



Council Meeting Minutes
Meeting July 8, 2026 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on July 8, 2026.

CALL TO ORDER - 9:00 AM

Reeve Richard Pelletier called the meeting to order at 9:00 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3	9:41 am via phone	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:
Chief Administrative Officer, Shelley Jensen
Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2026-391
Councillor Normandeau
Councillor Eros
BE IT RESOLVED THAT the agenda for the July 8, 2026, regular meeting be adopted as circulated.
CARRIED

ADOPTION OF MINUTES

2026-392
Councillor Eros
Councillor Waczko
BE IT RESOLVED THAT the June 24, 2026, regular meeting minutes be adopted as circulated.
CARRIED

FINANCE

Cheque Listing

2026-393
Councillor Normandeau
Councillor Ingles
BE IT RESOLVED THAT the following cheques numbered #20260197 – #20260204 and EFT's numbered #202600645 - #202600681 (inclusive) in the amount of \$347,149.23 be approved for payment.
CARRIED

Financial Statements

2026-394

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT the Financial Statement for the period ending June 2026 be approved and adopted as presented.

CARRIED

Professional Audit Services 2026 - 2030 - Proposal Submissions

2026-395

Councillor Eros

Councillor Waczko

WHEREAS the Municipality has run a Request for Proposals as authorized under Resolution #2026-186 for professional audit services from 2026 to 2030 inclusively, and has received 4 proposals for these services;

BE IT RESOLVED THAT Council accepts the Proposal for professional audit services from Adeptus and authorizes all works to be completed and costs to be paid as per the Proposal.

CARRIED

MUNICIPAL DELEGATE REPORTS

Ministers' Council on Canadian Francophonie Reception - June 24, 2026- Reeve Pelletier

AMBM Roundtable with Minister Schmidt (Education & Early Childhood) - June 30, 2026

UNFINISHED BUSINESS – None.

COMMITTEE MINUTES AND MATTERS – None.

DEPARTMENT MANAGER REPORTS

Development Plan Update

Received as information.

BY-LAWS – None.

NEW BUSINESS

Richer Roughstock Rodeo Parade

Received as information.

CN Rail Safety - Proclamation Request

2026-396

Councillor Normandeau

Councillor Ingles

WHEREAS Rail Safety Week is to be held across Canada from September 21 to 27 2026;

AND WHEREAS, 252 railway crossing and trespassing incidents occurred in Canada in 2025, resulting in 69 avoidable fatalities and 60 avoidable serious injuries;

AND WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries caused by incidents involving trains and citizens;

AND WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety

awareness;

AND WHEREAS CN and Operation Lifesaver have requested RM of Ste. Anne Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

BE IT RESOLVED That Council of the RM of Ste. Anne in support of Rail Safety Week adopt the resolution from CN and Operation Lifesaver.

CARRIED

Eastman Tourism - Request for Proposal

Received as information.

Loewen Blvd Construction Schedule

Received as information

Loewen Blvd - Request for Active Transportation Consideration

Referred to long-term budget planning deliberations.

Valley Fiber - Tower Lease Agreement

2026-397

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT the Reeve and CAO be authorized to sign the Valley Fibre Lease Agreement, for the tower located at 136 Dawson Road E., in Richer.

CARRIED

Municipal Portioning

Received as information.

Stop Motion Video Discussion

Received as information.

PLANNING & DEVELOPMENT

Subdivision # 4175-26-9267 - Nathanael Peterson

2026-398

Councillor Normandeau

Councillor Ingles

WHEREAS Council has reviewed the Subdivision File #4175-26-9267 Report to Council proposing to create one additional rural residential lot from the current approx. 5.47-acre lot held under CT #3262390/1 on Lot 2 Plan 15217 in NE ¼ 13-8-8E off Dawson Road, in an area zoned Rural Residential;

BE IT RESOLVED THAT Subdivision File #4175-26-9267 be approved on the following conditions (please note that the order of these conditions does **not** imply the order of their required completion):

1. That, **if any drainage is required**, the applicant provide an engineered drainage plan in accordance with Municipal Standards;
2. That, **if any drainage is required**, any required drainage easements be provided to the Municipality in the form of a Drainage Easement Agreement with a Surveyed Plan of Easement for Drainage.
3. That, **if deemed necessary** by the Designated Officer, the property owner enter into a development agreement with the Municipality addressing elements such as drainage, among others;
 - a. That the Development Agreement fee of \$500 plus all actual legal fees and costs incurred, such as from registration, be paid by the applicant in accordance with the municipal Fees & Charges By-law
4. That the applicant be informed that any vegetation clearing associated with development must occur outside the bird nesting period of April 15 to August 31, in accordance with the recommendations of the Wildlife Branch given the lots are located in the federally designated Critical Habitat for the Threatened Golden-Winged Warbler.

