



**Council Meeting Minutes**  
**November 12, 2025 - 09:00 AM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on November 12, 2025.

**CALL TO ORDER 9:00 AM**

Reeve Richard Pelletier called the meeting to order at 9:00 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

**ATTENDANCE**

| COUNCIL MEMBER           | IN ATTENDANCE     | ABSENT |
|--------------------------|-------------------|--------|
| RICHARD PELLETIER, REEVE | X                 |        |
| SARAH NORMANDEAU, WARD 1 | joined at 9:06 am |        |
| KYLE WACZKO, WARD 2      | X                 |        |
| PATRICK STOLWYK, WARD 3  |                   | X      |
| BRAD INGLES, WARD 4      | via phone         |        |
| ROBERT SARRASIN, WARD 5  | X                 |        |
| RANDY EROS, WARD 6       | X                 |        |

Also in attendance were:  
Chief Administrative Officer, Shelley Jensen  
Legislative Officer, Nadine Vielfaure

**ADOPTION OF AGENDA**

2025-417  
Councillor Sarrasin  
Councillor Eros  
BE IT RESOLVED THAT the agenda for the November 12, 2025, regular meeting be adopted as circulated and amended to include a Municipal Delegate Report regarding the Ste. Anne Remembrance Day Ceremony.  
**CARRIED**

**ADOPTION OF MINUTES**

2025-418  
Councillor Eros  
Councillor Waczko  
BE IT RESOLVED THAT the October 22, 2025, regular meeting minutes be adopted as circulated.  
**CARRIED**

**FINANCE**

**Cheque Listing**

2025-419

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT the following cheques numbered #20250339 – #20250376 and EFT's numbered #202501036 - #202501116 (inclusive) in the amount of \$4,302,020.91 be approved for payment.

**CARRIED**

At 9:03 am, Finance Office Tiana Bohemier joined the meeting.

**Financial Statements**

2025-420

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the Financial Statement for the period ending October 2025 be approved and adopted as presented.

**CARRIED**

At 9:04 am, Finance Office Tiana Bohemier left the meeting.

At 9:06 am, Councillor Sarah Normandeau joined the meeting.

**MUNICIPAL DELEGATE REPORTS**

Municipal Economic Development Strategic Planning Session - November 5, 2025

Remembrance Day Ceremony - Ste. Anne

**UNFINISHED BUSINESS** – None.

**NOTICE OF MOTION / PETITIONS** – None.

**COMMITTEE MINUTES AND MATTERS**

**Local Urban District of Richer Committee Meeting - November 5, 2025**

2025-421

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT the November 5, 2025, LUD of Richer Committee meeting minutes be received as presented.

**CARRIED**

**LUD of Richer 2026-2030 Curbside Garbage Contract**

2025-422

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT Council enter into a five-year agreement with Jon's Deck Aid & More for manual curbside garbage collection services, effective January 1, 2026, under the authority of Special Service Levy By-law #2023-15 as outlined in their proposal, for \$7.20 + GST per unit per month, based on 270 units, for 2026, totalling approximately \$23,328 plus GST, with an annual increase as outlined in the proposal.

BE IT FURTHER RESOLVED THAT Council support the limits established by the contract and enforce a maximum 5 bag limit per unit served.

**CARRIED**

**DELEGATION(S)**

Tabled until the scheduled Delegation time.

**HEARINGS - 10:00 am**

Tabled until the scheduled Hearing time.

**BOARD OF REVISION HEARINGS - CANCELLED**

**DEPARTMENT MANAGER REPORTS** – None.

**BY-LAWS** – None.

**NEW BUSINESS**

**Hanover Invitation - Meet & Mingle**

Received as information.

