



**Council Meeting Minutes**  
**June 28, 2023 - 06:00 PM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on June 28, 2023.

**CALL TO ORDER**

Reeve Richard Pelletier called the meeting to order at 6:00 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

**ATTENDANCE**

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:  
Chief Administrative Officer, Mike McLennan  
Finance Officer, Tiana Bohemier  
Development Officer, Hadiseh Bajelan

**ADOPTION OF AGENDA**

2023-315  
Councillor Eros  
Councillor Sarrasin  
BE IT RESOLVED THAT the agenda for the June 28, 2023, regular meeting be adopted as circulated and amended.  
**CARRIED**

**ADOPTION OF MINUTES**

2023-316  
Councillor Normandeau  
Councillor Ingles  
BE IT RESOLVED THAT the June 14, 2023, regular meeting minutes be adopted as circulated.  
**CARRIED**

## **FINANCE**

### **Cheque Listing**

2023-317

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT the following cheques & EFT payments numbered #20230742- #20230818 (inclusive) in the amount of \$297,274.15 be approved for payment.

**CARRIED**

### **Grant Request**

2023-318

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council decline the grant request from the Ste. Anne Senior Aces.

**CARRIED**

### **2022 Draft Audited Financials**

2023-319

Councillor Eros

Councillor Sarrasin

WHEREAS the Exchange Group has provided the 2022 draft audited financial report for the twelve months ending December 31, 2022;

AND WHEREAS Council has reviewed the report as presented;

BE IT RESOLVED THAT Council approve the 2022 audited financial statements received.

**CARRIED**

### **2022 Draft Audited Canada Community Building Fund (Gax Tax) Report**

2023-320

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT Council accept the Auditor's Report on the 2022 Canada Community Building Fund (Gax Tax) Revenue Annual Expenditure as presented.

**CARRIED**

### **2022 Surplus Allocation**

2023-321

Councillor Ingles

Councillor Sarrasin

WHEREAS Council has authorized the total 2022 LUD of Richer year-end surplus to be transferred to the LUD of Richer Reserve Fund as recommended by that Committee;

AND WHEREAS after receiving the draft financial audit and making the necessary entries, the total 2022 projected surplus is \$76,346.65;

BE IT RESOLVED THAT the remaining projected 2022 year-end surplus be transferred as indicated below, pending Council approval of the final audited 2022 Financial Statements:

- \$43,164.56 to the LUD Reserve Fund
- \$9,588.47 to the Recreation & Culture Reserve Fund
- \$23,593.62 to the General Reserve Fund

**CARRIED**

## **MUNICIPAL DELEGATE REPORTS**

Seine River Services for Seniors - AGM - June 15, 2023

Accueil Kateri Centre Inc. - Annual General Meeting - June 15, 2023 - Reeve Richard Pelletier

RM of Reynolds - Pond Meeting - June 20, 2023 - Councillor Brad Ingles

Association of Manitoba Municipalities - June District Meeting - June 16, 2023

June 2023 Convocations

**UNFINISHED BUSINESS – None.**

**NOTICE OF MOTION / PETITIONS – None.**

#### **COMMITTEE MINUTES AND MATTERS**

##### **LUD of Richer - 2023 Asphalt Repairs**

2023-322

Councillor Ingles

Councillor Sarrasin

WHEREAS following the spring 2023 thaw, multiple areas of the LUD's asphalted roads showed signs of damage requiring repairs;

AND WHEREAS Resolution #LUD-2023-51, passed during the June 7, 2023 LUD of Richer Committee Meeting, recommended Council authorize the resurfacing of the 5 damaged areas identified by the Operations Manager, provided multiple quotes are obtained and reviewed by Council for approval, up to a maximum budget of \$145,000 to come from the LUD's Canada Community Building Fund (Gas Tax) Reserve;

BE IT RESOLVED THAT Council accepts the quotation as submitted from Maple Leaf Construction for asphalt work in the amount of \$104,650.00, as presented and authorizes all works to be completed and costs to be paid as per quotation.

