



STE. ANNE MUNICIPALITY

Rural Municipality of Ste. Anne

Meeting Agenda

July 14, 2021 - Regular Council Meeting - 09:00 AM

1. CALL TO ORDER 9:00 AM
 2. ADOPTION OF AGENDA
 3. ADOPTION OF MINUTES
 4. FINANCE
 - 4.1 Cheque Listing
 - 4.2 Financial Statements
 5. DELEGATION(S)
 - 5.1 10:00 AM - Ian Hyslop, Exchange Group regarding the Draft 2020 Audit
 - 5.1.1 Tabling of Draft 2020 Audited Financial Statements
 6. HEARINGS - 11:00 AM
 - 6.1 Conditional Use #09-21 - Previously Used Home
 - 6.2 Out of Hearing
 - 6.3 Conditional Use #09-21 - Previously Used Home
 7. MUNICIPAL DELEGATE REPORTS
 - 7.1 June 24, 2021 - Arts & Heritage Tour Meeting - Councillor Robert Sarrasin
 8. UNFINISHED BUSINESS
 - 8.1 988 Crisis Line Initiative Endorsement - CRTC Response
 9. NEW BUSINESS
 - 9.1 AMM Trading Company and CANOE - Webinar on Canada-Europe Comprehensive Trade Agreement Single Point of Access
 - 9.2 RM of Ste. Anne Invoice #20210004
 - 9.3 Prov. of MB - Bulletins #2021-35 to 38
 - 9.4 RM of Ste. Anne Employee Handbook Amendment
 - 9.5 RM of Grahamdale - Opposition to Bill 64
 - 9.6 Red River Basin Commission - June 29, 2021 South Chapter Virtual Meeting
 - 9.7 Thurston Drive - Quotes for Tree and Rock Removal
 - 9.8 Giroux Baseball Grounds
 - 9.9 City of Mississauga - Resolution Regarding Canada Day
 - 9.10 Canada Community Revitalization Fund
 10. PLANNING & DEVELOPMENT
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- 10.1 June Permit Report
 - 10.2 Permit #81-21 - Commercial Permit - Burnell's Food Plus Addition
 - 10.3 Permit #85-21 - Commercial Permit - Imperial Metal Fabrication Shop Addition
 - 10.4 Subdivision Application 4175-21-8415 - NE 30-8-8E - Danish
 - 10.5 RM of Hanover - Notice of Re-Zoning By-law #2602-21 - Grunthal
 - 10.6 RM of La Broquerie - Subdivision #4138-21-8484
 11. **BY-LAWS**
 - 11.1 By-Law #05-2020 - Development Plan - Third Reading
 - 11.2 Fire By-law #05-2021 - 1st Reading
 12. **DEPARTMENT MANAGER REPORTS**
 - 12.1 June 2021 - Fire Chief's Report
 - 12.2 By-law Enforcement - June 2021 Report
 13. **COMMITTEE REPORTS & MINUTES**
 - 13.1 21-07-06 - Environmental Committee Meeting
 - 13.2 21-07-06 - Transportation Committee Meeting
 - 13.3 21-07-06 - Land Use Planning and Development Committee Meeting
 - 13.4 21-07-06 - Protection Committee Meeting
 - 13.5 21-06-07 - LUD of Richer Committee Meeting
 14. **NOTICE OF MOTION / PETITIONS**
 15. **CONSENT AGENDA**
 - 15.1 AMM - Various matters
 - 15.2 FCM Various Correspondence
 - 15.3 Steinbach Chamber of Commerce - The Bottom Line
 - 15.4 Prov. of MB - News Release on Service Delivery Modernization of Highway Regional Operations
 - 15.5 Prov. of MB - MI-EMO - Municipal Emergency Coordinator - Leave of Absence Procedures
 - 15.6 Prov. of MB - Wildfire Service - Restrictions in Effect
 - 15.7 Canada Community Revitalization Fund
 - 15.8 WCB Insider - June 2021
 - 15.9 Acceuil Kateri Centre Inc. - May 5, 2021 Meeting Minutes
 - 15.10 Seine River Services for Seniors - Thank you & Program Launch
 - 15.11 ICLEI: Canada in a Changing Climate: National Issues Report
 - 15.12 Multi-Material Stewardship Manitoba - 2020 Annual Report
 - 15.13 June 2021 - West Nile Virus Larviciding Reports
 - 15.14 Eastman Tourism - Tourism as a Force for Good
 16. **IN CAMERA**
 17. **ADJOURNMENT**
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STE. ANNE MUNICIPALITY

Regular Council Meeting Minutes July 14, 2021 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on July 14, 2021.

