



Council Meeting Minutes
October 7, 2026 - 09:00 AM

Regular Meeting of Council held in the Council Chambers of the Rural Municipality of Ste. Anne at 395 Traverse Road on October 7, 2026.

CALL TO ORDER - 9:00 AM

Reeve Richard Pelletier called the meeting to order at 9:00 am by acknowledging that we are located on Treaty 1 Lands, the traditional lands of the Anishinaabe, Cree, Oji-Cree, Dakota, Dene, and the birthplace of the Métis Nation.

ATTENDANCE

COUNCIL MEMBER	IN ATTENDANCE	ABSENT
RICHARD PELLETIER, REEVE	X	
SARAH NORMANDEAU, WARD 1	X	
KYLE WACZKO, WARD 2	X	
PATRICK STOLWYK, WARD 3	at 9:01 am	
BRAD INGLES, WARD 4	X	
ROBERT SARRASIN, WARD 5	X	
RANDY EROS, WARD 6	X	

Also in attendance were:
Chief Administrative Officer, Shelley Jensen
Legislative Officer, Nadine Vielfaure
Development Officer, Janice Brooks

ADOPTION OF AGENDA

2026-504
Councillor Normandeau
Councillor Ingles
BE IT RESOLVED THAT the agenda for the October 7, 2026, regular meeting be adopted as circulated with the following additions:

- Recycling
- COPP Update
- In Camera - Matter in Preliminary Stages of Discussion

CARRIED

ADOPTION OF MINUTES

2026-505
Councillor Sarrasin
Councillor Waczko
BE IT RESOLVED THAT the September 23, 2026, regular meeting minutes be adopted as circulated.
CARRIED

FINANCE

Cheque Listing

2026-506

Councillor Normandeau

Councillor Eros

BE IT RESOLVED THAT the following cheques numbered #20260281 – #20260294 and EFT's numbered #202600995 - #202601034 (inclusive) in the amount of \$590,430.72 be approved for payment.

CARRIED

Financial Statements

2026-507

Councillor Normandeau

Councillor Eros

BE IT RESOLVED THAT the Financial Statement for the period ending September 30, 2026, be approved and adopted as presented.

CARRIED

Adeptus Engagement Letter

2026-508

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT the Reeve be authorized to sign the Engagement Letter with Adeptus Advisory Group for the 2026 Audit.

CARRIED

MUNICIPAL DELEGATE REPORTS – None.

UNFINISHED BUSINESS – None.

NOTICE OF MOTION / PETITIONS – None.

COMMITTEE MINUTES AND MATTERS – None.

DELEGATION(S) – None.

HEARINGS – None.

DEPARTMENT MANAGER REPORTS – None.

BY-LAWS

No Truck Route By-law #2026-04 - Update to Schedule "A"

2026-509

Councillor Eros

Councillor Normandeau

BE IT RESOLVED THAT Council amend Schedule "A" to the No Truck Route by-law #2026-04 as presented to include permanent restrictions to Two Mile Road between Driveway #35058 and Road 36E, as well as Road 36E between Two Mile Road and Road 42N;

BE IT FURTHER RESOLVED THAT Council grants an exemption from the above No Truck Route restriction to local residents, property owners, and farmers, where the destination is located within or accessed through this restricted route and **no reasonable alternative route is available.**

CARRIED

NEW BUSINESS

Crown Lands - Response - Vegetation Management

Received as information.

Minister & RCMP Meetings - 2026 AMM Convention – Brandon

Council expressed a desire to meet with:

- Minister of Environment and Climate Change and any other Minister that may be required regarding Silica Sand Mining concerns
- Minister of Health regarding regionalizing the Ste. Anne Hospital

Manitoba Gro Grant

2026-510

Councillor Sarrasin

Councillor Ingles

WHEREAS the Rural Municipality of Ste. Anne recognizes the need to renew and improve existing municipal infrastructure to better serve the current and future needs of the municipality, including creating dedicated office and workspace for the Municipal Emergency Coordinator, Recreation Director, and a future Economic Development Officer;

AND WHEREAS the second floor of the Rural Municipality of Ste. Anne Public Works Building provides an opportunity to create additional functional space for municipal services and community-focused functions;

AND WHEREAS the project will renew and improve existing municipal infrastructure while supporting emergency preparedness, recreation, economic development, and community wellbeing;

THEREFORE BE IT RESOLVED THAT Council approves an application to the Manitoba Growth, Renewal and Opportunities for Municipalities (Manitoba GRO) program for the renovation of the second floor of the Public Works Building;

AND FURTHER BE IT RESOLVED THAT the CAO be authorized to prepare and submit the application and required supporting documentation on behalf of the RM of Ste. Anne.

CARRIED

Appointment of Senior Elections Officer

2026-511

Councillor Normandeau

Councillor Eros

WHEREAS Resolution #2023-53 appointed Ernie Epp of Way-to-Go Consulting Inc. as the Senior Election Official for the RM of Ste. Anne.

