



**Council Meeting Minutes**  
**May 24, 2023 - 06:00 PM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on May 24, 2023.

**CALL TO ORDER 6:00 PM**

Reeve Richard Pelletier called the meeting to order at 6:01 pm, by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

**ATTENDANCE**

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1		X
KYLE WACZKO, WARD 2		X
Vacant Seat, WARD 3	N/A	N/A
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:  
Chief Administrative Officer, Mike McLennan  
Legislative Officer, Nadine Vielfaure  
Development Officer, Hadiseh Bajelan

**ADOPTION OF AGENDA**

2023-247

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT the agenda for the May 24, 2023, regular meeting be adopted as circulated and amended.

**CARRIED**

**ADOPTION OF MINUTES**

2023-248

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT the May 10, 2023, regular meeting minutes be adopted as circulated.

**CARRIED**

## **FINANCE**

### **Cheque Listing**

2023-249

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the following cheques numbered #20230598 – #20230680 (inclusive) in the amount of \$228,161.80 be approved for payment.

**CARRIED**

At 6:05 pm, Legislative Officer Nadine Vielfaure left the meeting.

### **Grant Request**

Tabled.

At 6:09 pm, Legislative Officer Nadine Vielfaure joined the meeting.

## **MUNICIPAL DELEGATE REPORTS**

**Municipal Silica Sand Advisory Committee - May 11, 2023 - Reeve Richard Pelletier**

**Rural Manitoba Economic Development Corp. - May 17, 2023 - Councillor Brad Ingles**

**UNFINISHED BUSINESS – None.**

**NOTICE OF MOTION / PETITIONS – None.**

## **COMMITTEE MINUTES AND MATTERS**

### **Committee of the Whole Meeting - May 16, 2023**

2023-250

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT the May 16, 2023, Committee of the Whole meeting minutes be adopted as circulated.

**CARRIED**

**DELEGATION(S) – None.**

### **HEARINGS - 6:30 pm**

Tabled until the scheduled Hearing time.

**DEPARTMENT MANAGER REPORTS – None.**

**BY-LAWS – None.**

## **NEW BUSINESS**

### **Manitoba Good Road Association - 2023 Judging Competition**

Received as information.

### **AMM - Member Advisory - Upcoming Webinars**

Received as information.

### **Arts, Culture and Sports in Community Fund - Grant Request Denied**

Received as information.

**2023 Eastern District Municipal Golf Tournament**

2023-251

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT interested and available Council members be authorized to attend the 2023 Eastern District Municipal Golf Tournament on July 6, 2023, in Lac du Bonnet, including the registration fees of \$130/person, with other associated costs to be paid as per policies.

**CARRIED**

**Province of Manitoba - Bulletin #2023-12 - Council Member Code of Conduct**

Received as information.

**MB Building Sustainable Communities - Funding Announcements**

Received as information.

**Richer Fire Department - Safety Equipment**

2023-252

Councillor Sarrasin

Councillor Ingles

WHEREAS the 2023 Financial Plan included provisions for new turn-out gear for the Richer Fire Department;

BE IT RESOLVED THAT Council authorize the purchase of new turn-out gear and associated equipment for the Richer Fire Department, with the total expense not to exceed the 2023 budgeted amount.

**CARRIED**

**Giroux Heritage Park Grand Opening - June 3, 2023**

Received as information.

**RM of Stuartburn - Request for Support - Endangered Species and Noxious Weeds**

2023-253

Councillor Ingles

Councillor Sarrasin

WHEREAS Rural Municipalities have Endangered Species and Noxious Weeds within their boundary lines;

WHEREAS both the Endangered Species and Ecosystems Act (ESEA) and the Noxious Weed Act (NWA) control the Municipalities on actions such as mowing/cleaning ditches and roadways, improvement to drainage, farming/use of land within the Municipality;

WHEREAS the restrictions and rules of the Acts cause major concerns and dangers within the Municipalities;

WHEREAS wildlife is endangered due to the restrictions and rules;

WHEREAS the results of the restrictions and rules have great cost to both Municipalities and the Province of Manitoba MPI;

NOW THEREFORE BE IT RESOLVED we request the Association of Manitoba Municipalities to lobby the Provincial Government to cause a review of both Acts and implement amendments for a more harmonious relationship for all affected;

BE IT FURTHER RESOLVED THAT the Association of Manitoba Municipalities be included in that review and amendments;

AND BE IT FURTHER RESOLVED THAT the Reeve of any Municipality directly affected or that has Rate Payers directly affected be included in the review and amendments.

**CARRIED**

**RM of Stuartburn - Request for Support - Hire Local Resolution**

2023-254

Councillor Sarrasin

Councillor Ingles

WHEREAS rural municipalities welcome, value and benefit from local businesses being established within the Municipality;

WHEREAS to ensure businesses are able to thrive in these challenging times;

WHEREAS it's in the best interest of both rural Municipalities and the Province of Manitoba to strengthen local, Made in Manitoba businesses;

NOW THEREFORE BE IT RESOLVED that we request the Association of Manitoba Municipalities (AMM) to lobby the Province of Manitoba to ensure when provincial work is being completed within a municipality, local businesses within that municipality be given first preference, as the Contractor, pending they meet the requirements to complete the work;  
FURTHER BE IT RESOLVED THAT we request the Federation of Canadian Municipalities (FCM) to lobby the Government of Canada on behalf of all Canadian Municipalities to ensure the Federal Government give the same consideration when Federal work is done within Canadian Municipalities.

