



**Council Meeting Minutes**  
**July 12, 2023 - 09:00 AM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on July 12, 2023.

**CALL TO ORDER 9:00 AM**

Reeve Richard Pelletier called the meeting to order at 9:00 am, by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

**ATTENDANCE**

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3		X
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	Virtually	

Also in attendance were:

Chief Administrative Officer, Mike McLennan  
Legislative Officer, Nadine Vielfaure  
Operations Manager, Kevin Medeiros

**ADOPTION OF AGENDA**

2023-343

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT the agenda for the July 12, 2023, regular meeting be adopted as amended and presented.

**CARRIED**

**ADOPTION OF MINUTES – Tabled.**

**FINANCE**

**Cheque Listing**

2023-344

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT the following EFT & cheques numbered #20230819 – #20230877 (inclusive) in the amount of \$148,819.37 be approved for payment.

**CARRIED**

**Financial Statements**

2023-345

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the Financial Statement for the period ending June 30, 2023 be approved and adopted as presented.

**CARRIED**

**Grant Requests**

2023-346

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT Council approve the grant request for \$225.00 to the Royal Canadian Legion "Military Service Recognition Book", for immediate release.

**CARRIED**

**MUNICIPAL DELEGATE REPORTS**

2023 Eastern District Municipal Golf Tournament - July 6, 2023

**UNFINISHED BUSINESS – None.**

**NOTICE OF MOTION / PETITIONS – None.**

**COMMITTEE MINUTES AND MATTERS**

**Local Urban District of Richer Committee Meeting - July 5, 2023 Minutes**

2023-347

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the July 5, 2023, LUD of Richer Committee meeting minutes be received as presented.

**CARRIED**

**Pathway Crossing - Dawson Road at Forsythe**

2023-348

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council authorize the installation of a culvert and pathway access accross the east ditch of Forsythe Road South at Dawson Road in the LUD of Richer, with the total cost not to exceed the \$1,000 provided in the 2023 LUD sidewalk budget.

**CARRIED**

**DELEGATION(S)**

Tabled until the scheduled Delegation time.

**HEARINGS - 11:00 am**

Tabled until the scheduled Hearing time.

**DEPARTMENT MANAGER REPORTS**

**Steinbach Fire Report - June 2023**

Received as information.

**BY-LAWS – None.**

NEW BUSINESS

Province of Manitoba - Bulletins #2023-14 to 16  
Received as information.

Manitoba Planning Conference 2023

2023-349

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council Members, LUD of Richer Committee Members, and Staff as authorized by the CAO, be authorized to attend the Manitoba Planning Conference 2023 from October 25 to 27, 2023, in Winnipeg, with registration fees ranging from \$125 to \$795/person, plus taxes, with all associated costs to be paid.

CARRIED

Policy #08-ADMIN - Grant Policy Revisions

2023-350

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT Council adopt the revised Policy #08-ADMIN, being the Municipal Grant Application Policy, as presented.

CARRIED

Councillor Brad Ingles requested a recorded vote prior to the question being called on Resolution #2023-351.

Policy #11-Admin - Dust Control

2023-351

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council adopt the revised Policy #11-ADMIN, being the Municipal Dust Control Policy, as presented.

COUNCIL MEMBER	IN FAVOUR	OPPOSED	ABSTAIN	ABSENT
RICHARD PELLETIER, REEVE	X			
SARAH NORMANDEAU, WARD 1	X			
KYLE WACZKO, WARD 2		X		
PATRICK STOLWYK, WARD 3				X
BRAD INGLES, WARD 4		X		
ROBERT SARRASIN, WARD 5	X			
RANDY EROS, WARD 6	X			

CARRIED

Road Work - Road 42E

2023-352

Councillor Sarrasin

Councillor Normandeau

WHEREAS Road 42E, south of Dawson Road, experienced significant damage as a result of frost boils in the spring of 2023;

AND WHEREAS a local commercial operation, who uses this road for transportation, has offered transportation of materials at no cost;

BE IT RESOLVED THAT Council authorize reconstruction work on Road 42E, between Dawson Road and Road 44N, with a total estimated cost of no more than \$10,000.00, to be borne from Road Maintenance Operations Budget.

