



**Committee of the Whole Meeting Minutes
February 18, 2025 - 09:00 AM**

Meeting of the Committee of the Whole of the RM of Ste. Anne held at the Municipal Council Chambers in the Rural Municipality of Ste. Anne at 395 Traverse Road on February 18, 2025.

CALL TO ORDER

Reeve Richard Pelletier called the meeting to order at 9:03 am.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1		X
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3		X
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Shelley Jensen
Legislative Officer, Nadine Vielfaure

AGENDA

CotW-2025-05

Councillor Eros

Councillor Waczko

BE IT RESOLVED THAT the agenda for the February 12, 2025, Committee of the Whole meeting be adopted with the following addition under Transportation Matters: Request from Nelson River Construction - Temporary Portable Asphalt Plant.

CARRIED

EXECUTIVE MATTERS

Road Re-Naming

Tabled until later in the meeting.

Canada Post - Civic Addressing Update

CotW-2025-06

Councillor Ingles

Councillor Waczko

WHEREAS Council requested that Canada Post transition the current rural mail box system to a civic addressing based community mail box system via their Resolution #2020-361;

AND WHEREAS Phase 1 of this project will transition properties in the Giroux region of the RM of Ste. Anne;

AND WHEREAS Council has the option to require all rural (driveway) mail boxes to transition immediately, or allow each resident to make that choice;

AND WHEREAS Council has the duty to select community names which will be associated with the new civic-based mailing addresses (ex: 123 Main Street, Community MB, R5H #X#);

BE IT RESOLVED THAT Council be recommended to re-confirm their engagement to transitioning the entire municipality to a civic-based community mailbox system, to be established in phases, starting with the Giroux area;

BE IT FURTHER RESOLVED THAT Council be recommended to establish the following community names for the purpose of assigning civic addressing mailing addresses :

- Giroux
- Ste. Anne West
- La Coulee
- Richer

BE IT FURTHER RESOLVED THAT Council be recommended to grant each property with a Rural Mail Box (located at the end of their driveway) the option to maintain their mailing address on the following conditions:

1. The rural mailbox must comply with Canada Post Standards;
2. The rural mailbox is the responsibility of the property owner/resident to maintain at their sole cost;
3. Should the rural mailbox need to be replaced, then a civic-addressing based community mailbox may become mandatory.

CARRIED

ENVIRONMENT MATTERS

Wastewater Feasibility Study - draft survey

Tabled until later in the meeting.

At 9:41 am, Councillor Pat Stolwyk joined the meeting by phone.

Radon Lending Program

Administration to respond.

TRANSPORTATION MATTERS

Crosswalk - LUD of Richer

Received as information.

Request from Nelson River Construction - Temporary Portable Asphalt Plant

CotW-2025-07

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council be recommended to approve the request from Nelson River Construction to establish an asphalt plant in the vicinity of Road 48N and PTH 12 in the RM of Ste. Anne.

CARRIED

LAND USE PLANNING AND DEVELOPMENT MATTERS – None.

ECONOMIC DEVELOPMENT MATTERS – None.

RECREATION MATTERS – None.

PROTECTION MATTERS – None.

PERSONNEL MATTERS – None.

IN CAMERA

CotW-2025-08

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 9:50 am, to discuss Personnel Matters under Section 152(3) of *The Municipal Act*.

CARRIED

At 9:55 am, Councillor Pat Stolwyk joined the meeting in person.

OUT OF CAMERA

CotW-2025-09

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT this meeting reconvene into regular session at 10:00 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Road Re-Naming

Tabled.

Wastewater Feasibility Study - draft survey

Administration to respond.

NEW AND OTHER BUSINESS

BUDGET

At 11:00 am, Finance Officer Tiana Bohemier and Operations Manager Kevin Medeiros joined the meeting.

At 11:30 am, Legislative Officer Nadine Vielfaure left the meeting.

At 12:30 pm, Operations Manager Kevin Medeiros left the meeting.

Budget 2025

Administration to refine further.

ADJOURNMENT

CotW-2025-10

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT this Committee of the Whole meeting be adjourned at 1:36 pm.

CARRIED

NEXT MEETING(s)

Committee of the Whole Meeting

March 12, 2025 @ 9:00 am

Original signed by:

Richard Pelletier
Reeve

Original signed by:

Shelley Jensen, CMMA
Chief Administrative Officer