



**Council Meeting Minutes  
February 12, 2025 - 09:00 AM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road, Ste. Anne, MB, on February 12, 2025.

**CALL TO ORDER 9:00 AM**

Reeve Richard Pelletier called the meeting to order at 9:00 am.

Le préfet a souligné que la Municipalité reconnaît que nous sommes situés sur les territoires visés par le Traité No. 1, étant les terres ancestrales des Anishinaabé, Cris, Oji-Cris, Dakotas, et Dénés, ainsi que la patrie de la Nation métisse.

**ATTENDANCE**

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1		X
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:

Chief Administrative Officer, Shelley Jensen  
Legislative Officer, Nadine Vielfaure

**ADOPTION OF AGENDA**

2025-36

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT the agenda for the February 12, 2025, regular meeting be adopted as circulated and amended to include:

- 14.8 - Municipal Response to American Tariffs

**CARRIED**

**ADOPTION OF MINUTES**

2025-37

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT the January 29, 2025, regular meeting minutes be adopted as circulated.

**CARRIED**

**FINANCE**

**Cheque Listing**

2025-38

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT the following cheques numbered #20250037 – #20250051 and EFT's numbered #202500104 - #202500166 (inclusive) in the amount of \$110,290.74 be approved for payment.

**CARRIED**

**Financial Statements**

2025-39

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the Financial Statement for the period ending December 31, 2024 and January 31, 2025 be approved and adopted as presented.

**CARRIED**

**MUNICIPAL DELEGATE REPORTS**

AMBM - Board Meeting & Roundtable with Minister Simard - January 30, 2025

PR 210 @ PTH 12 - Open House - February 6, 2025

Northeast Red Watershed District Meeting

Tabled to In Camera.

**UNFINISHED BUSINESS** – None.

**NOTICE OF MOTION / PETITIONS** – None.

**COMMITTEE MINUTES AND MATTERS**

**LUD of Richer Committee Meeting - February 5, 2025**

2025-40

Councillor Stolwyk

Councillor Sarrasin

BE IT RESOLVED THAT the February 5, 2025, LUD of Richer Committee meeting minutes be received as presented.

**CARRIED**

**Road Re-Naming**

Tabled until after Delegations.

**DELEGATION(S)**

At 9:30 am, Joey Pankiw, Manager & Ed Penner, Chair Person of the Seine Rat Roseau Watershed (SRRWD) district made a presentation to Council regarding their organization, their accomplishments, and their upcoming projects.

At 10:00 AM, Municipal Solicitor Jennifer Hanson, Partner with Thompson Dorfman Sweatman LLP, was invited to join Council In Camera to discuss various legal matters, and matters in preliminary stages of discussions.

**IN CAMERA**

2025-41

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 10:00 am, to discuss Legal Matters, Personnel Matters, and Matters in Preliminary Stages of discussion under Section 152(3) of *The Municipal Act*.

**CARRIED**

At 11:15 am, Jennifer Hanson of TDS Law left the meeting.

**OUT OF CAMERA**

2025-42

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT Council reconvene into regular session at 11:49 am and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Northeast Red Watershed District - Road 45E Water Retention**

2025-43

Councillor Eros

Councillor Stolwyk

WHEREAS the RM of Ste. Anne owns 80 acres of land, being the South half of NE 28-8-8E; AND WHEREAS this greater area of the municipality drains into the Cooks Creek, and is prone to drainage issues, leading to municipal road washouts during significant rains or spring melts; AND WHEREAS the Northeast Red Watershed District (NERWD) and the RM of Ste. Anne have previously agreed to partner to improve the drainage in this area along municipal Road 45E; BE IT RESOLVED THAT Councillor Brad Ingles be authorized to open discussions with the NERWD regarding using the RM owned lands at S 1/2 NE 1/4 28-8-8E, Roll 69450.000, for water retention purposes on the condition that any future works have no negative impacts to neighbouring lands.

**CARRIED**

**Request - Tax Sale Agreement**

2025-44

Councillor Eros

Councillor Waczko

WHEREAS a request has been received from the property owner at Roll #31130.000 and Roll #83635.060 to enter into an Agreement with the Municipality for the payment of taxes owed from 2023 to current, including all penalties and fees incurred, and associated costs, in order to avoid the formal Tax Sale process, and the significant costs associated with this legal process; BE IT RESOLVED THAT Council authorize the Reeve and CAO to ratify an Agreement for Payment of Tax Arrears with the property owners of Roll #31130.000 and Roll #83635.060 on the following conditions:

1. That Taxervice be tasked with drafting the Agreement, at the landowner's expense;
2. That the terms of the Agreement are essentially as those presented to Council;
3. That the outstanding 2023, and 2024, taxes are to be paid, in full, prior to October 15, 2025;
4. That only guaranteed methods of payment be accepted (no personal cheques or credit card payments);

**CARRIED**

**Road Re-Naming**

Tabled to the next Committee of the Whole meeting.

