



Council Meeting Minutes
September 23, 2026 - 06:00 PM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on September 23, 2026.

CALL TO ORDER - 6:00 PM

Reeve Richard Pelletier called the meeting to order at 6:00 pm by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3	X	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:
Chief Administrative Officer, Shelley Jensen
Legislative Officer, Nadine Vielfaure

ADOPTION OF AGENDA

2026-492
Councillor Normandeau
Councillor Ingles
BE IT RESOLVED THAT the agenda for the September 23, 2026, regular meeting be adopted as circulated.
CARRIED

ADOPTION OF MINUTES

2026-493
Councillor Eros
Councillor Sarrasin
BE IT RESOLVED THAT the September 9, 2026, regular meeting minutes be adopted as circulated.
CARRIED

FINANCE

Cheque Listing

2026-494
Councillor Normandeau
Councillor Sarrasin
BE IT RESOLVED THAT the following cheques numbered #20260262 – #20260280 and EFT's numbered #202600936 - 202600994 (inclusive) in the amount of \$806,823.03 be approved for payment.
CARRIED

MUNICIPAL DELEGATE REPORTS

CDEM Meeting - Councillor Robert Sarrasin

Council discussed possibly hosting a future CDEM meeting, including a tour of the RM to showcase our strengths. Administration is to investigate and bring back to Council for confirmation.

UNFINISHED BUSINESS – None.

NOTICE OF MOTION / PETITIONS – None.

COMMITTEE MINUTES AND MATTERS – None.

DELEGATION(S) – None.

HEARINGS – None.

DEPARTMENT MANAGER REPORTS – None.

BY-LAWS – None.

NEW BUSINESS

Minister of Innovation & New Tech. - Invitation to Participate

2026-495

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT all Council members be authorized to attend the Stakeholder Consultation regarding Bill 51, the Public Sector Artificial Intelligence and Cybersecurity Governance Act, on September 28, 2026, in Steinbach, MB, with all associated costs to be paid.

CARRIED

AMM Convention - Brandon

Received as information.

PTH 12 & PR 210 Final Design

Received as information.

PLANNING & DEVELOPMENT

Subdivision # 4175-26-9304 - Hiebert

2026-496

Councillor Waczko

Councillor Ingles

WHEREAS Council has reviewed the Subdivision File #4175-26-9304 Report to Council proposing to create thirteen Rural Residential lots from the current approx. 120.55-acres lot held under CT #3190777 on W 1/2 5-7-7E in an area zoned Rural Residential;

BE IT RESOLVED THAT Subdivision File #4175-26-9304 be approved on the following conditions (please note that the order of these conditions does **not** imply the order of their required completion):

1. That the applicant provide a geotechnical report prepared by a geotechnical engineer including information on the soil stratigraphy, groundwater elevation, maximum recommended depth of excavation, soil strength, and recommendations on foundation design requirements and recommended construction methodology, for all newly created building lots, with test holes to be located where a future home can be generally expected to be placed;
2. That the applicant provide an engineered road and drainage plan in accordance with Municipal Standards; Plans should include

- a. provisions for a public pathways built in accordance with municipal standards;
 - b. existing drains within the entire planned area, as well as surrounding drainage systems to address capacity issues;
3. That any required drainage easements be provided to the Municipality in the form of a Drainage Easement Agreement with a Surveyed Plan of Easement for Drainage.
4. That the property owner enter into a development agreement with the Municipality addressing the required geotechnical report requirements, species at risk protection, as well as the construction of any municipal services, among others;
 - a. The Development Agreement shall include provisions addressing access over drains on the residual parcel when any future development occurs.
 - b. That the Development Agreement fee of \$500 plus all actual legal fees and costs incurred, such as from registration, be paid by the applicant in accordance with the municipal Fees & Charges By-law.
5. That the applicant be informed that any vegetation clearing associated with development must occur outside the bird nesting period of April 15 to August 31, in accordance with the recommendations of the Wildlife Branch given the lots are located in the federally designated Critical Habitat for the Red-headed Woodpecker.
6. That the applicant provide an electronic copy and hard copy of the Plan of Subdivision for the proposed and residual lots, indicating the area of each lot in acres, prepared by a Manitoba Land Surveyor.
7. That the applicant provide an electronic copy and hard copy of a Building Location Certificate for any applicable lot(s), prepared by a Manitoba Land Surveyor.
8. That the applicant obtain any necessary variations and pay the associated variation order fees;
9. That any non-conforming uses or buildings be brought into compliance with municipal Zoning By-law requirements to the satisfaction of the Designated Officer.
10. That the subdivision administrative fee of \$1,100 be required in accordance with the municipal Fees & Charges By-law;
11. That, in accordance with Section 136(1) of The Planning Act and Policy #03-ADMIN, a \$3,191.21 dedication fee be paid to the Municipality in lieu of public reserve or school lands.
12. That a Capital lot levy of \$3,000.00 per parcel created be required. Totaling \$39,000.
13. That any engineered and/or legal document pertaining to this subdivision may be reviewed by the municipal engineer and/or lawyer; and
14. That all costs, including any legal and engineering costs incurred by the Municipality due to this subdivision, are to be borne by the applicant.

