



**Council Meeting Minutes**  
**March 22, 2023 - 06:00 PM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on March 22, 2023.

**CALL TO ORDER**

Reeve Richard Pelletier called the meeting to order at 6:00 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

**ATTENDANCE**

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
Vacant Seat, WARD 3	N/A	N/A
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:  
Chief Administrative Officer, Mike McLennan  
Legislative Officer, Nadine Vielfaure

**ADOPTION OF AGENDA**

2023-135  
Councillor Eros  
Councillor Normandeau  
BE IT RESOLVED THAT the agenda for the March 22, 2023, regular meeting be adopted as circulated and amended.  
**CARRIED**

**ADOPTION OF MINUTES**

2023-136  
Councillor Ingles  
Councillor Sarrasin  
BE IT RESOLVED THAT the March 8, 2023, regular meeting minutes be adopted as circulated.  
**CARRIED**

## **FINANCE**

### **Cheque Listing**

2023-137

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the following EFT payments & cheques numbered #20230309 – #20230388 (inclusive) in the amount of \$125,781.10 be approved for payment.

**CARRIED**

**MUNICIPAL DELEGATE REPORTS – None.**

**UNFINISHED BUSINESS – None.**

**NOTICE OF MOTION / PETITIONS – None.**

## **COMMITTEE MINUTES AND MATTERS**

### **Committee of the Whole Meeting - March 14, 2023**

2023-138

Councillor Normandeau

Councillor Eros

BE IT RESOLVED THAT the March 14, 2023, Committee of the Whole meeting minutes be adopted as circulated.

**CARRIED**

### **Gravel Crushing**

2023-139

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT, as recommended by Committee of the Whole Resolution #CotW-2023-14, Council accept the quotation as submitted from White Stone Construction, dated February 27, 2023, for a 3-year gravel crushing and stockpiling agreement at the Municipal Road 37E (Park Road) Pit, as presented and authorizes all works to be completed and costs to be paid as per quotation.

**CARRIED**

### **Town of Ste. Anne - Intermunicipal Recreation Agreement**

2023-140

Councillor Sarrasin

Councillor Eros

WHEREAS Council passed Resolution #2023-91 on February 22, 2023, resolving to contribute an additional \$75,000 in 2023 for the purchase of a new Ice Plan in the Town of Ste. Anne Arena; AND WHEREAS on that date Council tabled discussions regarding the Town's request, made during the February 15, 2023, intermunicipal meeting between the Town and the RM of Ste. Anne, for the RM to increase the annual contribution amount from the current \$41,600 to \$80,000, if possible effective 2023;

AND WHEREAS the RM of Ste. Anne's Draft 2023 Financial Plan has now been finalized;

BE IT RESOLVED THAT the annual allocation under the Intermunicipal Recreation Agreement between the RM and the Town of Ste. Anne be increased from \$41,600, to a total of \$50,000 for 2023, with future years' annual contributions to be reviewed at a later date.

**CARRIED**

**Prairie By-law Enforcement - Contract Renewal**

2023-141

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT, as recommended by Committee of the Whole Resolution #CotW-2023-15, Council extend the agreement for the provision of by-law enforcement services with Prairie By-law Enforcement Services from May 1, 2023, to April 30, 2026;

BE IT FURTHER RESOLVED THAT Council authorize the Reeve and CAO to ratify this agreement as required.

**CARRIED**

**Community Futures Triple R - Meeting Minutes**

Received as information

**DELEGATION(S)**

Tabled until the scheduled Delegation time of 6:45 pm.

**HEARINGS**

Tabled until the scheduled Hearing time of 6:30 pm.

**DEPARTMENT MANAGER REPORTS – None.**

**BY-LAWS**

**By-law #2023-08 - Organizational By-law - 1st Reading**

2023-142

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT By-Law #2023-08, being the Municipal Organizational by-law, be given first reading as presented.

