



Council Meeting Minutes
April 9, 2025 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road, Ste. Anne, MB, on April 9, 2025.

CALL TO ORDER 9:00 AM

Reeve Richard Pelletier called the meeting to order at 9:02 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3	X	
BRAD INGLES, WARD 4	via phone	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:
Chief Administrative Officer, Shelley Jensen
Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2025-118
Councillor Normandeau
Councillor Sarrasin
BE IT RESOLVED THAT the agenda for the April 9, 2025, regular meeting be adopted as amended and circulated.
CARRIED

ADOPTION OF MINUTES

2025-119
Councillor Eros
Councillor Normandeau
BE IT RESOLVED THAT the March 26, 2025, regular meeting minutes be adopted as circulated.
CARRIED

FINANCE

Cheque Listing

2025-120

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the following cheques numbered #20250101 – #20250126 and EFT's numbered #202500313-202500346 (inclusive) in the amount of \$87,613.43 be approved for payment.

CARRIED

Financial Statements

2025-121

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the Financial Statements for the period ending December 31, 2024 (unaudited) and March 31, 2025, be approved and adopted as presented.

CARRIED

MUNICIPAL DELEGATE REPORTS

ERMC South Chapter Meeting - April 7, 2024

UNFINISHED BUSINESS – None.

NOTICE OF MOTION / PETITIONS – None.

COMMITTEE MINUTES AND MATTERS

Local Urban District of Richer Committee Meeting - April 2, 2025 - Minutes

2025-122

Councillor Stolwyk

Councillor Sarrasin

BE IT RESOLVED THAT the April 2, 2025, LUD of Richer Committee meeting minutes be received as presented.

CARRIED

LUD of Richer - 2025 Financial & Service Plans & 2024 Surplus Allocation

2025-123

Councillor Stolwyk

Councillor Waczko

WHEREAS the LUD of Richer Committee recommended Council approve their 2025 Financial and Service Plans, as well as transfer their 2024 surplus to the general LUD Reserve Fund via Resolution #LUD-2025-32;

BE IT RESOLVED THAT Council adopt the preliminary 2025 LUD of Richer Financial and Service Plans as presented;

BE IT FURTHER RESOLVED THAT all 2024 LUD of Richer surplus funds in the amount of \$98,676.97 be transferred into the LUD of Richer General Reserve Fund.

CARRIED

HEARINGS

Tabled until the scheduled Hearing time.

DELEGATION

Tabled until the scheduled Delegation time.

DEPARTMENT MANAGER REPORTS

Fire Chief Report

Received as Information

BY-LAWS

By-law #2025-02 - Tax Levy By-law - 1st Reading

2025-124

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT By-Law #2025-02, being the 2025 Tax Levy By-law and Financial Plan, be given first reading.

CARRIED

NEW BUSINESS

MB Trail Grant - Deerfield Carlton Link - Approved

2025-125

Councillor Sarrasin

Councillor Stolwyk

WHEREAS the RM of Ste. Anne was successful in receiving funding from the MB Trails Grant Program for the construction of a new path linking Carlton Drive and Deerfield Drive to the existing pathways network across Road 45N in La Coulee;

BE IT RESOLVED THAT Council agree to the terms and conditions of the Program and authorize the CAO to ratify the associated MB Trails Grant Program funding agreement with the Manitoba Recreational Trails Association Inc. as presented.

CARRIED

Comité Culturel de Sainte-Anne Inc

2025-126

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Reeve Richard Pelletier be authorized to attend the Comité culturel de Sainte Anne Annual General Meeting on April 22, 2025, in Ste. Anne, with all associated costs to be paid.

CARRIED

Committee of the Whole Meeting Cancellation - April 15, 2025

2025-127

Councillor Stolwyk

Councillor Normandeau

BE IT RESOLVED THAT Council cancel the April 15, 2025, Committee of the Whole meeting as it conflict with the spring Association of Manitoba Municipalities Convention being held from April 14 to 16, 2025 in Winnipeg.

CARRIED

3M Action Plan Adoption

Tabled until after the scheduled Delegation on this topic.