BE IT FURTHER RESOLVED THAT under Section 147 of the Planning Act, no development can occur prior to municipal permissions being received, including stripping of soil.

CARRIED

Subdivision #4175-25-9082 - Development Agreement

2026-497

Councillor Sarrasin

Councillor Normandeau

WHEREAS Council conditionally approved Subdivision File #4175-25-9082 proposing to subdivide one 5-acre lot and one 10-acre lot from an existing 80.03-acre parcel located in SW 22-7-8E, zone "NA" Rural Natural Area;

AND WHEREAS conditional approval Resolution #2025-297 required a Development Agreement be entered, with the Developers having reviewed, approved, and signed the drafted Development Agreement;

BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to sign and execute the Development Agreement for Subdivision File #4175-25-9082 as presented.

CARRIED

Boundary Realignment - Richer Community Club & RM of Ste. Anne

2026-498

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT Council request the Richer Community Club collaborate on a Land Swap Boundary Realignment at 136-142 Dawson Road East with no overall change in acreage;

BE IT FURTHER RESOLVED THAT Council express our willingness to cover all costs associated with the boundary re-alignment process, other than possible legal or other fees incurred by the RCC.

CARRIED

Conditional Use #10-25 - Golf Park Resort - Development Agreement

2026-499

Councillor Ingles

Councillor Waczko

WHEREAS Conditional Use Order #10-23 to expand and intensify the existing campground operation at 38096 & 38098 Road 38N, NE 9-7-7E, was approved on June 25, 2025 by Resolution #2025-250, subject to conditions, including the entering into a development agreement; and

WHEREAS the draft development agreement has been reviewed, approved and signed by the Developers;

BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to sign and execute the Development Agreement for Conditional Use #10-25 as presented.

CARRIED

Minor Subdivision #4175-26-9314 - Warkentin & Penner

Council was informed that Minor Subdivision File #4175-26-9314 for a boundary realignment between Parcel B, Plan 39438 in NE 1/4 20-8-6E and Lot 2 Plan 64550 in W1/2 20-8-6E was approved by administration in accordance with Policy #17-ADMIN.

Subdivision #4175-25-9138 - Bellerive - Notice of Withdrawal

Administration to respond.

CONSENT AGENDA

2026-500

Councillor Normandeau

Councillor Stolwyk

BE IT RESOLVED THAT the consent agenda consisting of the following 8 items be adopted as circulated:

Letter to RM of Ste. Anne - Musée Dawson Trail Museum

AMM - Various Correspondence

FCM - Various Correspondence

Province of Manitoba - Various News Releases

Seine Rat Roseau Watershed District

Northeast Red Watershed District

Various Newsletters

Various News Articles

CARRIED

IN CAMERA

2026-501

Councillor Normandeau

Councillor Waczko

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 6:35 pm, to discuss Personnel Matters, Matters of Security, By-law Enforcement Matters, and Matters in Preliminary Stages of Discussions under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2026-502

Councillor Sarrasin

Councillor Ingles

BE IT RESOLVED THAT this meeting reconvene into regular session at 6:54 pm, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

ADJOURNMENT

2026-503

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT this regular meeting be adjourned at 6:54 pm.

CARRIED

NEXT MEETING(s)

Regular Day Meeting

Regular Evening Meeting

October 7, 2026 @ 9:00 am

October 21, 2026 @ 6:00 pm

Richard Pelletier
Reeve

Shelley Jensen, CMMA
Chief Administrative Officer

DRAFT