**CARRIED**

**MAMEC Conference**

2023-255

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT the Municipal Emergency Coordinator be authorized to attend the Manitoba Association of Municipal Emergency Coordinators (MAMEC) Conference, occurring June 20, 2023, in Winnipeg with all associated costs to be paid.

**CARRIED**

**Invitation - RM of Reynolds Ponds Meeting**

2023-256

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Councillor Brad Ingles be authorized to attend the 3rd Annual Reynolds Ponds meeting occurring June 20, 2023, in Hadashville, with all associated costs to be paid.

**CARRIED**

**Invitation - Accueil Kateri Centre Inc. - AGM**

2023-257

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT Reeve Richard Pelletier be authorized to attend the Accueil Kateri Inc. Annual General Meeting, June 15, 2023, in the Town of Ste. Anne with all associated costs to be paid.

**CARRIED**

Council recessed for 4 minutes at 6:26 pm.

**HEARINGS - 6:30 pm**

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the May 24, 2023, Council Meeting Agenda.

**Variation #06-23 - Specialized Agricultural Activities - Gregory Roberts**

2023-258

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #06-23 to vary the minimum site area requirement from 10 acres to 6.92 acres to allow the establishment of a Specialized Agriculture Activity, being the production and sale of fruit, vegetable and animal products, proposed under Permit #25-23 at 44041 PR210, RL 10-AN-3626 in an area zoned Rural Mixed / Environmental Protection, at 6:30 pm.

**CARRIED**

The applicant, Gregory Roberts, made a presentation in favour of the proposal.

A report was received from Manitoba Transportation and Infrastructure including a request for a condition of approval, being that the necessary permits be obtained from their department.

A written presentation was received from Christopher and Megan Henry in favour of the proposal.

No other members of the public made presentations regarding the proposal.

**OUT OF HEARING - Variation #06-23 - Specialized Agricultural Activities - Gregory Roberts**  
2023-259

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT the Hearing for Variation Order #06-23 be closed and that this meeting reconvene into regular session at 6:39 pm.

**CARRIED**

**CU#01-23 & VO#02-23 - Home Occupation & Front & Side Yard Variance – Schulz**  
2023-260

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #01-23 & Variation Order #02-23 for a Home Occupation, being an excavating business and a front yard & North side yard Variance on 232 Arbey Lane, SE 4-7-7E, zoned Rural Residential, at 6:39 pm.

**CARRIED**

The applicant, Daniel Schulz, made a presentation in favour of the proposal.

The RM of La Broquerie provided comments requesting that a condition be added to the approval that the applicant must not travel on Non-Truck Routes within the R.M. of La Broquerie, including the 36N which is an inter-municipal road.

No other members of the public made presentations regarding the proposal.

**OUT OF HEARING - CU#01-23 & VO#02-23 - Home Occupation & Front & Side Yard Variance**  
2023-261

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the Hearing for Conditional Use #01-23 & Variation Order #02-23 be closed at 6:48 pm, and that this meeting reconvene into regular session.

**CARRIED**

**Hearing Decision - Variation #06-23 - Specialized Agricultural Activities - Gregory Roberts**  
2023-262

Councillor Eros

Councillor Sarrasin

WHEREAS a Public Hearing was held for Variation Order #06-23, to vary the minimum site area requirement from 10 acres to 6.92 acres to allow the establishment of a Specialized Agriculture Activity, being the production and sale of fruit, vegetable and animal products proposed under Permit #25-23;

BE IT RESOLVED that Variation Order #06-23 be approved on condition that:

- the operation comply with all requirements of the Zoning By-law #10-2010, including Part 5, Section 1.1.;
- the quantity of livestock permitted onsite not exceed a combined 3 Animal Units of Waste at any one time; and

- all the necessary permits, including those required from Manitoba Transportation and Infrastructure, be obtained.

**CARRIED**

**Hearing Decision (CU#01-23 & VO#02-23 Home Occupation: Excavation Company - Daniel Schulz)**

2023-263

Councillor Ingles

Councillor Sarrsin

WHEREAS a Public Hearing was held for Conditional Use Order #01-23 and Variation Order #02-23 to allow a Home Occupation, being an excavating business, and a front yard variance from 100 feet to 35 feet as well as a north side yard variance from 25 feet to 22 feet to allow for the existing Shop-Residence, on 232 Arbey Lane, SE 4-7-7E, zoned Rural Residential;

BE IT RESOLVED THAT Conditional Use Order #01-23 and Variation Order #02-23 be approved on the following conditions:

1. That the applicant enter into a Development Agreement with the Municipality to address, among others:
  1. That the hours of operations, be from 7 AM to 8 PM, Monday to Friday, and from 9 AM to 5 PM, on weekends and holidays;
  2. That up to 8 foot fencing along property lines be required, to be built to the specifications as required by the RM, to shield business materials from public view;
  3. That the maximum number of vehicles and/or equipment stored outside, for business purposes, be limited to 2 trucks, 3 trailers, and 2 other equipment, such as skid steers, or a maximum of 7 pieces;
  4. That the business relocate to an appropriate site, in the event of an expansion;
  5. That a truck route be required to be approved by the authority having jurisdiction;
  6. That the developer respect all non truck routes, including Road 36N (Loewen Blvd) and others also located in the R.M of La Broquerie;
2. That all legal costs associated with the preparation of the development agreement be borne by the applicant.