Reeve Paul Saindon called the meeting to order at 9:05 am with the following members of Council physically present: Councillors Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles and Randy Eros. Also present was Interim Acting CAO Nadine Vielfaure.

Councillor Robert Sarrasin was absent.

The meeting was physically closed to the general public but was otherwise conducted via live-streaming due to the Coronavirus (COVID-19) pandemic.

ADOPTION OF AGENDA

2021-290

Councillor Normandeau

Councillor Eros

BE IT RESOLVED that the agenda for the regular meeting of July 14, 2021 be adopted as circulated and amended.

CARRIED

ADOPTION OF MINUTES

2021-291

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that the minutes of the regular meeting held on June 23, 2021 be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2021-292

Councillor Eros

Councillor Reimer

BE IT RESOLVED that the following cheques numbered #20210756 – #20210858 (inclusive) in the amount of \$374,348.59 be approved for payment.

CARRIED

Financial Statements

2021-293

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the Financial Statement for the period ending June 30, 2021 be approved and adopted as presented.

CARRIED

MUNICIPAL DELEGATE REPORTS

June 24, 2021 - Arts & Heritage Tour Meeting – Councillor Sarah Normandeau

UNFINISHED BUSINESS

988 Crisis Line Initiative Endorsement - CRTC Response
Received as information.

NEW BUSINESS

SRRWD Project

2021-294

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that Council support the Seine Rat River Watershed District in their efforts to improve drainage on Road 41E, between PR 311 and Road 41N, and have the necessary rock dams constructed with all associated costs be paid.

CARRIED

Councillor Robert Sarrasin joined the meeting virtually at 9:13 am.

AMM Trading Company and CANOE - Webinar on Canada-Europe Comprehensive Trade Agreement Single Point of Access

Received as information.

RM of Ste. Anne Invoice #20210004

2021-295

Councillor Eros

Councillor Wery

BE IT RESOLVED that Council authorize the signature of the Final Release in the amount of \$1,620.00 regarding our Invoice #20210004 for an MVA which occurred in August 2020 as presented.

CARRIED

Prov. of MB - Bulletins #2021-35 to 38

Received as information.

RM of Ste. Anne Employee Handbook Amendment

2021-296

Councillor Ingles

Councillor Wery

WHEREAS Section 5.3 of the RM of Ste. Anne Employee Handbook, Benefits and Code of Conduct, approved on May 12, 2021 by Resolution #2021-215, indicates that sick leave may only be used for an illness;

AND WHEREAS as society's understanding of the importance of physical and mental health care needs grows, municipal employee policies should be adapted accordingly;

THEREFORE BE IT RESOLVED that Section 5.3 of the RM of Ste. Anne Employee Handbook, Benefits and Code of Conduct be changed to state as follows:

"Sick leave may be used by an employee when they are physically or mentally unable to perform their duties, or attending medical appointments, provided that the absence does not exceed 3 work days."

CARRIED

RM of Grahamdale - Opposition to Bill 64

Received as information.

Red River Basin Commission - June 29, 2021 South Chapter Virtual Meeting

Received as information.

Thurston Drive - Quotes for Tree and Rock Removal

2021-297

Councillor Eros

Councillor Ingles

BE IT RESOLVED that Council accept the quotation #EST 1903 as submitted from Deerwood Projects, dated June 28, 2021, for the removal of rocks and trees, including mulching stumps, at the Thurston Drive Park in preparation for asphaltting works in the amount of \$6,240.00, plus applicable taxes, as presented and authorize all works to be completed and costs to be paid as per quotation.

CARRIED

Giroux Baseball Grounds

Tabled to In Camera.

City of Mississauga - Resolution Regarding Canada Day

Received as information.

Canada Community Revitalization Fund

Administration to respond.

PLANNING & DEVELOPMENT

June Permit Report

Received as information.

Permit #81-21 - Commercial Permit - Burnell's Food Plus Addition

2021-298

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that Permit #81-21 be approved as presented to Council and subject to the requirements of the appointed Building Inspectors.

CARRIED

Permit #85-21 - Commercial Permit - Imperial Metal Fabrication Shop Addition

2021-299

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that Development Permit #85-21 be approved as presented to Council, subject to the obtention of the required Building Permit, and subject to the requirements of the appointed Building Inspectors.