**Fall 2025 Grant Applications**

2025-423

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council award the following grants from the remaining 2025 budget:

| Organization Name                         | Details                                     | Amount Awarded |
|-------------------------------------------|---------------------------------------------|----------------|
| Richer Community Club                     | Beverage Cooling Unit replacement           | \$4000         |
| Richer Recreation Committee               | Programming                                 | \$5500         |
| Richer Young at Hearts Club               | Replace Hall Chairs - Part 2                | \$5000         |
| Agriculture in the Classroom MB           | support                                     | \$1500         |
| Centre de ressource éducatives en enfance | Découvrir en plein air - Sorties éducatives | \$500          |
| Eastman Crisis Centre Inc./Agape House    | Comfort for All: Families and Pets          | \$4000         |
| Man-N.W.ONT Legion                        | Military Service Recognition Book Ad        | \$225          |
| Musée Pointe-des-chênes Museum Inc.       | Maintenance and Improvement support         | \$2000         |
| Operation Red Nose La Broquerie-Steinbach | Annual St-Joachim School Fundraiser         | \$500          |
| Accueil Kateri                            | Staff volunteer recognition meal + Food     | \$3000         |

BE IT FURTHER RESOLVED THAT Council confirm the full \$1000 contribution towards Heartfelt Lunches.

BE IT FURTHER RESOLVED THAT the balance of grants funds be used towards the purchase of toys for the Accueil Kateri Annual Toy Drive, specifically for the more difficult age groups.

**CARRIED**

**Municipal Government Awareness Week - November 23-29, 2025**

2025-424

Councillor Sarrasin

Councillor Eros

WHEREAS community participation in municipal elections is important; and  
WHEREAS community involvement in local government decision-making is essential to a healthy democratic system; and

WHEREAS community understanding of municipal government operations and the services it provides is of primary importance to meaningful participation at the local level;

BE IT RESOLVED THAT Council of the RM of Ste. Anne proclaims the week of November 23 to 29, 2025, to be Municipal Government Awareness Week.

**CARRIED**

**AMBM - Annual General Assembly**

2025-425

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT any Council member be authorized to attend the November 20, 2025

Association of Manitoba Bilingual Municipalities Annual General Assembly, in St.-Pierre-Jolys, MB, with all associated costs to be paid.

**CARRIED**

**Tax Adjustment Requests**

2025-426

Councillor Sarrasin

Councillor Eros

WHEREAS the property owners for Rolls 69700.000 and 133530.000 have received a reduction in their assessment going back 2 years but are requesting the reduction be applied for additional years as outlined in their letters;

BE IT RESOLVED THAT Council deny their requests to adjust their taxes for more than 2 years.

**CARRIED**

**Request to Lobby due to Canola Tariffs**

2025-427

Councillor Eros

Councillor Waczko

WHEREAS the Government of Canada has imposed tariffs on Chinese Electric vehicles (EV's);

AND WHEREAS the Government of Canada has applied supports to the EV and supporting industries including but not limited to the manufacturing of batteries et al;

AND WHEREAS this has resulted in reciprocal tariffs from China on agricultural products from Canada including but not limited to canola seed and its products, pork and seafoods;

AND WHEREAS this has placed undue economic strains on producers of these products because of political and not market forces;

BE IT RESOLVED that the Rural Municipality of Ste. Anne ask the Association of Manitoba Municipalities and the Federation of Canadian Municipalities to lobby the federal and provincial governments to support producers affected by tariffs on agricultural products and their derivatives.

**CARRIED**

**Province of Manitoba - Planning Amendments**

Received as information.

**Ratepayer Request - Paving Loewen Blvd**

Administration to respond/investigate further and include the matter in future budget deliberations.

**Emergency 911 - Updated Fee Schedule**

Received as information.

At 9:58 am, Council recessed for 2 minutes.

**HEARINGS - 10:00 am**

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the November 12, 2025, Council Meeting Agenda.

At 10:02 am, Councillor Brad Ingles left the meeting and Development Officer Hadiseh Bajelan joined the meeting.

**Conditional Use #16-25 - Secondary Suite (detached) - Anita Minich**

2025-428

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for

Conditional Use #16-25 to allow for a Detached Secondary Suite at 46079 Rd 40E, SW 26-8-7E, in an area zoned Agriculture Mixed-Used, at 10:02 am.

