



# STE. ANNE MUNICIPALITY

## Rural Municipality of Ste. Anne

Meeting Agenda

June 9, 2021 - Regular Meeting of Council - 09:00 AM

1. CALL TO ORDER 9:00 AM
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
4. FINANCE
  - 4.1 Cheque Listing
  - 4.2 Financial Statements
5. HEARINGS - 11:00 AM OR 6:30 PM
  - 5.1 Variation Order #06-21 - Side Yard Setback for Shop
6. DELEGATION(S)
  - 6.1 10:00 am - Conley Kehler of Valley Fibre
  - 6.2 10:30 am - Donovan Toews from Landmark Planning and Design regarding the RM of Ritchot Water Supply Project
7. MUNICIPAL DELEGATE REPORTS
  - 7.1 21-05-26 - Dawson Trail Interpretive Project Meeting - Councillor Robert Sarrasin
  - 7.2 21-05-31 to 06-04 - FCM 2021 Annual Conference and Trade Show
  - 7.3 21-06-07 - AMM June Eastern District Meeting
  - 7.4 21-06-03 - Community Futures Triple R - Councillor Randy Eros
8. UNFINISHED BUSINESS
  - 8.1 Animal Control Survey Results
  - 8.2 Municipal Service Delivery Improvement Program - Update
  - 8.3 FCM-ICLEI - Partners for Climate Protection Milestones Achieved
  - 8.4 FCM Municipal Asset Management Program Grant - update
9. NEW BUSINESS
  - 9.1 Family 72 Hour Emergency Preparedness Guide
  - 9.2 Auditor's Report - Federal Gas Tax Revenue Annual Expenditure Report
  - 9.3 Province of Manitoba - Municipal Fee-For-Service Agreement Program
  - 9.4 Province of MB - Municipal Relations News Bulletin #2021-27 - Planning Changes: Appeals
  - 9.5 Province of MB - 2021 Operating Grant
  - 9.6 PR 207 Vandalism
  - 9.7 Prairie By-Law Enforcement - Request for Letter of Support
  - 9.8 AMM-Western Financial Blue Cross Health and Dental Return of Premiums
  - 9.9 Tax Sale - Request to enter into Payment Agreement

- 9.10 Eastman Tourism - AGM
- 10. **PLANNING & DEVELOPMENT**
  - 10.1 May Building and Development Permit Report
  - 10.2 Request to Waive Fine - Deck Construction
  - 10.3 Permit #68-21 - Temporary Rail Car Storage Unit
- 11. **BY-LAWS**
- 12. **DEPARTMENT MANAGER REPORTS**
  - 12.1 Steinbach Fire Department - May 2021 Report
  - 12.2 Prairie By-Law Enforcement - May 2021 Summary of Activity
- 13. **COMMITTEE REPORTS & MINUTES**
  - 13.1 21-06-02 - LUD of Richer Committee Meeting
- 14. **NOTICE OF MOTION / PETITIONS**
- 15. **CONSENT AGENDA**
  - 15.1 AMM - Various Correspondence
  - 15.2 FCM Various Correspondence
  - 15.3 Steinbach Chamber of Commerce - The Bottom Line
  - 15.4 Southeast Commerce Group
  - 15.5 Bill 49 - FIPPA Amendment Act - Receives Royal Assent
  - 15.6 2021 Census
  - 15.7 Steinbachonline - AMM Applauds New Fee for Service Deal
  - 15.8 Reaching Home - Homelessness Funding in Rural Manitoba
  - 15.9 MMSM - Extended Producer Responsibility Information Webinar
  - 15.10 Prov. of MB - Bulletins #2021-28 & 29
  - 15.11 Province of MB - News Release - Heritage Grants
  - 15.12 Manitoba Fire Bulletin #13
  - 15.13 Provincial Legislation for paid COVID related leaves
  - 15.14 ManSEA - Request for Success Stories
  - 15.15 Long Term and Continuing Care Association of MB - Recognizing Unsung Heroes
  - 15.16 Canada-Manitoba Housing Benefit
- 16. **IN CAMERA**
- 17. **ADJOURNMENT**



# STE. ANNE MUNICIPALITY

## Regular Council Meeting Minutes June 9, 2021 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on June 9, 2021.

Reeve Paul Saindon called the meeting to order at 9:03 am with the following members of Council physically present: Councillors Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros. Also present was Interim Acting CAO Nadine Vielfaure.