CARRIED

Subdivision Application 4175-21-8415 - NE 30-8-8E - Danish

2021-300

Councillor Wery

Councillor Reimer

WHEREAS Council has reviewed the Subdivision Application File #4175-21-8415 Report to Council proposing to create two additional approx. 5-acre hobby farm lots from the current approx. 60-acre parcel held under CT #2502021, NE 30-8-8E in an area designated Rural Mixed Use Area and zoned Rural Mixed;

BE IT RESOLVED that Subdivision File #4175-21-8415 be approved on the following conditions as recommended by the Land Use Planning and Development Committee Resolution #LUPD-2021-015:

1. That the applicant provide a copy of the required Plan of Subdivision prepared by a Manitoba Land Surveyor;
2. That the applicant provide a Building Location Certificate prepared by a Manitoba Land Surveyor;
3. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil conditions, the ground water level and a recommendation on the maximum depth for basements on the two newly created lots, at the developer's cost;
4. That the applicant obtain any necessary variations; and
5. That a contribution fee of \$1,500.00 per parcel created be required.

CARRIED

RM of Hanover - Notice of Re-Zoning By-law #2602-21 - Grunthal

Received as information.

RM of La Broquerie - Subdivision #4138-21-8484

Received as information.

Valley Fibre Agreement

2021-301

Councillor Ingles

Councillor Eros

WHEREAS Valley Fibre would like to install their dedicated Fibre-optic network in Municipal Right-of-Ways which requires Council's consent by way of legal agreements;

AND WHEREAS Council has amended the original terms and conditions of the three legal documents provided to Council by Valley Fibre to better represent municipal residents and taxpayers' interests;

BE IT RESOLVED that Council authorize Candace Morrow of Loewen Henderson Banman to communicate directly with Valley Fibre regarding the Municipality's amended terms and conditions as presented pertaining to the installation of dedicated Fibre-optic networks in the RM of Ste. Anne.

CARRIED

BY-LAWS

By-Law #05-2020 - Development Plan - Third Reading

2021-302

Councillor Eros

Councillor Wery

BE IT RESOLVED that By-Law #05-2020, being a by-law of the Rural Municipality of Ste. Anne to adopt a Development Plan, be given third and final reading.

In Favour: Reeve Paul Saindon, Councillors Sarah Normandeau, Jake Reimer, Brent Wery, Brad Ingles, Robert Sarrasin and Randy Eros.

Opposed/Abstained/Absent: None

CARRIED

Fire By-law #05-2021 - 1st Reading

2021-303

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that By-Law #05-2021, being a by-law to provide for the prevention and control of fires in the RM of Ste. Anne, be given first reading as amended.

CARRIED

DEPARTMENT MANAGER REPORTS

June 2021 - Fire Chief's Report

Received as information.

By-law Enforcement - June 2021 Report

Received as information.

COMMITTEE REPORTS & MINUTES

21-07-06 - Environmental Committee Meeting

2021-304

Councillor Ingles

Councillor Eros

BE IT RESOLVED that the July 6, 2021 Environmental Committee meeting minutes be adopted as circulated; and

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #ES-2021-24 regarding purchasing Drone Services from Brandt Excavating to record the Lagoon expansion construction progress for a total cost not to exceed \$500.

CARRIED

21-07-06 - Transportation Committee Meeting

2021-305

Councillor Ingles

Councillor Reimer

BE IT RESOLVED that the July 6, 2021 Transportation Committee meeting minutes be adopted as circulated; and

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PW-2021-33 regarding speed reduction signs on Road 34E between Roads 42 and 43N;
- #PW-2021-34 regarding speed reductions signs on Road 38N between Roads 36 and 37E;
- #PW-2021-35 regarding repairs to the municipal Quonset;
- #PW-2021-36 regarding drainage works to be completed in partnership with the SRRWD on Road 41E between PR 311 and Road 42N; and
- #PW-2021-37 regarding dust control being applied to the RM of Ste. Anne's portion of Caledonia Road.

CARRIED

Caledonia Road - Re shape and Dust Control

Received as information.

21-07-06 - Land Use Planning and Development Committee Meeting

2021-306

Councillor Eros

Councillor Normandeau

BE IT RESOLVED that the July 6, 2021 Land Use Planning and Development Committee meeting minutes be adopted as circulated; and

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #LUPD-2021-015 see Council Resolution #2021-300 above;

CARRIED

21-07-06 - Protection Committee Meeting

2021-307

Councillor Eros

Councillor Wery

BE IT RESOLVED that the July 6, 2021 Protection Committee meeting minutes be adopted as circulated; and

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following resolutions:

- #PC-2021-029 regarding Inter-Municipal Fire Protection Agreement Renewal Dates; and
- #PC-2021-030 regarding donating surplus fire fighter equipment.