**CARRIED**

##### **Committee of the Whole Meeting - June 20, 2023**

2023-323

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the June 20, 2023, Committee of the Whole meeting minutes be adopted as circulated.

**CARRIED**

**DELEGATION(S) – None.**

#### **DEPARTMENT MANAGER REPORTS**

**By-law No. 745/23, Amending the RM of Whitemouth Zoning By-law No. 706/20.**

Received as information.

#### **BY-LAWS**

##### **By-law #2023-14 - Cancel By-law #01-2010 - 2nd Reading**

2023-324

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT By-Law #2023-14, being a by-law to Cancel By-law #01-2010, which was a Municipal Employee Code of Conduct, be given second reading.

**CARRIED**

**By-law #2023-14 - Cancel By-law #01-2010 - 3rd Reading**

2023-325

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT By-Law #2023-14, being a by-law to Cancel By-law #01-2010, which was a Municipal Employee Code of Conduct, be given third and final reading.

COUNCIL MEMBER	IN FAVOUR	OPPOSED	ABSTAIN	ABSENT
RICHARD PELLETIER, REEVE	X			
SARAH NORMANDEAU, WARD 1	X			
KYLE WACZKO, WARD 2	X			
PATRICK STOLWYK, WARD 3	X			
BRAD INGLES, WARD 4	X			
ROBERT SARRASIN, WARD 5	X			
RANDY EROS, WARD 6	X			

**CARRIED**

**By-law #2023-12 & CU#03-23 to Rezone from RM to CR - for a Campground - 2nd Reading**

Tabled until after the associated Public Hearing.

**NEW BUSINESS**

**Manitoba Emergency Measures Organization - Request to Share Climate Change Mitigation Plans**

Received as information.

**Technology Upgrade - Municipal Server**

2023-326

Councillor Normandeau

Councillor Sarrasin

WHEREAS the 2023 Financial Plan included provisions for a new server system for the Municipal Information Technology System.

BE IT RESOLVED THAT Council authorize the move to a cloud-based server system, as per quote #009715 provided by MicroAge, with total costs not to exceed budgeted amount.

**CARRIED**

At 6:28 pm, Councillor Pat Stolwyk declared an interest in this matter.

**Richer Rodeo Parade**

2023-327

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT Council authorize RM participation in the Richer Roughstock Rodeo Parade, taking place August 12, 2023, and annually thereafter;

BE IT RESOLVED THAT Council, on a volunteer basis, and staff, as approved by the CAO, be authorized to represent the RM of Ste. Anne in this annual parade using Municipal Equipment, with all associated costs to be paid.

**CARRIED**

**Road Repair - Dawson Rd West**

2023-328

Councillor Sarrasin

Councillor Ingles

WHEREAS increased traffic volumes and extreme weather conditions in the spring of 2023 caused various road maintenance concerns in the Municipality.

BE IT RESOLVED THAT Council authorize quote provided by Maple Leaf Construction for \$24,500.00 for resurfacing of 350m of Dawson Rd. to be borne by the Public Works Road Maintenance Budget.

**CARRIED**

**HEARINGS - 6:30 pm**

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the June 28, 2023 Council Meeting Agenda.

At 6:30 pm, Councillor Robert Sarrasin declared an interest and left the meeting.

**Subdivision #4175-20-8366 - Variation Order #23-08 - Sarrasin**

2023-329

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #08-23 to vary the minimum bulk requirements for the proposed parcels of Subdivision File #4175-20-8366, at RL 30-AN-3625, & 33153 PR 210 on RL 31-AN-3625 in an area zoned Agriculture and Rural Mixed, at 6:29PM.

**CARRIED**

The applicant, Robert Sarrasin, was not in attendance.

The Municipal Fire Chief did not have any concerns with the proposal.

Comments from Provincial Department of Manitoba Transportation and Infrastructure were received.

No other members of the public made presentations regarding the proposal.

