



**Council Meeting Minutes**  
**September 24, 2025 - 06:00 PM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road in Ste. Anne, on September 24, 2025.

**CALL TO ORDER 6:00 PM**

Reeve Richard Pelletier called the meeting to order at 9:00 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

**ATTENDANCE**

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2		X
PATRICK STOLWYK, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:  
Chief Administrative Officer, Shelley Jensen  
Legislative Officer, Nadine Vielfaure  
Development Officer, Hadiseh Bajelan

**ADOPTION OF AGENDA**

2025-355  
Councillor Eros  
Councillor Normandeau  
BE IT RESOLVED THAT the agenda for the September 24, 2025, regular meeting be adopted as circulated and amended to add:

- Swimming Rebate Policy under New Business
- NERWD Meeting under Municipal Delegate Reports

**CARRIED**

**ADOPTION OF MINUTES**

2025-356  
Councillor Sarrasin  
Councillor Normandeau  
BE IT RESOLVED THAT the September 10, 2025, regular meeting minutes be adopted as circulated.  
**CARRIED**

## **FINANCE**

### **Cheque Listing**

2025-357

Councillor Stolwyk

Councillor Ingles

BE IT RESOLVED THAT the following cheques numbered #20250283 – #20250302 and EFT's numbered #202500871 - #202500932 (inclusive) in the amount of \$229,038.10 be approved for payment.

**CARRIED**

## **MUNICIPAL DELEGATE REPORTS**

Community Futures Triple R - September 15, 2025 - Councillor Sarrasin

NERWD - Councillor Ingles

At 6:05 pm, Councillor Kyle Waczko joined the meeting.

**UNFINISHED BUSINESS** – None.

**NOTICE OF MOTION / PETITIONS** – None.

## **COMMITTEE MINUTES AND MATTERS**

### **Committee of the Whole Meeting - September 16, 2025**

2025-358

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT the September 16, 2025, Committee of the Whole meeting minutes be adopted as circulated.

**CARRIED**

### **Richer Fire Hall Well**

2025-359

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council accept the quotation as submitted from Perimeter Drilling, dated September 7, 2025, for the installation of a new well and pressure hook-up system as presented, and authorizes all works to be completed and costs to be paid as per quotation and as recommended by Committee of the Whole Resolution #CotW-2025-39;

BE IT FURTHER RESOLVED THAT a total project budget be set for the Richer Fire Hall Well and associated plumbing repairs, not to exceed \$90,000, to be funded from the Canada Community Building Fund.

**CARRIED**

### **AMBM Bilingual Municipal Leadership Meeting - September 25, 2025**

2025-360

Councillor Sarrasin

Councillor Stolwyk

BE IT RESOLVED THAT Council authorize any Council Members to attend the AMBM Bilingual Municipal Leadership Meeting, to be held on September 25, 2025, in Winnipeg with all associated costs to be paid as recommended by Committee of the Whole Resolution #CotW-2025-42.

**CARRIED**

**Highway & Culvert and Ditch Regrading - Proposal**

2025-361

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Council approve the quote from WSP (File #2025CA417423) for engineering services for the detailed design and plan preparation and subsequent submission to the Province for approval for future drainage works along PR 210 and PR 207, comprising of culvert and ditch regrading, at a cost of \$13,200, plus taxes as recommended by Committee of the Whole Resolution #CotW-2025-43.

**CARRIED**

**DELEGATION(S)** – None.

**HEARINGS** – None.

**DEPARTMENT MANAGER REPORTS**

**Fire Chief Report - August 2025**

Received as information.

**BY-LAWS** – None.

**NEW BUSINESS**

**Cottage Food Law**

Administration to request Provincial Health Inspector to attend a future meeting as a delegation.

**Emergency Management Engagement Presentation**

Received as information.

**Strategic Planning SWOT - October 15, 2025**

2025-362

Councillor Sarrasin

Councillor Normandeau

WHEREAS Council has approved CDEM to facilitate Economic Development Strategic Planning and will be holding a S.W.O.T. workshop with community leaders and stakeholders on October 15, 2025.

BE IT RESOLVED THAT Council approve all associated costs including facility rental, meal costs for attendees.

**CARRIED**

**North East Red Watershed District - PWCP Tour Invitation**

Received as information.

