



**Council Meeting Minutes
January 11, 2023 - 09:00 AM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on January 11, 2023.

CALL TO ORDER

Reeve Richard Pelletier called the meeting to order at 9:01 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

The recent passing of our Ward 3 Councillor Brent Wery, who also served as our Local Urban District of Richer representative and as a Captain of the Richer Fire Department, was acknowledged by Councillor Sarah Normandeau, and a moment of silence was taken in his honour.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
BRENT WERY, WARD 3	N/A	N/A
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Mike McLennan
Legislative Officer, Nadine Vielfaure
Finance Officer, Tiana Bohemier

ADOPTION OF AGENDA

2023-01

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT the agenda for the regular meeting of January 11, 2023, be adopted as circulated and amended to add 10.6 - Committee of the Whole Meeting Reschedule

CARRIED

ADOPTION OF MINUTES

2023-02

Councillor Waczko

Councillor Eros

BE IT RESOLVED THAT the December 14, 2022, regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2023-03

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the following cheques & EFT payments numbered #20221916 – #20230038 (inclusive) in the amount of \$171,135.24 be approved for payment.

CARRIED

Financial Statements

2023-04

Councillor Waczko

Councillor Eros

BE IT RESOLVED THAT the Financial Statements for the period ending December 31, 2022, be approved and adopted as presented.

CARRIED

At 9:08 am, Finance Officer Tiana Bohemier left the meeting.

HEARINGS – None.

DELEGATION(S) – None.

MUNICIPAL DELEGATE REPORTS

22-12-19 - Municipal Silica Sand Advisory Committee - Reeve Richard Pelletier

UNFINISHED BUSINESS – None.

NEW BUSINESS

Province of Manitoba - Bulletin #2022-37 + 38

2023-05

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT Councillor Kyle Waczko be authorized to attend one of the educational sessions available, offered either by Municipal Governance and Advisory Services or by Manitoba Municipal Relations in partnership with the Association of Manitoba Municipalities, with all associated costs to be paid.

CARRIED

Province of Manitoba - Bulletin #2021-39 - Education Sessions

Approved under Resolution #2023-05.

RCMP - Occurrence Statistics - July to September 2022

Received as information.

2023 Municipal Emergency Workshop Invitation

Received as information.

Steinbach and Area Animal Rescue - Letter of Support

2023-06

Councillor Waczko

Councillor Ingles

BE IT RESOLVED THAT Council provide a letter of support to the Steinbach and Area Animal Rescue for their Building Sustainable Communities funding application for the construction of a new shelter on their property on Keating Road (33E) in Steinbach.

CARRIED

Committee of the Whole - Schedule Change

2023-07

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT the January 17, 2023, Committee of the Whole meeting be rescheduled from 9 am, to 1 pm.

CARRIED

PLANNING & DEVELOPMENT

At 9:20 am, Development Officer Irina Poplavski joined the meeting.

Subdivision File #4175-22-8739 - Morley Friesen & Blue Stem Development

2023-08

Councillor Ingles

Councillor Sarrasin

WHEREAS Council has reviewed the Subdivision File #4175-22-8739 Report to Council proposing to create two residential lots from a 19.13-acre title, held under CT#2018450, and consolidate the residual with an adjacent 137.79-acre property, held under CT#1054585 on SW 21-7-7E in an area designated Agricultural Area and zoned Agriculture; and

WHEREAS revised comments from Manitoba Transportation and Infrastructure have been received;

BE IT RESOLVED THAT Subdivision File #4175-22-8739 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and Building Location Certificates, prepared by a Manitoba Land Surveyor, including information on the area size of each lot and the residual;
2. That the applicant obtain any necessary variations;
3. That the subdivision administrative fee of \$150 be required in accordance with By-Law 07-2011;
4. That a lot levy of \$1,500.00 per parcel created be required; and
5. That all costs, including any legal and engineering costs, incurred due to this subdivision be borne by the applicant.

CARRIED

Subdivision File #4175-21-8520 - Kleefeld Construction Ltd. - Development & Drainage Easement Agreement Approval

2023-09

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT the development agreement with Kleefeld Construction Ltd. regarding Subdivision File #4175-21-8520, be approved as presented;

BE IT FURTHER RESOLVED THAT the CAO, Development Officer and Reeve be authorized to review and approve minor changes to this agreement which do not increase municipal liability nor conflict with Council's previous approvals; and

BE IT FURTHER RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to sign and execute the agreements and associated mylars.