**OUT OF HEARING - Subdivision #4175-20-8366 - Variation Order #23-08 - Robert Sarrasin**

2023-330

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT the Hearing for Variation Order #08-23 be closed and that this meeting reconvene into regular session at 6:37 pm.

**CARRIED**

At 6:37 pm, Councillor Robert Sarrasin joined the meeting.

**By-law #2023-12 & CU #03-23, Rezoning from RM to CR - for Campground - Beeston**

2023-331

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Zoning By-Law #2023-12, being a further amendment to the Rural Municipality of Ste. Anne Zoning By-law #10-2010 to change from Rural Mixed Zone to Commercial Recreational Zone and Conditional Use Order #03-23 to establish a 192-site seasonal campground in 3 phases at SE 28-8-7E, Lot 7 Block 1 Plan 16805, at 06:37pm

**CARRIED**

The applicant, Jamie Beeston-Buffie, was not in attendance.

Comments from Provincial Department of Community and Regional Planning Services were received indicating no objections.

Patrick and Ann Marie Lansard made a written presentation in objection of the proposal.

Kristen Lampron made a written presentation in objection of the proposal.

Jeff and Joanna Klassen made a written presentation in objection of the proposal.

Jared and Michelle Driedger made a written presentation in objection of the proposal.

Benjamin Verkerk made a written presentation in objection of the proposal.

Jim Edkins made a written presentation in objection of the proposal.

Jason Plohman and Reagan Elizabeth made a written presentation in objection of the proposal.

Terry Garton made a written presentation in objection of the proposal.

Wendy Horishney made a written presentation in objection of the proposal.

Kayla Dueck made a written presentation in objection of the proposal.

Wayne and Chantale McKenzie made a written presentation in objection of the proposal.

Derric Trudeau made a written presentation in objection of the proposal.

Janice and Robert McKay made a written presentation in objection of the proposal.  
Rochelle Perrun made a written presentation in objection of the proposal.  
Bonnie Pott made a written presentation in objection of the proposal.  
Brad Mason made a written presentation in objection of the proposal.  
Cameron Dubell made a written presentation in objection of the proposal.  
Gray Lawrence made a written presentation in objection of the proposal.  
J. Bruce Martin and Beverly Martin made a written presentation in objection of the proposal.  
Maegan O'Rourke made a written presentation in objection of the proposal.  
Paul Boland and Miranda Braun made a written presentation in objection of the proposal.  
Tracy McWhirter made a written presentation in objection of the proposal.  
Amber Friesen made a written presentation in objection of the proposal.  
Karen Bennett made a written presentation in objection of the proposal.  
Kelly Marsh made a written presentation in objection of the proposal.  
Lisa Schmatkow and Rod O'Reily made a written presentation in objection of the proposal.  
Curtis and Francine Berthelette made a written presentation in objection of the proposal.  
Jurji Brommer made a written presentation in objection of the proposal.  
Melanie Mirecki, Laurie Dirks, Pamela and Jim Parisien, Laura and Dave Duncan, and Shauna and Andy Fingard made a joint written presentation in objection of the proposal.  
Christelle Manaire made a written presentation in objection of the proposal.  
Witali Miller made a written presentation in objection of the proposal.  
Mitch Tetrault and Kitty Vonderbank made a written presentation in objection of the proposal.  
Susie Lansard made a written presentation in objection of the proposal.  
Mike and Laura Fernstorm made a written presentation in objection of the proposal.  
Theresa and Horace Buors made a written presentation in objection of the proposal.  
Elanie and David Janzen made a written presentation in objection of the proposal.  
Denise Prairie made a written presentation in objection of the proposal.  
Ken Shaw made a written presentation in objection of the proposal.  
Marianne Olfert made a written presentation in objection of the proposal.  
Terry Lynne made a written presentation in objection of the proposal.  
Shawn Gratton made a written presentation in objection of the proposal.  
John & Maureen Heide made a written presentation in objection of the proposal.  
Rod O'Reilly made a verbal presentation, in addition to his written submission, in objection of the proposal.  
Curtis Berthelette made a verbal presentation, in addition to his written submission, in objection of the proposal.

