



**Council Meeting Minutes**  
**November 22, 2023 - 06:00 PM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on November 22, 2023.

**CALL TO ORDER 6:00 PM**

Reeve Richard Pelletier called the meeting to order at 6:00 pm, by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene and the birthplace of the Métis Nation.

**ATTENDANCE**

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1		X
KYLE WACZKO, WARD 2		X
PAT STOLWYK, WARD 3		X
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:  
Chief Administrative Officer, Mike McLennan  
Legislative Officer, Nadine Vielfaure  
Development Officer, Hadiseh Bajelan

**ADOPTION OF AGENDA**

2023-567  
Councillor Eros  
Councillor Ingles  
BE IT RESOLVED THAT the agenda for the regular meeting of November 22, 2023 be adopted as circulated and amended to include:  
• Gas Tax and Electric Vehicles  
• By-law Enforcement Matter - In Camera  
**CARRIED**

**ADOPTION OF MINUTES**

2023-568  
Councillor Sarrasin  
Councillor Eros  
BE IT RESOLVED THAT the November 6, 2023, special meeting minutes, and the November 8, 2023, regular meeting minutes be adopted as circulated.  
**CARRIED**

At 6:03 pm, Councillor Pat Stolwyk joined the meeting.

**FINANCE**

**Cheque Listing**

2023-569

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT the following cheques & EFT payments numbered #20231574 – #20231645 (inclusive) in the amount of \$137,683.18 be approved for payment.

**CARRIED**

**2024 Interim Operating Budget**

2023-570

Councillor Sarrasin

Councillor Eros

WHEREAS Section 163 of *The Municipal Act* states that Council may adopt an interim operating budget to have effect only until the Council adopts the operating budget for the fiscal year and consisting of an estimate of operating revenue and expenditure for the following 2024 fiscal year;

BE IT RESOLVED THAT Council approve the following provisional estimates for 2024:

General Government Services	\$400,000.00
Protective Services	\$315,000.00
Transportation Services	\$600,000.00
Environmental Health Services	\$36,000.00
Public Health and Welfare Services	\$5,000.00
Planning and Development Services	\$55,000.00
Economic Development Services	\$10,000.00
Recreation and Cultural Services	\$10,000.00
Fiscal Services	\$325,000.00

**CARRIED**

**MUNICIPAL DELEGATE REPORTS**

Red River Basin Commission - Holiday Gala - November 16, 2023

2023 Steinbach Royal Canadian Legion Remembrance Day Service

Northeast Red Watershed District

**UNFINISHED BUSINESS – None.**

**NOTICE OF MOTION / PETITIONS – None.**

## **COMMITTEE MINUTES AND MATTERS**

### **Committee of the Whole Meeting - November 15, 2023**

2023-571

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT the November 15, 2023, Committee of the Whole meeting minutes be adopted as circulated.

**CARRIED**

### **Council Appointments to Outside Committees**

2023-572

Councillor Sarrasin

Councillor Eros

WHEREAS the Committee of the Whole Resolution #CotW-2023-59 recommends appointments to outside committees, as revised;

AND WHEREAS the Citizen Appointment to the Northeast Red Watershed District has resigned but recommends the appointment of Roger Godard to this position;

BE IT RESOLVED THAT Council confirm the appointment of elected officials to outside committees as outlined on the attached Schedule "A" as amended, including appointing Councillor Brad Ingles and Roger Godard (as the Citizen Representative) to the Northeast Red Watershed District.

**CARRIED**

**DELEGATION(S)** – None.

## **HEARINGS**

Tabled until the scheduled Hearing time.

**BOARD OF REVISION HEARINGS - 7:30 PM - CANCELLED**

## **DEPARTMENT MANAGER REPORTS**

### **Steinbach Fire Report - October 2023**

Received as information.

### **Town of Ste. Anne - Fire Report - Fall 2023**

Received as information.

## **BY-LAWS**

### **By-law #2023-21 - Fees & Charges By-law - 2nd Reading**

2023-573

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT By-Law #2023-21, being the Municipal Fees & Charges By-law, be given second reading.

**CARRIED**

**By-law #2023-21 - Fees & Charges By-law - 3rd Reading**

2023-574

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT By-Law #2023-21, being the Municipal Fees & Charges By-law, be given third and final reading.