**HEARINGS** – None.

**DEPARTMENT MANAGER REPORTS** – None.

**BY-LAWS**

**By-law #2023-11 - Aggregate Fees By-law - Fee Schedule Update**

2025-45

Councillor Eros

Councillor Sarrasin

WHEREAS By-law #2023-11 was passed in accordance with the Municipal Act and its Aggregate Mining and Transportation Fees Agreement Regulation 48/97;

AND WHEREAS Schedule "A" of By-law #2023-11, being the fees imposed for the mining and transportation of aggregate within the RM of Ste. Anne, outlines the calculation method to be used to account for annual inflation;

AND WHEREAS, for ease of reference, Council wishes to update By-law 2023-11's Schedule "A" to reflect the rates to be used in 2025;

BE IT RESOLVED THAT Council amend Schedule "A" of By-law #2023-11 to reflect the 2025 mining and transportation rates, effective January 1, 2025, in accordance with Regulation 48/97.

**CARRIED**

**NEW BUSINESS**

**Province of Manitoba - Various Correspondence**

Received as information.

**Policy #07-ADMIN - Promotional Items Policy**

2025-46

Councillor Sarrasin

Councillor Eros

WHEREAS the Municipal Promotional Items Policy #07-ADMIN was last revised in December 2022;

AND WHEREAS changes are recommended to simplify the implementation of the policy;

BE IT RESOLVED THAT Policy #07-ADMIN being the Municipal Promotional Items Policy be revised as presented.

**CARRIED**

**Dawson Road - Jurisdiction**

Received as information.

**Municipal Silica Sand Advisory Committee - RM of Tache - Request to Meet**

Administration to respond.

**Manitoba Emergency Management Organization - Disaster Financial Assistance Declined**

Received as information.

**Canada Post - Civic Addressing Update**

Tabled to the Committee of the Whole Meeting.

**PR 210 @ PTH 12 - Design Options - Recommendation Letter**

Received as information.

**Municipal Response to Tariffs**

Received as information.

**PLANNING & DEVELOPMENT**

**Subdivision #4175-22-8723 – Shared Driveway Agreement - Appeal**

2025-47

Councillor Sarrasin

Councillor Stolwyk

WHEREAS Council previously passed Resolution #2024-535 approving Subdivision File #4175-22-

8723 with conditions, including a requirement for a shared driveway agreement to be registered on both titles;

AND WHEREAS the applicant has since provided written confirmation stating that the residual lot will have a separate driveway and will not require access via the proposed lot's driveways;

AND WHEREAS Council acknowledges that the applicant's request aligns with the existing site conditions;

BE IT RESOLVED THAT the conditions of Resolution #2024-535 be amended to remove the requirement of a shared driveway agreement;

AND BE IT FURTHER RESOLVED THAT all other conditions of Resolution #2024-535 remain unchanged, as follows:

1. That the applicant provide an electronic copy and hard copy of the Plan of Subdivision/Survey for the proposed Lot 1 and the residual lot, indicating the area of each lot in acres, prepared by a Manitoba Land Surveyor.
2. That the applicant provide an electronic copy and hard copy of the Building Location Certificate for the proposed Lot 1 and the residual lot, prepared by a Manitoba Land Surveyor.
3. That the applicant obtain any necessary variations and pay the associated variation order fees (e.g., for minimum site area, setback requirements from livestock, etc.).
4. That any non-conforming uses or buildings be brought into compliance with municipal Zoning By-law requirements to the satisfaction of the Designated Officer.
5. That the subdivision administrative fee of \$150 be required in accordance with By-Law 21-2023.
6. That a lot levy of \$2,000.00 per parcel created be required, totaling \$2,000.00.
7. That any engineered and/or legal documents pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer.
8. That all costs, including any legal and engineering costs, incurred by the Municipality due to this subdivision, be borne by the applicant.

