



**Council Meeting Minutes
January 28, 2026 - 06:00 PM**

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on January 28, 2026.

CALL TO ORDER - 6:00 PM

Reeve Richard Pelletier called the meeting to order at 6:01 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

ATTENDANCE

| COUNCIL MEMBER | IN ATTENDANCE | ABSENT |
|--------------------------|---------------|--------|
| RICHARD PELLETIER, REEVE | X | |
| SARAH NORMANDEAU, WARD 1 | X | |
| KYLE WACZKO, WARD 2 | Virtually | |
| PATRICK STOLWYK, WARD 3 | X | |
| BRAD INGLES, WARD 4 | X | |
| ROBERT SARRASIN, WARD 5 | X | |
| RANDY EROS, WARD 6 | X | |

Also in attendance were:

- Chief Administrative Officer, Shelley Jensen
- Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2026-20

Councillor Normandeau

Councillor Eros

BE IT RESOLVED THAT the agenda for the January 28, 2026, regular meeting be adopted as circulated.

CARRIED

ADOPTION OF MINUTES

2026-21

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT the January 14, 2026, regular meeting minutes be adopted as circulated.

CARRIED

FINANCE

Cheque Listing

2026-22

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT the following cheques numbered #20260023– #20260041 and EFT's numbered #202600040 - #202600113 (inclusive) totaling \$283,898.61 be approved.

CARRIED

Auditor - Engagement Documents

2026-23

Councillor Eros

Councillor Stolwyk

BE IT RESOLVED THAT the Reeve and CAO be authorized to sign the necessary engagement documents in order for the Auditor to complete the 2025 Audit.

CARRIED

MUNICIPAL DELEGATE REPORTS

AMBM Bilingual Municipal Leadership Meeting - January 22, 2026 - Reeve & Deputy Reeve

UNFINISHED BUSINESS – None.

NOTICE OF MOTION / PETITIONS – None.

DELEGATION(S)

At 6:05 pm, Michaela Dueck, Executive Director, and Naomi Evans, Board Member of the Richer Daycare Centre, made a presentation to Council regarding the needs of the daycare, future daycare expansion, and requesting municipal support.

COMMITTEE MINUTES AND MATTERS

Committee of the Whole Meeting - January 20, 2026

2026-24

Councillor Normandeau

Councillor Eros

BE IT RESOLVED THAT the January 20, 2026, Committee of the Whole meeting minutes be adopted as circulated.

CARRIED

HEARINGS - 6:30 pm

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the January 28, 2026, Council Meeting Agenda.

Conditional Use #01-26 - Short Term Rental - Miranda Bauer

2026-25

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #01-26 to allow a detached accessory building to be placed on the property and used as a Short-Term Rental accommodation at 83 Dawson Road East; NW 16-8-8E, in an area zoned Residential Urban, at 6:32 pm.

CARRIED

The applicant, Miranda Bauer, was not in attendance.

An email from Kevin Medeiros, Operations Manager was received indicating he has no issues with the proposed application.

No presentations from members of the public were received.

OUT OF HEARING - CU #01-26 - Short Term Rental - Miranda Bauer

2026-26

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT the Hearing for Conditional Use #01-26 be closed and that this meeting reconvene into regular session at 6:41 pm.

CARRIED

Conditional Use #02-26 - Secondary Suite (detached) - Madison Viznaugh

2026-27

Councillor Normandeau

Councillor Stolwyk

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #02-26 to allow for a Detached Secondary Suite at 44049 Rd 43E, SW 17-8-8E in an area zoned Rural Residential, at 6:42 pm.

CARRIED

The applicant, Madison Viznaugh, was not in attendance.

An email from Chris Wilkins, Fire Chief , was received indicating he has no issues with the proposed application.

An email from Kevin Medeiros, Operations Manager was received indicating he has no issues with the proposed application.

An email was received from Deanna and Gary Marriott indicating no objection to the proposal.

An email was received from Nathaniel Forest in objection to the proposal.

Jacques Musso and Cheryl Besser made a presentation in objection to the proposal.

No other members of the public made presentations regarding the proposal.

OUT OF HEARING - CU #02-26 - Secondary Suite (detached) - Madison Viznaugh

2026-28

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Conditional Use #02-26 be closed and that this meeting reconvene into regular session at 6:59 pm.