The meeting was physically closed to the general public but was otherwise conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

### ADOPTION OF AGENDA

2021-251

Councillor Wery

Councillor Reimer

BE IT RESOLVED that the agenda for the regular meeting of June 9, 2021 be adopted as circulated and amended.

**CARRIED**

### ADOPTION OF MINUTES

2021-252

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED that the minutes of the Committee of the Whole meeting and the regular meeting of Council, both held on May 26, 2021, be adopted as circulated.

**CARRIED**

### FINANCE

#### Cheque Listing

2021-253

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED that the following electronic fund transfers and cheques numbered #20210627 to #20210694 (inclusive) in the amount of \$277,297.38 be approved for payment.

**CARRIED**

#### Financial Statements

2021-254

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that the Financial Statement for the period ending May 31, 2021 be approved and adopted as presented.

**CARRIED**

## **MUNICIPAL DELEGATE REPORTS**

21-05-26 - Dawson Trail Interpretive Project Meeting - Councillor Robert Sarrasin

21-05-31 to 21-06-04 - FCM 2021 Annual Conference and Trade Show

21-06-07 - AMM June Eastern District Meeting

21-06-03 - Community Futures Triple R - Councillor Randy Eros

## **UNFINISHED BUSINESS**

### **Animal Control Survey Results**

Received as information.

### **Municipal Service Delivery Improvement Program - Update**

Received as information.

### **FCM-ICLEI - Partners for Climate Protection Milestones Achieved**

Received as information.

### **FCM Municipal Asset Management Program Grant - update**

Received as information.

## **NEW BUSINESS**

### **Family 72 Hour Emergency Preparedness Guide**

Received as information.

### **Auditor's Report - Federal Gas Tax Revenue Annual Expenditure Report**

Received as information.

### **Province of MB - Municipal Fee-For-Service Agreement Program**

Received as information.

### **Province of MB - Municipal Relations News Bulletin #2021-27 - Planning Changes: Appeals**

Received as information.

### **Province of MB - 2021 Operating Grant**

Received as information.

Council recessed for 7 minutes at 9:57 am.

### **PR 207 Vandalism**

Received as information.

## **DELEGATION(S)**

At 10:09 am Conley Kehler of Valley Fibre appeared before Council to make a presentation regarding a project being planned in co-ordination with the Canadian Infrastructure Bank which includes a project of \$9.2M for the RM of Ste. Anne.

At 10:30 am Donovan Toews from Landmark Planning and Design appeared before Council to make a presentation regarding the RM of Ritchot Water Supply Project. He was joined by his colleague Choi Ho and Jeff Bell and Paulynn Estrella-Legal from Friesen Drillers.

**HEARINGS - 11:00 am**

2021-255

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:02 am.

**CARRIED**

**Variation Order #06-21 - Side Yard Setback for Shop**

At 11:03 am the Reeve called to order the Public Hearing for Variation Order #06-21 to reduce the minimum East side yard setback requirement from 25 feet to 18 feet for the proposed shop under Permit #53-21 on 137 Thurston Drive in an area zoned General Development.

The Interim Acting CAO read the notice.

No members of the public made presentations in favor or in objection to the proposal.

**OUT OF HEARING**

2021-256

Councillor Wery

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session at 11:04 am.

