



Council Meeting Minutes
June 10, 2026 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on June 10, 2026.

CALL TO ORDER - 9:00 AM

Reeve Richard Pelletier called the meeting to order at 9:00 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:
Chief Administrative Officer, Shelley Jensen
Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2026-343
Councillor Normandeau
Councillor Waczko
BE IT RESOLVED THAT the agenda for the June 10, 2026, regular meeting be adopted as circulated and amended to add an update on the COPP program.
CARRIED

ADOPTION OF MINUTES

2026-344
Councillor Eros
Councillor Normandeau
BE IT RESOLVED THAT the May 27, 2026, regular meeting minutes be adopted as circulated.
CARRIED

FINANCE

Cheque Listing

2026-345

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT the following cheques numbered #20260170 - #20260178 and EFT's numbered #202600539 - #202600589 (inclusive) in the amount of \$292,413.12 be approved for payment.

CARRIED

Financial Statements

2026-346

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT the Financial Statement for the period ending May 2026 be approved and adopted as presented.

CARRIED

2026 Spring Supplemental Taxes

2026-347

Councillor Eros

Councillor Sarrasin

WHEREAS Section 326 of *The Municipal Act* provides for the correction of municipal tax rolls and for the imposition of supplementary taxes on properties where the assessment has changed;

AND WHEREAS Manitoba Assessment Services has provided Administration with a list of properties which require adjustments, either by addition or reduction to the existing assessments;

BE IT RESOLVED THAT Council authorize Administration to prepare the necessary adjustments and supplementary tax notices for 2025 and 2026 tax years in accordance with the list provided by Manitoba Assessment Services dated May 8, 2026, amounting to roughly \$24,763.43 of added taxes and \$12,241.28 of cancelled taxes.

CARRIED

MUNICIPAL DELEGATE REPORTS

AMM Eastern District Meeting - June 9, 2026

UNFINISHED BUSINESS – None.

NOTICE OF MOTION / PETITIONS – None.

COMMITTEE MINUTES AND MATTERS

Local Urban District of Richer Committee Meeting - June 3, 2026

2026-348

Councillor Stolwyk

Councillor Eros

BE IT RESOLVED THAT the June 3, 2026, LUD of Richer Committee meeting minutes be received as presented.

CARRIED

HEARINGS - 10:00 am

Tabled until the scheduled Hearing time.

DELEGATION 10:30 AM

Tabled until the scheduled Delegation time.

DEPARTMENT MANAGER REPORTS – None.

BY-LAWS

By-law #2026-05 - Designated Officer By-law - 1st Reading

2026-349

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT By-Law #2026-05, being a by-law to assign Designated Officer status to various positions, be given first reading.

CARRIED

NEW BUSINESS

Accueil Kateri Centre - Invitation to Annual General Meeting

Received as information.

Joint Letter to Minister - Seine River School Division

2026-350

Councillor Sarrasin

Councillor Stolwyk

WHEREAS the proposed Ste. Anne School Complex is a project that will support the educational needs of current and future students, families, and the growing community of Ste. Anne;

AND WHEREAS a joint letter has been prepared for submission to the Honourable Minister Schmidt requesting an in-person meeting to discuss project timelines, anticipated milestones, and a projected groundbreaking date;

THEREFORE BE IT RESOLVED THAT Council approves the correspondence addressed to Minister Schmidt regarding the status and progress of the Ste. Anne School Complex project;

AND FURTHER BE IT RESOLVED THAT Council authorizes the Reeve to sign the joint letter on behalf of the RM of Ste. Anne.

CARRIED

Update of Municipal Spending Authority Policy

2026-351

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council approve the Municipal Spending Authority Policy #20-Admin, empowering the CAO, Designated Officers, and staff listed to make purchases subject the the terms and conditions outlined therein.