CARRIED

Hearing Decision - CU #01-26 - Short Term Rental - Miranda Bauer

2026-29

Councillor Ingles

Councillor Sarrasin

WHEREAS a Public Hearing was held for Conditional Use Order #01-26 to allow a detached accessory building to be placed on the property and used as a Short-Term Rental accommodation at 83 Dawson Road East; NW 16-8-8E, in an area zoned Residential Urban, and Designated as Settlement Centre;

BE IT RESOLVED THAT Council approve Conditional Use Order #01-26 subject to the following conditions:

1. That the property owners be responsible for ensuring compliance with Federal, Provincial and Municipal Requirements, including but not limited to the following:
 - a) Obtaining all development and building permits for the building to be used as a short-term rental.
 - b) Ensuring full compliance with building, plumbing, and fire codes, where applicable.
 - c) Obtaining the required permits for a second driveway from Manitoba Transportation and Infrastructure, where applicable.
 - d) Obtaining all permits required for onsite wastewater management from Manitoba Environment, Climate, and Parks, where applicable.
2. That the applicant enter into a Development Agreement with the Municipality, to the satisfaction of the RM of Ste. Anne, which shall include but not be limited to the following:
 - a) That all vehicles associated with the short-term rental are required to park on the property, not the public roadway.
 - b) That the building shall not be used for permanent or long-term residential occupancy and shall be restricted to short-term rental use only, meaning stays of less than 7 consecutive days.
 - c) That any change of use of the accessory building shall require prior approval from the Municipality and, where applicable, provincial authorities.
 - d) That the applicant acknowledges that the existing shared well, servicing the principal dwelling shall not be extended to service the accessory building without all required approvals.
 - e) That the applicant be responsible for ensuring the accessory building is sited and designed to allow reasonable emergency vehicle access, including an adequate driveway.
 - f) That, if required, upon request of the Municipality, the applicant shall install screening or fencing to mitigate potential impacts to neighbouring properties.
 - g) That all development shall comply with the Zoning By-law, Building Code, and applicable municipal standards, as well as provincial and federal requirements.

CARRIED

Hearing Decision - CU #02-26 - Secondary Suite (detached) - Madison Viznaugh

2026-30

Councillor Stolwyk

Councillor Sarrasin

WHEREAS a Public Hearing was held for Conditional Use Order #02-26 to allow for a Detached Secondary Suite at 44049 Rd 43E, SW 17-8-8E in an area zoned Rural Residential and Designated as Settlement Centre;

BE IT RESOLVED THAT Council approves Conditional Use Order #02-26, under the following conditions:

1. The applicant is responsible for obtaining all required approvals or permissions from federal, provincial, and municipal authorities and the property must remain in compliance thereafter.
2. The applicant is responsible for ensuring the secondary suite is situated and designed with a driveway that allows reasonable access for emergency vehicles and services.
3. That outdoor lighting be directed away from neighbouring properties.
4. That the location of the house be as indicated in the submitted site plan, with the North side yard setback to remain no closer than 45 feet to the new dwelling.

CARRIED

DEPARTMENT MANAGER REPORTS – None.

BY-LAWS – None.

NEW BUSINESS

Design Plan for PR 210 & PR 207 - Culvert Under Road Project

For information only, tabled to budget discussions.

Request from RM of Hanover - 42N Paving and Drain Clean-up

2026-31

Councillor Eros

Councillor Stolwyk

WHEREAS the RM of Hanover has requested intermunicipal collaboration on the following projects:

- Asphalt Overlay of roughly 800 m on Road 42N between PTH 12 to Road 35E (50/50 cost share)
- Youville Drain cleanout at S 5-8-6EPM North of Road 42N in the vicinity of Civic #31095 draining from the RM of Hanover. (50/50 cost share)

BE IT RESOLVED THAT the RM of Ste. Anne Council agree to include the drainage project described above in the 2026 financial plan for the works to be completed out of the drainage operating budget, for an estimated cost of \$5,000;

BE IT RESOLVED THAT the RM of Ste. Anne agree to the 50% cost sharing of the asphalt overlay of Road 42N between PTH 12 and Road 35E, and direct administration to provide up to \$50,000 in the 2026 financial plan for this capital betterment project.

CARRIED

Seine River Services For Seniors - 2026 AGM Invitation

2026-32

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT Councillor Sarah Normandeau, our appointed Age-Friendly Manitoba representative, and Reeve Pelletier be authorized to attend the Seine River Services for Seniors Annual General Meeting on June 11, 2026, in Ste. Anne, with all associated costs to be paid.

CARRIED

Annual Volunteer Awards - Manitoba

2026-33

Councillor Ingles

Councillor Stolwyk

WHEREAS the Annual Volunteer Award recognizes individuals who've made incredible contributions to their communities, region, province or country;

AND WHEREAS Aurèle Boisvert has been a dedicated community volunteer serving the greater community of Ste. Anne for many years, most recently through his involvement in the local food bank, Accueil Kateri;

BE IT RESOLVED THAT Council nominate Aurèle Boisvert for the 42nd Annual Volunteer Award.