**CARRIED**

**By-law #2023-10 - Tax Levy By-Law - 1st reading**

2023-143

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT By-Law #2023-10, being the Tax Levy by-law, be given first reading as presented.

**CARRIED**

**By-law #2023-11 - Aggregate Fees By-law - 1st Reading**

2023-144

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT By-Law #2023-11, being a by-law to prescribe aggregate fees, be given first reading as presented.

**CARRIED**

**NEW BUSINESS**

**Province of Manitoba - Bulletin #2023-08 - Code of Conduct Reminder**

Received as information.

**Province of Manitoba - Minister of Municipal Relations - Budget 2023**

Received as information.

**MB Hydro Easement No. 74977 in SW 7-8-8E**

2023-145

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council authorize the CAO to sign the application for Easement No. 74977 located in SW 7-8-8E on Roll #45400.000 for the replacement of an existing electrical overhead anchor.

**CARRIED**

**Climate West - March Newsletter - Climate West Forum**

Received as information.

**Traffic Sign Replacements**

2023-146

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council authorize the purchase and installation of new 70 km/h limit speed signs (44N) and one replacement sign (40E), with a total cost of \$500.00 to be borne by the Public Works Road Maintenance budget.

**CARRIED**

**2023 By-Elections - LUD Of Richer**

2023-147

Councillor Normandeau

Councillor Sarrasin

WHEREAS Resolution #2023-53 appointed Ernie Epp of Way-to-Go Consulting Inc as the Senior Election Official (SEO) and called a by-election to fill the Ward 3 vacancy;

AND WHEREAS Resolution #2023-101 approved the SEO's election timeline which set the election day on May 24, 2023;

AND WHEREAS under section 40(2) of The Municipal Councils and School Boards Elections Act, an elected official "may not be nominated in a by-election to which this Act applies unless the member resigns his or her office at least 42 days before the election day for that by-election", being April 12, 2023;

AND WHEREAS, should any currently elected LUD of Richer Committee members choose to run for the Ward 3 Councillor seat and tender their resignation on or prior to April 12, 2023, this would not give Council sufficient time to call a by-election for the LUD Committee vacancy to be held on May 24, 2023;

AND WHEREAS, should this come to pass, the RM would need to call a second by-election, doubling election related costs to the ratepayers;

THEREFORE BE IT RESOLVED THAT Council request the SEO call a by-election for the LUD of Richer, to occur in conjunction with the previously called by-election, only if any current members tender their resignations and create such a vacancy.

**CARRIED**

**PLANNING & DEVELOPMENT**

**Policy #17-ADMIN - Planning & Development Approval Policy**

2023-148

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT Council approve Policy #17-ADMIN, being a policy to establish guidelines for development approvals and process requirements, as presented with clarification of Section 2.1, establishing that the Designated Officer, in concert with the CAO, may approve minor subdivisions as set out in the Planning Act.

**CARRIED**

Council recessed for 2 minutes at 6:28 pm.

## **HEARINGS - 6:30 pm**

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the March 22, 2023, Council Meeting Agenda.

### **Variation #03-23 - Front Yard & Site Width - Wasylyshyn/Morin**

2023-149

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT Council recess this regular meeting at 6:32 pm and go into public hearing for Variation Order #03-23 to vary the front yard setback requirement for the Proposed Lot A as well as the front yard setback and site area requirements of proposed Lot B of Subdivision File #4175-21-8642, 47064 A,B, & D Road 40E, SE 34-8-7E in an area zoned Rural Mixed & Rural Mixed/Rural Residentail 5.

**CARRIED**

The applicant was not in attendance.

No presentations from members of the public were received.

### **OUT OF HEARING - Variation #03-23 - Front Yard & Site Width - Wasylyshyn/Morin**

2023-150

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Variation Order #03-23 be closed at 6:35 pm and that this meeting reconvene into regular session.