5. That the applicant provide an electronic copy and hard copy of the Plan of Subdivision for proposed lot 1 and proposed lot 2, indicating the area of each lot in acres, prepared by a Manitoba Land Surveyor.
6. That the applicant obtain any necessary variations and pay the associated variation order fees;
7. That any non-conforming uses or buildings be brought into compliance with municipal Zoning By-law requirements to the satisfaction of the Designated Officer.
8. That the subdivision administrative fee of \$150 be required in accordance with the Municipal Fees & Charges By-law, noting that should engineering or legal services be required, the fees will increase accordingly to \$375;
9. That \$8,980.00 dedication fee be paid to the Municipality in lieu of public reserve or school lands, in accordance with Section 136(1) of The Planning Act and Policy #03-ADMIN.
10. That a lot levy of \$3,000.00 per parcel created be required, totaling \$3,000.00.
11. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
12. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

CARRIED

Subdivision # 4175-24-9268 - Abe Bergen

2026-399

Councillor Ingles

Councillor Waczko

WHEREAS Council has reviewed the Subdivision File #4175-26-9268 Report to Council proposing to create five approx. 2-acre rural residential lots from the current approx. 10 acre lot held under CT #3392821 on SW 4-7-7E in an area zoned Rural Residential;

BE IT RESOLVED THAT Subdivision File #4175-26-9268 be approved on the following conditions (please note that the order of these conditions does **not** imply the order of their required completion):

1. That the applicant provide an engineered drainage plan in accordance with Municipal Standards;
2. That any required drainage easements be provided to the Municipality in the form of a Drainage Easement Agreement with a Surveyed Plan of Easement for Drainage.
3. That environmental assessments be conducted by qualified professionals to determine whether ground contamination is a risk for residential use, such as that from gardening or hobby farming, with all remediation work to be completed at the sole cost of the Applicant.
4. That the property owner enter into a development agreement with the Municipality addressing the drainage plan, foundation elevation restrictions (no lower than 1 m below grade), environmental assessments and remedial work, as well as the construction of any municipal services, among others;
 - a. That the Development Agreement fee of \$500 plus all actual legal fees and costs incurred, such as from registration, be paid by the applicant in accordance with the municipal Fees & Charges By-law
5. That the applicant be informed that any vegetation clearing associated with development must occur outside the bird nesting period of April 15 to August 31, in accordance with the recommendations of the Wildlife Branch given the lots are located in the federally designated Critical Habitat for the provincially Threatened and federally Endangered Red-headed Woodpecker.
6. That the applicant provide an electronic copy and hard copy of the Plan of Subdivision for the proposed lots, indicating the area of each lot in acres, prepared by a Manitoba Land Surveyor.
7. That the applicant provide an electronic copy and hard copy of a Building Location Certificate for each applicable lot within the planned area, prepared by a Manitoba Land Surveyor.
8. That the applicant obtain any necessary variations and pay the associated variation order fees;
9. That any non-conforming uses or buildings be brought into compliance with municipal Zoning By-law requirements to the satisfaction of the Designated Officer.

10. That the subdivision administrative fee of \$1,100 be required in accordance with the municipal Fees & Charges By-law;
11. That \$17,180 dedication fee be paid to the Municipality in lieu of public reserve or school lands, in accordance with Section 136(1) of The Planning Act and Policy #03-ADMIN. Should design plans change, the allocation between cash and lands may be revised, provided that the 10% allocation for public reserve purposes is met under this Policy.
12. That a Capital lot levy of \$3,000.00 per parcel created be required, totaling \$12,000.
13. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
14. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

BE IT FURTHER RESOLVED THAT all previous approvals for the Gun Range located on this property be hereby revoked.

CARRIED

At 9:41 am, Councillor Pat Stolwyk joined the meeting by phone.

Subdivision #4175-23-8808 - Request to Defer West Swale Construction

2026-400

Councillor Ingles

Councillor Sarrasin

WHEREAS Subdivision File #4175-23-8808 created two new lots off Perimeter Road NW, leaving a residual lot to the west fronting Dawson Road encompassing an existing homestead, being Lot1 Plan 74807 .