**MB GRO Grant Application**

2025-363

Councillor Stolwyk

Councillor Ingles

WHEREAS the Rural Municipality of Ste. Anne has been experiencing significant population growth increasing the need to have a fully equipped volunteer fire department;

AND WHEREAS climate change is intensifying the number and severity of natural disasters requiring emergency responses, outlining the need for sufficient volunteer base and sufficient modern vehicles to be able to adequately respond to these incidents;

AND WHEREAS with increased economic development across Canada comes increased traffic volumes along major economic transportation corridors, such as the Trans-Canada Highway and

PTH 12 in the RM of Ste. Anne, putting more pressure on responding rural municipal fire departments to acquire specialty tools and modern equipment which are critical for increased survival rates;

AND WHEREAS the MB GRO funding program is designed to help advance critical infrastructure that will support growing and sustainable communities;

BE IT RESOLVED THAT the RM of Ste. Anne file a grant application for the renewal of our Fire Department, namely for the acquisition of three modern vehicles to replace and enhance our current aging fleet, and new JAWS of life, to ensure that our Fire Department is equipped with the modern resources necessary to maintain a high standard of emergency response and public safety.

**CARRIED**

#### **Strategic Planning Session - Scheduling**

2025-364

Councillor Stolwyk

Councillor Eros

BE IT RESOLVED THAT Council approved the Strategic Planning Session for Council, LUD, and Administration, to be scheduled on November 5th, 2025, at 3:30 pm at the Richer Young at Heart Club, with all associated costs to be paid.

**CARRIED**

#### **Southern Health Annual Public Meeting - October 8th**

2025-365

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT all available Council Members be authorized to attend Southern Health's virtual Annual Public Meeting on October 8, 2025.

**CARRIED**

#### **Municipal Swimming Rebate Policy**

Tabled to a Committee meeting for further policy review.

### **PLANNING & DEVELOPMENT**

#### **Subdivision #4175-25-9113 - Bauman / RM**

2025-366

Councillor Sarrasin

Councillor Ingles

WHEREAS Council has reviewed Subdivision File #4175-25-9113, which proposes to subdivide Lot 3, Plan 22760, being 92 PR 302S, located in SE ¼ 17-8-8E within the LUD of Richer, and zoned "RU" Residential Urban Zone, for the purpose of creating two residential lots:

- Proposed Lot 1: approximately 7.15 acres, containing the existing dwelling;
- Proposed Lot 2: approximately 16.6 acres, intended for future residential development;

AND WHEREAS the LUD of Richer Committee has recommended approval of this subdivision by Resolution # LUD-2025-77;

NOW THEREFORE BE IT RESOLVED that Council approve Subdivision File #4175-25-9113, subject to the following conditions (note: the order of conditions does not indicate priority of completion):

1. That the applicant obtain any necessary variation orders and pay all associated fees;
2. That a Declaration of Right-of-Way (Shared Driveway Agreement) be registered to allow shared access from PR 302 for both Proposed Lots 1 and 2;
3. That the applicant meet all conditions required by Manitoba Transportation and Infrastructure (MTI), including:
  - a. Obtaining a permit for the shared access off PR 302;
  - b. Submitting a future concept plan for the area showing access via a new municipal road in place of the shared driveway;
4. That the applicant provide both an electronic and hard copy of the Plan of Subdivision, prepared by a Manitoba Land Surveyor;
5. That the applicant provide a Building Location Certificate for Proposed Lot 1, also prepared by a Manitoba Land Surveyor;

6. That any non-conforming uses or encroachments be brought into compliance with the Zoning By-law, to the satisfaction of the Designated Officer;
7. That the subdivision administrative fee of \$375.00 be paid in accordance with By-law No. 21-2023;
8. That a Capital Lot Levy of \$2,000.00 per parcel created be paid, totaling \$2,000.00;
9. That any engineered and/or legal documents related to the subdivision may be subject to review by the Municipal Engineer and/or Solicitor;
10. That all costs, including legal and engineering fees incurred by the Municipality related to this subdivision, be borne by the applicant.