CARRIED

PLANNING & DEVELOPMENT

At 9:35 am, Operations Manager Kevin Medeiros left the meeting and Development Officer Hadiseh Bajelan joined the meeting.

**4175-22-8600 - Gerald & Kathi Bergen - Development Agreement Approval**

2023-353

Councillor Sarrasin

Councillor Normandeau

WHEREAS Council gave Conditional Approval to Subdivision Application #4175-22-8600 by Resolution #2022-517, subject to a Development Agreement being entered into;

AND WHEREAS the Developer has agreed to the terms included in the Development Agreement as presented;

BE IT RESOLVED THAT Council authorize the Reeve and CAO to ratify the Development Agreement for Subdivision File #4175-22-8600, as presented.

**CARRIED**

**Access and Maintenance Agreement - Ulysse Hupe**

2023-354

Councillor Ingles

Councillor Eros

WHEREAS Council gave Conditional Approval to Subdivision Application #4175-22-8615 by Resolution #2022-410;

AND WHEREAS the Developer has requested that, rather than subdivide which is proving to be too arduous a task, that he be allowed to enter into a Road Access and Maintenance Agreement with the Municipality in order to provide legal access to his lands via an unmaintained municipal road allowance;

AND WHEREAS the Developer has agreed to the terms included in the Access and Maintenance Agreement as presented;

BE IT RESOLVED THAT Council authorize the Reeve and CAO to ratify the Access and Maintenance Agreement with Ulysse Hupe for Roll #s 98660.000 and 98670.000 on condition that the Developer withdraw and close their Subdivision Application #4175-22-8615 with the Province of Manitoba's Community and Regional Planning Services.

**CARRIED**

**Conditional Use #04-23 - Larry & Tanis Goodchild - Development Agreement**

2023-355

Councillor Normandeau

Councillor Sarrasin

WHEREAS Council gave Conditional Approval to Conditional Use #04-23 by Resolution #2023-245, subject to a Development Agreement being entered into regarding the Access and Maintenance Agreement;

AND WHEREAS the Developer has agreed to the terms included in the Development Agreement as presented;

BE IT RESOLVED THAT Council authorize the Reeve and CAO to ratify the Development Agreement for Conditional Use #04-23, as presented.

**CARRIED**

**Subdivision No. 4175-22-8742 - Perrin**

2023-356

Councillor Normandeau

Councillor Ingles

WHEREAS Council has reviewed the Subdivision File #4175-22-8742 Report to Council proposing to create

- Proposed Lot 1, Zoned Rural Residential, 5.03 acres
- Proposed Lot 2, Zoned Rural Residential, 6.60 acres
- Residual Lot, Zoned Rural Residential and Rural Mixed, 35.98 acres

from the current approx. 47.61-acre title is legally described as part of River Lot 73 in the Parish of Sainte Anne, Plan 3626, held under CT # 2870798;

BE IT RESOLVED THAT Council approve Subdivision File #4175-22-8724 on the following conditions:

1. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil stratigraphy, groundwater elevation, maximum recommended depth of excavation, soil strength, and recommendations on foundation design requirements and recommended construction methodology, for all newly created

- building lots, with test holes to be located where a future home can be generally expected to be placed on Proposed Lot 1;
2. That the drainage plan required by the Provincial Department of West Stewardship must comply with Municipal standards. This should be confirmed by the Municipal Engineer.
  3. That the any necessary drainage easements should be provided to the Municipality in the form of Easement Agreements.
  4. That the property owner enter into a development agreement with the Municipality addressing the required geotechnical report requirements as well as the construction of any municipal services, among others;
  5. That the applicant provide a copy of the Plan of Subdivision and a Building Location Certificate prepared by a Manitoba Land Surveyor including information on the area size of each lot;
  6. That the applicant obtain any necessary variations and pay the associated variation order fees.
  7. That the developer must comply with all provincial requirements, including those set by MTI and other associated authorities.
  8. That a shared access agreement be registered on each new title;
  9. That a lot levy of \$1,500.00 per parcel created be required; totally \$3,000;
  10. That the subdivision administrative fee of \$375 be required in accordance with By-Law #07-2011;
  11. That \$1,276.25 be paid to the Municipality in lieu of public reserve or school lands in accordance with Section 136(1) of *The Planning Act* and Policy #03-ADMIN;
  12. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
  13. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

**CARRIED**

At 9:46 am, Development Officer Hadiseh Bajelan left the meeting.