AND WHEREAS the approved engineered drainage plans call for the construction of inter-lot drainage swales surrounding the newly created lots as well as along the western property line of the residual lot;

AND WHEREAS the Developers are requesting to defer the construction of the westernmost drainage swale until such a time as this lot is further developed and/or drainage is deemed necessary;

BE IT RESOLVED THAT Council instruct administration to draft a Development Agreement Amendment deferring the construction of the westernmost drainage swale illustrated in the approved engineered drainage plan for Subdivision #4175-23-8808 on the following conditions:

1. that no further development shall be permitted on Lot 1 Plan 74807 until the required swale is built to municipal satisfaction;
2. that all costs associated with the construction of the swale be born by the property owner and/or Developer;
3. that standard provisions of a Drainage Easement agreement be included, such as but not limited to
 - a. ongoing maintenance of the swale
 - b. costs of maintenance
 - c. municipal right to enter the property to maintain if necessary
 - d. costs to be borne by the property owner
4. that this Development Agreement amendment be registered on the affected Title at the cost of the Developers;
5. that all costs associated with the amendment described above be paid by the developers, including legal and registrations fees among others.

CARRIED

CONSENT AGENDA

2026-401

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the consent agenda consisting of the following 6 items be adopted as circulated:

- AMM - Various Correspondence
- FCM - Various Correspondence
- Letter of Support Request - RM of Hanover
- North East Red Watershed District - May 20, 2026 Minutes
- Various Newsletters

Various News Articles

Eastman Regional Municipal Committee (ERMC)

CARRIED

Council recessed between 9:51 am and 10:00 am.

HEARINGS - 10:00 am

The CAO reviewed the procedures for Public Hearings and confirmed that the notification requirements of the Planning Act have been met for all Hearings on the July 8, 2026, Council Meeting Agenda.

Conditional Use #14-26 - Home Industry Saw Mill - John McDougall

2026-402

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing at 10:00 am, for Conditional Use #14-26 to allow for a Home-Based Industry, being a Sawmill Operation, at 37136 & 37128 Dawson Road, River Lot 71, in an area zoned Rural Residential.

CARRIED

The applicant, John McDougall, made a presentation in favour of the proposal.

Jeremy Lahaie made a presentation in objection to the proposal.

Sandrine Champagne made a presentation in objection to the proposal.

At 10:27 am, Councillor Pat Stolwyk left the meeting.

Rene Champagne made a presentation in objection to the proposal.

Leonard and Marilyn Funk made a presentation in objection to the proposal.

Colin Funk made a presentation in objection to the proposal.

Gordon Turnbull made a presentation in objection to the proposal.

Alex Ridge made a presentation in objection to the proposal.

No other members of the public made presentations regarding the proposal.

Out of Hearing - Conditional Use #14-26 - Home Industry Saw Mill - John McDougall

2026-403

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT the Hearing for Conditional Use #14-26 to allow for a Home-Based Industry, being a Sawmill Operation, be closed at 11:03 am, and that this meeting reconvene into regular session.

CARRIED

At 11:03 am, Councillor Robert Sarrasin declared an interest and left the Council Chambers.

Conditional Use #15-26 & VO# 12-26- 2nd Dwelling Unit - Sarrasin

2026-404

Councillor Waczko

Councillor Ingles

BE IT RESOLVED THAT Council recess this regular meeting and go into public hearing for

1. Conditional Use Order #15-26 to allow for a detached Secondary Suite, and
2. Variation Order #12-26 to vary for the Secondary Suite:
 - a. the minimum Seine River setback requirement from 200 feet to 50 feet
 - b. the minimum front yard setback requirement from 125 feet to 100 feet

at 33153 PR 210, River Lot 31-AN-3625, being 60.41 acres, more specifically on Lot A Plan 73919 being zoned Agriculture Mixed Use, at 11:04 am.

CARRIED

The applicant, Robert Sarrasin, was not in attendance.

No presentations from members of the public were received.

OUT OF HEARING Conditional Use #15-26 & VO# 12-26- 2nd Dwelling Unit - Sarrasin
2026-405

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT the Hearing for Conditional Use #15-26 and Variation Order #12-26 for a secondary suite be closed and that this meeting reconvene into regular session at 11:05 am.