**CARRIED**

**Subdivision #4175-25-9108 - Nikolaj Weiss**

2025-367

Councillor Eros

Councillor Sarasin

WHEREAS Council has reviewed the Subdivision File #4175-25-9108 Report to Council, proposing to subdivide one ±9.92-acre hobby farm lot from the existing 50.2-acre title held under CT #3214534/1 in NW ¼ 34-8-7 EPM in an area zoned Agricultural Mixed-Use (AM) BE IT RESOLVED THAT Subdivision File #4175-25-9108 be approved on the following conditions (please note that the order of these conditions does not imply the order of their required completion):

1. That the applicant enter into a Development Agreement with the Municipality addressing the following, among others:
  - a. The restriction of any permanent dwellings within the easternmost 175 metres and southernmost 250 metres of the residual lot, as recommended by the Mines Branch due to proximity to aggregate deposits;
  - b. That any permanent structure must be constructed at or above the elevation of Municipal Road 48N;
  - c. That the natural drainage patterns on the lot shall not be altered in a way that negatively impacts adjacent lands;
  - d. That a geotechnical report be required for any new permanent building.
2. That the applicant provide an electronic copy and hard copy of the Plan of Subdivision/Survey for the proposed lot and residual lot, indicating the area of each lot in acres, prepared by a Manitoba Land Surveyor.
3. That the applicant obtain any necessary variations and pay the associated variation order fees;
4. That any non-conforming uses or buildings be brought into compliance with municipal Zoning By-law requirements to the satisfaction of the Designated Officer.
5. That the subdivision administrative fee of \$375 be required in accordance with By-Law 21-2023;
6. That a lot levy of \$2,000.00 per parcel created be required. Totaling \$2,000.00
7. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
8. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

**CARRIED**

**Development Permit #114-25 - Livestock Operation - Martin Bunk**

2025-368

Councillor Ingles

Councillor Stolwyk

WHEREAS Development Permit Application #114-25 has been submitted for the establishment of a permitted livestock operation with up to 79 Animal Units (AUs) on the property located at 40091 HWY 1E, legally described as SE23-8-7E (Roll No. 90400.000), within the "AM" Agricultural Mixed-Use Zone;

AND WHEREAS under the Rural Municipality of Ste. Anne Zoning By-law No. 13-2023, livestock operations up to 79 AUs are classified as a permitted use in the "AM" Zone;

AND WHEREAS the proposed development meets the minimum site area requirement of 16.19 hectares (40 acres) in compliance with Zoning By-law No. 13-2023;

AND WHEREAS Council has reviewed the application in Committee of the Whole and has recommended approval by Resolution CotW-2025-37;

THEREFORE BE IT RESOLVED that Council approve Development Permit #114-25 for the livestock operation, subject to the setbacks identified in the site plan, specifically:

- 1,140 feet from the south property line;
- 1,210 feet from the north property line;
- 860 feet from the east property line; and
- 902 feet from the west property line.

BE IT FURTHER RESOLVED that the applicant shall be responsible for obtaining all other applicable municipal, provincial, and federal approvals, including but not limited to:

- Manitoba Hydro;
- TC Energy Pipelines;
- Manitoba Transportation and Infrastructure (MTI); and
- Any environmental or livestock operation permits required under provincial regulations.

**CARRIED**

**RM of Taché - By-law No. 12-2025**

Received as information.

At 6:55 pm, Development Officer Hadiseh Bajelan left the meeting.

**CONSENT AGENDA**

2025-369

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the consent agenda consisting of the following 7 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Radio-Canada - Ste. Anne Hospital Meeting with Minister Uzoma Asagwara

MB News Releases - Various

Various Articles

Children of the Universe - Information provided to Council

NERWD Meeting Minutes

**CARRIED**

**IN CAMERA**

2025-370

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 6:57 pm to discuss By-law Enforcement Matters, Legal Matters, and Matters in Preliminary Stages of discussion under Section 152(3) of *The Municipal Act*.

**CARRIED**

**OUT OF CAMERA**

2025-371

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT this meeting reconvene into regular session at 8:02 pm, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Town of Ste. Anne Annexation**

2025-372

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT the Reeve and CAO be authorized to sign the revised Town of Ste. Anne Annexation Agreement, and associated Schedules A-H, as presented, including the revised post-annexation intermunicipal road and fire service agreements.

**CARRIED**

**Recycling Services - Request for Proposals**

2025-373

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT Administration be authorized to finalize the presented draft Request for Proposals in collaboration with Multi-Material Stewardship Manitoba and disseminate to service providers.

**CARRIED**

**ADJOURNMENT**

2025-374

Councillor Waczko

Councillor Ingles

BE IT RESOLVED THAT this regular meeting be adjourned at 20:05 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Day Meeting

October 8, 2025 @ 9:00 am

Regular Evening Meeting

October 22, 2025 @ 6:00 pm

Original signed by:

Original signed by:

\_\_\_\_\_  
Richard Pelletier  
Reeve

\_\_\_\_\_  
Shelley Jensen, CMMA  
Chief Administrative Officer