CARRIED

AMM-Western Financial Group - Webinar - Togetherall Mental Health Platform

Received as information.

Board of Revision - October 7, 2026 at 12PM (Noon)

2026-34

Councillor Eros

Councillor Sarrasin

BE IT RESOLVED THAT the 2027 Board of Revision be scheduled on October 7, 2026, at 12:00 pm (noon) in the Municipal Council Chambers;

BE IT FURTHER RESOLVED THAT this Board of Revision also review applications to appeal supplemental taxes made in accordance with Section 328 of the Municipal Act;

BE IT FURTHER RESOLVED THAT Council be appointed as the Board with the Reeve or Deputy Reeve to serve as the presiding officer and the CAO as the Recording Secretary for the Board of Revision.

CARRIED

AMBM - PR 210 Intermunicipal Prosperity Partnership - Corridor MOU & Synopsis

2026-35

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT the RM of Ste. Anne authorize the Reeve and CAO to sign the AMBM Intermunicipal Prosperity Partnership Memorandum of Understanding regarding the economic

development of the PR210 corridor, being a strategic axis for regional economic development crossing the AMBM member municipalities of Ste. Anne (RM & Town), Tache, La Broquerie, Ritchot and Piney, spanning a 5-year term from 2026-2030.

BE IT FURTHER RESOLVED THAT Reeve Pelletier be appointed as the designated representative, with Councillor Pat Stolwyk to be appointed as the alternate.

CARRIED

AMBM Bilingual Signage Funding

2026-36

Councillor Normandeau

Councillor Sarrasin

WHEREAS the Association of Manitoba Bilingual Municipalities (AMBM) has secured funding under its project Enhancing the Presence of French in Manitoba's Bilingual Municipalities, pursuant to the Canada–Manitoba Agreement on French-Language Services (CMAFLS) with the goal of enhancing the presence of French in bilingual municipalities through priority signage;

BE IT RESOLVED THAT the RM of Ste. Anne authorize the CAO to sign the Contribution Agreement with the AMBM for up to a maximum of \$40,000 towards the procurement and installation of bilingual signage in the municipality between April 1, 2025, to March 31, 2028.

CARRIED

PLANNING & DEVELOPMENT

2025 Permit Statistics and Analysis

Received as information.

Development Plan Review

Administration to respond.

CONSENT AGENDA

2026-37

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT the consent agenda consisting of the following 13 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

Pre-Festival Event Invitation - February 8, 2026

Bulletin #2026-01 - MNR - Property Assessment Services Levy Increase

Climate West - January Newsletter

2026 Regen Ag Day Invitation - SRRWD

Seine Rat Roseau Watershed District

Communities In Bloom

Accueil Kateri Centre Minutes

North East Red Watershed District

MB News Releases

Auditor General News Release

Dawson Trail Arts and Heritage Tour Initiative to Receive Governor General's History

Award for Community Programming

CARRIED

IN CAMERA

2026-38

Councillor Normandeau

Councillor Stolwyk

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 7:54 pm, to discuss By-law Enforcement Matters, Legal Matters, and Matters in Preliminary Stages of discussion under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2026-39

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT this meeting reconvene into regular session at 8:26 pm, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Land Purchase

2026-40

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council authorize the CAO to negotiate a possible land purchase, subject to the conditions as discussed In Camera.

CARRIED

Richer Fire Hall Well

2026-41

Councillor Sarrasin

Councillor Eros

WHEREAS the previously selected contractor was no longer able to meet the expectations within the prescribed timelines for the installation of a new well system for the Richer Fire Hall; BE IT RESOLVED THAT Council authorize the CAO and Operations Manager, working with the Fire Chief, to select another contractor out of those who previously submitted quotations for this project, upon receipt of revised quotes for the testing, licensing, and drilling, and hook-up of a new well to service the Richer Fire Department, with costs estimated to range between \$35,000 and \$150,000 for all works to be completed, depending on the test results for the type of aquifer and the water volume outputs required to meet the needs of the fire department operations;

BE IT FURTHER RESOLVED THAT Council authorizes all works to be completed and costs to be paid as per quotation, under to supervision of the Fire Chief, CAO and/or Operations Manager, to be expensed from the an appropriate reserve fund as outlined through 2026 budget deliberations.

CARRIED

ADJOURNMENT

2026-42

Councillor Normandeau

Councillor Stolwyk

BE IT RESOLVED THAT this regular meeting be adjourned at 8:28 pm.

CARRIED

NEXT MEETING(s)

Regular Day Meeting

February 11, 2026 @ 9:10 am

Regular Evening Meeting

February 25, 2026 @ 6:00 pm

Original Signed By

Original Signed By

Richard Pelletier
Reeve

Shelley Jensen, CMMA
Chief Administrative Officer