No other members of the public made presentations regarding the proposal.

**OUT OF HEARING - By-law #2023-12 - CU #03-23, Rezoning -RM to CR - for Campground -  
Jamie**

2023-332

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Zoning By-Law #2023-12, and Conditional Use Order #03-23, be closed and that this meeting reconvene into regular session at 06:53 pm

**CARRIED**

**Hearing Decision - By-law #2023-12 & CU #03-23, Rezoning from RM to CR - for Campground  
2023-333**

Councillor Normandeau

Councillor Sarrasin

WHEREAS a Public Hearing was held for Zoning By-Law #2023-12, being a further amendment to the Rural Municipality of Ste. Anne Zoning By-law #10-2010 to change from Rural Mixed Zone to Commercial Recreational Zone and Conditional Use Order #03-23 to establish a 192-site seasonal campground in 3 phases at SE 28-8-7E, Lot 7 Block 1 Plan 16805;

BE IT RESOLVED that Council decline to proceed with any further readings of By-law #2023-12, being a further amendment to Zoning By-law #10-2010.

BE IT FURTHER RESOLVED THAT Conditional Use #03-23 be denied due to the incompatible zoning.

**CARRIED**

At 6:58 pm, Councillor Robert Sarrasin declared an interest and left the meeting prior to any discussion or voting on Resolution #2023-334.

**Hearing Decision - Subdivision #4175-20-8366 - Variation Order #23-08 - Robert Sarrasin**  
2023-334

Councillor Eros

Councillor Normandeau

WHEREAS Council has conditionally approved the Subdivision File #4175-20-8366 proposing to realign property boundaries of four existing titles held under CT Nos. 3038728 and 2884128 to create 3 agricultural lots approx. 60.45 and 40.80 and 30.40 acres and 1 residential lot of approx. 3 acres in an area zoned Agriculture and Rural Mixed.

AND WHEREAS a Public Hearing was held for Variation Order #08-23 to vary the following bulk requirements for Proposed Lot A&B, C, D, and E, as a condition of Subdivision File #4175-20-8366, approving Resolution #2021-398:

Parcel A for Residential Use:

- a) minimum site area requirement from 5.0 acres to 2.04 acres.
- b) minimum front yard setback requirement from 125 feet to 24.9 feet and 60 feet for existing buildings.
- c) minimum side yard setback requirement for a grain bin from 25 feet to 21.4 feet.
- d) minimum Seine River setback requirement from 200 feet to 36 feet and 70 feet for existing buildings.

Parcel B for Agricultural Use:

- a) a) minimum site area requirement from 80.0 acres to 58.37 acres.
- b) b) minimum site width from 1000 feet to 395.33 feet.

Parcel C for Residential Use:

- a) minimum site area requirement from 5.0 acres to 3.48 acres.
- b) minimum site width from 300 feet to 264.06 feet.

Parcel D for Agricultural Use

- a) minimum site area requirement from 80.0 acres to 40.87 acres.
- b) minimum site width from 1000 feet to 264.06 feet.

Parcel E for Agricultural Use:

- a) minimum site area requirement from 80.0 acres to 30.38 acres.
- b) minimum site width from 1000 feet to 406.12 feet.

BE IT RESOLVED THAT Council approve Variation Order #23-08.

**CARRIED**

At 6:59 pm, Councillor Robert Sarrasin returned to the meeting following all discussion and voting on Resolution #2023-334.

**NEW BUSINESS** *(Continued)*

**Greater Ste Anne Recreation Advisory Committee**

Councillor Robert Sarrasin was tasked with seeking a Community Representative to represent the RM of Ste. Anne to bring back to Council for approval.