COUNCIL MEMBER	IN FAVOUR	OPPOSED	ABSTAIN	ABSENT
RICHARD PELLETIER, REEVE	X			
SARAH NORMANDEAU, WARD 1				X
KYLE WACZKO, WARD 2				X
PATRICK STOLWYK, WARD 3	X			
BRAD INGLES, WARD 4	X			
ROBERT SARRASIN, WARD 5	X			
RANDY EROS, WARD 6	X			

**CARRIED**

**By-law #2023-22 - Indemnity By-law - 1st Reading**

2023-575

Councillor Sarrasin

Councillor Stolwyk

WHEREAS during the November 15, 2023, Committee of the Whole meeting, Administration was instructed to update the Indemnity By-law to include a \$50 remuneration rate for virtual meetings lasting less than an hour, and to update the meal allowance rates to reflect a federal standard rather than a prescribed dollar amount;

BE IT RESOLVED THAT By-Law #2023-22, being Council's Indemnity By-law, be given first reading.

**CARRIED**

**NEW BUSINESS**

**2024 Council and Committee Meeting Schedule**

2023-576

Councillor Stolwyk

Councillor Sarrasin

BE IT RESOLVED THAT Council adopt the Regular, Local Urban District of Richer Committee, and Committee of the Whole meeting schedule as outlined in Schedule 'B' attached hereto.

**CARRIED**

**December Committee of the Whole Meeting**

Received as information.

**RM of Reynolds - Intermunicipal Fire Protection Agreement**

2023-577

Councillor Sarrasin

Councillor Stolwyk

WHEREAS the Rural Municipalities of Ste. Anne and Reynolds wish to enter into a revised Fire Protection Services Agreement, where the Richer Fire Department would provide coverage for a defined portion of the RM of Reynolds on a Fee for Service basis;

AND WHEREAS the Municipalities have mutually agreed to the revised terms and conditions;

BE IT RESOLVED THAT the Reeve and CAO of the RM of Ste. Anne be authorized to ratify the Intermunicipal Fire Protection Services Agreement with the RM of Reynolds, as presented.

**CARRIED**

**Winnipeg Metropolitan Region Plan 20-50 Virtual Open House**

Received as information.

**Policy #19-Admin - Municipal Tendering and Procurement Policy**

2023-578

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council adopt Policy #19-Admin - Municipal Tendering and Procurement Policy, as presented and amended to remove the requirement to advertise in the Carillon where not necessary under other legislation;

BE IT FURTHER RESOLVED THAT the former policy(ies) regulating this matter be revoked and replaced by Policy #19-ADMIN.

**CARRIED**

**Policy #20-Admin - Municipal Spending Authority**

Administration to amend and bring back to Council.

**Meeting Request - Richer Community Club**

Tabled to In Camera.

**PLANNING & DEVELOPMENT**

**Subdivision Application #4175-23-8894 - Christianson TDS**

2023-579

Councillor Sarrasin

Councillor Ingles

WHEREAS Council has reviewed the Subdivision File #4175-23-8894 Report to Council proposing a boundary realignment between CTs 1290204/1 (35.11 acres) and 2979784/1 (5 acres) , Lots 1 and 2 of Plan 16633, in SW 17-7-7E, to resolve existing building encroachments, in an area zoned Agriculture;

BE IT RESOLVED THAT Subdivision File #4175-23-8894 be approved on the following conditions (please note that the order of these conditions does **not** imply the order of their required completion):

1. That the applicant provide a copy of the Plan of Subdivision/Survey, a Building Location Certificate (electronic copy or hard copy), and the area of each lot in acres, prepared by a Manitoba Land Surveyor;
2. That a development agreement may be required to address matters relating to this development, and if so, is to be registered on title.
3. That, if required, any required easements be provided to the Municipality in form of a Plan of Easement and associated Easement Agreements, to be registered on title;
4. That the applicant obtain any necessary variations and pay the associated variation order fees;
5. That any non-conforming uses or buildings be brought into compliance with municipal Zoning By-law requirements to the satisfaction of the Designated Officer.
6. That the subdivision administrative fee of \$150 be required in accordance with By-Law 07-2011;
7. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
8. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

**CARRIED**

**Policy No. 17-ADMIN**

2023-580

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT Council adopt the revisions to Policy #17-ADMIN, being a policy to establish guidelines for development approvals and process requirements in coordination with Municipal By-laws and Provincial Legislation.

**CARRIED**

**Proposed Telecommunications Tower W6832 - Rogers**

Received as information.