CARRIED

At 9:26 am Legislative Officer Nadine Vielfaure declared an interest in the following matter and left the meeting.

Subdivision Application # 4175-22-8761 - Klassen

2023-10

Councillor Eros

Councillor Sarrasin

WHEREAS Council has reviewed the Subdivision File #4175-22-8761 Report to Council proposing to conduct a boundary realignment by transferring the west 12.12-acres from the 40-acre property, currently held under CT#2476366, to the adjacent 120-acre property, currently held under CT#2282262, creating a 25.06-acre and a 132.12-acre property on SW 32-8-8E in an area zoned Rural Mixed;

BE IT RESOLVED THAT Subdivision File #4175-22-8761 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and Building Location Certificates prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the subdivision administrative fee of \$150 be required in accordance with By-Law #07-2011;
4. That all costs, including any legal and engineering costs, incurred due to this subdivision be borne by the applicant.

CARRIED

At 9:27 am, Legislative Officer Nadine Vielfaure rejoined the meeting following all discussion and voting on Resolution #2023-10.

Subdivision Application # 4175-21-8389 - Dunn - REVISED

2023-11

Councillor Eros

Councillor Waczko

WHEREAS Council has reviewed the Revised Subdivision File #4175-21-8389 Report to Council proposing to realign the property boundaries of CT#1588539, 1588542 and 1588541 to create 3 new parcels with no increase in the number of parcels due to the consolidation;

BE IT RESOLVED THAT Revised Subdivision File #4175-21-8389 be approved on the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil stratigraphy, groundwater elevation, maximum recommended depth of excavation, soil strength, and recommendations on foundation design requirements and recommended construction methodology, for proposed Lot 2;
4. That the property owner enter into a development agreement with the Municipality addressing the required geotechnical report requirements as well as the construction of any municipal services, among others;
5. That the subdivision administrative fee of \$375 be required in accordance with By-Law 07-2011; and
6. That all costs including any legal and engineering costs incurred due to this subdivision be borne by the applicant.

FURTHER BE IT RESOLVED THAT the conditions of Resolution #2022-369 are null and void.

CARRIED

At 9:37 am, Development Officer Irina Poplavski left the meeting.

BY-LAWS

By-law #2022-16 - Mitigation & Preparedness Program Reserve Fund - 2nd Reading

2023-12

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT By-Law #2022-16, being a by-law to create a specific purpose reserve fund for the Mitigation and Preparedness Program funds, be given second reading.

CARRIED

By-law #2022-16 - Mitigation & Preparedness Program Reserve Fund - 3rd Reading

2023-13

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT By-Law #2022-16, being a by-law to create a specific purpose reserve fund for the Mitigation and Preparedness Program funds, be given third and final reading.

COUNCIL MEMBER	IN FAVOUR	OPPOSED	ABSTAIN	ABSENT
RICHARD PELLETIER, REEVE	X			
SARAH NORMANDEAU, WARD 1	X			
KYLE WACZKO, WARD 2	X			
BRENT WERY, WARD 3	N/A	N/A	N/A	N/A
BRAD INGLES, WARD 4	X			
ROBERT SARRASIN, WARD 5	X			
RANDY EROS, WARD 6	X			

CARRIED

By-law #2023-03 - Cancel Lagoon Borrowing By-law #2021-01

2023-14

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT By-Law #2023-03, being a by-law to cancel By-law #2021-01 (being a by-law to authorize borrowing for the Municipal Lagoon Expansion), be given first reading.

CARRIED

DEPARTMENT MANAGER REPORTS

Town of Ste. Anne - Fire Report - October & November 2022

Received as information.

Steinbach Fire Report - December 2022

Received as information.

COMMITTEE REPORTS & MINUTES

LUD of Richer Committee Meeting - January 4, 2023

2023-15

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT the January 4, 2023, LUD of Richer Committee meeting minutes, be received as presented.

