUTIVE MATTERS**

### **Road Re-Naming**

Tabled until later in the meeting.

### **Canada Post - Civic Addressing Update**

CotW-2025-06

Councillor Ingles

Councillor Waczko

WHEREAS Council requested that Canada Post transition the current rural mail box system to a civic addressing based community mail box system via their Resolution #2020-361;

AND WHEREAS Phase 1 of this project will transition properties in the Giroux region of the RM of Ste. Anne;

AND WHEREAS Council has the option to require all rural (driveway) mail boxes to transition immediately, or allow each resident to make that choice;

AND WHEREAS Council has the duty to select community names which will be associated with the new civic-based mailing addresses (ex: 123 Main Street, Community MB, R5H #X#);

BE IT RESOLVED THAT Council be recommended to re-confirm their engagement to transitioning the entire municipality to a civic-based community mailbox system, to be established in phases, starting with the Giroux area;

BE IT FURTHER RESOLVED THAT Council be recommended to establish the following community names for the purpose of assigning civic addressing mailing addresses :

- Giroux
- Ste. Anne West
- La Coulee
- Richer

BE IT FURTHER RESOLVED THAT Council be recommended to grant each property with a Rural Mail Box (located at the end of their driveway) the option to maintain their mailing address on the following conditions:

1. The rural mailbox must comply with Canada Post Standards;
2. The rural mailbox is the responsibility of the property owner/resident to maintain at their sole cost;
3. Should the rural mailbox need to be replaced, then a civic-addressing based community mailbox may become mandatory.

**CARRIED**

## **ENVIRONMENT MATTERS**

### **Wastewater Feasibility Study - draft survey**

Tabled until later in the meeting.

At 9:41 am, Councillor Pat Stolwyk joined the meeting by phone.

### **Radon Lending Program**

Administration to respond.

**TRANSPORTATION MATTERS**

**Crosswalk - LUD of Richer**

Received as information.

**Request from Nelson River Construction - Temporary Portable Asphalt Plant**

CotW-2025-07

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council be recommended to approve the request from Nelson River Construction to establish an asphalt plant in the vicinity of Road 48N and PTH 12 in the RM of Ste. Anne.

**CARRIED**

**LAND USE PLANNING AND DEVELOPMENT MATTERS – None.**

**ECONOMIC DEVELOPMENT MATTERS – None.**

**RECREATION MATTERS – None.**

**PROTECTION MATTERS – None.**

**PERSONNEL MATTERS – None.**

**IN CAMERA**

CotW-2025-08

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 9:50 am, to discuss Personnel Matters under Section 152(3) of *The Municipal Act*.

**CARRIED**

At 9:55 am, Councillor Pat Stolwyk joined the meeting in person.

**OUT OF CAMERA**

CotW-2025-09

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT this meeting reconvene into regular session at 10:00 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Road Re-Naming**

Tabled.

**Wastewater Feasibility Study - draft survey**

Administration to respond.

**NEW AND OTHER BUSINESS**

**BUDGET**

At 11:00 am, Finance Officer Tiana Bohemier and Operations Manager Kevin Medeiros joined the meeting.

At 11:30 am, Legislative Officer Nadine Vielfaure left the meeting.

At 12:30 pm, Operations Manager Kevin Medeiros left the meeting.

**Budget 2025**

Administration to refine further.

**ADJOURNMENT**

CotW-2025-10

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT this Committee of the Whole meeting be adjourned at 1:36 pm.

**CARRIED**

**NEXT MEETING(s)**

Committee of the Whole Meeting

March 12, 2025 @ 9:00 am

Original signed by:

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Richard Pelletier  
Reeve

Original signed by:

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Shelley Jensen, CMMA  
Chief Administrative Officer