**CARRIED**

**Variation Order #06-21 - Side Yard Setback for Shop**

2021-257

Councillor Normandeau

Councillor Wery

WHEREAS a Public Hearing was held for Variation Order #06-21 to reduce the minimum East side yard setback requirement from 25 feet to 18 feet for the proposed shop under Permit #53-21 on 137 Thurston Drive in an area zoned General Development;

BE IT RESOLVED that Variation Order #06-21 be approved.

**CARRIED**

**NEW BUSINESS (continued)**

**Prairie By-Law Enforcement - Request for Letter of Support**

2021-258

Councillor Sarrasin

Councillor Ingles

WHEREAS the Highway Traffic Act provides local governments with the authority to establish weight restrictions and speed limits on municipal roads by by-law;

AND WHEREAS the Enforcement Officers with Prairie By-law Enforcement Services have not been provided with the necessary authorities as Peace Officers required to stop and detain vehicles for the purpose of enforcing municipal traffic by-laws;

AND WHEREAS RCMP resources are unavailable to municipalities for the purpose of enforcing weight restrictions and speed limits on municipal roads, especially those under the authority of municipal traffic by-laws;

AND WHEREAS overweight vehicles and excessive speeds are detrimental to the health and safety of our municipal infrastructure, our residents, our wildlife and other travelers on transportations systems;

THEREFORE BE IT RESOLVED that the RM of Ste. Anne write a letter of support to Prairie By-law Enforcement Ltd. in their efforts to gain the authority to legally stop and detain vehicles for the purpose of enforcing municipal traffic by-laws enacted to protect local infrastructure and the living beings travelling on municipal roads.

**CARRIED**

**AMM-Western Financial Blue Cross Health and Dental Return of Premiums**

2021-259

Councillor Sarrasin

Councillor Eros

WHEREAS the AMM Trading Company has annually returned Municipal Health and Dental Insurance Program premiums to MB municipalities who participated in the Program as well as its Commercial Building and Liability Insurance Premiums, all through the Western Financial Group Insurance Solutions;

BE IT RESOLVED that Administration be authorized to annually refund the return of premiums paid by participating members, portioned based on the member's rate of contributions and pro-rated where applicable.

**CARRIED**

Randy left the room at 11:16 am.

**Tax Sale - Request to enter into Payment Agreement**

2021-260

Councillor Wery

Councillor Normandeau

WHEREAS Resolution #2020-523 establishes that a Tax Sale will be held for all properties with outstanding 2019 property taxes;

AND WHEREAS, in order to redeem the affected properties, all 2019 property taxes, penalties, administration fees, and costs incurred in the administration of this Tax Sale process, must be paid in full;

AND WHEREAS a request has been received for Council to consider granting an exemption to this Tax Sale process by entering into a Payment Agreement with the land owner in an effort to reduce the quantity of additional administration fees which would be otherwise imposed;

BE IT RESOLVED that Council grant this request for Roll #26135.000 on the condition that the property owner enters into a Payment Agreement with the Municipality outlining the terms and conditions of this tax sale exemption, including all amounts owing for 2019, 2020 and 2021;

BE IT FURTHER RESOLVED that TAXervice be engaged to oversee this matter and draft the agreement with all costs to be borne by the owner.

**CARRIED**

**Eastman Tourism - AGM**

Received as information.

Randy returned at 11:19 am.

**Le Rendez-vous MB 150 Meeting**

2021-261

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that any available Council members be authorized to attend the virtual MB 150 Le Rendez-vous Planning Meeting on June 17, 2021 with all associated costs to be paid.

**CARRIED**

**Request to Waive Fine and Extend By-law Enforcement Deadline**

Tabled to In Camera.

**RM of Ste. Anne Inaugural Newsletter**

Administration to respond.

**Seine River Services for Seniors - AGM Meeting Invitation**

2021-262

Councillor Sarrasin

Councillor Wery

BE IT RESOLVED that Councillor Randy Eros be authorized to attend the virtual Seine River Services for Seniors Annual General Meeting on June 17, 2021 with all associated costs to be paid.