**CARRIED**

### **Variation #03-23 - Front Yard & Site Width - Wasylyshyn/Morin**

2023-151

Councillor Normandeau

Councillor Ingles

WHEREAS a Public Hearing was held for Variation Order #03-23 to vary the following bulk requirement as a condition of Subdivision File #4175-22-8642, approving Resolution #2022-217:

Proposed Parcel A:

1. minimum front yard setback requirement for the accessory buildings identified on the submitted Building Location Certificate, from 125 feet to 105 feet;

Proposed Parcel B:

2. minimum front yard setback requirement for 3 grain bins identified on the submitted Building Location Certificate, from 125 feet to 54 feet, 72 feet, and 88 feet respectively.
3. Minimum site area requirement for Agriculture Activities and uses from 40 acres to 33.45 acres.

BE IT RESOLVED that Variation Order #03-23 be approved.

**CARRIED**

## **PLANNING & DEVELOPMENT (Continued)**

### **Subdivision File #4175-21-8528 - Schinkel Properties**

Tabled until after the scheduled Delegation.

## **DELEGATION(S)**

At 6:50 pm, Graham Polluck of Steinbach and Area Animal Rescue made a presentation to Council requesting financial assistance.

**PLANNING & DEVELOPMENT (Continued)**

**Subdivision File #4175-21-8528 - Schinkel Properties - Request to review requirements 2023-152**

Councillor Normandeau

Councillor Sarrasin

WHEREAS Subdivision File #4175-21-8528 was approved on May 25, 2022 by Resolution #2022-238 subject to 15 conditions, and based on LUD of Richer Committee recommendations, AND WHEREAS the Developer, Alan Klippenstein of Schinkel Developments, is requesting that two of the subsequent requirements stemming from these conditions be removed completely, being:

1. A requirement for a Lot Siting Plan to be included in the Development Agreement restricting the location of future buildings stemming from conditional 9 of Resolution #2022-238; and
2. A requirement from the Municipal Engineer for a Plan and Profile design drawing of the proposed right-of-way to be included as part of the Drainage Plan required in condition 6 of Resolution #2022-238.

AND WHEREAS the first of these two requirements stems from Section 6.2.4. of the Municipal Development Plan By-law #05-2020, a position supported by Community Planning in the Subdivision Report to Council dated December 24, 2021;

AND WHEREAS previous Development in the LUD of Richer required newly created lots to be sited in a way that homes could either be sited in one half of the lot or the other in order to allow for future infill;

AND WHEREAS the second of these two requirements stems from Section 3.1.9 of the Municipal Service Standards being enforced by the current Municipal Engineer;

BE IT RESOLVED THAT:

1. Council require the Developer's Lot Siting Plan to restrict future structures to one half of the property, in keeping with previous LUD Lot Siting Plans; and
2. Council grant the developer's request to revoke the requirement for a Plan and Profile design drawing as a requirement of the Road and Drainage plan.

**CARRIED**

**Subdivision File #4175-21-8423 - La Coulee Des Sources Estates Inc. - Appeal of Engineering Requirements**

Tabled to the April Committee of the Whole Meeting.

**CONSENT AGENDA**

2023-153

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the consent agenda consisting of the following 6 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Accueil Kateri Centre Inc. - Meeting Minutes of January 11, 2023

Manitoba NDP – message official opposition critic on Municipal Relations

MMAA

Red River Basin Commission

**CARRIED**

**IN CAMERA**

2023-154

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 7:24 pm to discuss Personnel Matters, Matters in Preliminary Stages under Section 152(3) of *The Municipal Act*.

**CARRIED**

Councillor Sarah Normandeau left the meeting at 7:30 pm.

**OUT OF CAMERA**

2023-155

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT this meeting reconvene into regular session at 7:45 pm and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**ADJOURNMENT**

2023-156

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT this regular meeting be adjourned at 7:45 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Day Meeting

Regular Evening Meeting

April 12, 2023 @ 9:00 am

April 26, 2023 @ 6:00 pm



Richard Pelletier  
Reeve



Mike McLennan  
Chief Administrative Officer