

THE RURAL MUNICIPALITY OF STE ANNE
Council Meeting, Wednesday December 1, 2010 at 7:00 pm
AGENDA

- Call to order and Invocation
1. Approval of Agenda
2. **Delegation:**
 - 2.1 7:45 pm Jamie McLennan c/o Premier Horticulture Ltd.
 - 2.2 8:00 pm Jeff Dehane RE: purchasing RM of Ste. Anne lots
3. **Hearings:**
4. **Subdivision:**
 - 4.1 Jules & Julienne Godard RE: Prop Subdivision Decision
5. **Reception of Petition:**
6. **By-Laws:**
7. **Consent Agenda:**
 - 7.1 ERDI RE: June 28/10 Minutes
 - 7.2 MB Agric. & Food RE: Kennel Licensing
 - 7.3 FCM RE: International Volunteers
 - 7.4 Red River Basin Comm. RE: Board of Director Elections
 - 7.5 Blumenort Rec. RE: Thank you
 - 7.6 Eastman Mutual Aid RE: September 15/10 Minutes
 - 7.7 BDO Canada, LLP RE: Municipal Auditor accepts appointment
 - 7.8 EMTA RE: Info & Meeting Date
 - 7.9 MAAS RE: 2011 Conference
 - 7.10 EMTA RE: Gen. Manager's Report
 - 7.11 EMTA RE: October 21/10 Minutes
 - 7.12 RM of Tache Ratepayer RE: Complaint
 - 7.13 RM of Ste. Anne Ratepayer RE: RM Sign Congratulations
 - 7.14 SRRCD RE: October 19/10 Minutes
 - 7.15 CN Railway RE: Snow Clearing Instructions
 - 7.16 MB Heritage RE: Grant Application
 - 7.17 ERDI RE: Board Meeting Notice
 - 7.18 EMTA RE: Oct. 21/10 & Nov. 18/10 Minutes
8. **Unfinished Business**
 - 8.1 Town of Ste. Anne RE: Fire Agreement Meeting
 - 8.2 RM of Ste. Anne RE: 2011 Meeting Schedule
 - 8.3 CCCD/MB Conserv. RE: MB Conserv. District Convention
9. **New Business:**
 - 9.1 Building Permits RE: Bldg P#'s 118-10 to 120-10
 - 9.2 Town of Ste. Anne RE: Shared Road Agreement
 - 9.3 Muniware RE: 2011 Support Agreement
 - 9.4 Knights of Columbus RE: 2010 Christmas Hampers
 - 9.5 DataLink Mapping RE: Civic Address upload & new atlas
 - 9.6 Pulford Comm Living Serv. RE: 2010/2011 Office Sidewalk Snow Rem.
 - 9.7 SNJ RE: Caveat Discharge
 - 9.8 Planning Branch RE: Proposed Subdivision Pt SW 18-8-8E
 - 9.9 Planning Branch RE: Proposed Subdivision Pt SW 5-7-7E
 - 9.10 Prudential Riverbend Realty RE: Purchase of RM Lot in Richer
- Reeve, Councillors' and CAO's Report
10. **Notice of Motion**
11. **Personnel and In Camera**
12. **Adjournment**

THE RURAL MUNICIPALITY OF STE ANNE

December 1, 2010

Minutes of the regular meeting of The Rural Municipality of Ste. Anne held at the Municipal Office in the Town of Ste. Anne on December 1, 2010.

Reeve Art Bergmann, called the meeting to order at 7:00 pm. with the following members of council in attendance: Councillors Renald Courcelles, Jake Reimer, Mark Lanouette, Daniel Brunel, Roger Massicotte, Laurie Evans and CAO Loni Eskildsen.

ADOPTION OF AGENDA

579-10 Courcelles - Brunel

BE IT RESOLVED that the agenda for the regular meeting of December 1, 2010 be accepted as circulated.

Carried.

SUBDIVISION

Pt. NW ¼ 10-8-8E (J & J Godard)

580-10 Courcelles – Saindon

BE IT RESOLVED that the application to subdivide identified by File #4175-2010-5138, described as Pt. NW¼ 10-8-8E, is hereby approved, conditional upon the following:

- a) That the applicant obtain a Building Location Certificate prepared by a Manitoba Land Surveyor illustrating all buildings and / or structures, as well as a verification of the proposed site areas and dimensions of the 2 proposed lots and the residual portion;
- b) That the applicant obtains any necessary variations in order to comply with Municipal By-laws;
- c) That a contribution of \$500.00 per parcel created be paid to the Municipality for municipal purposes; and
- d) That the mailing Cost for the Notice of the Proposed Subdivision of land be paid to the municipality.

Carried.

DELEGATION

7:10 pm Delegate Jeff Dhaene made a presentation to council regarding the possible purchase of 2 (two) newly subdivided lots in NW 21-7-8E. Council did advise the delegate that the intent of the subdivision is for residential lots but suggested a written offer to purchase, including his intentions, for consideration by council in 2011.