**CARRIED**

**Development Agreement - Subdivision #4175-24-8972 - Beitler**

2025-48

Councillor Eros

Councillor Waczko

WHEREAS Council has reviewed Subdivision File #4175-24-8972 Report to Council, proposing to subdivide the 2.05-acre existing farmstead from the ±22.05-acre title (CT# 3261150/1) on Pt. of RL 62 and 63 in the Parish of Sainte-Anne in an area zoned Agriculture;

WHEREAS the subdivision was conditionally approved on July 24, 2024, by Resolution #2024-322, subject to conditions, including entering into a Development Agreement with the Municipality;

WHEREAS on January 15, 2025, by Resolution #2025-14, Council revised the condition related to geotechnical report requirements, applying it only to future development involving excavation for sub-grade foundations;

WHEREAS the draft Development Agreement has been reviewed and signed by the Developer, reflecting the updated conditions as per Resolution #2025-14;

BE IT RESOLVED that the Development Agreement for Subdivision File #4175-24-8972 be approved as presented;

BE IT FURTHER RESOLVED that the Reeve and Chief Administrative Officer be authorized to sign the agreement.

**CARRIED**

**Development Agreement - Subdivision #4175-24-8995 - Penner**

2025-49

Councillor Sarrasin

Councillor Ingles

WHEREAS Council has reviewed Subdivision File #4175-24-8995 Report to Council, proposing to subdivide a 3.0-acre farmstead site from the existing 45.2-acre title (CT #3002163/1 WLTO), on Lot 2 Plan 64631, in SE ½ 2-8-6 EPM, in an area zoned Agricultural Mixed Use;

WHEREAS the subdivision was conditionally approved on August 21, 2024, by Resolution #2024-344, subject to conditions, including entering into a Development Agreement with the Municipality;

WHEREAS the draft Development Agreement has been reviewed and signed by the Developer;

BE IT RESOLVED that the Development Agreement for Subdivision File #4175-24-8995 be approved as presented;

BE IT FURTHER RESOLVED that the Reeve and Chief Administrative Officer be authorized to sign the agreement.

**CARRIED**

**Development Agreement - Subdivision #4175-24-8958 - Brule**

2025-50

Councillor Ingles

Councillor Waczko

WHEREAS Council has reviewed Subdivision File #4175-24-8958 Report to Council, proposing to subdivide an 11.42-acre lot comprising an existing farmstead from the existing 72.37-acre title (CT #2455375/1), on NW 11-08-07E, in an area zoned Agricultural Mixed-Use;

WHEREAS the subdivision was conditionally approved on June 12, 2024, by Resolution #2024-245, subject to conditions, including entering into a Development Agreement with the Municipality;

WHEREAS the draft Development Agreement has been reviewed and signed by the Developer;

BE IT RESOLVED THAT the Development Agreement for Subdivision File #4175-24-8958 be approved as presented;

BE IT FURTHER RESOLVED that the Reeve and Chief Administrative Officer be authorized to sign the agreement.

**CARRIED**

**Development Agreement - Conditional Use #23-24 - Jaques**

2025-51

Councillor Sarrasin

Councillor Waczko

WHEREAS a Public Hearing was held for Conditional Use #23-24 to allow for a Special Event Facility, namely a Wedding Venue, at 45204 Lilac Lane, RL 69-AN-3626, in an area zoned Agricultural Mixed-Use;

AND WHEREAS as a condition of approval, the applicant is required to enter into a Development Agreement with the Rural Municipality of Ste. Anne to address operational, safety, and municipal compliance requirements;

BE IT RESOLVED THAT Council authorize the Reeve and Chief Administrative Officer to sign the Development Agreement on behalf of the Rural Municipality of Ste. Anne, after it has been signed by the developer.

**CARRIED**

**R.M. of Hanover - Zoning By-law Amendment 2578-24**

Received as information.

**R.M. of Hanover - Zoning By-law Amendment 2579-25**

Received as information.

**R.M. of Hanover - Zoning By-law Amendment 2580-25**

Received as information.

**CONSENT AGENDA**

2025-52

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT the consent agenda consisting of the following 12 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Northeast Red Watershed District - Minutes

Seine Rat Roseau Watershed District - Newsletter

Abandoned Telegraph Lines

MB News Releases

Earth Day Canada

Eastman Tourism - AGM Postponed  
Eastman Regional Municipal Committee  
Agricultural Crown Lands - Cropping Lease and Permit Auction  
Canadian Union of Postal Workers - Industrial Inquiry Commission Review  
MB Environment and Climate Change - Prairie Climate Centre - Ste. Anne Profile

**CARRIED**

**ADJOURNMENT**

2025-53

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT this regular meeting be adjourned at 12:23 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Evening Meeting

February 26, 2025 @ 6:00 pm

Regular Day Meeting

March 12, 2025 @ 9:00 am

Original signed by:

Original signed by:

\_\_\_\_\_  
Richard Pelletier

Reeve

\_\_\_\_\_  
Shelley Jensen, CMMA

Chief Administrative Officer