**CONSENT AGENDA**

2023-581

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT the consent agenda consisting of the following 5 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Eco-West

Red River Basin Commission

Accueil Kateri

**CARRIED**

**Gas Tax and Electric Vehicles**

Administration instructed to draft a motion requesting the AMM lobby the Provincial and Federal Governments to maintain funding to municipalities under the Canada Community Building Fund regardless of changes to Gas Taxes.

Council recessed from 6:46 pm to 7:00 pm.

**HEARINGS - 7:00 pm**

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the November 22, 2023, Council Meeting Agenda.

**Zoning By law No.13-2023 - Second Public Hearing**

2023-582

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council recess meeting and go into public hearing at 7:02 pm, for the general Municipal Zoning By-law #2023-13.

**CARRIED**

Comments from the Provincial Department of Manitoba Municipal Relations, Community and Regional Planning Services, were received, with no further concerns and/or objections identified.

The applicant, Kari Schulz of WSP, the consultants retained by the RM of Ste. Anne for the Zoning By-law Review Project, made a presentation in favour of the proposal.

Dan Manaigre from Lilac Resort made a presentation expressing concerns regarding the proposal.

No further presentations from members of the public were received for this public Hearing.

**OUT OF HEARING - Zoning By-law #2023-13 - Second Public Hearing**

2023-583

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT the Hearing for the General Municipal Zoning By-law #2023-13 be closed at 7:19 pm, and that this meeting reconvene into regular session.

**CARRIED**

**Hearing Decision - Zoning By-law #2023-13 - 3rd Reading**

2023-584

Councillor Sarrasin

Councillor Eros

WHEREAS a Second Public Hearing was held for General Municipal Zoning By-law #13-2023 following unofficial objections received from the Province of Manitoba's department of Community and Regional Planning Services;

AND WHEREAS no further objections were received following the amendments made between the first and second Public Hearings;

BE IT RESOLVED THAT By-Law #2023-13, being the general Municipal Zoning By-law, be given third and final reading.

COUNCIL MEMBER	IN FAVOUR	OPPOSED	ABSTAIN	ABSENT
RICHARD PELLETIER, REEVE	X			
SARAH NORMANDEAU, WARD 1				X
KYLE WACZKO, WARD 2				X
PATRICK STOLWYK, WARD 3	X			
BRAD INGLES, WARD 4	X			
ROBERT SARRASIN, WARD 5	X			
RANDY EROS, WARD 6	X			

**CARRIED**

**IN CAMERA**

2023-585

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 7:21 pm, to discuss By-law Enforcement Matters and Matters in Preliminary Stages of discussion under Section 152(3) of

*The Municipal Act.*

**CARRIED**

At 7:22 pm, Legislative Officer Nadine Vielfaure and Development Officer Hadiseh Bajelan left the meeting.

**OUT OF CAMERA**

2023-586

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT this meeting reconvene into regular session at 7:52 pm and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Municipal Fire Boundaries and Agreements**

2023-587

Councillor Ingles

Councillor Eros

WHEREAS The RM of Ste. Anne engaged in a fire protection services systems review in early 2023 where recommendations were made to increase the efficiency of the services being provided;

AND WHEREAS the RM of Ste. Anne was due to review and update current Intermunicipal Fire Protection Service Agreements for two of our four coverage areas;

BE IT RESOLVED THAT Council authorize the Reeve and CAO to enter into intermunicipal Fire Protection Services Agreements with the RMs of La Broquerie and Hanover, as presented;

BE IT FURTHER RESOLVED THAT Council authorize the CAO to officially give notice of termination of the Intermunicipal Fire Protection Service Agreement in place with the City of Steinbach, with sincere thanks for the years of dedicated services to our community.

**CARRIED**

**Meeting Request - Richer Community Club**

2023-588

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT all members of Council be authorized, on a voluntary basis, to attend a meeting with the Richer Community Club, to be held at the Richer Young at Hearts on January 17th, 2024, at 7pm, as requested by this Committee.

**CARRIED**

**ADJOURNMENT**

2023-589

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT this regular meeting be adjourned at 7:57 pm.

**CARRIED**

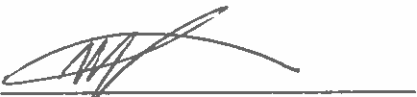
**NEXT MEETING(s)**

Regular Day Meeting

December 13, 2023 @ 9:00 am



Richard Pelletier  
Reeve



Mike McLennan  
Chief Administrative Officer