CARRIED

Hearing Decision - Conditional Use #15-26 & VO# 12-26- 2nd Dwelling Unit - Sarrasin
2026-406

Councillor Ingles

Councillor Normandeau

WHEREAS a Public Hearing was held for

1. Conditional Use Order #15-26 to allow for a detached Secondary Suite, and
2. Variation Order #12-26 to vary for the Secondary Suite:
 - a. the minimum Seine River setback requirement from 200 feet to 50 feet
 - b. the minimum front yard setback requirement from 125 feet to 100 feet

at 33153 PR 210, River Lot 31-AN-3625, being 60.41 acres, more specifically on Lot A Plan 73919 being zoned Agriculture Mixed Used;

BE IT RESOLVED that Conditional Use Order #15-26 and Variation Order #12-26 related to the detached secondary suite be approved as described above on the following conditions:

1. That the minimum elevation of any structure be 816.83 feet (248.97 m) in accordance with Development Agreement Section 11.1.9 of Subdivision #4175-20-8366;
2. That there be no tree removal or removal of natural vegetation within 200 feet of the riverbank lands from the normal high-water mark of the Seine River in accordance with Section 6.31.1 of the Municipal Zoning By-law.
3. The applicant is responsible for ensuring the secondary suite is situated and designed with a driveway that allows reasonable access for emergency vehicles and services;
4. The applicant is responsible for being in full compliance with the requirements of federal, provincial, and municipal authorities at all times, including obtaining any required approvals or permits.

CARRIED

At 11:08 am, Councillor Robert Sarrasin rejoined the meeting.

DELEGATIONS

At 11:08 am, Scott Rickey of Southeast Manitoba Economic Development Corp. was invited to join Council In Camera to discuss matters in preliminary stages of discussion.

IN CAMERA

2026-407

Councillor Normandeau

Councillor Ingles

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 11:08 am to discuss Matters in Preliminary Stages of discussion under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2026-408

Councillor Normandeau

Councillor Sarrasin

BE IT RESOLVED THAT Council reconvene into regular session at 11:36 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

At 11:36 am, Mark Lanouette, made a presentation to Council regarding his dissatisfaction with the condition of the municipal road maintenance and to question the appropriateness of the amount of Council member indemnification.

HEARING DECISIONS (Continued)

Hearing Decision - Conditional Use #14-26 - Home Industry Saw Mill - John McDougal 2026-409

Councillor Ingles

Councillor Normandeau

WHEREAS a Public Hearing was held for Conditional Use Order #14-26 to allow a Home-Based Industry being a sawmill operation, located at 37128 and 37136 Dawson Road, on River Lot 71, in an area zoned Rural Residential;

BE IT RESOLVED that Conditional Use Order #14-26 be denied on the basis that the operation:

1. Is not compatible with the general nature of the surrounding area,
2. Is detrimental to the health or general welfare of people living or working in the surrounding area, or negatively affect other properties or potential development in the surrounding area, and
3. Is generally not consistent with the applicable provisions of the zoning by-law.

CARRIED

NOTICE OF MOTION / PETITIONS

Notice of Motion to Reconsider Res#2026-354 - Temporary Sawmill Processing 2026-410

Councillor Eros

Councillor Normandeau

WHEREAS on June 10, 2026, Council passed Resolution #2026-354 allowing a conditional and temporary exemption to a Stop Work Order imposed on a sawmill operation at 37128 and 37136 Dawson Road in a Rural Residential zone;

AND WHEREAS on June 24, 2026, Councillor Brad Ingles gave Notice of Motion to review Resolution #2026-354;

BE IT RESOLVED THAT Council rescind Resolution #2026-354 and require all sawmill and related operations to cease at 37128 and 37136 Dawson Road by 5 pm on July 9th, 2026, respecting the conditions previously imposed up to this deadline.

CARRIED

IN CAMERA

2026-411

Councillor Ingles

Councillor Waczko

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 12:14 pm to discuss By-law Enforcement Matters under Section 152(3) of *The Municipal Act*.

CARRIED

At 12:25 pm, Councillors Robert Sarrasin and Sarah Normandeau left the meeting.

OUT OF CAMERA

2026-412

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT this meeting reconvene into regular session at 12:27 pm, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

ADJOURNMENT

2026-413

Councillor Ingles

Councillor Eros

BE IT RESOLVED THAT this regular meeting be adjourned at 12:28 pm.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

Regular Day Meeting

July 22, 2026 @ 6:00 pm

August 12, 2026 @ 9:00 am

Richard Pelletier
Reeve

Shelley Jensen, CMMA
Chief Administrative Officer

DRAFT