CARRIED

Copier Machine

2026-352

Councillor Ingles

Councillor Stolwyk

WHEREAS the Municipality's current Xerox agreement is scheduled to expire in July 2026;

AND WHEREAS administration has obtained and reviewed proposals for the supply and maintenance of a new copier machine;

BE IT RESOLVED THAT Council authorize the Municipality to enter into a sixty (60) month (5-year) copier agreement with Kyocera Canada for the supply, maintenance, and support of a copier machine at a cost not to exceed contract rental rates of \$200.00/month (plus required supplies and finishings), plus applicable taxes, in accordance with the terms and conditions presented.

BE IT FURTHER RESOLVED THAT the CAO and Finance Officer are hereby authorized to make and execute all necessary agreements required to complete the transaction on behalf of the Municipality.

CARRIED

PLANNING & DEVELOPMENT

Subdivision #4175-26-9255 - Ashley Penner

2026-353

Councillor Sarrasin

Councillor Eros

WHEREAS Council has reviewed Subdivision File #4175-26-9255 to subdivide an existing 138-acre property located at Pt. SE ¼ 36-8-7 EPM into two (2) proposed 10-acre hobby farm lots, with the residual lot (118 acres) to remain for agricultural purposes, within an area zoned Agricultural Mixed-Use (AM);

BE IT RESOLVED THAT Council approve Subdivision File #4175-26-9255, subject to the following conditions:

1. That the applicant provide an engineered drainage plan in accordance with Municipal Standards, to the satisfaction of the Municipality.
2. That any required drainage easements be provided to the Municipality in a form satisfactory to the municipal solicitor and be registered on title where required.
3. That the property owner enter into a Development Agreement with the Municipality addressing, among other matters, any required geotechnical reports for future residential development within the planned area, the construction of municipal services, drainage requirements, and any other matters deemed necessary by the Municipality.
4. That the applicant provide both electronic and hard copies of the Plan of Subdivision, prepared by a Manitoba Land Surveyor, to the satisfaction of the Municipality and Manitoba Land Titles.
5. That the subdivision administrative fee of \$375.00 be paid in accordance with By-law No. 21-2023.
6. That a Capital Lot Levy of \$3,000.00 per new parcel be paid, totaling \$6,000.00.
7. That any engineered and/or legal documents related to this subdivision may be subject to review by the municipal engineer and/or municipal solicitor.
8. That all costs incurred by the Municipality related to this subdivision, including but not limited to engineering, legal, planning, registration, and review costs, be borne by the applicant.
9. That where access is proposed from Road 42E, the applicant be responsible for all costs associated with upgrading the non-maintained municipal road allowance from the end of the currently maintained portion of Road 42E to the furthest proposed driveway, including any required drainage works, culverts, watercourse crossings, road construction, engineering studies, and related works, to municipal standards and to the satisfaction of the Municipality.
10. That any access proposed from the RM of Tache side be subject to review and acceptance by the Municipality, including consultation with the Fire Department and Public Works Department regarding emergency access requirements. The applicant shall also be required to enter into a Road Access and Maintenance Agreement with the Municipality, in a form satisfactory to the municipal solicitor, outlining responsibility for the construction, upgrading, operation, repair, snow clearing, and ongoing maintenance of the access route. All costs associated with the access route shall be the sole responsibility of the property owner(s), and the Municipality shall have no obligation or responsibility for the construction, maintenance, repair, snow clearing, or future upgrading of the access route. The access route shall be maintained at all times to a standard satisfactory to the Municipality and capable of providing safe and reliable access for emergency vehicles.
11. That any vegetation clearing associated with development occur outside the bird nesting period of April 15 to August 31, in accordance with the recommendations of the Wildlife Branch.

CARRIED

RM of Hanover - ZBL Amendment - By-law #2609-26 - Blumenort

Received as information.