CARRIED

21-06-07 - LUD of Richer Committee Meeting

2021-308

Councillor Wery

Councillor Sarrasin

BE IT RESOLVED that the LUD of Richer Committee meeting minutes of March 6, 2021 be adopted as circulated; and

BE IT FURTHER RESOLVED that Council approve the Committee's recommendations as outlined in their following Resolutions:

- #'s LUD-2021-57 and -58 regarding the June 2021 Invoice Summary and Financial Statements.

CARRIED

NOTICE OF MOTION / PETITIONS – None

Council recessed for 3 minutes at 9:57 am.

DELEGATION(S)

Ian Hyslop of the Exchange Group regarding the Draft 2020 Audit

At 10:00 am Ian Hyslop of Exchange Group made a presentation to Council regarding the Draft 2020 Audited Financial Statements.

Tabling of Draft 2020 Audited Financial Statements

2021-309

Councillor Eros

Councillor Wery

BE IT RESOLVED that in accordance with Section 193(2) of *The Municipal Act*, Council table the auditor's report;

BE IT FURTHER RESOLVED that, in accordance with Section 194 of *The Municipal Act*, Public Notice be given that the report and the Municipality's financial statements are available for inspection.

CARRIED

Council recessed for 5 minutes at 10:55 am.

HEARINGS - 11:00 am

2021-310

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council recess this regular meeting and go into public hearings at 11:00 am.

CARRIED

Conditional Use #09-21 - Previously Used Home

At 11:00 am the Reeve called to order the Public Hearing for Conditional Use Order #09-21 to allow a previously used bungalow to be moved onto Lot 2 Plan 67988 in NE 1/4 28-8-7E, in an area zoned Rural Mixed.

The Interim Acting CAO read the notice.

The applicant made a presentation in favour of the proposal.

No members of the public made presentations in objection to the proposal, in either verbal or written form.

OUT OF HEARING

2021-311

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that this meeting reconvene into regular session at 11:06 am.

CARRIED

Conditional Use #09-21 - Previously Used Home

2021-312

Councillor Eros

Councillor Wery

WHEREAS a Public Hearing was held for Conditional Use Order #09-21 to allow for a previously used bungalow to be moved onto Lot 2 Plan 67988 at NE 1/4 28-8-7E;

BE IT RESOLVED that Conditional Use Order #09-21 be approved subject to the obtention of the required building permit.

CARRIED

CONSENT AGENDA

2021-313

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED that the consent agenda consisting of the following 15 items be adopted as circulated:

AMM - Various matters

FCM Various Correspondence

Steinbach Chamber of Commerce - The Bottom Line

Prov. of MB - News Release on Service Delivery Modernization of Highway Regional Operations

Prov. of MB - MI-EMO - Municipal Emergency Coordinator - Leave of Absence Procedures

Prov. of MB - Wildfire Service - Restrictions in Effect

Canada Community Revitalization Fund

WCB Insider - June 2021

Acceuil Kateri Centre Inc. - May 5, 2021 Meeting Minutes

Seine River Services for Seniors - Thank you & Program Launch

ICLEI: Canada in a Changing Climate: National Issues Report

Multi-Material Stewardship Manitoba - 2020 Annual Report

June 2021 - West Nile Virus Larviciding Reports

Eastman Tourism - Tourism as a Force for Good

Autumn Bruce - Bursary Thank You Letter

CARRIED

IN CAMERA

2021-314

Councillor Wery

Councillor Normandeau

BE IT RESOLVED that Council move In Camera to discuss items under Section 152(3) of *The Municipal Act*.

CARRIED

Interim Acting CAO Nadine Vielfaure left the meeting from 11:28 am to 11:34 am.

OUT OF CAMERA

2021-315

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED that this meeting reconvene into regular session and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Giroux Baseball Grounds

Administration to respond.

ADJOURNMENT

2021-316

Councillor Normandeau

Councillor Wery

BE IT RESOLVED that this regular meeting be adjourned at 12:08 pm.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

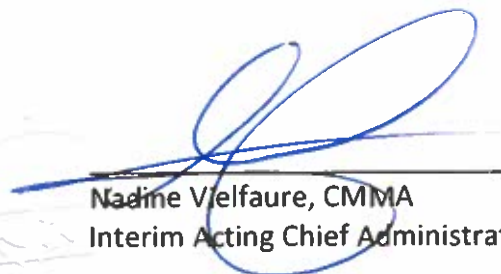
July 28, 2021 @ 6:00 pm

Regular Day Meeting

August 18, 2021@ 9:00 am



Paul Saindon
Reeve



Nadine Vielfaure, CMMA
Interim Acting Chief Administrative Officer