**CONSENT AGENDA**

2023-357

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the consent agenda consisting of the following 5 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Shared Health

West Nile Virus Logs

MMSM

**CARRIED**

**IN CAMERA**

2023-358

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 9:47 am, to discuss By-law Enforcement Matters, Matters in Preliminary Stages, under Section 152(3) of *The Municipal Act*.

**CARRIED**

**OUT OF CAMERA**

2023-359

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT this meeting reconvene into regular session at 10:11 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

Council recessed from 10:11 am until 10:30 am.

#### **DELEGATION(S)**

At 10:30 am, Doris Toews of Heartland Quilters made a presentation to Council regarding their organization and to express appreciation for the years of support and announce the end of their recurring grant request of Council.

Council recessed from 10:35 am to 10:40 am. Development Officer Hadiseh Bajelan and Planning Assistant Colette Nault-Martens joined the meeting.

At 10:45 am, Daniel Tschritter appeared before Council to discuss the requirements for their subdivision file #4175-22-8609 in the LUD of Richer, and to request a reduction of those requirements.

Council tabled further discussion on this matter to the August 15, 2023 Committee of the Whole meeting in order to discuss the matter with the LUD of Richer Committee members.

#### **HEARINGS - 11:00 am**

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the July 12, 2023, Council Meeting Agenda.

#### **Conditional Use #23-07 - Keeping of Animals - Christelle Manaire**

2023-360

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT Council recess this regular meeting at 11:05 am, and go into public hearing for Conditional Use Order #07-23 to permit the Keeping of Animals use at 46113A Road 39E, Lot 1 Plan 43674 in NW 27-8-7E, in an area zoned "Rural Residential S".

**CARRIED**

The applicant, Christelle Manaire, was not in attendance.

No presentations from members of the public were received.

#### **OUT OF HEARING - Conditional Use #23-07 - Keeping of Animals - Christelle Manaire**

2023-361

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Conditional Use Order #07-23 be closed and that this meeting reconvene into regular session at 11:08 am.

**CARRIED**

#### **Hearing Decision - Conditional Use #23-07 - Keeping of Animals - Christelle Manaire**

2023-362

Councillor Sarrasin

Councillor Ingles

WHEREAS a Public Hearing was held for Conditional Use #07-23 to permit the Keeping of Animals up to a maximum of 2.73 animal units on a 4.73 acre property located at 46133A Road 39E, being Lot 1 Plan 43674, in part NW 27-8-7E, in an area zoned Rural Residential S;

BE IT RESOLVED that Conditional Use Order #07-23 be approved on the following conditions:

1. The maximum animal unit allowance for the Keeping of Animals use on this property is limited to 2.73 AU.
2. The animals must be kept in a suitable enclosure and are not allowed to roam in unfenced areas.
3. All enclosures must be kept clean and tidy, as determined by the Designated Officer.
4. Any structure intended for the keeping of animals is only permitted in the rear yard of the site and must maintain a setback of 50 feet (15.24 meters) from the rear and side property lines.

5. The Roosters should be removed by October 2023.
6. That the required Development Permit is obtained.

**CARRIED**

**IN CAMERA**

2023-363

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 11:12 am, to discuss By-law Enforcement Matters, and Matters in Preliminary Stages of Discussion, under Section 152(3) of *The Municipal Act*.

**CARRIED**

At 12:02 pm, Councillor Randy Eros left the meeting.

**OUT OF CAMERA**

2023-364

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council reconvene into regular session at 12:19 pm, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**ADJOURNMENT**

2023-265

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT this regular meeting be adjourned at 12:20 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Evening Meeting

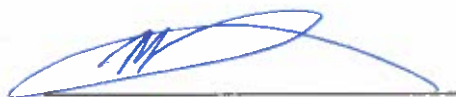
Regular Day Meeting

July 26, 2023 @ 6:00 pm

August 23, 2023 @ 9:00 am



Richard Pelletier  
Reeve



Mike McLennan  
Chief Administrative Officer