37128 Dawson Road - Request for Exemption

2026-354

Councillor Ingles

Councillor Stolwyk

WHEREAS a Stop Work Order was issued on 37128 Dawson Road until the required permits are issued for the sawmill operation;

AND WHEREAS the property owner is requesting an exemption to this Order from Council to allow for the processing and removal of materials currently on site;

BE IT RESOLVED THAT Council approve this request to temporarily allow the processing of lumber currently on property at 37128 and 37136 Dawson Road, in a Rural Residential Zone, on the following conditions:

1. No new material can be brought onto the property;
2. Processing can only occur weekdays between 8:00 am and 5:00 pm;
3. Processing is not permitted on Holidays;
4. This temporary exemption is to expire at 4:00 pm on Friday, July 24, 2026.

CARRIED

CONSENT AGENDA

2026-355

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the consent agenda consisting of the following 8 items be adopted as circulated:

- Annual Emergency Plan - Provincial Approval
- AMM - Various Correspondence
- FCM - Various Correspondence
- Councillor Randy Eros - Paradise Village Residents Association
- Eastman Regional Municipal Committee (ERMC)
- North East Red Watershed District
- Various News Articles & Newsletters
- Province of Manitoba - Various News Releases

CARRIED

IN CAMERA – None.

Citizens on Patrol Program - Update

Received as information.

Council recessed from 9:30 am until 10:00 am.

HEARINGS - 10:00 am

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the June 10, 2026, Council Meeting Agenda.

By-Law #01-2026 & By-Law #02-2026 - Development Plan & Zoning By-Law Amendment - Shirley Heibert

2026-356

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council recess this regular meeting and enter into a Public Hearing to consider:

1. By-Law No. 01-2026, to redesignate the land generally described as Pt. of W1/2-5-7-7-EPM, being Pt. Lot 2, Plan 68088 WLTO, from Agricultural Mixed-Use Area to Rural Residential Area; and
2. By-Law No. 02-2026, to rezone the same land from Agricultural Mixed-Use Zone to Rural Residential Zone;

at 10:01 am.

CARRIED

The applicant, Shirley Heibert, made a virtual presentation in favour of the proposal.

Allison Driedger of Bluestem Developments spoke in favour of the project.

At 10:03, Councillor Pat Stolwyk left the meeting.

Comments from Provincial Departments were received. Community Planning advised that the proposed Development Plan and Zoning By-law amendments are generally consistent with Provincial Land Use Policies and the RM of Ste. Anne Development Plan. No objections were received from provincial agencies. Manitoba Agriculture and the Drainage and Water Rights Licensing Branch provided comments for Council's consideration.

No other members of the public made presentations regarding the proposal.

OUT OF HEARING - BL #01-2026 & BL #02-2026 - DP & ZBL Amendment - Shirley Heibert
2026-357

Councillor Normandeau

Councillor Eros

BE IT RESOLVED THAT the Hearing for By-Law No. 01-2026 and By-Law No. 02-2026, be closed and that this meeting reconvene into regular session at 10:08 am.

CARRIED

Conditional Use #10-26 - Expansion of Existing Livestock (Pigs) - John Dueck
2026-358

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for Conditional Use #10-26 to allow for the expansion of an existing livestock (Pigs) operation from 156 up to 299 Animal Units, at 46087 Road 32E, NW 28-8-6E, in an area zoned Agriculture Area, at 10:08 am.

CARRIED

The applicant, John Dueck, was not in attendance.

An email from Kevin Medeiros, Operations Manager was received indicating he has no issues with the proposed application.

No presentations from members of the public were received.

OUT OF HEARING - CU #10-26 - Expansion of Existing Livestock (Pigs) - John Dueck
2026-359

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT the Hearing for Conditional Use #10-26 be closed and that this meeting reconvene into regular session at 10:09 am.

CARRIED

At 10:10 am, Councillor Pat Stolwyk rejoined the meeting.

Conditional Use #11-26 - Detached Secondary Suite - Stewart

2026-360

Councillor Normandeau

Councillor Eros

BE IT RESOLVED THAT Council recess this Regular Meeting and go into Public Hearing for Conditional Use Order No. 11-26 to allow the placement of a previously used RTM for use as a detached secondary suite at 40084A Road 38E, SE 29-7-7EPM, at 10:09 am.

CARRIED

The applicant, Clarissa Stewart, made a presentation in favour of the proposal.