**CARRIED**

The applicant, Anita Minich, was not in attendance.

No presentations from members of the public were received.

**OUT OF HEARING - CU #16-25 - Secondary Suite (detached) - Anita Minich**

2025-429

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Conditional Use #16-25 be closed and that this meeting reconvene into regular session at 10:04 am.

**CARRIED**

**Variation Order #14-25 - Bulk requirements for campground - Marc Media Inc.**

2025-430

Councillor Sarrasin

Councillor Waczko

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Variation Order #14-25 to vary the following bulk requirements as a condition for the Existing Seasonal Campground:

- a) Minimum site width requirement from 400 feet to 183 feet
- b) Minimum front yard setback requirement from 125 feet to 0 feet for the existing pole shed
- c) Minimum East & West side yard setback requirement from 25 feet to 0 feet for Travel trailers
- d) Minimum rear yard setback requirement from 25 feet to 0 feet for Travel trailers;

at 45063 Dawson Road; NW 15-8-8E in an area zoned Rural Natural Area, at 10:04 am.

**CARRIED**

At 10:06 am, Councillor Brad Ingles joined the meeting by phone.

The applicant, Joanne Bremaud, on behalf of Marc Media Inc. was not in attendance.

An email from Kevin Medeiros, Operations Manager, was received indicating he has no issues with the proposed application.

An email from TC Energy was received indicating no issues with the proposed application.

No presentations from members of the public were received.

**OUT OF HEARING - VO #14-25 - Bulk requirements for campground - Marc Media Inc.**

2025-431

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the Hearing for Variation Order #14-25 be adjourned to the November 26, 2025, Council meeting at 6:30 pm

BE IT FURTHER RESOLVED THAT Council reconvene into regular session at 10:12 am.

**CARRIED**

**Hearing Decision - CU #16-25 - Secondary Suite (detached) - Anita Minich**

2025-432

Councillor Eros

Councillor Sarrasin

WHEREAS a Public Hearing was held for Conditional Use #16-25 to allow for a Detached Secondary Suite at 46079 Road 40E, SW 26-8-7E in an area zoned Agriculture Mixed-Used; BE IT RESOLVED THAT Council approves Conditional Use Order #16-25, under the following conditions:

1. The applicant is responsible for obtaining any required approvals or permissions from federal, provincial, and municipal authorities.
2. The applicant is responsible for ensuring the secondary suite is situated and designed with a driveway that allows reasonable access for emergency vehicles and services.

**CARRIED**

At 10:15 am, Development Officer Hadiseh Bajelan left the meeting.

### **NEW BUSINESS (Continued)**

#### **Southeastern Manitoba Library Regionalization**

Tabled.

#### **TDS Private Client Reception**

Received as information.

#### **Annual Declaration of Assets and Interests**

Administration reminded Council members to file their declarations by November 30th.

### **DELEGATION(S)**

At 10:30 am, Brennan Cheasley, Public Health Inspector with the Province of Manitoba, joined the meeting to discuss Manitoba regulations surrounding preparing and selling food as a home-business.

### **NEW BUSINESS (Continued)**

#### **2026 Meeting Schedule**

2025-433

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT Council adopt the 2026 Regular, Local Urban District of Richer Committee, and Committee of the Whole meeting schedule as presented.

**CARRIED**

#### **Giroux Fire Truck Proposal**

2025-434

Councillor Waczko

Councillor Eros

WHEREAS the acquisition of a new Giroux Fire Tanker vehicle has been a part of the Municipal Asset Management Plan for a number of years, with Budget 2025 including provisions for a deposit to be paid for the replacement of this asset;

AND WHEREAS, in keeping with Municipal procurement policies, multiple quotations have been obtained with one clear recommendation being presented by the Giroux Crew Chief as outlined in their proposal;

BE IT RESOLVED THAT Council accepts the quotation as submitted from Helie Fire Trucks Inc., for a 2027 Freightliner M2-106 Plus Tanker truck for the Giroux Fire Hall, in the amount of \$578,733.75, plus taxes, plus additional expenses required to bring the unit into service, as presented and authorizes all works to be completed and costs to be paid as per quotation with financial provisions to be included in the 2026 financial plan for the balance of the purchase.

