



Council Meeting Minutes
Meeting July 23, 2025 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on July 23, 2025.

CALL TO ORDER 6:00 PM

Councillor Sarah Normandeau called the meeting to order at 6:00 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

APPOINTMENT OF CHAIR

2025-269

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT Council appoint Councillor Sarah Normandeau to act as this meeting's Chair.

CARRIED.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	via phone	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3		X
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5		X
RANDY EROS, WARD 6		X

Also in attendance were:

Chief Administrative Officer, Shelley Jensen

Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2025-270

Councillor Waczko

Councillor Ingles

BE IT RESOLVED THAT the agenda for the July 23, 2025, regular meeting be adopted as circulated.

CARRIED

ADOPTION OF MINUTES

2025-271

Councillor Waczko

Councillor Ingles

BE IT RESOLVED THAT the July 9, 2025, regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2025-272

Councillor Waczko

Councillor Ingles

BE IT RESOLVED THAT the following cheques numbered #20250218 – #20250226 & EFT's #202500629- #202500679 (inclusive) in the amount of \$610,691.60 be approved for payment.

CARRIED

Annual Financial Audit - 2024 Draft

2025-273

Councillor Ingles

Councillor Waczko

WHEREAS the Exchange Group has provided the 2024 draft audited financial report for the twelve months ending December 31, 2024;

AND WHEREAS Council has reviewed the report as presented;

BE IT RESOLVED THAT Council hereby table the 2024 auditor's report in accordance with Section 193(2) of the Municipal Act.

CARRIED

2024 Draft Audited Canada Community Building Fund (Gas Tax) Report

2025-274

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT Council accept the Auditor's Report on the 2024 Canada Community Building Fund (Gas Tax) Revenue Annual Expenditure as presented.

CARRIED

2024 Surplus Allocation

Tabled.

MUNICIPAL DELEGATE REPORTS

NERWD Board Meeting - July 17, 2025 - Councillor Brad Ingles

UNFINISHED BUSINESS – None.

NOTICE OF MOTION / PETITIONS – None.

COMMITTEE MINUTES AND MATTERS

Committee of the Whole - July 15, 2025

2025-275

Councillor Waczko

Councillor Ingles

BE IT RESOLVED THAT the July 15, 2025, Committee of the Whole meeting minutes be adopted as circulated.

CARRIED

DELEGATION(S)

Tabled until the scheduled Delegation time.

HEARINGS – None.

DEPARTMENT MANAGER REPORTS – None.

BY-LAWS

By-law #2025-05 - Speed By-law - 2nd Reading

2025-276

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT By-Law #2025-05, being a by-law to establish speed zones on municipal roads, be given second reading.

CARRIED

By-law #2025-05 - Speed By-law - 3rd Reading

2025-277

Councillor Waczko

Councillor Ingles

BE IT RESOLVED THAT By-Law # 2025-05, being a by-law to establish speed zones on municipal roads, be given third and final reading.

COUNCIL MEMBER	IN FAVOUR	OPPOSED	ABSTAIN	ABSENT
RICHARD PELLETIER, REEVE	X			
SARAH NORMANDEAU, WARD 1	X			
KYLE WACZKO, WARD 2	X			
PATRICK STOLWYK, WARD 3				X
BRAD INGLES, WARD 4	X			
ROBERT SARRASIN, WARD 5				X
RANDY EROS, WARD 6				X

CARRIED

Council Indemnity By-law # 2025-06 - 1st Reading

2025-278

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT By-Law #2025-06, being the Council Indemnity By-law, be given first reading.

CARRIED

By-law #2025-07 - Kropp Road Opening - 1st Reading

2025-279

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT By-Law #2025-07, being a by-law to create a new Goverment Road Allowance named Kropp Road, be given first reading.

CARRIED

NEW BUSINESS

CN Rail Safety - Proclamation Request

Received as information.

Association of Manitoba Municipalities - Webinar - Unlocking the Power of HR on Call

Received as Information.