An email from Kevin Medeiros, Operations Manager was received indicating he has no issues with the proposed application.

No presentations from members of the public were received.

OUT OF HEARING - CU #11-26 - Detached Secondary Suite - Stewart

2026-361

Councillor Normandeau

Councillor Eros

BE IT RESOLVED THAT the Hearing for Conditional Use #11-26 be closed and that this meeting reconvene into regular session at 10:11 am.

CARRIED

HEARINGS DECISION

Hearing Decision - CU #10-26 - Expansion of Existing Livestock (Pigs) - John Dueck

2026-362

Councillor Normandeau

Councillor Ingles

WHEREAS a Public Hearing was held for Conditional Use #10-26 to allow for the expansion of an existing livestock (Pigs) operation from 156 up to 299 Animal Units, at 46087 Road 32E, NW 28-8-6E, in an area zoned Agriculture Area

BE IT RESOLVED that Conditional Use Order #10-26 be conditionally approved subject to the following conditions:

1. That the development shall be carried out in accordance with the site plan and supporting documents submitted with the application, to the satisfaction of Council and/or the Province or any other applicable authority, and that any future expansion or change in use shall require further approval from Council.
2. That all livestock operations shall comply with applicable provincial regulations, including manure management requirements.
3. That the applicant is responsible for obtaining all required permits and approvals from any federal, provincial, and municipal authorities, prior to commencement of development.

CARRIED

Hearing Decision - CU #11-26 - Detached Secondary Suite - Stewart

2026-363

Councillor Normandeau

Councillor Waczko

WHEREAS a Public Hearing was held for Conditional Use Order No. 11-26 to allow the placement of a previously used RTM on the subject property for use as a detached secondary suite at 40084A Road 38E, SE 29-7-7EPM

BE IT RESOLVED that Conditional Use Order #11-26 be conditionally approved subject to the following conditions:

1. The applicant is responsible for obtaining any required approvals or permissions from federal, provincial, and municipal authorities.
2. The applicant is responsible for ensuring the secondary suite is situated and designed with a driveway that allows reasonable access for emergency vehicles and services.

CARRIED

BY-LAWS (Continued)

By-Law #01-2026 - Development Plan Amendment - Shirley Heibert - 2nd Reading
2026-364

Councillor Sarrasin
Councillor Waczko

WHEREAS a Public Hearing was held for Development Plan By-Law No. 01-2026, to redesignate the land generally described as Pt. of W1/2-5-7-7-EPM, being Pt. Lot 2, Plan 68088 WLTO, from Agricultural Mixed-Use Area to Rural Residential Area;

BE IT RESOLVED THAT Council give second reading to Development Plan By-Law No. 01-2026.

CARRIED

By-Law #02-2026 - Zoning By-Law Amendment - Shirley Heibert - 2nd Reading
2026-365

Councillor Normandeau
Councillor Waczko

WHEREAS a Public Hearing was held for Zoning By-Law No. 02-2026, to rezone the land generally described as Pt. of W1/2-5-7-7-EPM, being Pt. Lot 2, Plan 68088 WLTO, from Agricultural Mixed-Use Zone to Rural Residential Zone;

BE IT RESOLVED THAT Council give second reading to Zoning By-Law No. 02-2026.

CARRIED

At 10:15 am, Council recessed until roughly 10:25 am.

DELEGATION(S)

At 10:25 am, Rene Coulombe, with the Steinbach Assessment Services branch made a presentation to Council regarding the 2027 general re-assessment tax impacts.

At 11:06, Councillor Sarah Normandeau left the meeting.

ADJOURNMENT

2026-366
Councillor Ingles
Councillor Waczko

BE IT RESOLVED THAT this regular meeting be adjourned at 11:22 am.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting
Regular Day Meeting

June 24, 2026 @ 6:00 pm
July 8, 2026 @ 9:00 am

Original signed by:

Richard Pelletier
Reeve

Original signed by:

Shelley Jensen, CMMA
Chief Administrative Officer