



Council Meeting Minutes
June 11, 2025 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on June 11, 2025.

CALL TO ORDER 9:00 AM

Reeve Richard Pelletier called the meeting to order at 9:00 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:
Chief Administrative Officer, Shelley Jensen
Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2025-217
Councillor Stolwyk
Councillor Normandeau
BE IT RESOLVED THAT the agenda for the June 11, 2025, regular meeting be adopted as circulated and amended to add a discussion regarding Grant Policy Audit Requirements.
CARRIED

ADOPTION OF MINUTES

Grant Resolution and Meeting Minutes - May 14, 2025 Meeting
2025-218
Councillor Normandeau
Councillor Waczko
WHEREAS during the May 14, 2025, regular meeting of Council, Resolution #2025-162 approved a grant to the Richer Recreation Committee in the amount of \$9,500 for programming;
AND WHEREAS previous grant conversations had raised the issue of differential pricing for these programs being implemented by the grant recipient, resulting in the perception that this was the desire of the RM of Ste. Anne, further fostering a sentiment of division between the

municipality and the residents of the various communities wanting to access those municipally supported programs.

AND WHEREAS this matter was brought to the Committee of the Whole's attention on May 20, 2025, for further discussion on Resolution #2025-162 prior to the ratification of the minutes of the May 14, 2025, Council meeting, with the consensus being to table the discussion until the June 11, 2025, meeting when all Council members could be in attendance;

AND WHEREAS THE LUD of Richer Committee, through their Resolution #LUD-2025-52 have expressed their recommendation that the grants be issued without additional conditions;

BE IT RESOLVED THAT, following a comprehensive discussion on whether or not to impose conditions on grant allocations, Council distribute all spring 2025 grants with no conditions beyond those outlined in municipal policy.

BE IT FURTHER RESOLVED THAT the May 14, 2025, regular meeting minutes be adopted as presented.

CARRIED

At 9:12 am, Council recessed for 7 minutes. Councillors Patrick Stolwyk and Randy Eros were absent upon reconvening.

Council Meeting Minutes - May 28, 2025

2025-219

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT the May 28, 2025, regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2025-220

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT the following cheques numbered #20250170 – #20250186 and EFT's #202500499 - #202500527 (inclusive) in the amount of \$130,271.04 be approved for payment.

CARRIED

At 9:20 am, Councillors Patrick Stolwyk and Randy Eros rejoined the meeting.

Financial Statements

2025-221

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the Financial Statement for the period ending May 31, 2025, be approved and adopted as presented.

CARRIED

MUNICIPAL DELEGATE REPORTS

FCM Convention - Councillors Robert Sarrasin & Sarah Normandeau

AMM Eastern District Meeting - June 10, 2025 - Beauséjour

UNFINISHED BUSINESS – None.

NOTICE OF MOTION / PETITIONS – None.

COMMITTEE MINUTES AND MATTERS

Local Urban District of Richer Committee Meeting - June 4, 2025, Minutes

2025-222

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT the June 4, 2025, LUD of Richer Committee meeting minutes be received as presented.

CARRIED

Request for Proposals - LUD Curbside Garbage Collection Contract

2025-223

Councillor Stolwyk

Councillor Ingles

BE IT RESOLVED THAT Council approve the Request for Proposals for a 5-year contract for Curbside Garbage Collection Services in the LUD of Richer as presented and recommended by the Committee through their Resolution #LUD-2025-50.

CARRIED

HEARINGS

Tabled until the scheduled Hearing time.

DELEGATION(S)

Tabled until the scheduled Delegation time.

DEPARTMENT MANAGER REPORTS

Fire Chief Report

Received as information.

BY-LAWS – None.

NEW BUSINESS

Tax Sale

2025-224

Councillor Stolwyk

Councillor Ingles

WHEREAS Section 372 of *The Municipal Act* states a Municipality may set any terms or conditions for the sale of a property to be sold for taxes, and may set a reserve bid in the amount of the tax arrears and costs in respect of the property;

AND WHEREAS, after careful review of the properties listed for Tax Sale, Council does not wish to acquire those properties through the auction process and therefore does not appoint anyone to bid on behalf of the Municipality, but agrees to take ownership should there be no bids made on the properties;

BE IT RESOLVED THAT Council set a reserve bid in the amount of the tax arrears, penalties and costs for all properties on the Tax Sale List that will be up for tax sale auction on November 5, 2025, at 2:00 pm.

CARRIED

Drainage - PR 207 Crossing at PR 210

Tabled.

PR 302 - Ratepayer Request for Drainage

Received as information.