7:20 pm Delegate Jamie McLennan, Director of Operations for Premier Horticulture, made a presentation to council informing them of the change of use for land owned by the organization in Pt. SW 25-7-7E. The delegate was informed that the existing office building would require a permit including a Structural Engineers report to change it into a residence.

CONSENT AGENDA

581-10 Courcelles – Brunel

BE IT RESOLVED that the consent agenda consisting of 18 items be adopted as circulated.

Carried.

UNFINISHED BUSINESS

Town of Ste. Anne Fire Agreement – Refer to Fire / Protection Committee.

582-10 Saindon – Massicotte

BE IT RESOLVED that the 2011 Council Meeting Schedule be approved as presented.

Carried.

CCCD/MB Conservation Conf – Rec'd as information

NEW BUSINESS

Permit No's 118 & 119, 2010

583-10 Courcelles - Massicotte

BE IT RESOLVED that Development Permit No's 118 & 119, 2010 be hereby approved as presented to council, as per Zoning By-Law 10-2010.

Carried.

December 1, 2010

Permits con't**584-10 Courcelles - Saindon**

WHEREAS the applicant for Building Permit # 120-10 has made application to build a storage shed, on SE ¼ 12-8-7E;

BE IT RESOLVED that the applicant be advised that the building be constructed above estimated flooding levels in the area;

BE IT FURTHER RESOLVED that the applicants be advised that, due to the high water table in the area, the municipality will not assume any responsibility for damages sustained if flooding occurs;

BE IT FURTHER RESOLVED that council approve Building Permits #120-10 as presented to council, as per Zoning By-Law 10-2010.

Carried.

Caledonia/Seine Road**585-10 Brunel - Evans**

WHEREAS in a letter from the Town of Ste. Anne, dated November 19, 2010, Resolution # 257-10, a proposal for the cost-sharing of maintenance of Intermunicipal Caledonia Road and Seine Road;

BE IT RESOLVED that the RM of Ste. Anne council accept the proposal of the Town of Ste. Anne as follows:

1. That the Town of Ste. Anne will maintain the 1st 200 yards of Caledonia Road from Central Avenue in the Town of Ste. Anne going north on Caledonia Road at no cost to the municipality;
2. That the municipality will maintain the balance of Caledonia Road to Hwy #1 at no cost to the Town of Ste. Anne;
3. That the municipality will maintain the gravel portion of Seine Road, from Finnigan Road up to the CN Railway crossing on Seine Road at no cost to the Town of Ste. Anne;
4. That the municipality will cost-share the maintenance cost of the paved portion of Seine Road.

Carried.

Muniware**586-10 Courcelles - Brunel**

BE IT RESOLVED that the Reeve and CAO be authorized to sign the 2011 Support Agreement with Municipal Information System Inc. for the Muniware software program at a cost of \$668.35 per month plus GST.

Carried.

X'mas Hamper**587-10 Brunel - Massicotte**

BE IT RESOLVED that the municipality support the Knights of Columbus' Parish of Ste. Anne Food Hamper Drive with a grant in the amount of \$600.00 for the year 2010.

Carried.

RFD X'mas Banquet**588-10 Brunel - Massicotte**

BE IT RESOLVED that the municipality give a grant in the amount of \$500.00 towards the Richer Volunteer Fire Fighter 2010 Christmas Party.

Carried.

Civic Addressing**589-10 Brunel - Courcelles**

BE IT RESOLVED that Datalink be contracted to upload the municipal civic addresses into the municipal database at an estimated cost of \$700.00.

Carried.

December 1, 2010

Office Sidewalk SR**590-10 Brunel - Courcelles**

BE IT RESOLVED that the municipality contract Pulford Community Living Services Inc. to clear snow off the RM office sidewalks for the 2010/2011 winter season at a cost of \$30.00 per cleaning;

BE IT FURTHER RESOLVED that the CAO be authorized to sign the agreement prepared by Pulford Community Living Services on behalf of the municipality.

Carried.

SNJ Caveat Discharge**591-10 Saindon - Courcelles**

WHEREAS a request has been made by Smith Neufeld Jodoin Law Office to discharge Development Agreement Caveat No. 84-2625, on Lot 2 and 3, Block 4, Plan 15281 in the NW 16-8-8E;

BE IT RESOLVED that the municipality agrees to discharge the caveat and that the law firm of Smith Neufeld Jodoin prepare the necessary "Withdrawal of Caveat" for execution, summing the same to the municipality for signature, at no cost to the municipality.

Carried.