**CARRIED**

**PLANNING & DEVELOPMENT**

**Subdivision Application #4175-23-8808 - Catellier**

2023-264

Councillor Ingles

Councillor Sarrasin

WHEREAS Council has reviewed the Subdivision File #4175-23-8808 Report to Council proposing to create two additional approx. 2.00 and 2.03 acre rural residential lots from the current approx. 8.69 acre lot held under CT #3080727, leaving a third residual lot of approx. 4.58 acres, on Lot 1 Block 1 Plan 16802, SW 22-7-8E, in an area zoned Rural Residential;

AND WHEREAS the LUD of Richer Committee expressed no concerns with this subdivision abutting the LUD of Richer along Perimeter Road NW;

BE IT RESOLVED THAT Subdivision File #4175-23-8808 be approved on the following conditions:

1. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil stratigraphy, groundwater elevation, maximum recommended depth of excavation, soil strength, and recommendations on foundation design requirements and recommended construction methodology, for all newly created building lots, with test holes to be located where a future home can be generally expected to be placed;
2. That the technical drainage plan required by the Department of Manitoba Environment and Climate Protection, Drainage and water Rights Licensing Branch, also conform with Municipal Standards, to be confirmed by the Municipal Engineer;
3. That any required easements be provided to the Municipality in form of Easement Agreements;
4. That the property owner enter into a development agreement with the Municipality addressing the required geotechnical report requirements as well as the construction of any municipal services, among others;

5. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
6. That the applicant obtain any necessary variations;
7. That the subdivision administrative fee of \$375 be required in accordance with By-Law 07-2011;
8. That \$5,093.92 be paid to the Municipality in lieu of public reserve or school lands in accordance with Section 136(1) of *The Planning Act* and Policy #03-ADMIN;
9. That a lot fee of \$1,500.00 per parcel created be required;
10. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
11. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

**CARRIED**

**Subdivision File #4175-21-8528 - Schinkel Properties - File Closed**

Received as information.

**Development Agreement Ratification - Home Occupation on Road 41E - Giesbrecht**

2023-265

Councillor Sarrasin

Councillor Ingles

WHEREAS a Public Hearing was held on September 14, 2022, for Conditional Use #016-22 and Variation Order #10-22, to allow a home occupation, namely a mechanic shop offering small engine servicing, vehicle repair and maintenance, including signage;

AND WHEREAS Council approved these applications by Resolution #2022-430 on condition that a Development Agreement be entered into establishing terms and conditions regarding home occupation;

AND WHEREAS administration has had this Development Agreement drafted, with the Developer having reviewed and signed the document;

BE IT RESOLVED THAT Council authorize the Reeve and CAO to ratify the Development Agreement as presented.

**CARRIED**

**CONSENT AGENDA**

2023-266

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT the consent agenda consisting of the following 10 items be adopted as circulated:

- AMM - Various Correspondence
- FCM - Various Correspondence
- Eastman Tourism
- Public Utilities Board
- Steinbachonline.com - Richer Development
- Red River Basin Commission
- Manitoba Sustainable Energy Association
- Citizenship Canada
- Climate West
- Seine Rat Roseau Watershed District Minutes

**CARRIED**

At 7:17 pm, Development Officer Hadiseh Bajelan left the meeting.

**IN CAMERA**

2023-267

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 7:17 pm, to discuss Personnel Matters, Legal Matters, and Matters in Preliminary Stages of Discussions, under Section 152(3) of *The Municipal Act*.

**CARRIED**

At 7:47 pm, Legislative Officer Nadine Vielfaure left the meeting, returning at 7:54 pm.

**OUT OF CAMERA**

2023-268

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT this meeting reconvene into regular session at 7:54 pm, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Public Works Position**

2023-269

Councillor Eros

Councillor Ingles

WHEREAS the creation of a new public works position was included in the 2023 Financial Plan; BE IT RESOLVED THAT Council authorize the new public works position and recruitment for this position to commence in June 2023.

**CARRIED**

**ADJOURNMENT**

2023-270

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT this regular meeting be adjourned at 7:55 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Day Meeting

June 14, 2023 @ 9:00 am

Regular Evening Meeting

June 28, 2023 @ 6:00 pm

  
\_\_\_\_\_  
Richard Pelletier  
Reeve

  
\_\_\_\_\_  
Mike McLennan  
Chief Administrative Officer