Accueil Kateri Centre - AGM

2025-225

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT Reeve Richard Pelletier be authorized to attend the Accueil Kateri Centre Annual General Meeting on June 19, 2025, in Ste. Anne, with all associated costs to be paid.

CARRIED

Province of Manitoba - Crown Lands Correspondence

Administration to respond.

Resident Concern - Mud on PR 207

Administration to respond.

At 9:58 am, Council recessed for 2 minutes.

HEARINGS - 10:00 am

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the June 11, 2025, Council Meeting Agenda.

Conditional Use #05-25 - Home Industry - Jeremy Nikkel

2025-226

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #05-25 to allow a Home-Based Industry for the Retail sale of used RV's at 37113 Road 38E, NW 9-7-7E; in an area zoned Rural Residential 5, at 10:00 am.

CARRIED

The applicant, Jeremy Nikkel, made a presentation in favour of the proposal.

An email from JC Normandeau, RM of La Broquerie Fire Chief, was received. He has expressed no concerns regarding the proposal.

An email from Kevin Medeiros, Operations Manager, was also received. He has expressed no concerns regarding the proposal.

No presentations from members of the public were received.

OUT OF HEARING - CU #05-25 - Home Industry - Jeremy Nikkel

2025-227

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT the Hearing for Conditional Use #05-25 be closed and that this meeting reconvene into regular session at 10:10 am.

CARRIED

CU #04-25 - Natural Resource Development (Aggregate Extraction) - Diamond Construction & Gravel

2025-228

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #04-25 to establish a Natural Resource Development to extract aggregate materials at Lot 1 Plan 69228, SW 20-8-8E, in an area zoned Agriculture Mixed-Used, at 10:10 am.

CARRIED

The applicant, Doug Hamm, on behalf of Diamond Construction and Gravel, made a presentation in favour of the proposal.

Comments from Provincial Department Community Planning were received, including recommended conditions of approval.

Comments from TC Energy were received. TC Energy has expressed no concerns with the proposed project, provided that the recommendations and requirements outlined in their report are met.

An email from Chris Wilkins, Richer Fire Chief, was received. He has expressed no concerns regarding the proposal.

An email from Kevin Medeiros, Operations Manager, was also received. He has expressed no concerns regarding the proposal.

Correspondence from Manitoba Transportation and Infrastructure was received. The department has indicated no objection to the proposed expansion of the aggregate extraction operation, subject to the following conditions:

- The applicant is required to submit preliminary traffic projections, including aggregate tonnage, number of trucks hauling, and quarry life expectancy. Based on this information, the department will determine whether a detailed Traffic Impact Study is required. If so, the study must be completed by a qualified engineer, and all associated costs, including any necessary on-highway improvements, shall be the responsibility of the applicant.
- The applicant is required to obtain a permit for intensification of use for the existing access onto PR 302.
- The applicant must comply with all applicable statutory requirements under the Transportation Infrastructure Act regarding works within controlled areas adjacent to PR 302 and PTH 1.

An email from Leo George was received in objection to the application. M. George also spoke to the proposal.

Shirley Blanchfield made a presentation expressing concerns regarding the proposal.

Rolly Larocque made a presentation in favour of the proposal and also echoed some concerns.

No other members of the public made presentations regarding the proposal.

OUT OF HEARING - CU #04-25 - Gravel Extraction - Diamond Construction & Gravel

2025-229

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Conditional Use #04-25 be closed and that this meeting reconvene into regular session at 10:54 am.

CARRIED

Hearing Decision - CU #05-25 - Home Industry - Jeremy Nikkel

2025-230

Councillor Normandeau

Councillor Stolwyk

WHEREAS a Public Hearing was held for Conditional Use Application #05-25 to allow a Home-Based Industry for the retail sale of used Recreational Vehicles (RVs) at 37113 Road 38E, NW 9-7-7E, in an area zoned Rural Residential 5;

BE IT RESOLVED that Conditional Use Order #05-25 be conditionally approved, including the repair and sales of RVs, subject to the following:

1. That the applicant and property owner enter into a Development Agreement with the Municipality, to be registered on title, to address, but not be limited to, the following items:

- a. The operation must comply with all applicable provisions of the Municipality's Zoning By-Law, including those specific to Home Industry uses;
- b. RVs shall be defined as campers and motorhome type of Recreational Vehicles rather than Off-road Recreational Vehicles.
- c. No vehicles used for business purposes shall be parked on the municipal road allowance at any time;
- d. Noise mitigation measures must be implemented if deemed necessary by the Municipality;
- e. The total number of business-related vehicles (RVs) stored on the premises shall not exceed ten (10);
- f. The number of non-resident employees engaged in the operation shall not exceed five (5) individuals;
- g. All repairs and maintenance activities (e.g., servicing, oil changes, or tasks with environmental impact or noise generation) should be conducted within a fully enclosed building if and when possible;
- h. Repair and maintenance activities generating noise shall only take place between the hours of 9:00 AM and 7:00 PM;
- i. No waste or recycling materials shall be stockpiled onsite or in business vehicles for more than 30 days;
- j. All vehicles used for business purposes must be stored out of public view at all times;
- k. The applicant and owner shall comply with all applicable federal, provincial, and municipal regulations;
- l. Any changes to the scope or nature of the business must be consulted with the Municipality, and may require a rezoning or relocation to a more appropriate site.

CARRIED

Hearing Decision - CU #04-25 - Gravel Extraction - Diamond Construction & Gravel

2025-231

Councillor Stolwyk

Councillor Ingles

WHEREAS a Public Hearing was held for Conditional Use #04-25 to establish a Natural Resource Development to extract aggregate materials at Lot 1 Plan 69228, SW 20-8-8E, in an area zoned Agriculture Mixed-Used,

BE IT RESOLVED that Conditional Use Order #04-25 be conditionally approved with the following conditions:

1. The applicant and property owner are required to enter into a Development Agreement with the Municipality, which will be registered on title, to address various items, including:
 - a. Providing a detailed site plan.
 - b. Implementing dust control measures.
 - c. Implementing noise control measures.
 - d. Designating a haul route.
 - e. Establishing hours of operation.
 - f. Prohibition of crushing onsite.
 - g. Onsite aggregate storage be limited to materials extracted from the same property only.
 - h. Preparation of a rehabilitation plan, including provision of a letter of credit for proposed rehabilitation works and an estimate of costs related to surface control and road maintenance, if required;
 - i. Ensuring adequate insurance coverage, including general and environmental liability.
 - j. Improvement of drainage if deemed necessary by the Municipality.
 - k. Prohibition on the use of the adjacent residential shared driveways for any form of site access;
 - l. Requirement that all truck access be restricted to the approved haul route;
 - m. Any additional access installed off of Road 43E shall be for non-truck use only, and must be applied for and approved by the Municipality to the satisfaction of the Designated Officer.

- n. Exploration and development of aggregate resources, and the rehabilitation of all sites used in aggregate extraction, shall be undertaken in a manner that is environmentally safe, does not contaminate the groundwater, and is compatible with adjoining lands.
 - o. That the applicant is responsible for meeting any requirements set out by TC Energy in their report.
 - p. That the Applicant provide preliminary traffic projections, including aggregate tonnage, number of trucks and quarry life expectancy to Manitoba Transportation and Infrastructure to determine if a more detailed traffic impact study is required.
 - q. That a permit is obtained from Manitoba Transportation and Infrastructure for the intensification of use for the existing access onto PR 302.
 - r. That the development agreement be reviewed after 15 years.
- 2. That the applicant be responsible for implementing a Heritage Resource Protection Plan for the duration of the resource extraction activities on site and reporting any uncovered historic resources to the provincial department having jurisdiction.
 - 3. That the applicant maintain a valid Water Rights License and a drainage plan, if required by the Provincial Drainage Licensing Branch.
 - 4. That the aggregate fees be paid in accordance with the Municipality's Aggregate Fees By-Law.
 - 5. That the required municipal Development Permit be obtained for the proposed use on the subject property.

CARRIED

At 11:06 am, Council recessed for 2 minutes. Operations Manager Kevin Medeiros joined the meeting at this time.

DELEGATION(S)

At 11:06 am, Grant Sellen with the North East Red Watershed District, joined Council In Camera in order to discuss projects in the preliminary stages of planning.

IN CAMERA

2025-232

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 11:10 am, to discuss Personnel Matters, Matters of Security, By-law Enforcement Matters, and Matters in Preliminary Stages of discussions under Section 152(3) of *The Municipal Act*.

CARRIED

At 11:38 am, Grant Sellen left the meeting.

At 11:44 pm, Operations Manager Kevin Medeiros left the meeting.