**CARRIED**

### **PLANNING & DEVELOPMENT**

#### **Subdivision #4175-25-9108 - Appeal - Weiss**

2025-435

Councillor Ingles

Councillor Waczko

WHEREAS Council granted conditional approval to Subdivision File No. 4175-25-9108 by Resolution 2025-367;

AND WHEREAS the applicant has appealed Conditions 1.1 and 1.4 of said resolution;

AND WHEREAS Council has reviewed the appeal request and supporting documentation, including the Community Planning Branch report dated August 8, 2025, and the Mines Branch

recommendation;

NOW THEREFORE BE IT RESOLVED THAT Council amend Condition 1.1 of Resolution 2025-367 to read as follows:

“That the applicant enter into a Development Agreement with the Municipality restricting the development of any permanent dwellings within the shaded buffer area identified in the Community Planning report map (August 8, 2025), as recommended by the Mines Branch due to the proximity of aggregate deposits.”

AND BE IT FURTHER RESOLVED THAT Condition 1.4 (“That a geotechnical report be required for any new permanent building”) shall remain unchanged and in full force.

AND BE IT FURTHER RESOLVED THAT the full list of conditions for Subdivision File No. 4175-25-9108 shall now read as follows:

**Subdivision Conditions**

1. That the applicant enter into a Development Agreement with the Municipality addressing the following, among others:
  - a) The restriction of any permanent dwellings within the shaded buffer area (southeast of the residual lot), as recommended by the Mines Branch due to proximity to aggregate deposits;
  - b) That any permanent structure must be constructed at or above the elevation of Municipal Road 48N;
  - c) That the natural drainage patterns on the lot shall not be altered in a way that negatively impacts adjacent lands;
  - d) That a geotechnical report be required for any new permanent building.
2. That the applicant provide an electronic copy and hard copy of the Plan of Subdivision/Survey for the proposed lot and residual lot, indicating the area of each lot in acres, prepared by a Manitoba Land Surveyor.
3. That the applicant obtain any necessary variations and pay the associated variation order fees.
4. That any non-conforming uses or buildings be brought into compliance with the municipal Zoning By-law requirements to the satisfaction of the Designated Officer.
5. That the subdivision administrative fee of \$375 be required in accordance with By-Law 21-2023.
6. That a lot levy of \$2,000.00 per parcel created be required, totaling \$2,000.00.
7. That any engineered and/or legal documents pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer.
8. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

**CARRIED**

**Subdivision #4175-25-9089 - Removal of Condition #7 (Ordinary High Water Mark Survey) - Penner**

2025-436

Councillor Sarrasin

Councillor Normandeau

WHEREAS Council, by Resolution No. 2025-317 dated August 27, 2025, approved Subdivision #4175-25-9089 subject to several conditions, including Condition #7 requiring the submission of an Ordinary High Water Mark (OHWM) Survey;

AND WHEREAS correspondence received from Manitoba Transportation and Infrastructure (MTI) dated September 24, 2025 confirms that the subject property is *not bounded by a natural waterway* and that *no Ordinary High Water Mark survey or setback distances are required* for this subdivision, as the Seine River Diversion is classified as *Provincial Water Infrastructure* rather than a natural watercourse;

THEREFORE BE IT RESOLVED THAT Council rescinds Condition #7 of Resolution 2025-317 requiring an Ordinary High Water Mark Survey for Subdivision #4175-25-9089;

AND FURTHER BE IT RESOLVED THAT all remaining conditions of Resolution 2025-317 shall remain in effect and unchanged;