**Committee of the Whole Meeting Reschedule**  
2023-335

Councillor Eros

Councillor Waczko

BE IT RESOLVED THAT Council cancel the July 18, 2023, Committee of the Whole meeting.

**CARRIED**

## **PLANNING & DEVELOPMENT**

### **Building Permit #23-49 - Home Occupation - Tanja Manning**

2023-336

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT Council approve Development Permit #23-49 for a Home Occupation, being a Tent and Event Rental Operation, located at 115 Country Roots Lane; Plan 63167; NE in an area zoned Rural Residential, as described in the submitted letter of intent and on the following conditions:

1. That the operation complies with all Zoning By-law Policies, including those specific to Home Occupations;
2. That all non-truck routes and weight restrictions are to be respected at all times;
3. That the operation complies with all other municipal, provincial, federal, and other authorities having jurisdiction's requirements;
4. That the operation ensures that all storage of rental items be done indoors.

**CARRIED**

At 7:32 pm, Councillor Robert Sarrasin declared an interest and left the meeting prior to any discussion or voting on Resolution #2023-337.

### **4175-20-8366 - Robert Sarrasin - Development Agreement Approval**

2023-337

Councillor Eros

Councillor Normandeau

WHEREAS Council gave Conditional Approval to Subdivision Application #4175-20-8366 by Resolution #2021-398, subject to a Development Agreement being entered into;

AND WHEREAS the Developer has agreed to the terms included in the Development Agreement as presented;

BE IT RESOLVED THAT Council authorize the Reeve and CAO to ratify the Development Agreement for Subdivision File #4175-20-8366, as presented.

**CARRIED**

At 7:32 pm, Councillor Robert Sarrasin returned to the meeting following all discussion and voting on Resolution #2023-337.

### **CU#12-22 - Harel's Sand and Gravel - Aggregate Operation Development Agreement Approval**

2023-338

Councillor Sarrasin

Councillor Stolwyk

WHEREAS Council gave Conditional Approval to Conditional Use #12-22 for an Aggregate Operation by Resolution #2022-483, subject to a Development Agreement being entered into;

AND WHEREAS the Developer appeared before the June 20, 2023, Committee of the Whole where Resolution #CotW-2023-32 agreed to amend Section 42 of this agreement as it pertains to the Letter of Credit requirements;

AND WHEREAS the Developer has agreed to the revised terms included in the Development Agreement as presented;

BE IT RESOLVED THAT Council authorize the Reeve and CAO to ratify the Development Agreement for Conditional Use #12-22, as presented.

**CARRIED**

### **By-law No. 12-2023 Zoning Amendment - RM of Tache**

Received as information.

### **By-law No. 09-2023 Zoning Amendment - RM of Tache**

Received as information.



**CONSENT AGENDA**

2023-339

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the consent agenda consisting of the following 11 items be adopted as circulated:

AMM - Various Correspondence  
FCM - Various Correspondence  
Manitoba Association of Watersheds News  
Accueil Kateri - Meeting Minutes  
Climate West  
Richer Community Club - Meeting Minutes  
Richer Recreation Committee Minutes  
West Nile Virus Logs  
Canadian Public Works Association  
The Conservation and Grow Trusts  
Community Futures Triple R - Meeting minutes

**CARRIED**

**IN CAMERA**

2023-340

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 7:37 pm, to discuss Matters of Security, and Matters in Preliminary Stages, under Section 152(3) of *The Municipal Act*.

**CARRIED**

**OUT OF CAMERA**

2023-341

Councillor Eros

Councillor Waczko

BE IT RESOLVED THAT this meeting reconvene into regular session at 7:56 pm, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**ADJOURNMENT**

2023-342

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT this regular meeting be adjourned at 7:57 pm.

**CARRIED**


**NEXT MEETING(s)**

Regular Day Meeting

Regular Evening Meeting

July 12, 2023 @ 9:00 am

July 26, 2023 @ 6:00 pm

  
Richard Pelletier  
Reeve

  
Mike McLennan  
Chief Administrative Officer