AND WHEREAS Ernie Epp has resigned his position as Senior Election Official for the RM of Ste. Anne effective immediately due to a potential conflict;

AND WHEREAS The Municipal Councils and School Boards Elections Act requires that where the office of senior election official becomes vacant, Council must immediately appoint a successor;

AND WHEREAS Valorie Unrau, an employee of Way To Go Consulting Inc. has served as Assistant Election Official for the 2022 and 2026 RM of Ste. Anne general elections;

BE IT RESOLVED THAT Valorie Unrau of Way To Go Consulting Inc. be appointed as Senior Election Official for the RM of Ste. Anne effective immediately and subject to the same terms and conditions agreed to with Way To Go Consulting Inc. under Resolution #2023-53.

CARRIED

Council Orientation Bootcamp

Tabled to the November 4, 2026, Council Meeting.

Giroux Fire Tanker

Received as information.

PLANNING & DEVELOPMENT

Subdivision 4175-26-9267- Nathanael Peterson- Drainage

2026-512

Councillor Stolwyk

Councillor Ingles

BE IT RESOLVED THAT, given the insufficient data available at this time, an engineered drainage study be done in order to quantitatively determine if a full engineered drainage plan and on-site drainage improvements are required in light of the 2-Lot Subdivision Application #4175-26-9267.

CARRIED

CONSENT AGENDA

2026-513

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT the consent agenda consisting of the following 7 items be adopted as circulated:

AMM - Various Correspondence

FCM - Various Correspondence

CN Public Affairs Manager

Richer Community Club - Annual Report

Manitoba Office of the Fire Commissioner - Fire Code Updates

MB News Release

Various Newsletters and Articles

CARRIED

Recycling

Request for more accessible bins at the various locations.

Request to investigate curbside garbage and/or recycling collection in the La Coulee area as a special service levy.

COPP - Citizens on Patrol Program - Update

Received as information.

At 10:10 am, Development Officer Janice Brooks left the meeting.

IN CAMERA

2026-514

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT Council recess in order to meet as a Committee of the Whole, In Camera, at 10:10 am, to discuss Matters in Preliminary Stages under Section 152(3) of *The Municipal Act*.

CARRIED

OUT OF CAMERA

2026-515

Councillor Eros

Councillor Ingles

BE IT RESOLVED THAT this meeting reconvene into regular session at 10:36 am, and that all information discussed In Camera be kept in confidence until the matter is discussed at a public meeting of Council or Committee.

CARRIED

Swearing in / Affirmation of speakers

Chad Dearborn, MB Assessment Officer was sworn in.

David Forbes, MB Assessment Officer was affirmed.

Patrick Gosselin was sworn in.

12:00 PM - Board of Revision - Hearings

2026-516

Councillor Ingles

Councillor Sarrasin

BE IT RESOLVED THAT Council recess this regular meeting at 12:00 pm, in order to sit as the Board of Revisions to hear assessment appeals submitted to the Board in accordance with the *Municipal Assessment Act*.

CARRIED

BOR Hearing - Roll 34910 - 38157 Hwy 311 - CANCELLED

BOR Hearing - Roll 108746 - 11 Elmdale Drive

BOR-2026-01

Councillor Sarrasin

Councillor Eros

BE IT RESOLVED THAT the Board of Revision go into Public Hearing to hear the application for revision for Roll #108746.000, being 11 Elmdale Drive, to review the assessed value under the authority of the Municipal Assessment Act at noon.

CARRIED

Chad Dearborn and David Forbes with the MB Assessment Office made a presentation regarding the current appeal.

The applicant, Patrick Gosselin, made a presentation in favour of the proposal.

BOR Out of Hearing – Roll #108746 - 11 Elmdale Drive

BOR-2026-02

Councillor Ingles

Councillor Normandeau

BE IT RESOLVED THAT the Board of Revision Hearing for Roll #108746, being 11 Elmdale Drive, be closed at 12:35 pm.

CARRIED

Board of Revision Order for Roll #108746 - 11 Elmdale Drive - Decision

BOR-2026-03

Councillor Stolwyk

Councillor Eros

WHEREAS a Public Hearing was held by the Board of Revision for an assessment appeal regarding the assessment value for Roll #108746.000, being 11 Elmdale Drive;

BE IT RESOLVED THAT Council be recommended to confirm the assessment value on Roll #108746.000.

CARRIED

Board of Revision Adjournment

BOR-2026-04

Councillor Sarrasin

Councillor Normandeau

BE IT RESOLVED THAT the Board of Revision adjourn and that this session revert to the regular meeting of Council at 12:39 pm.

CARRIED

Council Confirmation of Board of Revision Decisions

2026-517

Councillor Stolwyk

Councillor Eros

BE IT RESOLVED THAT Council accept the Board of Revision Orders made under Resolutions #BOR-2026-03.

CARRIED

ADJOURNMENT

2026-518

Councillor Ingles

Councillor Stolwyk

BE IT RESOLVED THAT this regular meeting be adjourned at 12:40 pm.

CARRIED

NEXT MEETING(s)

Regular Evening Meeting

Regular Day Meeting

October 21, 2026 @ 6:00 pm

November 4, 2026 @ 9:00 am

Richard Pelletier
Reeve

Shelley Jensen, CMMA
Chief Administrative Officer