AND BE IT FURTHER RESOLVED THAT the full list of conditions for Subdivision File No. 4175-25-9089 shall now read as follows:

1. That the property owner enter into a Development Agreement with the Municipality addressing, among others:
  - a. The requirement for a geotechnical report for any new dwelling unit;

2. That the applicant provide both an electronic and a hard copy of the Plan of Subdivision/Survey prepared by a Manitoba Land Surveyor for the proposed Lot 1 and Lot 2;
3. That the applicant provide a Building Location Certificate for the proposed Lot 1 and Lot 2, prepared by a Manitoba Land Surveyor;
4. That the applicant obtain any necessary variations and pay the associated variation order fees;
5. That any non-conforming uses or buildings be brought into compliance with municipal Zoning By-law requirements to the satisfaction of the Designated Officer;
6. That the subdivision administrative fee of \$375 be paid in accordance with By-Law 21-2023;
7. That any engineered and/or legal documents pertaining to this subdivision may be reviewed by the municipal engineer and/or solicitor; and
8. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, be borne by the applicant.

**CARRIED**

**Adoption of Car Wash Development Policy**

Tabled.

**RM Of Hanover - By-Law #2592-25**

Received as information.

**CONSENT AGENDA**

2025-437

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the consent agenda consisting of the following 20 items be adopted as circulated:

- AMM - Various Correspondence
- FCM - Various Correspondence
- Northeast Red Watershed District
- Richer Community Club Committee Meeting Minutes - March to September 2025
- Richer Recreation Committee Meeting Minutes - March to September 2025
- Seine River Services For Seniors - CarFit Training
- Hudson Bay Route Assoc. AGM
- SRRWD Approved Meeting Minutes
- ERMC
- ERMC Northern Chapter Meeting Material
- Accueil Kateri Centre Minutes
- MB Good Roads - CAA's A.C. Emmett Award - Nominations
- Various News Articles
- Canada-Manitoba News Release - Strengthening Justice for First Responders
- Manitoba News Release
- Eastman Tourism - Newsletter
- CDEM - National Francophone Immigration Week
- RM of Tache - Threatening Halloween Display
- Red River Basin Commission - Holiday Gala
- AMBM release on 2025 Federal Budget

**CARRIED**

**Sio Silica Open House - November 24th**

2025-438

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT any available Council member be authorized to attend the Sio Silica Community Open House on November 24, 2025, in Winnipeg with all associated costs to be paid.

**CARRIED**

At 11:36 am, Councillor Brad Ingles left the meeting.

**IN CAMERA**

2025-439

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 11:42 am, to discuss Personnel Matters, By-law Enforcement Matters, Legal Matters, Matters in Preliminary Stages of Discussion under Section 152(3) of *The Municipal Act*.

**CARRIED**

Councillor Kyle Wazcko left the meeting during the personnel matter discussion pertaining to Year-End Bonuses.

**OUT OF CAMERA**

2025-440

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT this meeting reconvene into regular session at 12:23 pm and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

**CARRIED**

**Office Closure - December/January**

2025-441

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT the Office be closed to the public on December 29-30th and January 2nd, with any staff leaves during this time to be remunerated through their existing vacation entitlements.

**CARRIED**

**Year-End Bonus**

2025-442

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the allocation of annual year-end bonus for staff and fire department members be administered in accordance with the consensus reached during In Camera discussions and in accordance with Municipal Policy.

**CARRIED**

**ADJOURNMENT**

2025-443

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT this regular meeting be adjourned at 12:24 pm.

**CARRIED**

**NEXT MEETING(s)**

Regular Evening Meeting

Regular Day Meeting

November 26, 2025 @ 6:00 pm

December 10, 2025 @ 9:00 am

Original signed by:

\_\_\_\_\_  
Richard Pelletier  
Reeve

Original signed by:

\_\_\_\_\_  
Shelley Jensen, CMMA  
Chief Administrative Officer