Intersection at PR 302 & Hwy 1

2025-128

Councillor Stolwyk

Councillor Sarrasin

WHEREAS the LUD of Richer Committee, with their Resolution #LUD-2025-35, are seeking Council's assistance to improve safety at the intersection of PR 302 and the TransCanada Highway #1 which is under the Provincial jurisdiction of the department of Manitoba Transportation and Infrastructure;

BE IT RESOLVED THAT Council direct administration to send a letter requesting Manitoba

Transportation and Infrastructure conduct a study regarding the safety of the intersection of Hwy #1 and PR 302 and potential improvements thereto, including considerations such as the possible construction of proper merge and turning lanes, the addition of a dedicated right-hand turn lane for service road access for transport trucks, and a possible reduction of the speed limit to 80 km/h on Highway #1 at PR 302.

CARRIED

Sio Silica Sand Advisory Committee for Eastern Manitoba

2025-129

Councillor Eros

Councillor Sarrasin

WHEREAS the RM of Ste. Anne is a member of the Municipal Silica Sand Advisory Committee (MSSAC) for eastern Manitoba;

AND WHEREAS the Province of Manitoba has not approved the silica sand extraction to date, namely the Vivian Sands Extraction Project in the RM of Springfield;

THEREFORE BE IT RESOLVED that Council of the RM of Ste. Anne remain a member of MSSAC with the following conditions:

1. That the MSSAC terminate the contract with DD West at this time, with a new Request for Proposals to be made if/when the Committee deems necessary;
2. That the RM of Ste. Anne continues to participate in further discussions on the issue of silica sand and mining and its possible impact on the region's ground water aquifer.

CARRIED

At 9:33 am, Councillor Brad Ingles left the meeting.

2025 Gravel Program

2025-130

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council accept the following bids for the 2025 RM of Ste. Anne Graveling Program, as quoted:

- Fast Brothers at \$15.40/metric tonne for Zone 1
- Gauthier Soil at \$15.10/metric tonne for Zone 2 and \$14.25/metric tonne for Zone 3
- Fast Brothers at \$4.85/metric tonne for Zone 4

CARRIED

Request for Bob Lagassé, MLA to Meet with Council

Administration to respond.

Request to Purchase Road Allowance - Further Correspondence

Administration to respond.

HEARINGS - 10:00 am

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the April 9, 2025, Council Meeting Agenda.

Variation Order #03-25 - Subdivision #4175-22-8723 - Rodney Hertzog

2025-131

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #03-25 to vary bulk requirements as a condition of Subdivision File #4175-22-8723 at 43026 & 43038 Road 31E, SE 7-8-6E in an area zoned Agriculture, at 10:03 am.

CARRIED

The applicant, Rodney Hertzog, was not in attendance.

No presentations from members of the public were received.

OUT OF HEARING - VO #03-25 - SD #4175-22-8723 - Rodney Hertzog

2025-132

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Variation Order #03-25 to vary bulk requirements as a condition of Subdivision File #4175-22-8723 at 43026 & 43038 Road 31E, SE 7-8-6E in an area zoned Agriculture be closed and that this meeting reconvene into regular session at 10:04 am.

CARRIED

Hearing Decision - VO #03-25 - SD #4175-22-8723 - Rodney Hertzog

2025-133

Councillor Eros

Councillor Normandeau

WHEREAS a Public Hearing was held for Variation Order #03-25 to vary bulk requirements as a condition of Subdivision File #4175-22-8723 at 43026 & 43038 Road 31E, SE 7-8-6E;

AND WHEREAS the requested variations are as follows:

Proposed Lot 1:

- a) Minimum rear yard requirement for the existing woodshed: from 25 feet to 3.75 feet
- b) Minimum front yard requirement for the existing storage bins: from 125 feet to 115.75 feet
- c) Minimum setback from a livestock operation (106 animal units) to a residential dwelling: from 492 feet to 147 feet

Residual Lot:

- a) Minimum site area requirement: from 80 acres to 77.11 acres
- b) Minimum site width: from 1000 feet to 817.26 feet
- c) Minimum front yard requirement for the existing accessory buildings: from 125 feet to 46.8 feet

BE IT RESOLVED that Variation Order #03-25 be approved.

CARRIED

At 10:05 am, Council recessed for 7 minutes.

DELEGATION(S)

At 10:12 am, Louis Tétrault and Ophélie Doireau, of the Association of Manitoba Bilingual Municipalities (AMBM), made a presentation to Council regarding the Municipal Maturity Model for bilingualism (3M) Action Plan developed for the RM of Ste. Anne.

