



Committee of the Whole Meeting Minutes

August 19, 2025 - 09:00 AM

Meeting of the Committee of the Whole of the RM of Ste. Anne held at the Municipal Council Chambers in the Rural Municipality of Ste. Anne at 395 Traverse Road on August 19, 2025.

CALL TO ORDER

Reeve Richard Pelletier called the meeting to order at 8:57 am.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	via phone	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Shelley Jensen

Legislative Officer, Nadine Vielfaure

Operations Manager, Kevin Medeiros

AGENDA

CotW-2025-28

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT the agenda for the August 19, 2025, Committee of the Whole meeting be adopted as circulated and amended to add a discussion under New Business relating to Municipal Property.

CARRIED

EXECUTIVE MATTERS

ERMC - Meeting with Minister Asagwara at Ste. Anne Hospital

Reeve Pelletier to represent Council's concerns as discussed.

Municipal Bursary Policy - Draft

Administration to proceed as directed.

At 9:10 am, Development Officer Hadiseh Bajelan joined the meeting.

DELEGATION

At 9:15 am, Sheldon Proulx, representing Subdivision File #4175-21-8423 in La Coulee, joined the meeting in order to discuss the requirements of his road and drainage plan.

At 9:35 pm, Councillor Normandeau left the meeting.

LAND USE PLANNING AND DEVELOPMENT MATTERS

Subdivision #4175-21-8423 - Sheldon Proulx – Appeal of Engineering Requirements

Tabled.

Daniel Zarichney - Drainage Concerns and Subdivision #4175-23-8896 Appeal

CotW-2025-29

Councillor Eros

Councillor Sarrasin

WHEREAS an appeal was submitted requesting that Council waive Condition #1 of Resolution #2024-216, which requires a geotechnical report including test holes for the proposed subdivision of two lots under Subdivision File #4175-23-8896;

AND WHEREAS the applicant has indicated that the exact location of future buildings is not yet known and that any future construction on the proposed lots will be built with above-grade foundations at or above road elevation;

BE IT RESOLVED THAT Council be recommended to approve the appeal and amend Resolution #2024-216 as follows:

1. Condition #1 be amended to include provisions in the Development Agreement deferring the requirement to obtain a geotechnical report to when a building permit for a house is being requested;
2. All other conditions outlined in Resolution #2024-216 shall remain in full force and effect.

CARRIED

At 10:32 am, Development Officer Hadiseh Bajelan left the meeting.

ENVIRONMENT MATTERS

Sludge Survey Report

Received as information.

Treatment Options

CotW-2025-30

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT Council be recommended to authorize administration to proceed with municipal lagoon sludge reduction treatment option 3, quoted by Clean Water Pro at \$155,798.00, to be included in the 2026 Financial Plan

CARRIED

RM Garbage Pickup

Received as information.

Climate Adaptation Plan - Funding Opportunity

Administration to obtain a quote.

Watershed Discussion

Received as information.

Red River Weed Control - Larviciding Report - July & August 2025

Received as information.

TRANSPORTATION MATTERS

PR 207 Culvert Extensions

CotW-2025-31

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council be recommended to authorize administration to proceed with extending private driveway culverts on PR 207 as discussed in order to correct an oversight from a recent subdivision.

CARRIED

ECONOMIC DEVELOPMENT MATTERS – None.

RECREATION MATTERS – None.

At 11:00 am, Councillor Sarrasin left the meeting.

PROTECTION MATTERS

Citizens on Patrol

Administration to investigate.

PERSONNEL MATTERS – None.

IN CAMERA

CotW-2025-32

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 11:06 am to discuss Matters of Security, and Matters in Preliminary Stages of discussion under Section 152(3) of *The Municipal Act*.

CARRIED

At 11:30 am, Operations Manager Kevin Medeiros left the meeting.

At 11:37 am, Councillor Sarrasin joined the meeting.

OUT OF CAMERA

CotW-2025-33

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT this meeting reconvene into regular session at 11:41 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Land Negotiations

CotW-2025-34

Councillor Stolwyk

Councillor Ingles

BE IT RESOLVED THAT Council be recommended to authorize administration to initiate negotiations for land located in Ward 3 North of Highway #1E and East of PR 302.

CARRIED

NEW AND OTHER BUSINESS

Municipal Property

Tabled.

ADJOURNMENT

CotW-2025-35

Councillor Stolwyk

Councillor Ingles

BE IT RESOLVED THAT this Committee of the Whole meeting be adjourned at 11:42 am.

CARRIED

NEXT MEETING(s)

Committee of the Whole Meeting

September 16, 2025 @ 9:00 am

Original signed by:

Richard Pelletier
Reeve

Original signed by:

Shelley Jensen, CMMA
Chief Administrative Officer