CARRIED

LUD Funding Request Resolution #LUD-2023-05

2023-16

Councillor Sarrasin

Councillor Ingles

WHEREAS in 2022, Council passed Resolution #2022-077 approving the funding of the HWY #1E service road asphaltting project out of the At Large Gas Tax Reserve Fund with \$150,000 provided for this purpose in the 2022 Financial Plan;

AND WHEREAS due to delays in obtaining provincial permits and weather prevented the project from being started in 2022;

AND WHEREAS estimates received for this project to be completed in 2023 amount to \$175,000;

BE IT RESOLVED THAT Council approve funding support to the LUD of Richer in the amount of \$175,000 for the asphaltting of the HWY #1E Service Road to the west of PR 302, which was carried over from 2022.

CARRIED

LUD of Richer Committee Member Indemnification - Res.#LUD-2023-06

2023-17

Councillor Normandeau

Councillor Eros

WHEREAS Council, by way of a resolution passed many years ago, authorized LUD of Richer Committee members to be remunerated \$500/month to attend to any and all LUD matters;

AND WHEREAS compensation for elected officials on Council is given for attendance at additional meetings under the authority of By-law #09-2021;

AND WHEREAS there are currently no authorizations in place for compensation for attendance at additional meetings for LUD of Richer Committee members;

BE IT RESOLVED THAT Council instruct administration to amend the Indemnity By-law to include:

- provisions for LUD of Richer Committee members' monthly \$500 indemnity;
- provisions for additional compensation for LUD of Richer Committee members for attendance at other meetings or trainings to match Council members' compensation.

CARRIED

LUD Hall Office Use Request - LUD Resolution #LUD-2023-08

2023-18

Councillor Sarrasin

Councillor Normandeau

WHEREAS Council Policy #16-ADMIN establishes that the LUD of Richer Hall at 136 Dawson Road may only be used by non-profit groups for the purpose of holding meetings or trainings;

AND WHEREAS a request has been received by the Richer Community Club for their part-time employee to access this space for their office work, including storing files, documents, and equipment in the LUD hall while not in use by this employee;

AND WHEREAS, by their Resolution #LUD-2023-08, the LUD have recommended the approval of this request;

BE IT RESOLVED THAT Council authorize the use of the LUD hall office space, as per the request submitted by the Richer Community Club, with no fees or charges to be paid by the user.

CARRIED

LUD Storage Shed Racks - LUD Resolution #LUD-2023-09

2023-19

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT Council authorize the Operations Manager to expend no more than \$300 to have shelving installed in the LUD storage shed.

CARRIED

NOTICE OF MOTION / PETITIONS – None.

CONSENT AGENDA

2023-20

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the consent agenda consisting of the following 11 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Municipal Administrators Association

Lake Winnipeg Basin Program - Virtual Symposium

Accueil Kateri Centre Inc. - Meeting Minutes

MB Association of Watersheds

Seine Rat Roseau Watershed District

MB EMO

CleanFarms

Canadian Public Works Association

Rural Manitoba Economic Development Corporation

CARRIED

IN CAMERA

2023-21

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT Council move In Camera at 9:46 am to discuss Personnel Matters, Matters of Security, By-law Enforcement Matters, and Matters in Preliminary Stages under Section 152(3) of *The Municipal Act*.

CARRIED

At 9:47 am, Legislative Officer Nadine Vielfaure left the meeting returning at 10:18 am, following all personnel matter discussions.

OUT OF CAMERA

2023-22

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT this meeting reconvene into regular session at 11:02 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Personnel Matters - Employment Contract

2023-23

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT Council approve administration's recommendation regarding an employment contract as discussed In Camera.

CARRIED

Personnel Matters - 2023 Salary Scale

2023-24

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT the 2023 Salary Scale be approved as presented In Camera.

CARRIED

Caisse Banking Process Change

2023-25

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the CAO be authorized to effect the necessary changes to the banking process with Caisse Financial Group and sign the corresponding authorization letter as discussed In Camera.

CARRIED

Road 43N

2023-26

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT Council deny the request to have Municipal Road 43N extended further east of Civic #41057.

CARRIED

ADJOURNMENT

2023-27

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT this regular meeting be adjourned at 11:07 am.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

Regular Day Meeting

January 25, 2023 @ 6:00 pm

February 8, 2023 @ 9:00 am



Richard Pelletier
Reeve



Mike McLennan
Chief Administrative Officer