Red River Basin Commission - 43rd Annual Summit Conference

Tabled.

AMBM - Economic Development Grant Received

Received as information.

Residential Recycling Contract Extension

2025-280

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT the Residential Recycling Contract with Emterra be extended for another 3-years, until July 31, 2028, as presented;

BE IT FURTHER RESOLVED THAT Administration be authorized to make the necessary adjustments to the current arrangements to keep up with recycling demands in the Municipality, and to lower the servicing costs, throughout the term of this extended contract.

CARRIED

DELEGATION(S)

At 6:18 pm, Daniel Zarichney made a presentation to Council regarding drainage concerns on Road 41E at 42N and to request Council make improvements to this area, as well as to appeal the subdivision condition of the geotechnical requirements imposed on his development application.

This matter was Tabled to the August 19, 2025, Committee of the Whole meeting.

PLANNING & DEVELOPMENT

Subdivision #4175-23-8896 - Zarichney - Geotechnical Appeal

Tabled.

Subdivision #4175-22-8752 - Revised Site Application Map - David Banman

2025-281

Councillor Ingles

Councillor Waczko

WHEREAS Council previously approved Subdivision File #4175-22-8752 by Resolution #2023-34 to realign the property boundaries of CT #2250344, CT #2662546, and CT #3139605 in order to enlarge CT #2250344, to accommodate a septic field and address a building encroachment on NW and NE 5-8-6E, in an area zoned Agriculture;

AND WHEREAS a revised Survey Application Map has been submitted to reflect a new lot configuration which removes the previous boundary jog intended to accommodate the encroaching structure;

AND WHEREAS the applicant has confirmed that the existing encroaching structure will be brought into compliance with municipal requirements if the revised plan is approved;

NOW THEREFORE BE IT RESOLVED that Subdivision File #4175-22-8752 be approved based on the revised plan, subject to the following conditions:

1. That the applicant provide a copy of the Plan of Subdivision and associated Building Location Certificates prepared by a Manitoba Land Surveyor, including information on the area size of each lot;
2. That the applicant obtain any necessary variations;
3. That the subdivision administrative fee of \$150 be required in accordance with By-Law #07-2011;
4. That all costs, including any legal and engineering costs incurred due to this subdivision, be borne by the applicant; and
5. That all existing and proposed development be brought into compliance with the Zoning By-law of the Rural Municipality of Ste. Anne, otherwise, an encroachment agreement between the affected lots must be provided and registered on title to the satisfaction of the Municipality prior to final approval.

CARRIED

RM of Taché – Zoning By-law Amendment 09-2025 (1st Reading & Public Hearing Notice)
Received as information.

CONSENT AGENDA

2025-282

Councillor Waczko

Councillor Ingles

BE IT RESOLVED THAT the consent agenda consisting of the following 11 items be adopted as circulated:

- AMM - Various Correspondence
- FCM - Various Correspondence
- Association of Manitoba Bilingual Municipalities
- CDEM
- Municipal and Northern Relations
- TC Energy
- Manitoba Accessibility Office
- Various Articles
- Order of Manitoba
- Municipal Board Acknowledgment - Objection to Zoning By-law
- Men's Shed Manitoba

CARRIED

IN CAMERA

2025-283

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 6:38 pm to discuss By-law Enforcement Matters under Section 152(3) of *The Municipal Act*.

CARRIED

Reeve Richard Pelletier left the meeting at 6:50 pm.

OUT OF CAMERA

The remaining Council reconvene into regular session at 6:54 pm, understanding that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

ADJOURNMENT

The remaining Council adjourned the meeting at 6:55 pm.

NEXT MEETING(s)

Regular Day Meeting

August 13, 2025 @ 9:00 am

Regular Evening Meeting

August 27, 2025 @ 6:00 pm

Original signed by:
Sarah Normandeau
Chair

Original signed by:
Shelley Jensen, CMMA
Chief Administrative Officer