3M Action Plan Adoption

2025-134

Councillor Sarrasin

Councillor Stolwyk

WHEREAS the RM of Ste. Anne enacted By-law #2024-03 officially designating the RM of Ste. Anne as a bilingual municipality under the Municipal Maturity Model for Bilingualism (3M); AND WHEREAS Schedule II of By-law #2024-03 provides for a status of current service levels, and outlines an Action Plan on achieving a higher service level, with the ultimate goal of improving municipal bilingualism as it pertains to:

- 1. Service delivery and communication with the public,
- 2. Governance, leadership and strategic direction; and
- 3. People management.

BE IT RESOLVED THAT Council adopt the 2025 Action Plan for the Delivery of Municipal Bilingual Services in Both Official Languages as presented, which was developed in collaboration with representatives of the AMBM, as Schedule II of By-law 2024-03.

CARRIED

PLANNING & DEVELOPMENT

Subdivision #4175-25-9063 - Jim Reimer - Notice of Subdivision

2025-135

Councillor Sarrasin

Councillor Eros

WHEREAS Council has reviewed the Subdivision File #4175-25-9063 Report to Council proposing to Conduct a boundary realignment between three existing titles (CT# 3195008/1, 2412639/1, and 2458412/1) resulting in a 2-acre lot and a 3-acre lot for residential use, and a 72.91 acre lot for the existing aggregate operation, Roll numbers 93000 is also being consolidated into proposed lot 3, as it shares CT 3195008/1 with roll No. 92500 on NW ¼ 1-8-6E and Lot 1&2 Plan 49346 WLTO in NW ¼ 1-8-6E, in an area zoned Agricultural Mixed-Use Zone;

BE IT RESOLVED THAT Subdivision File #4175-25-9063 be approved on the following conditions (please note that the order of these conditions does **not** imply the order of their required completion):

1. That the applicant provide an electronic copy and hard copy of the Plan of Subdivision/Survey for the Proposed lot 1, Proposed lot 2, and Proposed lot 3 indicating the area of each lot in acres, as well as a Building Location Certificate for the Proposed lot 1, Proposed lot 2, and Proposed lot 3, prepared by a Manitoba Land Surveyor.
2. That the applicant obtain any necessary variations and pay the associated variation order fees;
3. That any non-conforming uses or buildings be brought into compliance with the Municipal Zoning By-law to the satisfaction of the Designated Officer, including but not limited to the expansion of the existing gravel pit.
4. That the subdivision administrative fee of \$150 be required in accordance with By-Law 21-2023;
5. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
6. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

CARRIED

Issuance of RFP – Municipal Engineering Support Services

2025-136

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT the Council of the Rural Municipality of Ste. Anne authorize the issuance of the Request for Proposals (RFP) for Municipal Engineering Support Services, AND FURTHER BE IT RESOLVED THAT Administration be directed to distribute the RFP to qualified engineering firms and post it as appropriate.

CARRIED

RM of Tache - By Law #02-2025 - Rezoning

Received as information.

RM of Tache - By Law #03-2025 - Rezoning

Received as information.

CONSENT AGENDA

2025-137

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the consent agenda consisting of the following 15 items be adopted as circulated:

- Letter to Minister - Request for Crown Lands
- Red River Basin Commission - 2025 Contribution Request
- AMM - Various Correspondence
- FCM - Various Correspondence
- CN
- Various Articles

Northeast Red Watershed District - Meeting Minutes
Age-Friendly Manitoba
Manitoba Accessibility Office
Climate West
Manitoba Emergency Management Organization
Auditor General Manitoba
Province of Manitoba
STARS
Valley Fiber

CARRIED

IN CAMERA

2025-138
Councillor Sarrasin
Councillor Normandeau
BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 10:36 am, to discuss By-law Enforcement Matters and Matters in Preliminary Stages of discussions under Section 152(3) of *The Municipal Act*.
CARRIED

At 10:40 am, Councillor Brad Ingles joined the meeting.

OUT OF CAMERA

2025-139
Councillor Sarrasin
Councillor Stolwyk
BE IT RESOLVED THAT this meeting reconvene into regular session at 11:00 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.
CARRIED

ADJOURNMENT

2025-140
Councillor Waczko
Councillor Sarrasin
BE IT RESOLVED THAT this regular meeting be adjourned at 11:00 am.
CARRIED

NEXT MEETING(s)	
Regular Evening Meeting	April 23, 2025 @ 6:00 pm
Regular Day Meeting	May 14, 2025 @ 9:00 am

Original signed by: _____
Richard Pelletier
Reeve

Original signed by: _____
Shelley Jensen, CMMA
Chief Administrative Officer