S/D #4175-2010-5161 – Unfinished Business**S/D #4175-2010-5159****592-10 Brunel - Saindon**

WHEREAS the applicant of proposed subdivision identified as File# 4175-2010-5159 in Pt. SW 5-7-7E requests a decision of council;

BE IT RESOLVED that prior to council approving the proposed subdivision, the following documentation is required by the municipality to make a decision:

- a) A septic field suitability study, prepared by a qualified engineer, providing an assessment of soil conditions throughout the subdivision area including particle size analysis, surficial soils logs and test drilling to determine the depth of groundwater and / or ground saturated conditions. Further, the report should also include recommendations of the preferred type of sewage disposal system, typical design and placement of the septic system on the proposed lots;
- b) An Engineered Drainage Plan, prepared by a professional engineer and presented to council showing the drainage from the proposed subdivision into municipal ditch(s) and further into provincial drains / ditches.

Carried.

RM Land**593-10 Brunel – Saindon**

WHEREAS council has received an "offer to purchase" of land owned by the municipality in the LUD of Richer, from Myron Martens of Prudential Riverbent Realty Ltd.;

BE IT RESOLVED that the municipality counter-offer at \$10,000.00 plus GST, including all realty and transfer fees.

Carried.

Computer/UBS**594-10 Evans – Saindon**

BE IT RESOLVED that the CAO be authorized to order and have a new UBS installed by MicroAge Manitoba at an approximate cost of \$1,200.00 including installation cost.

Carried.

X'mas 2010**595-10 Evans – Brunel**

BE IT RESOLVED that the Personnel Committee or a member thereof, be authorized to expend funds for staff recognition at Christmas time.

Carried.

December 1, 2010

EMO Services**596-10 Brunel – Coucelles**

BE IT RESOLVED that the Town of Ste. Anne and the municipality continue to cost-share the services of the EMO Coordinator Gary Marriott;

BE IT FURTHER RESOLVED that the CAO of the RM of Ste. Anne be instructed to prepare the necessary document for signature, including an increase of \$500.00 for his services for the year 2011.

Carried.

Pound Keeper**597-10 Courcelles – Brunel**

BE IT RESOLVED that the municipality appoint the services of Mr. Rheal Perrin as Pound Keeper for the municipality;

BE IT FURTHER RESOLVED that the appointment come into effect on January 1, 2011, and will continue indefinitely;

BE IT FURTHER RESOLVED that the fee schedule and remuneration be set as follows:

1. That he be paid an annual retainer fee of \$200.00 per year, payable at the end of the fiscal year;
2. That he will be paid \$16.00 per hour worked;
3. That he be paid \$.50/km travelled;
4. That he will be paid \$30.00 per call when an animal is impounded;
5. That documentation be provided to the municipality within 72 hours after a call.

Carried.

Office Custodian**598-10 Reimer – Courcelles**

BE IT RESOLVED that the services of the RM Office Custodians be renewed, and that Schedule "A" of the Agreement signed and dated November 27, 2009 be forwarded to the office custodian as a reminder of the responsibilities and the municipalities' expectations.

Carried.

RM of Reynolds Fire Agreement**599-10 Courcelles – Saindon**

WHEREAS the Fire Agreement between the RM of Reynolds and RM of Ste. Anne expires December 31, 2010;

AND WHEREAS the RM of Ste. Anne is satisfied with the arrangements made, and agreement signed in 2008;

BE IT RESOLVED that the RM of Ste. Anne and RM of Reynolds' council continue with the present agreement as is, for another 3 (three) year term.

Carried.

RM of La Broquerie Fire Agreement**600-10 Courcelles – Massicotte**

WHEREAS the Fire Agreement between the RM of La Broquerie and RM of Ste. Anne expires December 31, 2010;

BE IT RESOLVED that the RM of Ste. Anne hereby asks for a 1 (one) year extension to the present agreement.

Carried.

STBCH Landfill**601-10 Brunel – Reimer**

BE IT RESOLVED that the RM of Ste. Anne council will only pay for regular household waste deposited by RM residents at the Steinbach Waste Disposal Ground Facility, effective February 1, 2011;

BE IT FURTHER RESOLVED that the City of Steinbach be informed of the decision of council, so they may inform their Waste Disposal Ground Facility staff.

Carried.

December 1, 2010

STBCH Landfill Ad**602-10 Saindon – Reimer**

BE IT RESOLVED that an ad be placed in The Carillon and the Dawson Trail Dispatch informing municipal residents that the municipality will only pay for regular household waste being deposited at the Steinbach Waste Disposal Ground Facility, starting February 1, 2011;


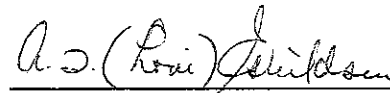
BE IT FURTHER RESOLVED that the ads be advertised 2 (two) times in each local paper, in the month of January and February 2011.

Carried.**ADJOURNMENT****603-10 Courcelles - Evans**

BE IT RESOLVED that the meeting be adjourned at 10:15 p.m.

Carried.**NEXT MEETING**

Special meeting: December 8, 2010 at 7:00 pm


Art Bergmann
Reeve
A.T. (Loni) Eskildsen
CAO