**CARRIED**

**PLANNING & DEVELOPMENT**

**May 2021 Building and Development Permit Report**  
Received as information.

**Request to Waive Fine - Deck Construction**

2021-263

Councillor Wery

Councillor Eros

WHEREAS an un-permitted deck was constructed at 2 Millar Drive by the former property owners;

AND WHEREAS a Building Permit is being processed for the current property owners who would like to enlarge the existing unpermitted deck;

BE IT RESOLVED that Council waive the \$239.60 fine imposed in accordance with Section 15.1 of Building By-law #09-2017 for the un-permitted deck construction at 2 Millar Drive on condition that the entire structure, including improvements currently being requested, comply with all other municipal requirements and standards.

**CARRIED**

**Permit #68-21 - Temporary Rail Car Storage Unit**

2021-264

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED that Temporary Permit #68-21 be approved as presented to Council.

**CARRIED**

**BY-LAWS – None**

**DEPARTMENT MANAGER REPORTS**

**Steinbach Fire Department - May 2021 Report**

Received as information.

**Prairie By-Law Enforcement - May 2021 Summary of Activity**

Received as information.

**COMMITTEE REPORTS & MINUTES**

**21-06-02 - LUD of Richer Committee Meeting**

2021-265

Councillor Wery

Councillor Ingles

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of June 2, 2021 be adopted as circulated;

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s LUD-2021-50 and 51 regarding the May 2021 Invoice Summary and Financial Statements; and
- # LUD-2021-52 regarding surveying both ditches on Southwest Drive from PR 302 up to the first curve.

**CARRIED**

**NOTICE OF MOTION / PETITIONS – None**

**CONSENT AGENDA**

2021-266

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that the consent agenda consisting of the following 17 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Steinbach Chamber of Commerce - The Bottom Line

Southeast Commerce Group

Bill 49 - FIPPA Amendment Act - Receives Royal Assent

2021 Census

Steinbachonline - AMM Applauds New Fee for Service Deal

Reaching Home - Homelessness Funding in Rural Manitoba

MMSM - Extended Producer Responsibility Information Webinar

Prov. of MB - Bulletins #2021-28 & 29

Province of MB - News Release - Heritage Grants

Manitoba Fire Bulletin #13

Provincial Legislation for paid COVID related leaves

ManSEA - Request for Success Stories

Long Term and Continuing Care Association of MB - Recognizing Unsung Heroes

Canada-Manitoba Housing Benefit

Province of MB - World Environment Day

**CARRIED**

**IN CAMERA**

2021-267

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

**CARRIED**

**OUT OF CAMERA**

2021-268

Councillor Reimer

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Request to Waive Fine and Extend By-law Enforcement Deadline**

2021-269

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that Council deny the request to waive the \$500.00 fire fine issued under Invoice #20210088.

**CARRIED**

**ADJOURNMENT**

2021-270

Councillor Normandeau

Councillor Reimer

BE IT RESOLVED that this regular meeting be adjourned at 12:11 pm.

**CARRIED**



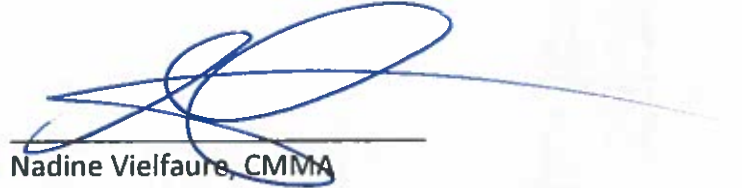
**NEXT MEETING(s)**

Regular Evening Meeting  
Regular Day Meeting

June 23, 2021 @ 6:00 pm  
July 14, 2021 @ 9:00 am



Paul Saindon  
Reeve



Nadine Vielfaure, CMMA  
Interim Acting Chief Administrative Officer