



MUNICIPALITÉ
STE. ANNE
MUNICIPALITY

Committee of the Whole Meeting Minutes September 16, 2025 - 09:00 AM

Meeting of the Committee of the Whole of the RM of Ste. Anne held at the Municipal Council Chambers in the Rural Municipality of Ste. Anne at 395 Traverse Road on September 16, 2025.

CALL TO ORDER

Reeve Richard Pelletier called the meeting to order at 9:00 am.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1		X
KYLE WACZKO, WARD 2	Virtually	
PATRICK STOLWYK, WARD 3		X
BRAD INGLES, WARD 4	Via phone	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Shelley Jensen
Legislative Officer, Nadine Vielfaure

AGENDA

CotW-2025-36

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the agenda for the September 16, 2025, Committee of the Whole meeting be adopted as circulated.

CARRIED

EXECUTIVE MATTERS – None.

ENVIRONMENT MATTERS – None.

TRANSPORTATION MATTERS – None.

LAND USE PLANNING AND DEVELOPMENT MATTERS

At 9:01 am, Development Officer Hadiseh Bajelan joined the meeting.

Development Permit #114-25 - Livestock Operation - Martin Bunk

CotW-2025-37

Councillor Eros

Councillor Sarrasin

WHEREAS Development Permit Application #114-25 has been submitted for the establishment of a permitted livestock operation with up to 79 Animal Units (AUs) on the property located at 40091 HWY 1E, legally described as SE23-8-7E (Roll No. 90400.000), within the “AM” Agricultural Mixed-Use Zone;

AND WHEREAS under the Rural Municipality of Ste. Anne Zoning By-law No. 13-2023, livestock operations up to 79 AUs are classified as a permitted use in the “AM” zone;

AND WHEREAS the proposed development meets the minimum site area requirement of 16.19 hectares (40 acres) in compliance with Zoning By-law No. 13-2023;

AND WHEREAS Council has reviewed the submitted site plan, including the proposed barn location and setbacks from all parcel boundaries;

THEREFORE BE IT RESOLVED that Council be recommended to approve Development Permit 114-25 for the livestock operation, based on the setbacks identified in the site plan, specifically:

- 1140 feet from the south property line,
- 1210 feet from the north property line,
- 860 feet from the east property line, and
- 902 feet from the west property line.

BE IT FURTHER RESOLVED that the applicant be responsible for obtaining all other applicable municipal, provincial, and federal approvals, including but not limited to:

- Manitoba Hydro;
- TC Energy Pipelines;
- Manitoba Transportation and Infrastructure (MTI);
- and any applicable environmental or livestock operation permits required under provincial regulations.

CARRIED

At 9:10 am, Development Officer Hadiseh Bajelan left the meeting.

DELEGATIONS

At 9:10 am, Haley Lefebvre from Children of the Universe Daycare made a presentation to Council regarding their vision for future childcare in the Municipality and requesting support for their initiative.

At 9:30 am, Kevin Medeiros, Operations Manager, joined the meeting.

At 9:56 am, Councillor Brad Ingles left the meeting.

At 9:58 am, Samantha Kornelson, PW-Rec Admin. Assistant joined the meeting.

Children of the Universe - Letter of Support.

CotW-2025-38

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT Administration be directed to provide a letter of support for the Children of the Universe's vision for expanded daycare in the community as well as a community facility including Daycare spaces, recreation spaces, and possibly more.

CARRIED

ECONOMIC DEVELOPMENT MATTERS – None.

At 10:05 am, Councillor Brad Ingles joined the meeting.

RECREATION MATTERS

Update from Public Works and Recreation Administrative Assistant

The Committee received the updates provided and gave guidance and direction as requested.

At 10:30 am, Samantha Kornelson, PW-Rec. Admin. Assistant left the meeting.

NEW AND OTHER BUSINESS

Richer Fire Hall Well

CotW-2025-39

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council be recommended to accept the quotation as submitted from Perimeter Drilling, dated September 7, 2025, for the installation of a new well and pressure hook-up system as presented, and authorizes all works to be completed and costs to be paid as per the quotation;

BE IT FURTHER RESOLVED THAT a total project budget be set for the Richer Fire Hall Well and associated plumbing repairs, not to exceed \$90,000.

CARRIED

Damage to the Fire Hall Grass

Administration is instructed to request the Richer Rodeo Committee fix the damages to the Richer Fire Hall Grounds due to their use of it for parking during the 2025 Richer Roughstock Rodeo, or alternatively, have them cover the costs for the required repairs.

IN CAMERA

CotW-2025-40

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 10:46 am to discuss Legal Matters and Matters in Preliminary Stages of discussion under Section 152(3) of *The Municipal Act*.

CARRIED

At 11:10 am, Councillor Brad Ingles and Operations Manager Kevin Medeiros left the meeting.

OUT OF CAMERA

CotW-2025-41

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT this meeting reconvene into regular session at 11:15 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

PROTECTION MATTERS

Citizens on Patrol

Administration to investigate.

NEW AND OTHER BUSINESS

AMBM Bilingual Municipal Leadership Meeting

CotW-2025-42

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council be recommended to authorize any Council Members to attend the AMBM Bilingual Municipal Leadership Meeting, to be held on September 25, 2025, in Winnipeg with all associated costs to be paid.

CARRIED

ERMC Meeting with MTI Re: Operations

Received as information.

ERMC - MTI - Meeting with Minister Naylor

Received as information.

Highway & Culvert and Ditch Regrading - Proposal

CotW-2025-43

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council be recommended to approve the quote from WSP (File #2025CA417423) for engineering services for the detailed design and plan preparation and subsequent submission to the Province for approval for future drainage works along PR 210 and PR 207, comprising of culvert and ditch regrading, at a cost of \$13,200, plus taxes.

CARRIED

PERSONNEL MATTERS – None.

ADJOURNMENT

CotW-2025-44

Councillor Waczko

Councillor Sarrasin

BE IT RESOLVED THAT this Committee of the Whole meeting be adjourned at 11:28 am.

CARRIED

NEXT MEETING(s)

Committee of the Whole Meeting

November 18, 2025 @ 9:00 am

Richard Pelletier
Reeve

Shelley Jensen, CMMA
Chief Administrative Officer