OUT OF CAMERA

2025-233

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT Council reconvene into regular session at 12:49 pm and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Valley Fiber Internet - Richer Fire Hall - Request for Easement

2025-234

Councillor Ingles

Councillor Stolwyk

WHEREAS the RM of Ste. Anne is the registered owner of Lot 3/4 Pan 9344, being 142 Dawson

Road E, where the Richer Fire Hall and a telecommunications tower are currently located;
AND WHEREAS a telecommunications company is seeking to enter into an easement agreement to obtain permission to bring direct fiber optic cables to this tower for their commercial purposes;

AND WHEREAS there are no written Agreements in place at this time that address the ownership, use, rights, responsibilities, or anything of this nature surrounding this telecommunications tower on municipal land;

BE IT RESOLVED THAT Council agree in concept to entering into an easement agreement between Valley Fiber and the RM of Ste. Anne for the purpose of the telecommunications tower located at 142 Dawson Road in Richer, on condition that:

1. An Agreement first be entered into between Valley Fiber and the RM of Ste. Anne for the use of the telecommunications tower located at 142 Dawson Road in Richer, including terms for the provision of internet services to this property, associated costs, among other provisions as deemed necessary to the Municipality;
2. That all costs association with the drafting of this Agreement, and any subsequent easement agreement, be borne by the Applicant, being Valley Fiber or their affiliate(s), including all municipal legal fees incurred in the drafting, review, and registration of these agreements.

CARRIED

NEW BUSINESS

Fire Hall - Well

Administration to investigate the matter further.

Grants Policy - Audit Requirement

Referred to Administration.

AMBM Economic Development - Grant Opportunity

Received as information.

PLANNING & DEVELOPMENT

Monthly Public Availability – Development Team

Received as information.

Development Agreement - CU#02-25 & VO#01-25 - Short Term Rental & Special Event Facility - Harana Group Corp

2025-235

Councillor Eros

Councillor Ingles

WHEREAS a Public Hearing was held for Conditional Use #02-25 to allow for a Special Event Facility (namely a wedding venue and gatherings) and to permit an existing Short-Term Rental, as well as for Variation Order #01-25 to increase the maximum number of guests permitted in the short-term rental from 6 to 16, on the property located at 39095 Road 42N; SE 3-8-7E, in an area zoned Agriculture Mixed-Use;

AND WHEREAS Council conditionally approved Conditional Use #02-25 and Variation Order #01-25 on February 26, 2025, under Resolution #2025-72, subject to the applicant entering into a Development Agreement with the Rural Municipality of Ste. Anne;

AND WHEREAS the draft Development Agreement has been prepared by Administration and signed by the Developer;

BE IT RESOLVED that the Development Agreement for Conditional Use #02-25 and Variation Order #01-25 be approved as presented;

AND BE IT FURTHER RESOLVED that Council authorize the Reeve and Chief Administrative Officer to sign the Development Agreement on behalf of the Rural Municipality of Ste. Anne.

CARRIED

Development Agreement - Variation Order #16-23 - Home Industry - Daniel Zarichney
2025-236

Councillor Sarrasin
Councillor Ingles

WHEREAS a Public Hearing was held for Variation Order #16-23 to vary the maximum number of employees permitted in the Home Industry, being a landscaping contractor’s yard, up to a maximum of 8, on the property located at 42063 Road 41E, in SW 1-8-7E, in an area zoned Rural Natural Area;

AND WHEREAS Council approved Variation Order #16-23 on December 13, 2023, under Resolution #2023-617, subject to the applicant entering into a Development Agreement with the Rural Municipality of Ste. Anne;

AND WHEREAS the draft Development Agreement has been prepared by Administration and signed by the Developer;

BE IT RESOLVED that the Development Agreement for Variation Order #16-23 be approved as presented;

AND BE IT FURTHER RESOLVED that Council authorize the Reeve and Chief Administrative Officer to sign the Development Agreement on behalf of the Rural Municipality of Ste. Anne.

CARRIED

CONSENT AGENDA

2025-237

Councillor Normandeau
Councillor Waczko

BE IT RESOLVED THAT the consent agenda consisting of the following 12 items be adopted as circulated:

- AMM - Various Correspondence
- AMM - Volunteer Tax Credit Resolution
- FCM - Various Correspondence
- Accueil Kateri Centre Inc. - Meeting Minutes
- Association of Manitoba Bilingual Municipalities
- Earth Day Canada
- Various Articles
- Canadian Post Masters and Assistants Association
- STARS
- Province of Manitoba
- MB News Release - Wildfire and Public Safety Information Portal
- Partners for Climate Action - Addressing Misinformation
- Destination Canada - TourismScapes Profile

CARRIED

ADJOURNMENT

2025-238

Councillor Ingles
Councillor Waczko

BE IT RESOLVED THAT this regular meeting be adjourned at 1:17 pm.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting	June 25, 2025 @ 6:00 pm
Regular Day Meeting	July 9, 2025 @ 9:00 am

Original signed by:
Richard Pelletier
Reeve

Original signed by:
Shelley Jensen, CMMA
Chief Administrative Officer